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UNIVERSITY OF MINNESOTA

FALL QUARTER 1995 UPDATE: POLICY CHANGES AND PROCEDURES

Fall Quarter Dates—Fall quarter classes begin *Thursday, September 21*, and end December 1. Final exams run from December 4-9. Classes are excused and University offices are closed on the following holidays: November 23-24.

About These Inserts—This insert and a companion piece—*Fall Quarter Update, Course Changes*—are being distributed by the Office of the Registrar to supplement the information in the *Fall Class Schedule*. If you registered for fall quarter in May or June, read the paragraphs below as well as all tuition and payment information. If you will be starting your fall registration in August or September, however, you can skip to the next section (i.e., Students Who Register in August or September) and, after reading those few paragraphs, read all tuition and payment information. Those sections that show a change from information in the *Fall Class Schedule* are flagged with **new!**

Students Who Registered for Fall Quarter in May or June—You have received this *Fall Quarter Update* as part of a mailing that also includes a complete fee statement for fall, a postcard for course cancellations, and a list of all course changes since the *Fall Class Schedule* was published in April.

The first thing you should do is compare the course confirmation form on the enclosed fee statement with the one you received when you initially registered. Have any of your courses changed? Are they being offered at different times? In different rooms? For different credits? If any course is missing from your new form, it probably has been cancelled. Check your course offerings against the enclosed list of changes for topic or title changes. If you need to cancel/add, you should also check any courses you find in the *Fall Class Schedule* against this list to note changes or added sections.

Queued registration for fall reopens August 28. No registration status notices will be mailed for this second fall queue. The queue is printed in its entirety below.

All course *additions* must be made on or after your time in the queue. You can *cancel* any or all of your courses using the enclosed postcard. Complete the card with your name, current address, ID number, and the college through which you are registered. List all courses you wish to cancel, sign your name at the bottom, and attach a stamp to the front. Your card must be postmarked by September 8 to be processed.

If you drop your credit load to below 6 credits, you can also cancel the student services fee and the University-sponsored hospitalization insurance fee by checking the appropriate box on the postcard.

When you cancel by mail, a revised fee statement will be mailed back to you. Although this revised fee statement may change the amount due, it will not change the date for your first billing statement. Billing statements for fall will be mailed on September 29. The first installment payment for tuition and fees will be due October 24. See Billing Statements for Fall on page 4 for more information.

If you need an adjusted fee statement for any reason (e.g., you have transferred to a different college, you now have reciprocity or an outside agency tuition authorization, or your graduate assistantship has now been processed), return to your registration center on or after August 28. When you use the registration center, you do not need to wait for your queue date to obtain an adjusted fee statement. But if you want to cancel/add at a registration center or make *any* changes through the Student Access System, you will need to wait for your spot in the queue.

Students Who Register in August or September—You should use this *Fall Quarter Update* to supplement the information in your *Fall Class Schedule*. Read the *Class Schedule* and these sections carefully, noting especially the tuition information on pages 2-3 of this insert.

Because your *Fall Class Schedule* was prepared in April, some scheduling changes have also occurred. Before you register, check the classes you wish to take against the accompanying list of course changes to see if times, rooms, credits, or content has changed. Check this list also for added courses or sections that may expand your registration options (or display course info on option 4 of the Student Access System).

Second Fall Queue—The second fall queue is listed below. Retain this copy of the queue: Registration Status Notices will *not* be issued for late fall registration. To find your registration time, locate the name range for your last name. For example, if your name is Chris R. Student, your name falls between Si-Tgz and you may register *on or after* 1:00 p.m. on September 8—either in person or using the Student Access System.

NOTE: If this is your first quarter at the University, you will probably register during your orientation period and not according to this queue.

DATE	8:00 a.m.	1:00 p.m.
August 28	Vogt, Kevi-Whz	Wi-Z
August 29	A-Balz	Bam-Blz
August 30	Bm-Coz	Cp-Duz
August 31	Dv-Frz	Fs-Grz
September 1	Gs-Hqz	Hr-Joz
September 5	Jp-Krz	Ks-Lhz
September 6	Li-Maz	Mb-Ndz
September 7	Ne-Pdz	Pe-Robz
September 8	Roc-Shz	Si-Tgz
September 11	Th-Tz	U-Vogt, Kevhz

Registration Hours—Registration is available on the Student Access System Monday-Friday from 7:30 a.m.-9:00 p.m. and on Saturday from 8 a.m.-3 p.m. *except* on official University holidays. See pages 4-14 in your *Fall Class Schedule* for complete Student Access instructions. In person registration is also available at the registration centers. The registration center in 202 Fraser Hall is open Mondays from 9 a.m. until 4 p.m. *except during the registration queue when Monday hours are from 9-5:30.* Hours on Tuesday-Friday are from 8 a.m. to 4 p.m. The registration center and student contact area in 130 Coffey Hall is open 9-4 on Mondays and 8-4 Tuesday-Friday. Student relations, transcripts, and certification services in 150 Williamson Hall are available from 9-5:30 on Mondays and 8-4 Tuesday-Friday. All University offices will be closed September 4 for the Labor Day holiday.

Tuition Rates for Undergraduates—The following per-credit tuition rates have been approved for the 1995-96 academic year. Your tuition is always tied to the college in which you registering. If there is only a single set of rates (resident and nonresident) listed below for your college, school, or program, you will pay that rate regardless of your class standing. When there are both lower and upper division rates listed for your college, you will pay lower division rates *through the quarter in which you have registered for your 90th credit.* Upper division rates are assessed thereafter. Adult special students pay upper division rates. **There is a 15-20 credit plateau for all units listed below.** Credits 1 through 15 are assessed on a per credit basis. There is no charge (except for course fees) for your 16th, 17th, 18th, 19th, and 20th credits. Each credit above 20 is assessed on a per-credit basis.

There is a base tuition rate of \$30.00 that is assessed once each quarter for all students. For example, if your per credit amount is \$75, you would pay \$105 for 1 credit (1 x \$75 + \$30), \$180 for 2 credits (2 x \$75 + \$30), \$255 for 3 credits (3 x \$75 + \$30), \$780 for 10 credits (10 x \$75 + \$30), and \$1,155 for 15-20 credits (15 x \$75 + \$30).

Students registering in:	Resident	Non-Resident
Lower Division		
Only in the colleges of Agricultural, Food, and Environmental Sciences; Architecture and Landscape Architecture; Biological Sciences; Education and Human Development; General College; Human Ecology; Liberal Arts; Natural Resources; Institute of Technology; and University College	\$73.95	\$218.10
Upper Division		
General College, and colleges of Human Ecology and Liberal Arts	\$80.15	\$236.45
All other undergraduate colleges and units	\$87.50	\$264.60

Professional School Tuition Rates—The following rates have been approved for professional school students and the departmental masters for 1995-96. Some schools have a 14-18 credit plateau. With this plateau there is no charge (except for course fees) for the 15th-18th credits. Each credit above 18 is assessed on a per-credit basis. Departmental masters have a 12-18 credit plateau. Most other schools have term rates for 12 or more credits. **In addition, there is a base tuition rate of \$30.00 that is assessed once each quarter for all students.** For example, if your per-credit amount is \$150, you would pay \$180 for 1 credit (1 x \$150 + \$30), \$330 for 2 credits (2 x \$150 + \$30), \$480 for 3 credits (3 x \$150 + \$30), \$1530 for 10 credits (10 x \$150 + \$30), and so on. Term and plateau amounts below include this base tuition rate.

Students registering in:	Resident	Non-Resident	
Dentistry, School of	per credit	\$242.50	\$385.50
	term (12 or more credits)*	\$2,940.00	\$4,656.00
Departmental Masters, Agriculture & Education	per credit	\$111.00	\$239.00
	12-18 cr plateau*	\$1,362.00	\$2,898.00
Law School (semester rate)	per credit	\$322.00	\$567.50
	term (12 or more credits)*	\$3,894.00	\$6,842.00
Medical School	1-5 credits*	\$936.00	\$1,842.00
	6-10 credits*	\$1,842.00	\$3,654.00
	11-15 credits*	\$2,748.00	\$5,466.00
	16 or more credits*	\$3,654.00	\$7,278.00
	Medical and Psych fellow specialists (per term)	\$121.00	\$121.00
Nurse Anesthetist (Medical School)	per credit	\$117.00	\$345.00
	14-18 cr plateau*	\$1,668.00	\$4,860.00
Pharmacy, College of	B.S. per credit	\$162.50	\$325.00
	B.S. 14-18 cr plateau*	\$2,305.00	\$4,580.00
	B.S. seniors per cr	\$66.25	\$125.30
	Pharm.D. per cr	\$172.00	\$344.00
	Pharm.D. 14-18 cr plateau*	\$2,438.00	\$4,846.00
	Pharm.D. clerkship (per term)	\$121.00	\$121.00
Public Health, School of	per credit	\$111.00	\$239.00
	12-18 cr plateau*	\$1,362.00	\$2,898.00
Veterinary Medicine, College of	per credit	\$221.50	\$355.90
	term (12 or more credits)*	\$2,688.00	\$4,300.80
	Veterinary fellow specialists (per term)	\$121.00	\$121.00

*Includes base tuition assessment.

Graduate School Tuition Rates—The following rates have been approved for the Graduate School for 1995-96. **In addition, there is a base tuition rate of \$30.00 that is assessed once each quarter for all students.** For example, if your per-credit amount is \$200, you would pay \$230 for 1 credit (1 x \$200 + \$30), \$430 for 2 credits (2 x \$200 + \$30), \$630 for 3 credits (3 x \$200 + \$30), \$2030 for 10 credits (10 x \$200 + \$30), and so on. All amounts below except per-credit amounts include this base tuition rate.

Computer Fees—Although details have not yet been finalized, the Carlson School of Management is expected to implement a \$25 computer fee for full-time upper division students and a \$50 computer fee for full-time graduate students.

The IT computer fee has been increased to \$100 per quarter. See page 29 in the *Fall Class Schedule* for details on the IT computer fee.

Student Services Fee—All students registered for 6 or more credits must pay a \$146.45-per-quarter (\$219.68-per-semester) student services fee in addition to tuition. Courses that carry no degree credit (Comp 0011, GC 0401, 0402, 0419, 0611, 0615, 0616, 0617, 0618, 0621, 0623, 0625, 0631, 0643, and all courses in which you register as an auditor) count in the determination of the credit total for the student services fee on a one class hour = one credit basis. The fee is distributed among the following programs:

Africana Student Cultural Center	\$.39
American Indian Student Cultural Center40
Asian American Student Cultural Center40
Association of Gay/Lesbian/Bisexual Students27
Boynton Health Service		61.01
Child Care Consortium78
Crisis Point30
Disabled Student Cultural Center48
International Study and Travel Center		1.54
La Raza Student Cultural Center46
Minneapolis Student Union Capitol Fund		6.30
Minneapolis Student Union Operating Fund		20.47
<i>Minnesota Daily</i>		4.53
Minnesota International Student Association58
Radio KUOM		1.03
Recreational Sports Building Fund		5.00
Recreational Sports Capitol Fund		2.79
Recreational Sports Operating Fund		17.09
St. Paul Board of Colleges24
St. Paul Student Center Capitol Fund		2.48
St. Paul Student Center Operating Fund		10.86
Student Activities		1.37
Student Advocate Service49
Student Dispute Resolution Center71
Students for Family Values12
University Student Legal Service		6.01
University YW35
TOTAL		\$146.45

Special Assessments—The following quarterly special assessments were also approved for 1995-96:

Council of Graduate Students (COGS) (assessed to all students in the Graduate School)	\$1.61
Graduate and Professional Student Assembly (GAPSA) (assessed to students in most professional schools and students in the Graduate School)	\$2.24
Hospitalization Insurance, University-Sponsored (available only to students who pay the student services fee or the extended coverage fee)	\$192.00
IT Board of Publications	\$4.32
Minnesota Public Interest Research Group (MPIRG) (refusable/refundable; assessed with student services fee)	\$2.50
Minnesota Student Association (MSA) (assessed to all undergraduates, adult special students, and departmental masters)	\$2.31
Student Emergency Loan Fund (SELF) (assessed to all students)	\$.25
University Coalition for Higher Education (UMCHE) (refusable/refundable; assessed with student services fee)	\$1.05

Part-time rates:	Resident	Non-Resident	
1 credit*	\$233.00	\$473.00	
2 credits*	\$436.00	\$916.00	
3 credits*	\$639.00	\$1,359.00	
4 credits*	\$842.00	\$1,802.00	
5 credits*	\$1,045.00	\$2,245.00	
6 credits*	\$1,248.00	\$2,688.00	
Full-time rates:			
7-15 credits*	\$1,450.00	\$3,130.00	
per credit for each credit over 15	\$203.00	\$443.00	
Architecture and Landscape Architecture programs:			
per credit	\$212.00	\$424.00	
7-15 credits*	\$1,514.00	\$2,998.00	
per credit for each credit over 15	\$212.00	\$424.00	
H.H.H. masters:			
per credit	\$220.00	\$402.00	
7-15 credits*	\$1,564.00	\$2,844.00	
per credit for each credit over 15	\$220.00	\$402.00	
M.B.A. rates:			
day program	per credit	\$208.00	\$317.00
	term (12 or more credits)* **	\$2,870.00	\$4,364.00
evening program	per credit	\$208.00	\$208.00

*Includes base tuition assessment.
 **Term rate applies to students entering program fall 1993 or later.

Course Fees Set—The following changes in course fees have been approved for the 1995-96 academic year. A complete list of course fees can be found on page 29 of the *Fall Class Schedule*.

Composition and Communication 0011	\$265.00
General College 0401, 0402, 0419, 0611, 0615, 0616, 0617, 0618, 0621, 0623, 0625, 0631, 0641, 0643	\$265.00

Other Fee Changes—The following fees have also changed for fall quarter:

Installation Payment Fee	\$7.50
Transcript Fee, regular service	\$4.00
Transcript Fee, rush service	\$8.00
Orientation Fee	\$39.00

Billing Statements for Fall—Billing statements for fall will be issued to all students on September 29. The first installment payment (30%) for tuition and fees will be due October 24. Your second billing statement will be issued on October 27 with 60% of the balance of your account due on November 11. The final billing statement for fall will be issued November 27; your remaining tuition and fees will be due December 19. **Effective fall quarter, the billing charge is \$7.50.** Any bill can be paid in full by the due date to avoid billing charges.

new!

It is your responsibility to report any change in address to the University. You may report an address change to Student Accounts Receivable by calling 625-8500. If you do not receive any billing statement, you must obtain a payment voucher on or before the payment due date. Complete fee payment information, including information on obtaining payment vouchers, is on pages 30-32 of your *Fall Class Schedule*.

Tuition Refund Policy—If you cancel by the end of the first week of the quarter (September 29) or before, you will receive a 100% refund. REMEMBER: You are entitled to a 100% refund only if you *officially* cancel by September 29. Refunds after September 29 are based on your student status (new or continuing student). **Refund rates for continuing students have changed since the publication of the *Fall Class Schedule*.** See the table below for refund rates for fall.

new!

If you registered in May or June, you can use the cancellation postcard in your fee statement packet to cancel any courses;

your postcard must be postmarked by September 8 to be processed. After the September 8 deadline, you must cancel at the registration center or through the Student Access System. If you register in August or September, you may not cancel by mail but can cancel at the registration center or through the Student Access System.

Retroactive cancellations may be possible in a limited number of circumstances (e.g., active military duty, scholastic drop). If you petition for a retroactive cancellation, you may be eligible for a retroactive tuition refund. **Petitions for retroactive refunds should be submitted within one quarter of the term in question. In no case will a refund be granted for fall, winter, or spring quarter later than June 30 of that year.** Refunds for summer session will not be granted after August 31.

new!

Council on Liberal Education Changes—The following courses are also approved for fall quarter:

Arch 1401	AH; Env
Arth 3142	Vis; IP
Chin 3171	Lit; IP
Chin 3172	Lit; IP
LA 1401	AH; Env
Math 1351	Math

New Hours for Boynton Health Service—Beginning fall quarter, Boynton Health Service will be open 8-6 on Monday and 8-4:30 Tuesday-Friday.

Publication Information—Published by the University of Minnesota, Office of the Senior Vice President for Academic Affairs, Office of the Registrar, 150 Williamson Hall, 231 Pillsbury Drive S.E., Minneapolis, MN 55455-0213. This publication is available in alternative formats upon request. Please call the Office of the Registrar, 625-5333, for assistance.

REFUND SCHEDULE FOR FALL QUARTER 1995

Continuing Students		New Students	
For refund of:	Cancel by:	For refund of:	Cancel by:
100%	September 29	100%	September 29
75%	October 6	80%	October 6
50%	October 13	70%	October 13
25%	October 27	60%	October 20
0%	on or after October 28	50%	October 27
		40%	November 3
		0%	on or after November 4

Equal Opportunity—The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.