

MINUTES
Executive Committee
Graduate School
Shevlin Hall
March 27, 1922.

Dean Ford presiding.

Present: - Dowrie, Erikson, Knight, Pike, Jackson, Elliot, Freeman.

Dean Ford called attention to the graduate offerings in the summer session.

It was agreed that the courses proposed in Anthropology be not allowed, except the courses by Dr. Jenks.

Dean Ford reported balance of \$2572.84 in research funds.

The following grants from research funds were allowed:

Dr. Scott.	For animals	\$100
Prof. Stakman.	Assistants for construction of soil temperature apparatus	300
Dr. Bowney.	Research assistant (Myeloblast)	100
Woods Hole,	for table	50

It was moved and carried that B for major and C for minor be continued during winter and spring quarters.

Petition of Samuel B. Solhaug for re-minor was approved.

Petitions of Dr. T. W. Busson and Dr. Geo. Luden for extension of time in printing Ph.d thesis were approved.

It was moved and carried that the recommendations of Social Science Group Committee be referred to the Group Committees for consideration.

The following were approved for course work only:

John E. Beaumont,	Instructor, Horticulture.
John W. Bushnell,	Instructor, Horticulture.
Fred Griffie,	Instructor in Agronomy.
Ethel I. Phelps,	Assist. Prof. Home Economics.

For membership in Graduate Faculty:

W. C. Coffey,	Dean of Department of Agriculture.
W. R. Appleby,	Dean of School of Mines.
Samuel A. Graham	Instructor, Entomology.
Holbrook Working,	Assist. Prof. Agr. Economics.
Angus L. Cameron,	Assist. Prof. Surgery.
George E. Fahr,	Assist. Prof. Medicine.
William Lerche,	Assoc. Prof. of Surgery.
Jay Arthur Meyers,	Instructor Medicine.

Meeting adjourned

Henry A. Erikson
Secretary.

Graduate School
Executive Committee
June 5, 1922.

200 Minnesota Union.

Dean Ford presiding.

Present: Pike, Erikson, Dowrie, Freeman, Knight, Jackson, Elliott.

The following report of the committee on thesis publication was presented for consideration:

The publication requirement for the thesis for the degree of doctor of philosophy may be satisfied either by complete publication or by deposition of the thesis in manuscript and publication in summary as defined below.

1. Complete publication. Complete publication shall consist of: Publication substantially in full as a separate book or pamphlet or as an independent article in some approved medium of publication. There shall also be published a brief abstract of the thesis, 1 to 4 pages in length, (at the expense of the University) in the University Thesis Series. This abstract shall include an exact bibliographic reference to the original complete publication.
2. Deposition of the complete thesis in manuscript and publication in abstract or summary.
 - (a) The complete manuscript shall be deposited in triplicate in the University Library. The author shall also copywrite the manuscript in his own name supplying the necessary copies therefor.
 - (b) The thesis shall also be published in summary in one of the two following methods.
 1. Publication of a summary of the original thesis of (usually) 8 to 16 pages in the University Thesis Series at the expense of the author. The summary shall be approved by the candidates department and by the Executive Committee of the Graduate School and shall include the statement that the original thesis is on file in manuscript in the University Library.
 2. Publication of an approved abbreviation or summary of the original thesis not less extensive than that provided for in the preceding section, in an approved medium of publication, and, also, publication (at the expense of the University) of an abstract of 1 to 4 pages in the University Thesis Series. Both the summary and the abstract shall include the statement that the original thesis is on file in manuscript in the University Library. The abstract shall also include an exact bibliographic reference to the published summary.

The above report was adopted with the following amendments:

- That the securing of the copyright be handled by the University.
- That the copyright is to be paid for by the candidates.
- That title is to be vested in University, or otherwise at option of candidate.

The short abstract must be submitted at the same time that the thesis is submitted.

The following proposal for the establishment of a University Thesis Series was adopted:

It is recommended that the University establish a new series of research publications to be known as the "Summaries and Abstracts of Theses Accepted by the University of Minnesota in Partial Fulfillment of the Degree of Doctor of Philosophy."

This series is to include summaries and abstracts of the Doctors' Theses of the University as provided for in the recommendations of this Committee for the publication of the doctor's thesis. The expense of publication of the summaries of theses shall be met by the authors of these theses. The expense of publication of the abstracts of theses shall be met by the University.

It is recommended that the thesis series appear in the form of an annual volume which shall include abstracts or summaries of all doctor's theses of one year preceding. Thus the thesis accepted during the school year of, say, 1922-23, would appear in a volume published after the close of the school year 1923-1924. The purpose in allowing one year to elapse before publication is to permit the inclusion in the abstracts of proper bibliographic references to publications of the thesis material elsewhere.

It is suggested that in the beginning all these abstracts and summaries shall be gathered in a single volume which will be divided into sections corresponding to several divisions now recognized in the University Research publications such as Social Sciences, Biological Sciences, etc. It would also be desirable that the first volume of the series contain a list of doctor's theses to date with bibliographic references to those which have appeared in print.

It was agreed that the following be added to statement in Graduate Bulletin regarding preliminary examination for Ph.D:

"Examination on thesis and special field is to be reserved for final examination".

Meeting adjourned to meet Friday June 9, at 12:15 P.M.

Secretary.

GRADUATE SCHOOL
Executive Committee
June 9, 1922.

Dean Ford presiding 200 Minnesota Union

Request for research grant of \$100 for investigation on University Bersonell Methods by Z. C. Dickinson was referred to Dean with power.

Request of O. E. Harder for permission to use part of this year's grant (\$200) for machining shop work was approved.

Request of W. H. Hunter for \$300 for research assistant was referred back for further information.

Request of Gustav van Roosbroeck for \$450 was referred back.

Request of W.F.G. Swann for \$400 for investigation of "Upper atmospheric conditions and penetrating radiation" was referred to Dean with power.

The following grants from research funds were approved:

George W. Dowrie (Econ)	Monograph on Bank of N. D.	\$ 50
W. M. Emmons (Geol)	Movement of Oils in Sand Asst Secondary Enrichment of Mineral Dep.	400
W. W. Folwell	History of Minnesota Assistant	500
R. B. Harvey (Botany)	Light Relations of Plants	300
Arthur T. Henrici (Bact)	Statistical Study of Spore-Bear- ing Bacillus, Assistant	600
N. L. Huff	Water Supply Algae Apparatus	400
F. B. Kingsbury (Physical)	Synthesis of Hippuric Acid Special Apparatus & Chemicals	300
J. F. McClendon (Physical)	Rickets & Dist. of Iodine in Foodstuffs in Relation to Goiter Supplies and Special Equipment	500
R. E. Scammon (Anatomy)	Experimental work	600
Josephine E. Tilden	Photographic work assistant	100
M. J. Van Wagenen (Educ)	Reading Scales (\$100 immediately from unexpended balance)	300
A. F. Rasmussen (Neurology)	Collecting Normal Human Hypophy- ses	200
A. B. White (Hist)	Research in History assistant	500
T. B. Bibliography		150

The following purchases were authorized:

Beiträge zur Klinik der Tuberkulose.	90 ?
Zentralblatt für Tuberkulose-Forschung.	17.50 ?
Medailles Imperiales	3000 francs

The request for \$50 for membership in in Association to aid Scientific Research by women was not approved.

The following were approved for course work only:

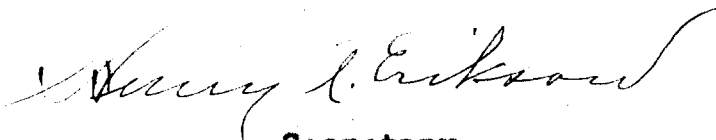
Edla Anderson, Instr. Home Economics.
Henry E. Hartig, Instr. Mathematics & Mechanics.
George C. Priester, Assist. Prof. of Math & Mechanics.
Archie D. Power, Instr. Physics.
John J. Reighard, Asst. Prof. Accounting.
J. W. Stahman, Asst. Prof. Economics.
Hugh B. Wilson, Asst. Prof. Math. & Mech.

The following were approved for membership in graduate faculty:

Harold S. Diehl, Prof. of Pathology.
Kemp Malone, Prof. Lect. English.
H. Bruce Price, Asst. Prof. Agrl. Econ.
Martin B. Ruud, Asst. Prof. English.

Dwight E. Minnich, Asst. Prof. An. Biology was approved subject to approval of group committee.

Meeting adjourned.


Secretary.

Graduate School
Executive Committee
December 4, 1922

200 Minnesota Union.

Dean Ford Presiding.

Present : Professors Jackson, Pike, Dowrie, ^{Burman} Koo_s, Erikson, Riley,

Mr. Riley was appointed secretary for the year.

The Dean presented the attached report on the status of publication of PhD theses. The chairmen of the group committees were asked to make inquiries regarding cases in their groups and to report to the Dean by the first of January.

The Dean brought to the attention of the committee the fact that the University was at present binding master's theses at a loss. On motion of Prof. Koo_s, it was voted that the fee for binding master's theses be increased from \$1.00 to \$1.50

On recommendation of the Agricultural group committee it was voted to recognize Plant Breeding as a field for major work.

Through the Dean of the College of Engineering there was presented a petition requesting that for the College of Engineering the time for filing of Master's theses be extended so as to permit their acceptance up to two weeks before commencement instead of six weeks as at present required.

It was voted that in the judgment of the committee the difficulties outlined were not peculiar to graduate students in the College of Engineering, and that such concession could not be approved.

There was also presented from the College of Engineering a request that instead of including the work of that College in the present group of Physical Science, Mathematics and Engineering, there be established an additional group to be known as the Technological Committee. After discussion this request was laid over for future conference between the Dean of the Graduate School and members of the Engineering faculty.

In response to a question as to possibility of a graduate student taking his thesis in his minor field, it was decided that while such case should be considered individually, there was no inherent objection to the arrangement.

The following were approved for membership in the Graduate Faculty:-

Albert C. Army, Associate Professor, Farm Crops.
Leverett Dale Bristol, Med. Insp. Penn Mutual Life Ins. Co.
Lee John Brueckner, Assoc. Prof. Education
F. Stuart Chapin, Prof. Sociology.
Albert J. Chesley, Sec. & Emc. Office State Board of Health
George Perrige Conger, Asst. Prof. Philosophy
E. A. Heilman, Asst. Prof. Accounting
Frank Waldo Lathrop, Asst. Prof. Agri. Educ.
Julian G. Leach, Asst. prof. Plant Path.
E. M. Wade, Chief of Lab. Div. Prev. Diseases
Miss Gladys E. Gibbens, Inst. Math.

The recommendation for the appointment of Walter E. Camp, Instructor in Ophthalmology, was referred to the Medical Group Committee for consideration before action by the Executive Committee.

The case of Arthur N. Wilcox, Assistant in Horticulture was laid over for further information.

The following grants from research funds were approved:-

William S. Cooper, Research Assistant	\$ 150.00
Joseph E. Gillet, Photostats, works Torres Naharro	75.00
C. E. Jansky, Jr. equipment (radio)	160.00
Dwight E. Minnick, Investigation "Sense of Hearing"	100.00
Martin B. Ruud, copyist (London, Eng.)	50.00
Lee I. Smith, equipment	80.00

Meeting adjourned.



Secretary

Publishing Ph.D. Theses

Not yet published, Nov. 23, 1922

- 1914 3. H. H. Brown, Chemistry
1915 5. All printed
1916 7. All printed
1917 15. Julius Bernas, Educ.
Elmer A. Daniels, Chem.
Edgar K. Hoyer, Geol.
Harvey Stallard, Botany
- 1918 11. Gwen Ann Jones, English
Waldemar Sternberg, Chem.
- 1919 15. Clarence C. Bausman, Botany
Lois Clark, Botany
Arthur M. Johnson, Botany
John L. Butsch, Surgery (Rochester)
- 1920 8. Paul Harmer, Soils
Georgine Luden, Path. (Rochester)
Arthur J. Yieje, Geology
Gustave L. Van Roosbroeck, Romance (Fr)
- 1921 16. Angus Cameron, Surgery
George H. Childs, Animal Biology - Summary sent in.
Marshall Hertig, Entomology
Samuel A. Graham, Entomology
Oscar J. Johnson, Education
Homer B. Latimer, Anatomy
Hjalmar L. Osterud, Anatomy
Paul Werk, Botany
Chas. E. Nixon, Nerv. & Mental Dis.
Chester A. Stewart, Pediatrics
- 1922 19. Louis A. Beattiger, Sociology
Mary Ellen Chase
Wm. C. Cook, Entomology
Louise Doodall, Plant Path.
Georgine T. Dreitscir, History
Ralph John Garber, Agronomy
Elden B. Hartshorn, Chemistry
Margaret Kincaid, Psychology
Julian G. Leach, Plant Path.
Margaret Newton, Plant Path.
Herville C. Parvier, Biochem.
Archib D. Power, Physics
Gerald Rungley, Physics
Helen M. Scurr, Eng.
Paul F. Sharp, Biochem.
Frederick L. Whitney, Educ. Admin.