

The University of Minnesota

OFFICIAL DAILY BULLETIN

VOL. I

FRIDAY, MARCH 7, 1919

NO. 84

NOTICE TO DEPARTMENTS

The Purchasing Department is experiencing considerable difficulty due to lack of definite specifications on requisitions. For example: A requisition was recently received for a card file of a certain size. Upon investigation, it developed that a Desk Tray of a different size was desired. The remedy is the use of catalogs. A catalog file is maintained in the Purchasing Department, and can be consulted there at any time. In most cases, however, there are catalogs in the department which can be used.

The number of rush or telephone requisitions is far in excess of what it should be. When requisitions are filed by telephone, the Purchasing Department is, in effect, asked to drop its work upon the requisitions of departments who have taken the trouble to estimate their requirements in advance, in order that late-comers may be accommodated. This is obviously unfair to the more provident departments.

Attention is again called to action of the Board of Regents, June 3, 1918, which may be summarized as follows:

1. No purchase is to be made except upon a requisition approved by the Board. (Ordinary supplies excepted.)
2. As far as practicable purchases will be made on competitive bids.
3. It is recognized that judicious purchasing of supplies requires approximately thirty days. Departments must anticipate their needs and avoid unnecessary "rush" purchases.
4. All correspondence with reference to quotations or the possible purchase of equipment, or with reference to specifications and availability of equipment, must be carried on through the Purchasing Agent's Office.
5. No member of the staff will be permitted to place any order or contract any liability against the University except upon a Purchasing Agent's order.

An analysis of requisitions submitted shows that requisitions for rush service center in certain departments. The abuse of the rush privilege must inevitably be construed by the administration as a reflection upon the efficiency of the department.

R. S. CALLAWAY, Purchasing Officer

THE DEPARTMENTS OF ENGLISH AND OF RHETORIC AND PUBLIC SPEAKING announce two lectures by Mr. Irving Babbitt, Professor of French Literature in Harvard University, on "The Romantic Movement." Next Monday, March 10, at 4:30 p.m. he will speak on "Romantic Genius and Imagination." On Tuesday afternoon at the same hour his subject will be "The Present Outlook." Both of these lectures will be given in the Little Theater. Admission will be by ticket only. Tickets may be procured without charge by applying at Room 222, Folwell Hall.

THE INCOME TAX.—In response to a telephone inquiry, the Comptroller was advised by a representative in the U. S. Internal Revenue Collector's office, that the new income tax law continues to exempt state salaries. Furthermore, that no report or declaration is necessary by individuals whose income, other than their state salary, is less than the minimum provided for in the tax law.

MISS MARY L. MARTIN, Principal of the Schiller School, will talk on Vocational Guidance in the Elementary School on Saturday morning at 8:30 in Room 102, College of Education Building. The lecture is given in connection with Miss Ball's course in Vocational Guidance and all who are interested in vocational education are cordially invited to attend.

KAPPA RHO LITERARY SOCIETY will hold an open meeting this evening (Friday) at 8 o'clock in Shevlin Hall. An informal reception will follow the program. Everyone on the campus is cordially invited to come.

NOTICE TO FRESHMEN, of the College of Science, Literature, and the Arts.—You will shortly be summoned to meet your adviser to make out your registration for the spring quarter. Please keep the appointment made for you as it may not be possible to secure another in time to avoid the fine for late registration.

R. R. SHUMWAY, Chairman of Administrative Board

FRESHMAN DEBATERS are reminded of the try-out to be held this afternoon at 4 o'clock in Room 308, Folwell Hall, for the purpose of filling a vacancy on the freshman team.

THE CLINICAL PATHOLOGICAL CONFERENCE will take place this afternoon at 4:30 in the Pathology Building. All medical students are invited.

ALL PROSPECTIVE TEACHERS who have registered with the Committee on Appointments are to meet in Room 204, Education Building, promptly at 4:30 this afternoon. Announcements of imperative importance will be made at that time.

GEORGE A. SELKE, Secretary,
Committee on Appointments

At the meeting of the Students' Catholic Association on Sunday afternoon, Dean John R. Allen of the College of Engineering and Architecture will speak on "Mohammedan Religions." The musical program will be furnished by the Misses Frances and Irene Walsh. All Catholic students are invited to be present.

SOCIAL HOUR for all University women will be held in Shevlin Hall this afternoon at 4:30. There will be dancing, entertainment and refreshments.

DEPARTMENT OF AGRICULTURE

The Faculty of the College of Agriculture, Forestry, and Home Economics will meet Monday, March 10, at 4 o'clock in Room 1, Plant Pathology Building.

R. M. WEST, Secretary

UNIVERSITY HEALTH SERVICE

TUBERCULOSIS (concluded)

As a final word on tuberculosis, let us quote from the United States Public Health Service:

"Tuberculosis is a communicable, preventable, and curable disease. The disease is spread by coming in contact with excretions from the bodies of those suffering from it. Intimate personal contact with a consumptive, as kissing, using same dishes, sleeping in same beds, will render one likely to contract the disease. All discharges from the nose or throat, bowels, or kidneys of the consumptive may contain the germs of tuberculosis, therefore such discharges are dangerous.

Tuberculosis is caused by a small germ which is too small to be seen with the unaided eye. These little seeds or germs of consumption are contained in the discharges from the body, especially in secretions and discharges from the lungs. "Droplet infection" is also a factor in spreading the disease. By this is meant that a small particle of sputum containing hundreds of tuberculosis germs will be carried directly from the sick person to a well person by coughing, sneezing, or kissing. Tuberculosis may also be contracted by drinking milk from cows which have tuberculosis of the udder. Children often contract the disease from milk of tuberculous cows.

The prevention of tuberculosis is accomplished by observing the following precautions: (1) Live and sleep in plenty of fresh air. Sleep with windows up in bedroom or use a sleeping porch. Allow plenty of fresh air in the place where you work. (2) Keep the vitality of the body high by avoiding excesses of alcohol, exposure, and overwork. (3) Eat plenty of wholesome food. (4) Avoid intimate contact with consumptives. (5) Be examined physically once or twice each year.

The enemies of tuberculosis are fresh air, rest, good food, competent medical supervision. Avoid patent medicines."