

The University of Minnesota
EXECUTIVE COMMITTEE
MINUTES

September 2, 1918

A meeting of the Executive Committee of the Board of Regents was held in the President's office, Monday, September 2, 1918, at three o'clock.

Present: Regent Butler, chairman; Regents Burton, Partridge, Schulz, Snyder, and Sommers.

President Burton outlined the plan of the Students' Army Training Corps as agreed upon at the meeting of the presidents at the Fort Sheridan meeting, see bulletin filed supplement to the minutes, page 152. After consideration it was

Voted to approve the establishment of the Students' Army Training Corps and the President was authorized to continue negotiations with the Federal Government of a contract for training men in accordance with the plan.

Voted, because of the reorganization necessitated by the adoption of the Students' Army Training Corps, to postpone the opening of the University until October 2, 1918.

Voted, further, to authorize the payment to the instructional staff, Class B appointments, in accordance with the original understanding provided the staff members are present.

In connection with the housing of the Students' Army Training Corps, the plan of taking over the fraternity houses, the Exposition Building, the turning over of Sanford Hall and other buildings was considered.

Voted to adjourn until Wednesday, September 4, 1918.

G. H. HAYES,
Secretary

The University of Minnesota

EXECUTIVE COMMITTEE

MINUTES

September 4, 1918

A meeting of the Executive Committee of the Board of Regents was held in the President's office, Wednesday, September 4, 1918, at three-thirty o'clock.

Present: Regent Butler, chairman; Regents Burton, Partridge, Schulz, Snyder, and Sommers.

Voted to authorize the officers of the Board of Regents to execute a contract with the Federal Government for the training of the Students' Army Training Corps, limiting the number to four thousand for the present, with the understanding that the number might be increased to five thousand December 1, 1918, at one dollar per day per man for housing and feeding and forty-five cents per day per man for instruction.

Voted to offer the International Stock Food Company \$1,250 per month for rental of the Exposition Building from October 1, 1918, to June 30, 1919, with the privilege of renewing the lease for the period of the war or as long as necessary, the International Stock Food Company to take care of the insurance.

Voted to adjourn.

G. H. HAYES,
Secretary

The University of Minnesota
AGRICULTURAL COMMITTEE

MINUTES

September 5, 1918

A meeting of the Agricultural Committee was held in the President's office Thursday, September 5, 1918, at eight-thirty o'clock.

Present: Regent Rice, chairman; Regents Burton, Glotfelter, Schulz, Sommers, Williams, M. M., and Williams, J. G.

Voted to amend the minutes of the Board of Regents of August 3, 1917, to appoint R. W. Thatcher with the title of Dean of the Department of Agriculture and Director of the Experiment Stations.

Voted to accept the following resignations:

I. D. Charlton, Chief of the Division of Farm Engineering, effective August 15, 1918.

J. L. Mowry, Associate Professor of Agricultural Engineering, effective October 15, 1918.

Mrs. Frances V. Ward, Assistant Professor of Foods and Cookery, effective August 1, 1918.

Ruth M. Cowan, Secretary of the Division of Home Economics, effective September 1, 1918.

Warren Williamson, Assistant in Entomology, effective August 1, 1918.

Ruth Reisburg, Clerk in Mr. West's office, effective August 31, 1918.

Mae Middleton, Instructor in Music at Morris, effective August 20, 1918.

Voted to approve the following appointments:

J. C. Cort, as Assistant Professor of Dairy Husbandry, beginning August 1, 1918, at \$2,500 per year.

H. S. Records as Assistant Professor of Agronomy at Crookston, from August 15, 1918, to August 1, 1919, at \$2,000 per year.

J. L. Mowry as Instructor in charge of tractor operation in the Army Mechanics School, beginning October 15, 1918, at \$200 per month.

James D. Marshall as Chief of the Electrical Department in the Army Mechanics School, beginning August 5, 1918, at \$45 per week.

C. J. Robertson as Instructor in Agricultural Engineering at Morris, from October 1, 1918, to April 1, 1919, at \$150 per month.

Fred Dustin as Assistant Director of the School for Army Mechanics, beginning July 26, 1918, at \$150 per month.

S. H. Gordon as Instructor in the School for Army Mechanics, beginning August 21, 1918, at \$35 per week.

L. E. Prall as Instructor in the School for Army Mechanics, beginning August 16, 1918, at \$35 per week.

L. T. Prall as Instructor in the School for Army Mechanics, beginning May 14, 1918, at \$35 per week.

P. H. Shillock as Instructor in the School for Army Mechanics, beginning August 19, 1918, at \$35 per week.

Ethel L. Hedman as Instructor in Music at Morris, from October 1, 1918, to April 1, 1919, at \$100 per month.

Christine B. Lambie as Resident Nurse and Instructor at Morris, from October 1, 1918, to April 1, 1919, at \$100 per month.

Dr. E. S. Brown as Assistant Instructor in Gymnasium in the School of Agriculture from November 1, 1918, to March 31, 1919, at \$80 per month.

E. L. Proebsting as Instructor in Horticulture from August 1, 1918, to August 1, 1919, at \$1,500 per year.

G. A. Lundquist as Instructor in the School of Agriculture and Supervisor of Summer Project work from August 1, 1918, to June 30, 1919, at \$2,650 per year.

P. L. Johnsrud as Instructor in Farm Mathematics and Supervisor of Summer Project work from August 1, 1918, to August 1, 1919, at \$2,550 per year.

Margaret K. Mumford as Instructor in Foods and Cookery, from September 18, 1918, to July 18, 1919, at \$1,200 per year.

E. Maud Patchin as Assistant Professor of Textiles and Clothing, from September 18, 1918, to June 25, 1919, at \$1,500 per year.

W. J. Koppen as Field Assistant in Horticulture, beginning August 1, 1918, at \$100 per month.

Mabel Nyquist as Stenographer in the Division of Dairy Husbandry, beginning August 1, 1918, at \$55 per month.

Ferdinand A. Collatz as Laboratory Assistant in Experiment Station from August 1 to 22, 1918, at \$60 for the period.

Alice E. Glise as Matron of the Dining Hall at Crookston, from June 17 to August 1, 1918, at \$75 per month.

Kenneth S. Morrow as Assistant in Plant Pathology, from August 1 to October 1, 1918, at \$108.33 per month.

Mrs. E. C. Stakman as Assistant in Experiment Station from August 1 to October 1, 1918, at 60 cents per hour.

Elizabeth Spriestersbach as Station Assistant in Agricultural Biochemistry, from August 1 to August 15, 1918, at \$70 per month.

Julian G. Leach as Assistant in Plant Pathology, from August 1, 1918, to July 31, 1919, at \$25 per month, with \$100 per month from the U. S. Government.

Claude D. Grinnelle as Assistant in Veterinary Medicine, from August 1 to September 25, 1918, at \$75 per month.

Ruby Ure as Assistant in Seed Laboratory, from August 1, 1918, to August 1, 1919, at \$65 per month.

Ellen Overlock as Secretary for the Division of Home Economics, from September 1, 1918, to August 1, 1919, at \$75 per month.

Minette Cummings as Clerk in the Division of Soils, beginning August 1, 1918, at \$70 per month.

Edith Hanson as Stenographer at Crookston, from August 1, 1918, to September 1, 1918, at \$45 per month, and from September 1, 1918, to August 1, 1919, at \$50 per month.

Dyllone R. Hempstead as Field Assistant in Horticulture, from August 1 to November 1, 1918, at \$65 per month.

Thelma Beal as Assistant in Horticulture, from August 1, 1918, to August 1, 1919, at \$60 per month.

Emily H. Payne as Assistant in Entomology, from August 1 to October 1, 1918, at \$100 per month.

Mrs. H. H. Cowie as Stenographer in Buildings and Grounds Office, beginning August 16, 1918, at \$45 for half time.

Grace Keller as Assistant in Soils Laboratory, from August 1, 1918, to July 31, 1919, at \$50 per month to February 1, 1919, with \$60 per month to July 31, 1919.

J. C. Russel as Field Assistant in Soils, from August 1 to September 15, 1918, at \$130 per month.

Georgia Durkin as Assistant in Soils Laboratory, from August 1, 1918, to July 31, 1919, at \$1,000 per year.

Percy B. Barker as Field Assistant in Soils from August 1 to 31, 1918, at \$125.

Grace Werdin as Assistant in Soils Laboratory from August 1, 1918, to July 31, 1919, at \$50 per month to January 31, 1919, with \$60 per month to July 31, 1919.

Anna Wentz as Graduate Assistant in Entomology, from August 1, 1918, to August 1, 1919, at \$300 for the year.

Ila R. Saul as Assistant in Entomology, from August 5, 1918, to March 5, 1919, at \$50 per month.

C. H. Eckles as Professor of Dairy Husbandry and Chief of the Dairy Husbandry Division at \$4,500 per year, date of beginning of service to be determined later.

William Boss as Acting Chief of the Division of Farm Engineering, beginning September 1, 1918, at \$250 per month.

Voted to approve the following promotion:

H. B. White from Instructor to Assistant Professor of Farm Buildings, effective August 1, 1918.

Voted to approve the following salary adjustments:

The following salary increases for Instructors in Army Training, with the understanding that they are effective only for the duration of the army contract, and that their salaries will be re-established upon the original basis when the contract expires:

- A. D. Johnston from \$166.66 to \$190 per month, beginning August 1, 1918.
- H. B. White from \$150 to \$190 per month, beginning August 1, 1918.
- J. B. Torrance from \$133.33 to \$150 per month, beginning August 1, 1918.
- J. G. Dent from \$90 to \$120 per month, beginning August 1, 1918.
- R. Hay from \$30 to \$35 per week, beginning August 15, 1918.
- A. H. Larson, Instructor in the School of Agriculture, to receive \$41.66 per month for August and September, with experiment work for Clay County.
- E. B. Ford, Instructor in Dairy Husbandry, from \$80 to \$85 per month, beginning August 1, 1918.
- A. M. Field, Assistant Professor of Agricultural Education, from \$2,200 to \$2,500 for the year 1918-19.
- Charles Nelson, Plot Man, from \$83.33 to \$90 per month, beginning September 1, 1918.
- M. Lucille Holliday, Instructor in Music at Crookston, from \$1,100 for 9 months to \$1,150 for 9½ months.
- C. E. Brown, Poultryman at Crookston, to be paid for the year 1917-18 from the Crookston Budget.
- Selma Tunheim, Nurse at Crookston, from \$75 to \$90 per month for the year 1918-19.
- Katherine Sullivan, Telephone Operator, from \$50 to \$55 per month, beginning September 1, 1918.
- R. Elvira Johnson, Clerk in the Division of Publications, from \$65 to \$75 per month beginning September 1, 1918.
- Harriet Jones, Clerk in the Division of Publications, from \$60 to \$70 per month beginning September 1, 1918.
- Mary Callahan, Telephone Operator, from \$45 to \$50 per month beginning September 1, 1918.
- Mattie Powers, Clerk in Agronomy, from \$50 to \$58.33 per month from August 1, 1918, to April 1, 1919.
- Mabel Goodman, Assistant Storekeeper, from \$50 to \$60 per month beginning September 15, 1918.

Voted to approve the following leaves of absence :

W. W. Cumberland, Assistant Professor of Agricultural Economics, subject to the approval of the Dean of the Department of Agriculture after further investigation, indefinite leave without pay for service with the War Trade Board, beginning August 1, 1918.

F. A. Krantz, Field Assistant in the Division of Horticulture, indefinite leave without pay beginning August 1, 1918.

Estelle Cook, Instructor in the School of Agriculture for one year without pay beginning September 1, 1918, for Y. W. C. A. war service.

F. Jager and C. P. Bull, leaves for Red Cross service in Serbia be extended, without pay.

Voted to approve the following trips outside the State :

T. M. McCall from Crookston to Mandan, North Dakota, on August 23 and 24, 1918, for a meeting of the Northern Plains Horticultural Association, expenses of \$30 to be charged to Budget 490.

C. P. Fitch to Philadelphia and Ithaca on August 19 to 24, 1918, for meeting of the American Veterinary Medical Association, and inspection of barns at Ithaca. Expenses of \$200 to be charged to Budget 109.

R. W. Thatcher to Ames, Iowa; Columbia, Mo.; and Manhattan, Kansas, on August 28 to 31, 1918, to interview prospective men for professional appointments. Expenses of \$70 to be charged to Budget 112.

The summary of the distribution of expenses in the Department of Agriculture for the year 1917-18 was submitted and directed filed supplement to the minutes, page 153.

Voted to adjourn.

G. H. HAYES,
Secretary

The University of Minnesota**BOARD OF REGENTS****MINUTES****September 5, 1918**

A meeting of the Board of Regents was held in the President's office, Thursday, September 5, 1918, at ten o'clock.

Present: Regent Snyder, presiding; Regents, Burton, Butler, Glotfelter, Partridge, Rice, Schulz, Sommers, Williams, M. M., and Williams, J. G.

Voted to approve the minutes of the meeting of the Agricultural Committee of July 24, 1918, the minutes of the meeting of the Board of Regents of July 24, 1918, the minutes of the meeting of the Executive Committee of September 2, 1918, and the minutes of the meeting of the Executive Committee of September 4, 1918.

Voted to approve the report of the Agricultural Committee of September 5, 1918.

Voted to amend the minutes of the meeting of the Board of Regents of June 19, 1918, appointing J. H. Jackson as Assistant Professor of Economics, to read with the title of Assistant Professor of Accounting.

Voted to accept the following resignations:

W. M. Sternberg, Instructor in Chemistry, effective August 31, 1918.

John H. West, Instructor in the Department of Physical Education for men, effective August 1, 1918.

Judith Jacobs, Loan Desk Assistant in the Library, effective August 31, 1918.

E. M. Lehnerts, Assistant Professor of Geology in the Extension Division, effective September 1, 1918.

Voted to approve the following appointments:

President M. L. Burton to be Acting Dean of the College of Education during the absence of Dean Coffman in war service.

Professor F. H. Swift to be special Executive Secretary of the College of Education representing the Acting Dean, from

