

## Curriculum Committee 2013 – 2014

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|---------------------------|---|
| Date                      | March 6, 2014 (Minutes approved 3.13.14)  |
| Members in attendance     | Sheryl Grana, Georgia Keeney, Dahui Li, Amy Versnik Nowak, Jerry Pepper, Dave Schimpf, Arden Weaver   |
| Members absent            | Kim Riordan   |
| Invited guests            | none  |
| Notes:                    | <p>The minutes from the February 27<sup>th</sup> meeting were approved.</p> <p>Discussion continued on the course proposal form, a few changes were made; the committee will finalize the form at the next meeting.</p> <p>Course delivery guidelines and definitions, including a cap on online course sizes, was discussed briefly, but tabled until Kim is present.</p> <p>Jerry addressed the process used when requests are made to change lower division (LD) courses to upper division (UD). If a course number changes from LD to UD, students who took the course as LD would be given UD credit. Due to this effect, departments wishing to change a course number from LD to UD are required to propose a new course. Additionally, courses that were approved as LD must be taught with LD expectations. If a department desires to teach a LD course as UD, it must submit a new course proposal.</p> <p>Course and program deadline dates for 2014 – 2015 were reviewed. The only change from the current academic deadlines is to the date for program changes; the current date is the first day of spring semester, this will change to the last day of fall semester.</p> |
| Next Meeting Scheduled    | March 13, 2014  |
| Respectfully Submitted by | Nancy Burley  |