

GRADUATE SCHOOL

Executive Committee

April 23, 1931  
Campus Club  
12:30 P. M.

Presiding: Dean Guy Stanton Ford.

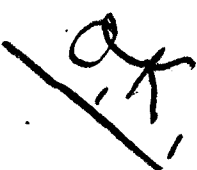
Present: Elliott, Hunter, Jackson, Winnich, Searles, Shippee.

1. Change in procedure in selecting Shevlin and other Fellows. Each department of a College to recommend not more than three from applicants in the field before a specified date. Only those plus direct applicants for Shevlin, Doerr, etc., to be considered. Approved unanimously.

2. Regulation about Master's theses copies:

a) Second copy (first carbon) of Master's thesis is to be on paper equal in weight to University bond paper and is to contain all illustrative material of the original; first and second copies are to be deposited in the Library. Approved unanimously.

b) Paper (red-lined) prescribed for Master's thesis must be 20-lb. bond and of 60% to 70% rag content. Approved unanimously.

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3. Final action on preliminary action of May 5, 1930: Candidates for Master's degrees must file theses at least four weeks before Commencement, and take oral examination at least ten (10) days before Commencement. Approved; Mr. Searles wished record of his vote against.
  4. Request of Agricultural Group committee that graduate students be permitted to take for graduate credit courses below 100, and request that graduate credit be allowed for beginning course in General Bacteriology laid on table.
  5. Attention executive committee called to Columbia report on preparation of graduate students for college teaching. Copy of report to be sent around.
  6. Application for extension of time for printing Ph. D. theses of J. Olson Anders and Marie K. Kalmin granted.
  7. Variation in form of assistantship application blank in School of Chemistry referred to Mr. Hunter.
  8. Type of examination for candidates for Master's degree is within scope of department's authority. Request of English department that they be allowed to require Master's theses at a date earlier than that set in the Bulletin approved.

9. Discussion of selective admission to Graduate School. No specific action. Understanding that Professor Miller would be asked to formulate examination which might be used for purpose of selecting; understanding that Graduate Bulletin would contain warning addressed to prospective students to make inquiry in advance as to probable admission to School. Deans Johnston and Freeman present and participating in discussion.

10. Additional grants from Research Fund approved:

R. S. Livingston	\$ 100
A. R. Hingson	\$ 100

11. Appointments to teaching faculty were approved as follows:

✓ Akerman, John D.	Prof. & Acting Head	Aeronautical Engineering ✓
✓ Bodenheimer, F. S.	Lecturer	Entomology ✓
✓ Burt, Alfred LeRoy	Prof.	History ✓
✓ Crawford, Clarence C.	Visiting Prof.	History ✓
✓ Evans, Griffith	Prof.	Math. ✓
✓ Fisher, H. A.	Prof. Lecturer	Math. ✓
✓ Frisch, Anton R. K.	Lecturer	Economics ✓
✓ La Monte, John L.	Lecturer	History ✓
✓ Lytton, W. J.	Asst. Prof.	Astronomy ✓
✓ Eves, Louis W.	Asst. Prof.	Forestry ✓
✓ Eismann, Robert A.	Asso. Prof.	Medicine ✓
✓ Seip, Didrik, A.	Prof.	Scandinavian Lang. ✓
✓ Stöppel, A. E.	Asst. Prof.	Tech. Chem. ✓
✓ Straub, Lorenz G.	Asso. Prof.	Math. & Mech. ✓
✓ Webb, James Shepard	Asso. Prof.	Elect. Eng. ✓

*To individual  
Carbon to  
lead dept.*

*Lyster*

Course Work only

✓ Black, Elliner I.	Lecturer in Soc. Sci.	Sociology ✓
✓ Berghera, Gladys Louise	Asst. Prof.	Speech ✓
✓ Cavett, Jesse William	Instructor	Physiologic Chem. ✓
✓ Desmet, Robert W.	Asst. Prof.	Journalism ✓
✓ Ford, Edwin H.	Asst. Prof.	Journalism ✓
✓ Forsyth, Arthur C.	Instructor	Metallography ✓
✓ Holmes, F. Lincoln D.	Instructor	Speech ✓
✓ Jernbeck, Henry S.	Instructor	Metallography ✓
✓ Kennedy, Lou	Asst. Prof.	Speech ✓
✓ Olson, Kenneth E.	Prof.	Journalism ✓
✓ Powers, LeRoy	Instructor	Agrom. & Plant Con. ✓

*Hess Dept*

Minutes, Grad Faculty  
1931

GRADUATE SCHOOL

Executive Committee

May 16, 1931

Campus Club

12:30 P. M.

Presiding: Dean Ford

Present: Elliott, Gortner, Jackson, Minnich, Searles, Shippee, Tate.

1. Approval of candidates for advanced degrees if and when they qualify for June Commencement: 38 for Ph. D.; 12 for Engineering; 48 for M. A.; 50 for the M. S. degree (including 22 from Rochester).
2. Report of Committee (Smith, Stehman, Shippee) on graduate credit for Extension Division work approved.
3. Dean Ford authorized to appoint to temporary membership of the graduate staff members of the Summer Session teaching staff.
4. Appointments to teaching faculty approved.

Currence, Troy M.

Asst. Prof.

Horticulture

Course work only

Greeneans, Lola M.

Instructor

Home Economics

Doeringfeld, Harry A.

Asst. Prof.

Math. & Mech.

Niles, Kathryn E.

Instructor

Home Economics

5. Report of the Committee on Research Grants for 1931-1932 approved.

Approved May 16, 1931 - incorporate in minutes of Exec. Comm.

The committee to which was referred the question of giving graduate credit in extension courses offered in evening classes have made inquiries at some twenty graduate schools of recognized standing in regard to their practice in this matter. Of these the following offer courses yielding graduate credit in many or all departments:

University of Pittsburg

University of Iowa

College of the City of New York

Columbia University.

In each of these cases, with the exception of Columbia University, which has the extension work more developed than anywhere else, there are rather stringent limitations, in most cases limiting such work to students who are candidates for the Master's degree. The Dean of the Graduate School at the University of Pittsburg states that such work is not feasible in science work, and it is not widely developed except in education. At the University of Iowa only six credits may be earned in extension courses.

The following institutions allow graduate credit only in a very limited way:

University of Southern California - Here the dean says a limited number of graduate credit courses are offered "but practically no graduate work given in extension at present".

Ohio State University - At present fifteen credits may be earned toward a degree in commerce, but the dean is going to recommend the withdrawal of this privilege; he is opposed to giving such credit.

University of Michigan - The graduate school offers no courses in extension: "Certain courses offered by the Extension Division . . . of Graduate School level may, on completion, be offered as advanced credit, after residence requirement has been met and if the department of specialization approves of said courses."

University of Chicago - In a few departments work taken through the Home Study Department accepted toward the Ph.D. degree; decision rests with department; amount of such work credited is very small. "So far as the Master's degree is concerned, none of the eight major courses required can be done by correspondence."

University of Pennsylvania - Under pressure a few courses offered; in experimental stage. Unlikely that student be allowed to take all work for degree in extension.

In the following institutions there is no graduate credit allowed for extension work except, in the cases noted, for education where, usually, there is separate organization apart from the regular graduate school:

University of Illinois - None

University of Nebraska - None

New York University - None

Northwestern University - There are courses given on the Chicago campus by regular instructors, very few of an advanced nature. No extension department, strictly speaking.

University of Cincinnati - None, except in the Teachers College.

University of Wisconsin - At Milwaukee courses in education.

No other extension work given graduate credit.

University of California - None

Boston University - Some in Education

University of Buffalo - None

In the inquiry made of these Graduate Schools, in addition to asking whether any work carrying graduate credit was given, it was asked whether

- 1) courses open only to graduate students were given,
- 2) whether, if courses were open to both graduates and undergraduates, any differentiation in work was made,
- 3) whether it would be possible for a student to do all the work for an advanced degree in extension, and
- 4) whether it was felt that, in extension courses, the spirit of graduate work could be maintained.

Some of the answers to these questions have been incorporated in the statement already given. In general it may be said that few if any purely graduate courses are offered in extension (Pittsburg and Columbia offer such courses); only one or two make it possible for all the work for a Master's degree to be done by extension and here it is usually in education; apparently there are few places where courses, open to both graduates and undergraduates, have a heavier burden placed on the graduates, although there sometimes the pious hope that instructors will attend to this. The overwhelming testimony of the deans who replied was to the effect that the spirit of graduate work is not obtainable in extension courses.

Your committee, in the light of experience of others and taking into consideration conditions at Minnesota, do not feel that it would be wise to initiate the practice of granting graduate credit for extension work. Among the reasons bringing them to this conclusion are the following: 1) experience has shown that it is difficult to obtain from students in extension classes the same grade of work required in campus courses; this is not ordinarily due to lack of zeal or intelligence on the part of the students, but to difficulty in finding time for the work, inability to have access to libraries and laboratories for the necessary continuous work, and to the relatively non-scholastic atmosphere surrounding such work; 2) if graduate credit be offered it would necessitate instruction by members of the graduate staff: it is believed that none of the regular extension staff is numbered in ranks of the graduate faculty, and it is notorious that but a limited number of the graduate faculty offer undergraduate courses in extension; 3) in view of the difficulties already experienced on the campus in satisfactorily maintaining both graduate and undergraduate standards in courses open to both, it would be hazardous to embark on a policy which would accentuate these difficulties; 4) courses open to graduate students alone would be so scantily attended that the Extension Division could not afford to carry them; 5) Since it is hard enough to inculcate the spirit of graduate work on the campus, it would seem almost impossible to do it with off-campus students unless they had already done enough on the campus to get the "feel" of the work, when they would be beyond the stage where courses would be likely to mean much, or be able to attend late afternoon classes on the campus to fill

in gaps in their information. Such students would be in a position to pursue their reading and research with occasional conferences with advisers and such a situation is already provided for.



## GRADUATE SCHOOL

## Executive Committee

December 7, 1931

Campus Club  
12:30 P. M.

Presiding: Acting Dean Jackson.

Present: Elliott, Gortner, Minnich, Benson, Searles, Shippes, etc.

1. Approval of minutes of meetings of April 27, and May 16, 1931.
2. Appointments to teaching faculty approved:

Archer, C. F.	Prof. Lect. in Education	(Summers only)
Byrdon, E. A.	Prof. Anatomy	
DeBator, C. W.	Instructor Agronomy & Pl. Gen.	(Course work only)
Fowler, Anna	Asst. Prof. Home Economics	(Course work only)
Frymold, I. O.	Instructor in Education	(Course work only)
Grinnell, J. E.	Instructor in Education	(Course work only)
Grimsby, R. L.	Asst. Prof. Romance Languages	
Hallberg, C. W.	Prof. Lect. in History	(Course work only)
Heisig, G. B.	Instr. Inorganic Chemistry	(Course work only)
Hermann, E. F.	Asst. Prof. Medicine	
Kelty, Mary G.	Prof. Lect. Medicine	(Course work only)
Kessler, E. L.	Asst. Prof. Business Administra.	(Course work only)
Kohlman, C. H.	Prof. Lecturer in History	(Course work only)
Coating, E. J.	Instructor in Botany	(Course work only)
Powers, Larcy	Asst. Prof. Agronomy & Plant Genetics	
Rainey, R. P.	Prof. Lect. in Education	(Summers only)
Schmid, G. F.	Asst. Prof. in Sociology	H. A.
Shepard, H. A.	Asst. Prof. Entomology	<del>H. A.</del> full (notified by
Shirley, Mary	Asst. Prof. Infant Studies, Institute Child Welfare	Dr. Gortner & Shippes)
Starr, J. E.	Asst. Prof. Political Science	see minutes of March 8, 1932.
Sundeen, H. W.	Instructor in Education	(Course work only)
Switzer, W. H.	Prof. Dermatology	
Trahus, H. R.	Exec. Sec. Psychology	
Vaile, Gertrude	Assoc. Prof. Sociology	
Weeks, Ila D.	Instructor in Education	(Course work only)
Lesley, R. D.	Asst. Prof. Education	
Williamson, H.G.	Asst. Prof. Psychology	(Course work only)
Tyler, A. F.	Asst. Prof. History	H. A.

Mr. Searles desired to record his opposition to approval of instructors as members of the graduate teaching faculty.

3. It was recommended that blanks containing qualifications of candidates for teaching staff of the Graduate School have places so that there may be indicated whether the person is recommended for course work only, for member of thesis committee, advisor for master's candidates, or advisor for doctor's candidates.
4. Request of History department to be allowed to require prospective majors in history to take a comprehensive examination in the fields to be presented, before registering, in order to determine fitness for pursuit of graduate work in these fields. Discussion and general approval, but no formal action.
5. ✓ Petition of Iver Lind, O. R. Youngs, and T. M. Olsen for substitution to meet language requirement approved; petition of M. M. Stephens not approved.
6. Recommended that a flat fee of Five Dollars be required for Summer Thesis work where student carries no course work.
7. Proposition for engineering Group Committee for professional engineering degrees referred to Physical Science Group Committee, with the addition of other members of graduate faculty if considered necessary, for consideration and report.
8. Proposition for the Doctor's degree in the engineering field referred to the Physical Science Group Committee, with additions if necessary, for recommendation and report.