

CLASSROOM ADVISORY SUBCOMMITTEE  
MINUTES OF MEETING  
APRIL 28, 2003

[In these minutes: Classroom Utilization Update, Final Report, Discussion Points for 2003 – 2004]

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Assembly; none of the comments, conclusions or actions reported in these minutes represent the views of, nor are they binding on, the Senate or Assembly, the Administration or the Board of Regents.]

PRESENT: Jane Phillips, chair, Steve Fitzgerald, Roberta Juarez, Steve Spehn

REGRETS: Joyce Weinsheimer, Denise Guerin, William Hanson, Steve Sperber, Joel Weinsheimer

ABSENT: Bernard Gulachek, Kenneth Heller, James Perry

I). Jane Phillips called the meeting to order and thanked members for their service on CAS during the 2002 – 2003 academic year.

II). CLASSROOM UTILIZATION: Earlier this month a letter was sent to EVPP Maziar and Vice Provost Craig Swan regarding classroom utilization concerns. The letter requested that the administration do more to enforce existing classroom scheduling policies. To date, no response has been received.

Steve Fitzgerald, Director, Office of Classroom Management, noted that poor classroom utilization is a matter of national concern and not exclusive to the University of Minnesota. He referenced an article from The Chronicle of Higher Education: <http://chronicle.com/weekly/v49/i32/32a04601.html>

III). Jane Phillips will draft the Subcommittee's final report and circulate it to members for their input prior to sending it on to the CAS's parent committees, SCEP and SCFP.

IV). Jane Phillips will forward on to Professor Ken Heller, 2003 – 2004 CAS Chair, discussion points for next year. Topics for 2003 - 2004 included but are not limited to trimesters, budget issues, classroom utilization follow-up and classroom designs.

V). Hearing no further business, Jane Phillips adjourned the meeting.

Renee Dempsey  
University Senate

