

Liberal Education Subcommittee 2017 - 2018

Date	September 11, 2017
Time	3:04 PM – 3:57 PM
Location	RDC 335 Gooseberry Falls Room
Minutes Approved	September 25, 2017
Members in attendance	Ryan Frane, Kurt Guidinger, John Keener, Bruce Ludewig, Chad Pierson, Jerry Pepper, Jamie Ratliff, Cynthia Rugeley, Jason Turkiela, Junhua Wang, Rochelle Zuck
Members excused	Ken Gilbertson
Members absent	None
Invited guests	Jennifer Mencl
Notes:	<p>Introductions of subcommittee members were made and the charge of the committee was reviewed.</p> <p>Jamie Ratliff was elected chair and will represent the subcommittee at the Faculty Senate. A representative to the Curriculum Subcommittee will be determined at the next meeting.</p> <p>Jennifer Mencl is the Liberal Education Program (LEP) Assessment Liaison (PAL) and has been holding information sessions for faculty on the LEP assessment process. She noted the process includes confirming LEP courses include the Student Learning Outcomes (SLOs) on their syllabus, and use the assessment rubric to complete the course reporting form. She will return to the subcommittee later to discuss the specific reports, the subcommittee will need to discuss and determine how to improve the LEP. She also noted a new LEP PAL would need to be determined effective fall 2018 for a three-year term.</p> <p>Minutes from the April 21, 2017 meeting were approved.</p> <p>Jamie discussed the shared governance process and expectations.</p> <p>Jerry reviewed the LEP survey. The LEP Task Force Report had recommended a program review in approximately 2014 - 2015. The 2016 – 2017 Liberal Education Subcommittee decided to conduct an internal review beginning with a Qualtrics survey, which was done over the summer. Jerry noted there were 481 responses, 111 from faculty, 312 from students and 58 from staff. Results were shared with the subcommittee with additional review and discussion to continue at following meetings.</p>
Next Meeting Scheduled	Monday September 25, 2017 3:00 RDC 335 Gooseberry Falls Room
Respectfully Submitted by	Nancy Burley