

1. Introductions
2. Review, amend, approve agenda
3. Elect chair, note-taker, and T&L rep
 - a. Mags - Chair
 - b. Alec - Notetaker (must hold meetings at different time than today)
 - c. We would like to invite the T&L chair, or rep, to our next meeting to introduce the committee and discuss our rep
4. Minutes
 - a. Approved:
https://docs.google.com/document/d/1aY0uEn43KmlSBzFJv3B6N_Rlhv1F-FWBadCogt7mbWI/edit?ts=5ab54f0c
5. Discuss meeting date/time
 - a. Suggestions:
 - i. Avoid Fridays for Gail
 - ii. Tuesdays are better for Alec
 - iii. Thursdays are worse for many people
 - iv. Wednesday mornings not good, Weds not good overall due to multiple schedules
 - v. Tuesday and Thursday not preferred for Nigel
6. Brainstorm subcommittee topics for 18-19
 - a. Expert list (Twin Cities experts.umn.edu EXPERTS@UMN) - Academic system will have a new system, that is in addition to the PD&R Marketing experts list
 - b. Collaborative network storage & Digital Repository - Research Support
 - c. Training Needs for resources - one button studio and other services?
 - d. Digital Literacy - bring back to T&L

- i. Revisit via the NSSE results
 - e. Training Hub - how do we support nonacademic training (replaced ULearn, integrated into Canvas)
 - f. Duo Authentication - coming in November
 - i. Initial conversation ensued:
 - 1. People without mobile devices will have solutions provided - physical tokens, or bypass codes
 - 2. Security? This will provide greater security
 - g. Changes coming to academic technology.
Introduce Kara as manager?
 - h. Mobile printing
 - i. Document delivery service from Library
7. ITSS Update - held over til next meeting due to Matt's scheduling error
8. Library Update - brief update