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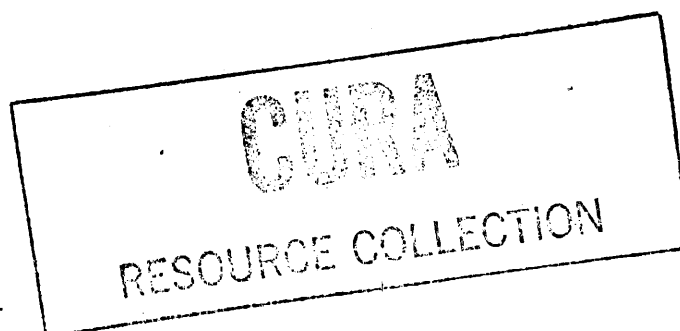
C. U. R. A.

HUMAN SERVICE DATA HANDBOOK  
A DIRECTORY OF DATA SOURCES FOR THE ARROWHEAD REGION

Prepared by the  
School of Social Development  
University of Minnesota-Duluth

June 30, 1981

CURA has supported the work of the author(s) of this report but has not reviewed it for final publication. Its content is solely the responsibility of the author(s) and is not necessarily endorsed by CURA.



## PREFACE

The Human Services Data Handbook is an initial attempt to identify sources of data currently collected in the Arrowhead Region. The purpose of the Handbook is to serve as a reference manual for administrators and planners in the social service field. With an awareness of what data now exists, human service professionals can organize a more complete data base for program planning.

The listings in this directory are divided into the following topic headings: Community Development, Economic Conditions/Employment, Education, Health, Housing, Human Services, and Public Assistance. A section on Social Indicators has been included to share current research in this field. Data Sources were located by contacting state, county, regional and local agencies by letter or personal interview to discover what data was being collected. The information included in the Handbook represents those organizations that responded to our inquiry. It is by no means a complete account of all data sources available in the Arrowhead Region.

Funding for this project has been made possible through the Center for Urban and Regional Affairs (CURA), 311 Walter Library, 117 Pleasant Street S.E., Minneapolis, Minnesota, 55455.

Rama Pandey, Project Coordinator  
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University of Minnesota, Duluth  
Marshall W. Alworth Hall, Room 295  
Duluth, MN 55812  
Phone: (218) 726-7245

AREAS OF SOCIAL CONCERN: Community Development

TARGET POPULATION: Residents of Duluth (also some data on residents of the region and the Duluth-Superior metro area)

DATE: 1979

BASIC UNIT OF DATA  
COLLECTION: Households, neighborhoods, minor civil divisions, county

DATA FORMAT: Report

DESCRIPTION:

The Duluth Community Action Program compiled an extensive report on socio-economic conditions in the city. The report has six divisions. The first section concentrates on demographic data: actual population figures (1970), population projections, age, and race. Section II reports income characteristics: number of public assistance recipients, type and amount of assistance, family income, and data on residents above and below the 1979 poverty level. Section III reviews employment: labor force data, wage and salary information, occupational data, unemployment rates, characteristics of new job applicants, employment by sex and minority status, and information on employment problems. Section IV has data and an analysis on city housing problems: the city housing stock, household composition, economic characteristics, structural inadequacies and data on housing for special needs. Section V has detailed information on five target groups: children and adolescents, senior citizens, handicapped, ethnic minorities, and women. Demographic data, and information on health, social service needs, employment characteristics, economic status, and educational level has been compiled for each group. The last section VI is a legal aid service, data from the womens coalition, and data on agency referrals from Information and Referral Service.

CONTACT PERSON: Greg Hansen, Director  
Community Action Program  
205 W 4th St  
Duluth, MN 55805  
(218) 723-3536

AREA OF SOCIAL CONCERN: Community Development

LEGISLATIVE BASE: Community Services Administration,  
Administration of Children, Youth  
& Families, Health & Human Services,  
Minnesota Housing Finance Agency,  
Minnesota Department of Economic  
Security, Department of Energy, CETA

TARGET POPULATION: Low-Income Individuals/Families

TITLE OF DATA SOURCE: Client Information Tracking

DATE:

TIME-SPAN: On Request

BASIC UNIT OF DATA  
COLLECTION: Households

DATA FORMAT: Printout

DESCRIPTION:

Data is compiled from the agency in-take form completed by each client. Information includes household data, i.e. age, sex, race, education and if any family members are handicapped, sources of family income, type of public assistance clients are currently receiving - food stamps, housing, medical assistance, transportation, and whether clients own or rent their home.

CONTACT PERSON: Leona Griffrow  
Lakes & Pines Community Action  
Council, Inc.  
129 West Forest Avenue  
Mora, MN 55051  
(612) 679-1800

AREA OF SOCIAL CONCERN: Community Development  
TARGET POPULATION: Residents of Central Hillside, Duluth, MN  
TITLE OF DATA SOURCE: Central Hillside Needs Assessment Survey  
DATE: March 1979  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: Households  
DATA FORMAT: Report  
DESCRIPTION:

The Institute of Afro-American Awareness conducted this Needs Assessment Survey to collect reliable current data on the population residing in the Central Hillside area of Duluth. Boundaries for the study were 11th Ave East to 7th Ave West and north of Superior St. to south of Skyline Parkway. Data was collected from a sample population on household characteristics, education, housing, income employment, health, unmet needs, recreation, transportation, legal problems, and attitudes toward the community. This study represents a detailed account of the socio-economic conditions in the Central Hillside area.

CONTACT PERSON: Institute of Afro-American Awareness  
8 E 4th St  
Duluth, MN 55805  
(218) 722-2999

AREA OF SOCIAL CONCERN: Community Development  
TARGET POPULATION: Residents of the West Hillside, Duluth, Mn.  
TITLE OF DATA SOURCE: West Hillside Needs Assessment Survey  
DATE: 1980  
BASIC UNIT OF DATA  
COLLECTION: Households  
DATA FORMAT: Report

DESCRIPTION:

This Needs Assessment Survey was conducted by the Institute of Afro-American Awareness to collect reliable current data on the needs of the low-income population residing in the West Hillside area, 15th Ave to 34th Ave W, and from Skyline Parkway to the Lake. Data was collected from a sample population on household characteristics, education, housing, income, employment, health, unmet needs, recreation, transportation, legal problems, and attitudes toward the community. This study represents a detailed account of socio-economic conditions in the West Hillside area.

Institute of Afro-American Awareness  
8 E 4th St  
Duluth, Mn 55805  
(218) 722-2999

AREA OF SOCIAL CONCERN: Employment-Directory  
TARGET POPULATION: Minnesota Residents  
TITLE OF DATA SOURCE: Manpower Data Sources Handbook  
DATE: May 1979  
TIME-SPAN: Periodic  
DESCRIPTION:

This handbook serves as a resource directory of data sources related to employment. Listings include information on the title of the source, data format, availability, cost, geographical unit, contents, and where the source can be obtained. The sources are categorized by topic: Employment/Unemployment, Employers, Socio-Economic Demography, Education, and Human Service.

Minnesota State Planning Agency  
101 Capitol Square Building  
550 Cedar Street  
St. Paul, Mn. 55101  
(218) 296-1715

AREA OF SOCIAL CONCERN: Economic Conditions/Employment  
LEGISLATIVE BASE: Minnesota Dept. of Economic Development  
TITLE OF DATA SOURCE: Minnesota New and Expanding Industry  
DATE: 1979  
BASIC UNIT OF DATA  
COLLECTION: Region, Rural, and Metropolitan Subdivisions  
DATA FORMAT: Report

DESCRIPTION:

This report describes the economic development activity in Minnesota for 1979. It includes a listing of "new and expanding manufacturing plants, warehouses, research and development laboratories and power plants where construction was actually begun during the year". The listing identifies areas by region and individual municipalities where economic development has occurred. Included is the name of the companies, the amount of investment, the type of expansion, the number of new jobs as well as a review of economic activity for Minnesota, 1979.

Minnesota Dept. of Economic Development  
Research Division  
480 Cedar Street  
St. Paul, Mn. 55101  
(612) 296-3871



AREA OF SOCIAL CONCERN: Economic Conditions/Employment  
LEGISLATIVE BASE: U.S. Dept. of Labor Bureau of Labor Statistics  
TITLE OF DATA SOURCE: Employment Projections for the 1980's  
DATE: June, 1979  
BASIC UNIT OF DATA  
COLLECTION: Industries-National  
DATA FORMAT: Report

DESCRIPTION:

Although this publication does not contain data directly related to the Arrowhead Region, it has been included in this directory because the information gathered on a national level also pertains to the region. Four articles from the Monthly Labor Review reflect on the labor force, economic growth, output and employment, and patterns of demand based on the Bureau of Labor Statistics projections to 1990. Data is available on individual industries in a series of tables in the appendix.

U.S. Department of Labor  
Bureau of Labor Statistics  
Washington, D.C. 20212

(Bulletin 2030)

AREA OF SOCIAL CONCERN: Economic Conditions

LEGISLATIVE BASE:

TARGET POPULATION: Adult Labor Force

TITLE OF DATA SOURCE: Duluth Business Indicators

DATE:

TIME-SPAN: Monthly

BASIC UNIT OF DATA  
COLLECTION: City-Duluth

DATA FORMAT: Newsletter

DESCRIPTION:

Duluth Business Indicators is a monthly publication which summarizes the economic activity of the Duluth area. Included is an account of how Duluth compares with national and regional economic conditions and reports on trends and changes that have occurred over past months. The publication includes tables on Duluth Labor Market Statistics, Retail Sales Index, Tourist Index, Report on Duluth Financial Activity, U.S. Consumer Price Index, and Highlights of the U.S. Index of Industrial Production. Fifteen business indicators are cited to reflect the overall economic conditions in the City of Duluth.

CONTACT PERSON: Glen Gronseth  
Dept. of Economic Security  
407 W. Superior St  
Duluth, MN 55802  
Phone: (218) 723-4762

Jerrold Peterson  
Bureau of Business and Economic Research  
University of MN-Duluth  
Duluth, MN 55812  
Phone: (218) 726-7298

AREA OF SOCIAL CONCERN: Labor Market Conditions  
Employment/Unemployment

LEGISLATIVE BASE:

TARGET POPULATION: Adult Labor Force - Arrowhead Region

TITLE OF DATA SOURCE: Northeastern Minnesota Labor Market  
Review

DATE:

TIME-SPAN: Monthly

BASIC UNIT OF DATA

COLLECTION: Regional, County, Duluth and other  
cities in the Arrowhead Region

DATA FORMAT: Newsletter

DESCRIPTION:

Northeastern MN Labor Market Review gives a monthly summary of the labor market conditions for Minnesota Region 3 (Aitkin, Carlton, Cook, Itasca, Koochichin, Lake, and St. Louis Counties) Data available in this publication includes the actual number in the labor force, employment and unemployment rates for county, state, and nation, a comparison of monthly trends in unemployment, characteristics of new job applicants, wage and salary employment by industrial category, industry-related characteristics of insured unemployed, age-related characteristics of the insured unemployed, monthly allocation of regional income maintenance funds, surpluses and shortages of occupations, summary of Duluth-Superior employment by industry, the number of bankruptcies filed in Region 3, and/or urban consumer price index.

CONTACT PERSON:

Glenn Gronseth  
MN Dept. of Economic Security  
Regional Labor Market Information Center  
407 W Superior St  
Duluth, MN 55802  
Phone: (218) 723-4762

AREA OF SOCIAL CONCERN: Economic Conditions

LEGISLATIVE BASE:

TARGET POPULATION:

TITLE OF DATA SOURCE: Selected Economic Data for Duluth  
and Northeastern Minnesota through 1979

DATE: 1980

TIME-SPAN:

BASIC UNIT OF DATA  
COLLECTION: Region, County, Duluth City

DATA FORMAT: Report

DESCRIPTION:

The first half of this report contains data on the overall economic activity of measured by the Duluth Business Index and the level of individual economic indicators for the City of Duluth from 1970 through 1979. Strictly for the Duluth area, there is also a review of the 1979 Business Index, a report on the Duluth-Superior SMSA Per Capita Personal Income, selected study of the Duluth Tourist Industry, and a 1980 Economic Forecast. The second half of this publication contains data on the economic activity of MN Region 3. How the Arrowhead Regional Business Index was constructed is discussed as well as a statistical summary of economic and labor data by county, personal income data, a statistical summary of Income and related data by county, a report on the 1978 & consumer price index, and a listing of shortage and surplus occupations in Region 3.

CONTACT PERSON: Jerrold M. Peterson  
Dept of Economics  
Director, Bureau of Business & Economic  
Research  
University of Minnesota, Duluth 55812  
Phone: (218) 726-7298

Glenn O. Gronseth  
Regional Labor Market Information Center  
MN Dept of Economic Security  
407 W. Superior St  
Duluth, MN 55802  
Phone: (218) 723-4762

AREA OF SOCIAL CONCERN: Employment  
LEGISLATIVE BASE: CETA  
TARGET POPULATION: Unemployed (youth, adults, senior citizens)  
TIME-SPAN: Quarterly Reports  
BASIC UNIT OF DATA  
COLLECTION: Individual clients - Duluth, MN  
DATA FORMAT: Report

DESCRIPTION:

The Duluth CETA office collects data on all clients served by the local agency. Statistics are gathered on all components of the CETA program - Title II, VI, VII, and senior and youth employment program activity, the number of participants, participation in the various types of programs, and characteristics of the participants - sex, age, educational status, public assistance status, race, labor force status, veteran status, and other miscellaneous data.

Tom Muhuic  
CETA Office  
206 W 4th St  
Duluth, Mn 55806

(218) 727-8973

AREA OF SOCIAL CONCERN: Employment

LEGISLATIVE BASE: Social Security Act 1967 Title 29  
Work Incentive Program

TARGET POPULATION: AFDC Families

DATE: On Request

TIME-SPAN: Monthly

BASIC UNIT OF DATA  
COLLECTION: Data compiled at local, WIN offices from  
individual participants

DATA FORMAT: Microfische

DESCRIPTION: The local WIN offices collect data on all  
applicants. Data is compiled by the Dept.  
of Economic Security and available on micro-  
fische. The number of referrals, program  
activity, job placement and training, and  
characteristics of applicants-age, sex, race,  
family composition, etc. Access to the data  
is available by contacting the WIN office.

Ron Pearson  
Work Incentive Program  
1908 W. Superior St  
Duluth, Mn 55806  
(218) 723-4608

For further information from other areas, contact:

Dept. of Economic Security  
WIN Program  
390 North Robert  
St. Paul, Mn. 55101

AREA OF SOCIAL CONCERN: Labor Market  
LEGISLATIVE BASE: U.S. Dept. of Labor - MN Dept. of Economic Security  
TARGET POPULATION: Adult Labor Force - Hibbing, MN  
TITLE OF DATA SOURCE: Employment Trends  
DATE:  
TIME-SPAN: Monthly  
BASIC UNIT OF DATA COLLECTION: Employers  
DATA FORMAT: Monthly Newsletter

DESCRIPTION:

"Employment Trends" is a monthly analysis of employment in the City of Hibbing, Minnesota. It lists the number employed by industry and compares the current month's figures with those of the previous month and with the same month for the past five years. It also includes special information on topics related to employment in Hibbing.

CONTACT PERSON: Roy Skramstad, Mgr.  
Minnesota Dept. of Economic Security  
Mesabi Mall - 37th St & Highway 169  
P.O. Box 749  
Hibbing, MN 55746

AREA OF SOCIAL CONCERN: Labor Market  
Employment/Unemployment

LEGISLATIVE BASE: Wagner-Peyser Act

TARGET POPULATION: Adult Labor Force - Virginia, MN

TITLE OF DATA SOURCE: Area Trends

DATE:

TIME-SPAN: Monthly

BASIC UNIT OF DATA  
COLLECTION: Sample of Employers Work Force

DATA FORMAT: "Trends" report

DESCRIPTION:

"Trends" reports the number of employed in Virginia, MN by industry and compares the current month's figures with the previous month, and with the same month one year ago. Also, the same comparisons are made in the Virginia area's mining industry. Monthly unemployment (U.I. insured) figures are compared with the same period one year ago.

CONTACT PERSON: Stuart Murray  
505 W 12 Ave  
Virginia, MN 55792  
Phone: (218) 749-3123



AREA OF SOCIAL CONCERN: Employment - Handicapped  
LEGISLATIVE BASE: Vocational Rehabilitation Act  
TARGET POPULATION: Vocationally handicapped disabled  
TITLE OF DATA SOURCE: Vocational Rehabilitation in  
Minnesota - 1980 Overview

DATE:

TIME-SPAN: Annual, Usually distributed in  
February or March

BASIC UNIT OF DATA  
COLLECTION: Statewide

DATA FORMAT: Report

DESCRIPTION:

This publication is an annual report published by the Minnesota Department of Economic Security. Besides giving an overview of the DVR program and sample cases of persons who have been involved with DVR, there are statistics on the type of clients served. Included is data on persons involved in the rehabilitation programs by age, race, sex, education, where their referrals originated, disabilities of clients, employment status before and after rehabilitation, and information on long-term sheltered employment/work activity programs. These figures represent state-wide data.

CONTACT PERSON: Robert G. Lundahl  
Division of Vocational Rehabilitation  
Suite 437, Arrowhead Place  
205 West 2nd Street  
Duluth, MN 55802  
Phone: (218) 723-4698

AREA OF SOCIAL CONCERN: Employment - Handicapped  
LEGISLATIVE BASE: Vocational Rehabilitation Act  
TARGET POPULATION: Vocationally Handicapped and Disabled  
Adults  
TITLE OF DATA SOURCE: Various  
DATE:  
TIME-SPAN: Data is available for any time span -  
monthly, annual, periodic - and on  
request  
BASIC UNIT OF DATA  
COLLECTION: Variable  
DATA FORMAT: Printout  
DESCRIPTION:

The Division of Vocational Rehabilitation can assess computerized information in almost any format desired. Summarized data can be keyed to location, client characteristics, service provided, costs, etc. All but the management reports require special computer addressing, which they can assist in retrieving.

CONTACT PERSON: Robert G. Lundahl  
Division of Vocational Rehabilitation  
Suite 437 Arrowhead Place  
205 West 2nd Street  
Duluth, MN 55802  
Phone: (218) 723-4698

AREA OF SOCIAL CONCERN: Economic Status - Women  
TARGET POPULATION: Women  
TITLE OF DATA SOURCE: Women in Minnesota  
DATE: July 1980  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: State (some specialized data  
on Region 11)  
DATA FORMAT: Report

DESCRIPTION:

This report contains a broad range of demographic and labor force characteristics of Minnesota Women. Data was obtained from a series of reports and other findings from the Minnesota Household Survey conducted by the office of the State Demographer in April 1977. The first part of the report contains a narrative description of women in Minnesota. Detailed tables are then presented with data on population characteristics, educational attainment and enrollments, marital status and living arrangements, labor force participation and employment, wages and income.

CONTACT PERSON: Council on the Economic Status of Women  
400 SW State Office Building  
St. Paul, MN 55155  
Phone: (612) 296-8590

AREA OF SOCIAL CONCERN: Employment - Women  
TARGET POPULATION: Women  
TITLE OF DATA SOURCE: Minnesota Jobs & Training  
DATE: 1981  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: State (some specialized data on  
the Twin Cities area)  
DATA FORMAT: Report

DESCRIPTION:

Minnesota Jobs & Training provides information on women in Minnesota, their participation in the work force, and their perceived need for job related training. It is based on data received from the Minnesota Household Survey conducted in April 1977. Women's job training interests are analyzed in three major sections in this report: 1) A general description of women's work experience and work history, 2) A profile of women who indicated an interest in job training - their age, geographical location, marital status, parental status, etc., and 3) A summary of program characteristics desired by women interested in training, such as type of instruction, time of day, and time of year. A final summary is presented drawing conclusions about the job training needs of women and giving some hypotheses about the findings of the survey.

CONTACT PERSON: Council on the Economic Status of Women  
400 SW State Office Building  
St. Paul, MN 55155  
Phone: (612) 296-8590

AREA OF SOCIAL CONCERN: Education  
LEGISLATIVE BASE: Minnesota State Dept of Education  
TARGET POPULATION: Children and Young Adults - Duluth, MN  
DATE: Updated for each fiscal year  
TIME-SPAN: On Request  
BASIC UNIT OF DATA:  
COLLECTION: Individuals, schools  
DATA FORMAT: Printout  
DESCRIPTION:

Date is collected on each student in the Duluth Public Schools, kindergarten through post-secondary, from their individual file. Computerized information includes name, address, age, and sex for each student. More extensive data is available on post-secondary students. Census tabulations are also compiled for the individual schools.

CONTACT PERSON: Gail Smith  
Duluth Area Voctional Technical Institute  
2101 Trinity Road  
Duluth, MN 55806  
(218) 727-1299

AREA OF SOCIAL CONCERN: Education - Women  
TARGET POPULATION: Women  
TITLE OF DATA SOURCE: Minnesota Women and Education  
DATE: November 1979  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: State  
DATA FORMAT: Report

DESCRIPTION:

This report summarizes the educational status of women in Minnesota. The data, illustrated in a series of tables, is accompanied by a narrative highlighting the important findings. Included in this report are data on educational attainment, salaries compared to education, areas of speciality, involvement in athletics, the employment of women teachers and administrators; a complete report on patterns in state vocational education pertaining to fields of interest, employment, and follow-up on graduates; a profile on women in higher education (college-level) which contains information on enrollment, number receiving advanced degrees, the number of faculty; and also statistics on older students.

CONTACT PERSON: Council on The Economic Status of Women  
400 SW State Office Building  
St. Paul, MN 55155  
Phone: (612) 296-8590

AREA OF SOCIAL CONCERN: Health - Directory of Data Sources

TARGET POPULATION: Total Minnesota Population

TITLE OF DATA SOURCE: Selected Minnesota Data Sources  
for Health Planning

DATE: September 1980

TIME-SPAN: Periodic

DATA FORMAT: Report

DESCRIPTION:

This publication contains no specific data, but is a helpful bibliography which provides points of access to data files (principally computerized) that are statewide in scope. It was designed primarily for anyone involved in health planning. The data files are described by general subject content, and include based information about the data source. The type of data sources collected are listed under the following headings: Population and Socio-Economic Data, Health Status Data, Health Resources Data, Health Services Utilization Data, and Environmental and Occupational Safety Data. Specific data information can be obtained by contacting the agency indicated in each entry.

CONTACT PERSON: Paul Gunderson  
Center for Health Statistics  
Minnesota Department of Health  
717 Delaware Street S.E.  
Minneapolis, MN 55440  
Phone: (612) 296-5358

AREA OF SOCIAL CONCERN: Health  
LEGISLATIVE BASE: Minnesota State Board of Health  
TARGET POPULATION:  
TITLE OF DATA SOURCE: Minnesota Health Statistics  
DATE:  
TIME-SPAN: Annual Report  
BASIC UNIT OF DATA  
COLLECTION: State, County, Urban Areas  
DATA FORMAT: Report  
DESCRIPTION:

Minnesota Health Statistics is an annual report containing demographic and health-related data. Included are population estimates, data on age, sex, race, the number of marriages, divorces, deaths, and births for each county. There is information on prenatal care, the number of fetal deaths, and the number of infant and neonatal deaths. Also listed are the leading causes of death, and how they relate to age, sex, and county of occurrence.

CONTACT PERSON: Minnesota Center for Health Statistics  
Room 111  
717 Delaware Street S.E.  
Minneapolis, MN 55440  
ATT: Statistical Services  
Phone: (612) 296-5353



AREA OF SOCIAL CONCERN: Health  
TARGET POPULATION: Total County Population  
TITLE OF DATA SOURCE: Minnesota Health Profiles  
(Separate Report for each County)  
DATE: 1980  
TIME-SPAN: Annual  
BASIC UNIT OF DATA  
COLLECTION: Households  
DATA FORMAT: Report  
DESCRIPTION:

The Minnesota Department of Health gathers information and publicizes a complete report on demographic, socio-economic, and health-related data for each of Minnesota's eighty-seven counties. Included in the report is data on the projected population, income, poverty, occupations, elderly statistics, long-term care utilization, leading causes of death, immunization protection, WIC participation, resident births, teen pregnancies, abortions, health risk factors, and other useful data.

CONTACT PERSON: Minnesota Department of Health  
Minnesota Center for Health Statistics  
717 SE Delaware Street  
Minneapolis, MN 55440  
Phone: (612) 296-5358

AREA OF SOCIAL CONCERN: Health  
LEGISLATIVE BASE: National Health Planning and Resources  
Development Act of 1974  
TARGET POPULATION: Residents of Northeast Minnesota and  
Northwest Wisconsin  
TITLE OF DATA SOURCE: Our People and Our Health  
BASIC UNIT OF DATA  
COLLECTION: Households, township, county  
DATA FORMAT: Report

DESCRIPTION:

"This data book presents a general description of the Health Systems Agency of Western Lake Superior (HSA/WLS). Included is data on population socio-economic conditions, health status, acute care, long-term care, health care personnel, and utilization of services covered by National health planning guidelines." In the back of the book, a list of area health resources is listed.

CONTACT PERSON:

Health Systems Agency of Western Lake Superior  
202 Ordean Bldg  
400 W. Superior St.  
Duluth, Mn.  
Phone: (218) 727-8371

AREA OF SOCIAL CONCERN: Health

LEGISLATIVE BASE: Community Health Services Act, 1976

TARGET POPULATION: Residents of Cook, Lake, St. Louis,  
and Carlton Counties

TITLE OF DATA SOURCE: Community Health Services -  
1980 Annual Report

DATE: 1980

TIME-SPAN: Annual

BASIC UNIT OF DATA  
COLLECTION: County

DATA FORMAT: Report

DESCRIPTION:

This report is a summary of all the Community Health Services Agency's development and evaluation activities for the year. In addition to a narrative description of agency activities, overviews are included on their individual programs, i.e. Community Nursing Services, Home Health, Emergency Medical Services, and Health Education. Since their target concern for 1980 was on environmental health, detailed evaluation summaries, which include data for each county, are highlighted in this report.

CONTACT PERSON: Bruce T. Rowe - Administrator  
Community Health Services Board  
325 Lake Avenue South  
Suite 604 Meierhoff Building  
Duluth, MN 55802  
(218) 727-8010

AREA OF SOCIAL CONCERN: Health - Emergency Medical Services  
LEGISLATIVE BASE: Emergency Medical Services Systems  
Act of 1973  
TARGET POPULATION: Minnesota Residents  
TITLE OF DATA SOURCE: Minnesota Department of Health:  
Lead Agency Plan and Application  
for Federal Support to Establish  
Regional Systems of Emergency Med-  
ical Care  
DATE: March 1, 1981  
TIME SPAN: Annual  
BASIC UNIT OF DATA  
COLLECTION: Region  
DATA FORMAT: Report

DESCRIPTION:

This document is the Minnesota lead agency application for federal support which services to expand and improve regional emergency medical service systems during the program year July 1, 1981 - June 30, 1982. It includes a synopsis of regional grant applications, budgets, qualifications, organization and management, the state plan and goals, objectives, and workplans. Under the section entitled Resource Inventory, are regional statistics regarding availabilities of health care services and comparison maps.

CONTACT PERSON:

Minnesota Department of Health  
Emergency Medical Services Section  
717 Delaware Street S.E.  
Minneapolis, Mn. 55440  
Phone: (612) 296-5281

AREA OF SOCIAL CONCERN: Health-Emergency Medical Services  
TITLE OF DATA SOURCE: Regional Emergency Medical Management  
Information System  
DATE: 1980  
TIME-SPAN: Annual  
BASIC UNIT OF DATA  
COLLECTION: Region  
DATA FORMAT: Report  
DESCRIPTION:

This management information systems is a compilation of data pertaining to the Arrowhead Region's Emergency Medical Services. Included is a project area description containing population, government, and geographic characteristics and health resources, data on funding, manpower/training, communications (i.e. emergency access & services), transportation/public safety agencies, the number of facilities, transfer of patients, and critical care units, the degree of consumer participation/accessibility to care, date on review and evaluation, consumer information and education, disaster linkage, and the number of trauma, cardiac, burn, spinal cord, posion, neo-natal, and behavioral cases.

CONTACT PERSON:

Terry Hill  
Arrowhead Regional Development Commission  
200 Arrowhead Place  
211 W 2nd St.  
Duluth, Mn. 55802  
Phone: (218) 722-5545

AREA OF CONCERN: Health - Emergency Medical Services  
LEGISLATIVE BASE: Emergency Medical Services Act of 1973  
TARGET POPULATION: Residents of the Arrowhead Region  
TITLE OF DATA SOURCE: Minnesota Arrowhead Regional Development  
Commission: Application for Federal  
Support to Establish a Regional System  
of Emergency Medical Care  
DATE: March 1, 1981  
TIME SPAN: Annual  
BASIC UNIT OF DATA  
COLLECTION: Hospital Emergency Centers/County  
DATA FORMAT: Report  
DESCRIPTION:

This document is the regional application for federal support to fund the expansion and improvement of emergency medical service systems in the Arrowhead Region. The application contains a program description, budget, workplans, management information system, program concept and priority needs, clinical care subsystems, systems components, an organizational and financial plan for self-sufficiency as well as letters of support. Data is available on the number of emergency contacts at local hospitals, availability of emergency services, and health statistics on the type of emergency calls.

CONTACT PERSON:

Terry Hill  
Arrowhead Regional Development Commission  
200 Arrowhead Place  
211 West 2nd St.  
Duluth, Mn. 55802  
Phone: (218) 722-5545

AREA OF SOCIAL CONCERN: Demographic/Housing  
LEGISLATIVE BASE: U.S. Bureau of the Census  
TITLE OF DATA SOURCE: 1970 Census of Population and  
Housing Census Tract (Duluth-  
Superior, MN-WI Standard Metro-  
politan Statistical Area)  
DATE: March 1972  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: Households  
DATA FORMAT: Report

DESCRIPTION:

This report gives a general overview of demographic and housing data. It represents statistics by census tract or the characteristics of the population and housing units as reported in the 1970 census for the Duluth-Superior standard metropolitan statistical area (which includes St. Louis (MN) and Douglas (WI) Counties. Data on population characteristics includes age, race, sex, household characteristics, marital status, social characteristics of minority populations. Regarding housing characteristics, information is presented on occupancy, utilization, value, structure, persons per room, owner/rental dwelling, type of facilities, and equipment.

U.S. BUREAU OF THE CENSUS  
CENSUS OF POPULATION AND HOUSING:1970  
CENSUS TRACTS  
FINAL REPORT PHC (1)-60  
DULUTH-SUPERIOR, MN-WI

FOR SALE BY THE:

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Washington, D.C. 20402

AREA OF SOCIAL CONCERN: Demographic/Housing  
LEGISLATIVE BASE: U.S. Bureau of the Census  
TITLE OF DATA SOURCE: 1980 Census of Population and  
Housing-Minnesota (Advance Reports)  
DATE: March, 1981  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: County, County Subdivisions, In-  
corporated Places, and Congressional  
Districts  
DATA FORMAT: Report

DESCRIPTION:

This report is a preliminary report issued by the U.S. Bureau of the Census prior to their formal publication. It contains population figures, percent of change from 1970 to 1980, race characteristics, and the number of housing units. Data is broken down according to counties, minor civil divisions, incorporated places, and congressional districts.

CONTACT PERSON: U.S. Department of Commerce  
Bureau of the Census  
Washington, D.C. 20233



AREA OF SOCIAL CONCERN: Housing  
LEGISLATIVE BASE: HUD, FAHA, MHFA, CSA  
TARGET POPULATION: Families (large & small), Elderly,  
Single Adults, Minorities, Handicapped  
TITLE OF DATA SOURCE: Regional Housing Development  
Guide Plan  
DATE: 1978  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: Households  
DATA FORMAT: Report  
DESCRIPTION:

The ARDC Housing Advisory Committee formulated this plan which in addition to stating goals and objectives for policy development, also includes tables of useful housing data. Listed is an inventory of public resources and mechanisms, household characteristics and changes in needs based on population estimates, a housing inventory (i.e. owner occupied, renter occupied, vacant units) of the Arrowhead Region, plan for the number of households to be assisted by program, an inventory of all public assisted housing units in the Region according to county, the regional housing allocation plan formula, and the allocation plan itself.

CONTACT PERSON: Mary Durward  
Arrowhead Regional Development  
Commission  
200 Arrowhead Place  
Duluth, MN 55802  
Phone: (218) 722-5545

AREA OF SOCIAL CONCERN: Housing  
LEGISLATIVE BASE: HUD, FAHA, MHFA, CSA  
TARGET POPULATION:  
TITLE OF DATA SOURCE: Low-Income Housing Needs for the  
Arrowhead Region  
DATE: March 1979  
TIME-SPAN: Periodic  
BASIC UNIT OF DATA  
COLLECTION: County & Sub-County  
DATA FORMAT: Report  
DESCRIPTION:

This report is an assessment of the need for housing assistance to low-income households in the Arrowhead Region. Included is a summary of HUD data by county showing the number of elderly and non-elderly and owner and renter inadequately housed households, estimates of inadequately housed households by county and market area, the need for rehabilitation assistance in each county and market area, the need for housing subsidy in each county, the number and location of all publically assisted housing developments since 1970, and a suggested allocation plan for housing and rehabilitation funds by county.

CONTACT PERSON: Mary Durward  
Arrowhead Regional Development  
Commission  
200 Arrowhead Place  
Duluth, MN 55802  
Phone: (218) 722-5545

AREA OF SOCIAL CONCERN: Human Services - Directory of Data Sources

LEGISLATIVE BASE: U.S. Bureau of the Census

TITLE OF DATA SOURCE: Towards the Development of a Minnesota State Human Services Info

DATE: 1978

DATA FORMAT: Report

DESCRIPTION:

The Minnesota State Planning Agency and the Bureau of the Census compiled a state-wide directory of data sources that would develop a data base for human services planning. Listings include data sources from the Minnesota Dept of Health, Dept of Health, Dept of Public Welfare, Dept of Education. Information on the type of data the purpose, authority, geographic level of reporting, timeliness, universe, reported quality, file relevance, and measures of capacity is available for each source.

CONTACT PERSON: Nick Harens  
Minnesota State Planning Agency  
101 Capitol Square Building  
550 Cedar Street  
St. Paul, MN 55101  
(612) 296-1715

AREA OF SOCIAL CONCERN: Social Services and Income Maintenance

LEGISLATIVE BASE:

TARGET POPULATION: Residents of St. Louis County

DATE: On Request

TIME-SPAN: Variable - On Request

BASIC UNIT OF DATA  
COLLECTION: Households

DATA FORMAT: Printout, report

DESCRIPTION:

The St. Louis County Social Services Dept collects extensive data on all their service programs. Information is available on social services which includes services to families and children, services to adults, and services to senior adults, on income maintenance programs, and on medical care facilities. In addition, reports have been done in areas of special interest. For more specific information contact the Social Service Office.

CONTACT PERSON: Douglas Britton  
Planning and Evaluation Unit  
St. Louis County Social Services Dept  
422 W 3rd St  
Duluth, MN 55806  
(218) 727-8231

AREA OF SOCIAL CONCERN: Human Service Programs

LEGISLATIVE BASE:

TARGET POPULATION: Population in the lower third of St. Louis County (includes men, women, senior citizens, youth, children, handicapped, etc. who receive services through United Way Agencies)

TITLE OF DATA SOURCE: Priorities Study

DATE: 1974, 1977, October 1981

TIME-SPAN: Periodic - updated every 3 years

BASIC UNIT OF DATA COLLECTION: Target Populations based on need. Data from agencies, cities, county, and the state is utilized in the report.

DATA FORMAT: Report

DESCRIPTION:

The Priorities Study is a description of services for which the United Way is currently providing financial support. Service profiles include problem description, population at risk, target populations, agencies providing the service, number of units of service procured, utilization, financial patterns, public and voluntary relationships, and the United Way role.

CONTACT PERSON: Jay Hess, Director  
United Way Agency of Greater Duluth  
402 Ordean Building  
424 W. Superior St  
Duluth, MN 55802  
Phone: (218) 722-7447

AREA OF SOCIAL CONCERN: Human Services - Chemical Dependency  
TARGET POPULATION: Residents of Lake and St. Louis County  
TITLE OF DATA SOURCE: Center on Alcohol and Drug Abuse  
Problems - Annual Report  
DATE: 1980  
TIME-SPAN: Annual  
DATE FORMAT: Report  
DESCRIPTION:

The Center on Alcohol and Drug Problems compiles client data from each of their programs. Listed in their annual report is summary data from their Duluth, Two Harbors and Silver Bay offices, from the two halfway houses they operate, from the DM&IR Employee Assistance Program, from the Duluth Receiving Center, and from their Senior Citizen Project. The data collected consists of case load statistics, the number of referrals made and referral source, percentage of time allocated to the various services, and characteristics of clients: age, marital status, family size, education, race, and employment. Plans are to move to computerized data collection in the near future.

CONTACT PERSON: Richard J. Kunz  
Center on Alcohol and Drug Problems  
104 Ordean Building  
424 W. Superior St  
Duluth, MN 55802  
(218) 722-1418

AREA OF SOCIAL CONCERN: Social Services - Employment  
Social problems of workers in area  
industry

LEGISLATIVE BASE: Duluth AFL-CIO - United Way

TARGET POPULATION: Adult Labor Force

TITLE OF DATA SOURCE: Community Services Activities

DATE: December 1980

TIME-SPAN: Annual, however some data is provided  
semi-annually

BASIC UNIT OF DATA  
COLLECTION: Work site - service site

DATA FORMAT: Report

DESCRIPTION:

The Community Services Activities report lists the number of clients served in their Employee Assistance Program, where the referrals were from, the type of problems employees had, and which community agencies were involved in alleviating the problems. Also included in this publication is a summary of program activities, and training sessions offered in the past year.

CONTACT PERSON: Harvey Benson, CSA  
402 Ordean Building  
Duluth, MN 55802  
Phone: 218-722-7447

AREA OF SOCIAL CONCERN: Social Services - Elderly  
LEGISLATIVE BASE: Older Americans Act  
TARGET POPULATION: Elderly - Arrowhead Region  
TITLE OF DATA SOURCE: 1980 Area Plan on Aging  
DATE: 1980  
TIME-SPAN: Annual  
BASIC UNIT OF DATA  
COLLECTION: County  
DATA FORMAT: Report

DESCRIPTION:

This publication constitutes ARDC's plan for elderly programs for the Jan. 1, 1980 - Dec. 30, 1980 period. It represents the commissions effort 1) to coordinate all services and resources in the planning/service area which might have an impact on programs for older persons, and 2) to draw in funds to support elderly programs that are not available under Title III of the Older Americans Act. Much of this report is in narrative form describing the area plan, statement of priorities, regulatory requirements, area plan objects and activities and administrative material. Data on the Demographic Characteristics of persons age 60+, and on analysis of the needs of older persons in the planning and service area are also included.

CONTACT PERSON: Kathy Johnson  
Arrowhead Regional Development Commission  
200 Arrowhead Place  
Duluth, MN 55802  
Phone: (218) 722-5545



AREA OF SOCIAL CONCERN: Human Services - Sexual Assault  
TARGET POPULATION: All residents of Lake, Carlton &  
St. Louis Counties  
TITLE OF DATA SOURCE: Sexual Assaults reported to our program  
TIME-SPAN: Quarterly  
BASIC UNIT OF DATA  
COLLECTION: Individual reports of sexual assault  
DATA FORMAT: Written report  
DESCRIPTION:

Aid to Victims of Sexual Assault conducts community education programs and provides services to victims of sexual assault i.e. incest, same sex assaults, rapes, and child molestation. Information is available regarding individual victims of sexual assault: age, economic status, marital status, number of cases reported to the police department, number of cases reported to the hospitals, time of assault, location of assault, etc.

CONTACT PERSON: Inez Wagner - Executive Director  
Aid to Victims of Sexual Assault  
2 East 5th Street  
Duluth, MN 55805  
(218) 727-4353

AREA OF SOCIAL CONCERN: Social Services - Youth (Residential Treatment)

TARGET POPULATION: Juveniles (both male and female) between 13 and 17 years old

TITLE OF DATA SOURCE: Woodland Hills Client Characteristics

TIME-SPAN: Quarterly, annually and special

BASIC UNIT OF DATA COLLECTION: Referring counties (probation officers and social workers) and parents

DATA FORMAT: Printouts and Reports

DESCRIPTION:

The Woodland Hills data base consists of information collected on all students placed in the treatment program. It pertains to background information on each client and ongoing evaluations while in treatment and aftercare reports. The evaluation data uses Tennessee Self Concept Survey and PIAT and WRAT sources (Pre and Post).

CONTACT PERSON: Ken Stafford  
Admissions and Research  
4321 Allendale Ave  
Duluth, MN 55803  
218-724-8528

AREA OF SOCIAL CONCERN: Public Assistance  
LEGISLATIVE BASE: MN Dept of Public Welfare  
TARGET POPULATION:  
TITLE OF DATA SOURCE: Summary of Minnesota Public Assistance  
Trends  
DATE:  
TIME-SPAN: Monthly  
BASIC UNIT OF DATA  
COLLECTION: County  
DATA FORMAT: Monthly Report  
DESCRIPTION:

This publication summarizes the allocation of public assistance funds according to type of program and where the funds were allocated. The report begins with a narrative summarizing all programs, and then the individual programs: Aid to Families with Dependent Children, Emergency Assistance, Supplemental Aid, General Assistance and Medical Assistance. Data on these programs is broken down according to the number of cases and expenditures on a county basis as well as state-wide, SMSA, urban, suburban, and rural. Monthly tables report Public Assistance Programs: applicants and cases/and recipients and payments. Aid to Families of Dependent Children: case, children, and payment by county. General Assistance: cases, recipients, and expenditures, medical assistance, recipients, concurrently receiving SSI, MSA, or AFDC. Medical assistance: recipients receiving MA only, and Supplemental Social Security Income and Supplemental Aid by county.

CONTACT PERSON: State of Minnesota  
Department of Public Welfare  
St. Paul, MN  
Phone: (612) 296-6849

AREA OF SOCIAL CONCERN: Income Maintenance - Food Stamps

LEGISLATIVE BASE: U.S. Dept of Agriculture

TARGET POPULATION: Low Income Individuals/Families

TIME-SPAN: Monthly

BASIC UNIT OF DATA  
COLLECTION: Households

DATE FORMAT: Printout

DESCRIPTION:

Three monthly data reports are compiled to monitor acitivity of the Food Stamp Program in St. Louis County.

"Food Stamps Current Eligibles" is a printout summarizing the characteristics of eligible food stamp recipients. The total number of households, number of adults and children, race, employment status, and retirement benefits, and source of income data is included. Data is compiled separately for north and south St. Louis County, with totals listed.

Statistics are compiled in a printout entitled "Participant Statistics" citing the number of households, the number of persons, and the total dollar bonus of food stamp recipients. These categories are listed according to the recipients source of income - non-public assistance, General Assistance, Supplemental Social Security, Minnesota Supplemental Assistance and Aid to Families with Dependent Children.

"Food Stamp Monthly Statistical Summary" lists the caseload, the activity, and the participation level of the County Food Stamp Program. Included are the number of eligible cases, the number of applications and recertifications, the number and percent of participating households, the average bonus per person, the average net income, and the number of coupons issued. Figures are compared with the same month a year ago, and divided into areas of north and south St. Louis County. Also included is whether or not recipients are receiving public assistance.

CONTACT PERSON: Tom Gumuenden - Program Administrator  
Muriel Zeleznikar - Team Leader  
St. Louis County Social Services Dept  
26 So 12th Ave E  
Duluth, MN 55804  
(218) 717-8231 ext. 109, 110

AREA OF SOCIAL CONCERN: Public Assistance Benefits -  
Social Security

LEGISLATIVE BASE: Social Security Act

TARGET POPULATION: Retired/Disabled/Survivors

TITLE OF DATA SOURCE: Cash Benefits-in-Force and SSI Payments

DATE:

TIME-SPAN: Annual

BASIC UNIT OF DATA  
COLLECTION: County

DATA FORMAT: Report

DESCRIPTION:

This report summarizes the number of beneficiaries in each assistance program by county. The data compiled according to the type of cash benefit - Old Age & Survivors Insurance, Disability Insurance, Supplemental Security Income, and totals of each category. Counties included in this report are Aitkin, Carlton, Cook, Kapabec, Lake, Pine, St. Louis, and the City of Duluth.

CONTACT PERSON: Earl Austin  
Social Security Administration  
Room 111 Messabe Building  
227 West First St  
Duluth, MN 55802  
Phone: (218) 727-6692 ext 298

AREA OF SOCIAL CONCERN: Public Assistance Benefits -  
Social Security

LEGISLATIVE BASE: Social Security Act

TARGET POPULATION: Retired/Disabled/Survivors

TITLE OF DATA SOURCE:

DATE:

TIME-SPAN: Annual

BASIC UNIT OF DATA  
COLLECTION: Zip Code

DATA FORMAT: Microfische

DESCRIPTION:

The Social Security Administration compiles data on their beneficiaries regarding the number of persons receiving benefits, the type of benefit they receive, their sex and to some extent their age. This information is recorded on microfische and available through the Social Security Office. No information is available on individual recipients.

CONTACT PERSON: Earl Austin  
Social Security Administration  
Room 111 Messabe Building  
227 West First St  
Duluth, MN 55802  
Phone: (218) 727-6692 ext 298

AREA OF SOCIAL CONCERN: Social Indicators

LEGISLATIVE BASE: Governor's Intergovernmental  
Information Services Council of  
Minnesota

TITLE OF DATA SOURCE: Arrowhead Indicators: 1970-1974

DATE: May 1976

BASIC UNIT OF DATA  
COLLECTION: County

DATA FORMAT: Report

DESCRIPTION:

This report prepared by the Arrowhead Regional Development Commission is part of the regional Human Resources Information System Project. Its purpose is to provide a comprehensive reference for the most current information available concerning the status of social conditions in the Arrowhead Region. Human Service areas included are Criminal Justice, Demography, Economic and Employment Characteristics, Education, Health, Income Maintenance, and Mental Health. The data presented in this report is an effort to access useable information concerning changing community characteristics which will aid in the planning of human service programs in the region.

CONTACT PERSON: Terry Hill  
Arrowhead Regional Development Commission  
200 Arrowhead Place  
Duluth, MN 55802

AREA OF SOCIAL CONCERN: Social Indicators

LEGISLATIVE BASE:

TARGET POPULATION: City of Duluth - Total Population

TITLE OF DATA SOURCE: Social Vulnerability in Duluth

DATE: May 1980

BASIC UNIT OF DATA  
COLLECTION: Census Tract, 1970 Census

DATA FORMAT: Report

DESCRIPTION:

This is a study to assess the social vulnerability - indications of people's need for public services - in the City of Duluth. Eight variables were chosen and computed to determine a social vulnerability index for each census tract. The report contains a discussion of the methodology, rationale for selecting variables, and tables which contain the preliminary statistical work that led to the final indexes.

CONTACT PERSON: Human Services Division  
City Hall, Room 303  
Duluth, MN 55802  
Phone: (218) 723-3722



AREA OF SOCIAL CONCERN: Social Indicators

LEGISLATIVE BASE:

TARGET POPULATION:

TITLE OF DATA SOURCE: Patterns of Living: Social Indicators  
and Quality of Life in Minnesota  
by Dennis Duane Braun, Ph.D.

DATE: 1977

TIME-SPAN:

BASIC UNIT OF DATA  
COLLECTION: State, County, SMSA

DATA FORMAT: Report

DESCRIPTION:

This is a comprehensive report on social indicators research for Minnesota. Included are demographic data - age, sex, ethnic and racial composition, household and family life, health mortality, education, employment, occupation, and income. Material on social indicators includes a family life component, housing component, health component, status of women component, education component, welfare component, crime component, occupation/employment component, income component, business component, government component, and quality of life index.

CONTACT PERSON: Social Indicators Research  
P.O. Box 3111  
Mankato, MN 56001