



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Department of Pediatrics  
1460 Mayo Memorial Building  
Minneapolis, Minnesota 55455  
(612) 373-8114

HSSPC

January 7, 1975

Dr. N.L. Gault, Jr.  
Dean of the Medical School  
1360 Mayo Memorial  
Box #293

RECEIVED

Dear Dr. Gault:

The Health Science Planning Committee apparently has scheduled a meeting this week to consider space needs in the Health Sciences. My letter of November 27, 1974 to Dr. Holland and his committee (copy to you), outlined some important space needs for the Department of Pediatrics. In particular, expansion of our Outpatient Clinic space is critical if we are to maintain and accommodate our present growing census and the need to fulfill our educational obligation to an expanded undergraduate and graduate student body. The issue was presented to Dr. Mulhausen on July 22, 1971, copy attached and responded to by communication from Mr. Baker on August 25, 1971. Further communications of October 1, 1971, October 11, 1971 between Dr. Mulhausen and me concerning these needs are also attached for your interest. In spite of much discussion and deliberation over a period of many months, the issue was never resolved and has remained essentially the same since that time.

In my letter of November 27th I again spelled out these essential needs in much the same manner as had been spelled out in 1971 and 1972. During this period of time problems concerning space needs in the Pediatric Outpatient Department not only remained the same, but have increased significantly. The registration and the number of visits in all of the Pediatric Clinics has continued to increase. Particular attention should be paid to the growth of the Child Care Clinic, a primary care clinic providing comprehensive continuity care to a large number of infants born in this hospital as well as others born in other hospitals. In addition, we have developed an outreach program and are servicing three community clinics; Brooklyn Park, Robbinsdale and Mound for specific low income populations. The total number of visits in the ambulatory center in the University Hospital now approaches about 4,200 and in the community clinics about 1,800. The Pediatric Department developed this program as well as encouraged the expansion of other programs of an ambulatory nature in accord with the general recommendations of the goals spelled out in the statement approved by the Board of Regents. It was also essential that we develop these expanded programs to meet our educational obligations for a larger number of medical students.

I believe it is clearly obvious that there has been, and still is, need to provide expanded space for the Pediatric Outpatient Department.

Continued.....

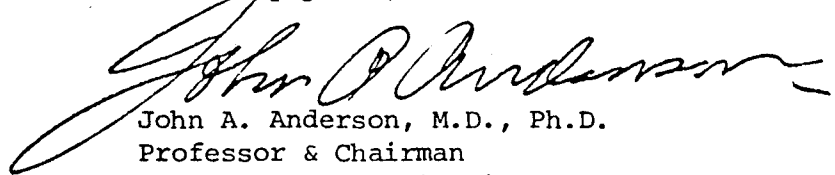
January 7, 1975  
N.L. Gault, Jr., M.D.

In the attached letters this was endorsed and approved by the Dean's Office and by hospital administrators. There are a number of Pediatric faculty and support personnel now located in the first and second floor of the Pediatric Outpatient Department. It is our desire to move these people out of that area to an appropriate geographic area which will permit them to have hourly contact to their obligations in the Outpatient Department. It is, therefore, imperative that the appropriate office space be provided for these personnel before we can make full utilization of the two floors in the ambulatory area - hopefully then to permit us to establish a more effective, efficient, and better standard of care program essential to our educational obligations.

I sincerely hope that the committee's decision will be made on the basis of the clearly defined and long standing needs of the department and our desire to fulfill our educational and patient care obligations. We hope that this decision may be forthcoming soon so that we are not placed in the position of limiting the growth of our ambulatory program and hence limiting the educational opportunities that can be provided to the medical students.

I would be pleased to meet with you and the committee to define these needs more specifically if you so desire.

Sincerely yours,



John A. Anderson, M.D., Ph.D.  
Professor & Chairman  
Department of Pediatrics

JAA:kjs

cc: Dr. Wayne Drehmel  
✓ Mr. Mellor Holland  
Mr. Tom Jones  
Dr. Lyle French

Enclosures

January 7, 1975

TO: University Clinics Committee

FROM: Outpatient Committee  
David Eifrig, M.D. - Chairman

D.E.

SUBJECT: B-C Space Allocation

In accord with the University Clinics Committee's request that the Outpatient Committee and Department explore various space allocation options for Unit B-C this subject has been extensively discussed and reviewed over the past month. After reviewing census projections, possible space needs, and present allocations the Outpatient Committee reached the following conclusions:

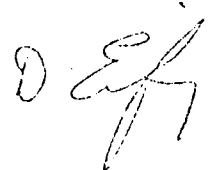
- 1) That the following clinic areas represent either a minimal expansion or status quo for their respective departments and that they are therefore not sharable with other specialties (except possibly for small independent clinics):
  - a) Pediatrics
  - b) Medicine
  - c) Ob-Gyn
  
- 2) That the following clinic areas represent such unique space configurations and will be totally utilized by their department so that they are not sharable with other specialties:
  - a) Ophthalmology
  - b) Audiology
  - c) Proctology
  
- 3) That the following clinic areas would represent a large increase in space for their respective departments and should be considered as sharable with the departments whose modules were deleted:
  - a) Orthopedics
  - b) Surgery
  - c) Family Practice
  - d) ENT
  
- 4) That the departments listed below can be accommodated in the Orthopedic, Surgery, Family Practice, and ENT modules with the same or some expansion of space if clinic schedules can be altered and peak load periods evened out over the clinic week:
  - a) Orthopedics

- b) Surgery
- c) Family Practice
- d) ENT
- e) Clinical Psychology
- f) Dermatology
- g) Neurology
- h) Neurosurgery
- i) Psychiatry
- j) Urology

On the basis of these conclusions the Outpatient Committee recommends the following:

- 1) That the Ophthalmology, Audiology, Pediatric, Medicine, Ob/Gyn, and Proctology clinic modules not be considered sharable space at this time; (with the possible exception of small independent clinics); and not be considered as possible sites for departments which have lost their designated clinic space to be accommodated.
- 2) That the Clinical Chief and Clinic Director from the Departments of Orthopedics, Surgery, Family Practice, ENT, Clinical Psychology, Dermatology, Neurology, Neurosurgery, Psychiatry and Urology be convened along with Health Services and Outpatient Department Administration to discuss alternative means by which their clinic programs could be accommodated in the Orthopedic, Surgery, Family Practice, and ENT clinic modules.

It is recommended that this meeting take place as soon as possible in light of the upcoming equipment deadlines. Finally, representatives of Pediatrics and P.M.&R. should also be included to discuss their overflow (Pediatrics) and new patient needs (P.M.&R.).



January 8, 1975

TO: University Clinics Committee

FROM: Robert Dickler

SUBJECT: B-C design modifications

During the review of Unit B-C plans over the past several months it has become apparent that a number of design deficiencies exist in the clinic portions which effect the future adequacy and functioning of the clinics.

Some of these problems arise from changes in staff, faculty and hospital personnel and reflect a rethinking of how a clinic area should be laid out. These would normally require a total redesign of a clinic module. At this time, however, such total changes would inhibit the ability to complete the building plans prior to July, 1975 and therefore the University will not permit change orders at this time. Presumably change orders will be considered at a later date if the requesting party can fund the change.

Other problems which have been brought to our attention, though, are the result not of basic design rethinking but rather of errors made in the original plan or in the division of the building between shelled and finished space. Such deficiencies would prevent the various clinics and ambulatory care program overall from functioning adequately. Examples of these types of problems include:

- 1) Eye Clinic - 3 photography rooms are presently shelled in which should have been included in the clinic.
- 2) ENT Clinic
  - a) The Oto-Neurology room is presently shelled in and even if completed its present size would be inadequate.
  - b) It has been requested that the open clinic be redesigned so that it can also function as a seminar and teaching space. Planned seminar and teaching space was located in shelled in departmental areas.
- 3) Audiology Clinic - The Hearing Aid and Equipment Maintenance room is presently shelled in and was designed as part of the clinic.
- 4) Pediatric Clinic - When Dermatology Clinic was shelled 4 rooms which were to be shared were shelled in. Without these rooms Pediatric Clinic contains only 11 exam rooms or the same as found presently in Pediatric clinic.

5) Ambulatory Surgery - Treatment Center - Proctology

The function of the treatment center is unclear at this time. Storage area in surgery is inadequate. Depending on final functional plans this area may need major redesign.

In addition, a number of minor wall, doorway, toilet, entrance, office space, and other changes are also indicated.

In discussions with Health Sciences Planning and TAC these changes can be made at this time either by some design changes in presently finished space or by the finishing of some additional space adjacent to clinics. It is not believed that such changes will delay completion of plans and, in fact, would be advantageous in finalizing equipment lists.

Because of the extreme time constraint in making these changes and completing equipment lists we would propose that such changes be authorized by the committee with funding to be provided by the Hospitals, and if appropriate, the clinical department (s) involved. Such changes will only be in clinic portions and in accord with the service justification already in effect for earlier Hospital dollar contributions. Office and research space changes will not be considered by the hospital.

If you approve this course of action, we will present this plan to the health sciences planning committee.

UNIVERSITY OF MINNESOTA  
TWIN CITIES

University Hospitals  
Minneapolis, Minnesota 55455

JANUARY 9, 1975

TO: PAUL MAUPIN  
FROM: TOM JONES  
SUBJECT: AGENDA ITEMS - HEALTH SCIENCES PLANNING COMMITTEE -  
NOVEMBER 15, 1975

1. NOVEMBER 19TH UNIVERSITY CLINICS REPORT ACCEPTANCE:

THE HEALTH SCIENCES PLANNING COMMITTEE WILL BE REQUESTED TO ACCEPT THE REPORT. THIS IMPLIES UNIVERSITY CONCURRENCE WITH IMPLEMENTATION OF TWO ORGANIZATIONAL PLANNING STUDIES - ONE FROM A MEDICAL STAFF PERSPECTIVE AND ONE INVOLVING ADMINISTRATIVE CONSIDERATIONS - REGARDING OPERATION OF THE UNIVERSITY CLINICS.

2. JANUARY 9TH UNIVERSITY CLINICS REPORT:

THE COMMITTEE WILL BE REQUESTED TO APPROVE SEVERAL CLINIC DESIGN CHANGES TO BE FUNDED BY HOSPITALS AND, TO A MORE LIMITED EXTENT, MEDICAL SCHOOL DEPARTMENTAL FUNDS. A RECOMMENDATION FOR SPACE ASSIGNMENT CLARIFICATION WITHIN THE UNIVERSITY CLINICS WILL BE MADE. THIS RECOGNIZES THE NECESSITY FOR SPACE REALLOCATION FOLLOWING THE CERTIFICATE OF NEED REDUCTION IN EXAM ROOMS.



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Engineering and Construction Division  
Physical Planning Office  
26 Folwell Hall  
Minneapolis, Minnesota 55455

**RECEIVED**

**JAN 13 1975**

**UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE**

January 10, 1975

TO: Paul Maupin  
FROM: Paul E. Kopietz *PEK*  
SUBJECT: Status of The Following Projects

1. Renal Dialysis: This project is approximately 15% completed. The Contractor is right on schedule. The footing work is complete and we are pouring the foundation walls and doing roughing in of the mechanical/electrical work within the existing hospital spaces. We had some minor soil problems but they have been solved.
2. Health Science Expansion: Unit K/E - The work is now 99% complete. All areas have been inspected and the contractors are working on clean-up of punchlist items. The building is approximately 90% to 95% occupied. We do have some deficiencies; there are some environmental rooms that are not operational because of some problems with explosion proof circuitry and we need further clarification from the architects on this. There are some hollow metal doors and radiator covers that are late in delivery.
3. Health Science Parking Ramp: The Phase II construction is moving along extremely well. We are poured out almost completely except for the ground floor on the southeast quadrant, and then the last bay in stair towers, which are being erected now. With the extremely mild weather, our decision to gamble and go ahead with winter heat is turning out to be a proper decision and our anticipated expenditures will be much less. The Phase I portion of the ramp is complete as far as the contractor and the architect are concerned and we are now readying it for use, depending upon the results of the concrete beam test. Perhaps at the Wednesday meeting I will have a final result and direction from the test.

PEK/iej

*Sorry about the corrections but this is in house so I didn't retype.*





UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

January 13, 1975

TO: Clinton Hewitt  
FROM: *Paul* Maupin  
SUBJECT: Health Sciences Planning Committee  
Agenda Summary of  
January 15, 1975 Meeting

The following is a brief summary of items to be discussed and presented at the Health Sciences Planning Committee meeting on January 15, 1975.

1. University Clinics Committee First Interim Report - Dr. Paul Winchell

The Health Sciences Planning Committee will be requested to accept the report. This implies University concurrence with implementation of two organizational planning studies - one from a medical staff perspective, and one involving administrative considerations - regarding operation of the University Clinics.

2. University Clinics Committee Planning Report - Dr. Paul Winchell

The Committee will be requested to approve several clinic design changes to be funded by Hospitals and, to a more limited extent, Medical School departmental funds. A recommendation for space assignment clarification within the University Clinics will be made. This recognizes the necessity for space reallocation following the Certificate of Need reduction in exam rooms.

3. Renal Dialysis Progress Report & Schedule - Mr. Paul Kopietz

This project is approximately 15% completed. The contractor is right on schedule. The footing work is complete, and we are pouring the foundation walls and doing roughing in of the mechanical/electrical work within the existing hospital spaces. We had some minor soil problems, but they have been resolved.

4. Health Sciences Parking Ramp Status Report - Mr. Paul Kopietz

The Phase II construction is moving along extremely well. We are poured out almost completely except for the ground floor on the southeast quadrant, and then the last bay and stair towers are being erected now. With the extremely mild weather, our decision to gamble and go ahead with winter heat is turning out to be a proper decision, and our anticipated expenditures will be much less. The Phase I portion of the ramp is complete as far as the contractor and architect are concerned, and we are now readying it for use, depending upon the results of the concrete beam test. Perhaps at the Wednesday meeting Paul will have a final result and direction from the test.

5. Building K/E Status Report - Mr. Paul Kopietz

The work is now 99% complete. All areas have been inspected, and the contractors are working on clean-up of punchlist items. The building is approximately 90% to 95% occupied. We do have some deficiencies; there are some environmental rooms that are not operational because of some problems with explosion proof circuitry, and we need further clarification from the architects on this. There are some hollow metal doors and radiator covers that are late in delivery.

6. Unit B/C Architects' Planning Report & Schedule - Mr. Roland Kløver

Mr. Kløver intends to present a progress statement related to the drawings and the schedule. He also intends to solicit response to the TAC Interim Report submitted to you on October 28, 1974. Other items to be discussed will be code review and clarification of Mr. Kogl's position as Building Official.

PJM:rm

HEALTH SCIENCES PLANNING OFFICE  
MINUTES OF THE HEALTH SCIENCES PLANNING COMMITTEE

DATE: January 15, 1975

PLACE: Regents Room - Morrill Hall

MEMBERS PRESENT: Vice President Lyle French; Vice President James Brinkerhoff; Dean Lee Stauffer; Dean Erwin Schaffer; Dean Mellor Holland; Mr. David Preston; Mr. Rex Singer; Mr. Tom Jones; Dr. Barbara Redman; Ms. Virginia Lewis; Mr. Bill Bowen; Mr. Paul Kopietz; Mr. Eugene Kogl; Mr. Paul Maupin

MEMBERS ABSENT: Dean Lawrence Weaver; Mr. Clinton Hewitt; Dr. Milton Trapold; Dr. E. Wayne Drehmel; Mr. John Westerman

GUESTS: Mr. Roland Kluver; Mr. Duane Blanchard; Mr. Bill Berget; Mr. Bob Dickler; Dr. Paul Winchell; Ms. Jan Shapiro; Mr. Jeff Hagen; Mr. Don Van Hulzen

University Clinics Committee First Interim Report - Dr. Paul Winchell

Dr. Winchell reviewed the University Clinics Committee Interim Report, requesting the Committee to accept the report. He stated that Mr. Greg Kujawa has been meeting with the various clinical departments in developing clinical space for Building B/C. Equipment lists are being compiled in conjunction with the clinical space development. Dr. Winchell stated the University Clinics Committee was not able to secure a consultant with expertise to assist in reorganization of Ambulatory Care.

University Clinics Committee Planning Report - Dr. Paul Winchell

The University Clinics Committee presented this report in two parts; (1) Building B/C design modifications, and (2) Building B/C space allocation.

Mr. Bob Dickler provided the attached memo in explanation of the Clinics Committee's view of modifications that will be required to the Building B/C clinical areas. Some design changes can be incorporated without delaying completion of plans. Funding for such changes would be provided by the Hospitals, and if appropriate, the clinical departments involved.

Dr. Winchell indicated the University Clinics Committee has continued to monitor clinical space. The attached memo provided by the Clinics Committee indicates the Committee's findings related to clinical space that can and cannot be considered sharable space. Dr. Winchell stated a clinic census is presently being conducted to determine utilization; this census should be completed by February 1, 1975. Results of this census will be treated as part of the Committee's guidelines in space allocation.

Renal Dialysis Progress Report & Schedule

- Mr. Paul Kopietz

Mr. Kopietz stated this project is approximately 15% completed. The footing work is complete; foundation walls are being poured; and roughing in of the mechanical/electrical work is presently in progress within the existing hospital spaces. There were some minor soil problems; however, these problems have been solved.

Health Sciences Parking Ramp Status Report

- Mr. Paul Kopietz

The Phase II construction has moved along extremely well; it has been poured out except for the ground floor on the southeast quadrant. The last bay and stair towers are now being erected. The Phase I concrete test has been completed; preliminary indications are that it has passed. Mr. Kopietz stated the ramp could possibly be opened within the next several days.

He reported the decision to provide winter heat to enable construction to continue has resulted in being a proper decision. Expenditures related to providing heat are expected to be lower than had been earlier anticipated.

Mr. Kopietz solicited the architects to request their attorneys to move rapidly toward settlement on the Parking Ramp structural problems. Mr. Roland Kluver indicated The Architects Collaborative are anxious to reach a settlement. He felt the attorneys of all concerned parties were primarily responsible for delays in reaching an agreement.

Building K/E Status Report

- Mr. Paul Kopietz

Building K/E is now approximately 99% completed. All areas have been inspected, and the contractors are working on clean-up of punchlist items. The Building is approximately 90% to 95% occupied. Mr. Kopietz stated there are some deficiencies related to environmental rooms that will require further clarification from the architects. The design problem related to the Shipping & Receiving Dock is to be discussed in a meeting with the architects to provide a corrective solution. It has been determined this area was constructed according to specifications; revisions of tractor-trailer transport regulations are attributable to this design problem.

Unit B/C Architects' Planning Report & Schedule

- Mr. Roland Kluver

Mr. Roland Kluver of The Architects Collaborative, reported the Building B/C project has been subdivided into three biddable components: (1) ECX, (2) Structural Steel, and (3) B/C General Contract.

The ECX contract was awarded under the estimated amount to Bolander & Sons, the same ECX contractor secured for Building A. He stated they are presently on schedule, and are 25% completed with excavation.

Architects' Planning Report & Schedule (Continued)

- Mr. Roland Kluver

The Early Steel drawings are behind schedule, but should be completed by January 24, 1975. Mr. Kluver estimated the drawings are presently 50% completed. The Early Steel Contract can be awarded by May 1, 1975.

The B/C Construction Documents are presently two months behind schedule; he estimated they are 30% completed. He attributed this to delay in authorization to proceed, redesign, and code changes.

Mr. Kluver encouraged development of redesign to be accomplished rapidly that it may be incorporated in the original contract and hold the amount of change orders to a minimum.

There are presently thirty-four people involved in the architectural and engineering effort of Building B/C.

Mr. Kluver estimated bidding of the General Contract to be the end of July, 1975.

Mr. Duane Blanchard, Health Sciences Architects & Engineers, emphasized the importance of proceeding with the project in an orderly fashion. He strongly encouraged those involved in development to reconfirm plans to reach final conclusions, and to hold the amount of change orders to a minimum.

Attachments

NEXT MEETING: WEDNESDAY  
FEBRUARY 19, 1975  
8:30 A.M.  
REGENTS ROOM - MORRILL HALL

January 7, 1975

TO: University Clinics Committee

FROM: Outpatient Committee  
David Eifrig, M.D. - Chairman

D.E.

SUBJECT: B-C Space Allocation

In accord with the University Clinics Committee's request that the Outpatient Committee and Department explore various space allocation options for Unit B-C this subject has been extensively discussed and reviewed over the past month. After reviewing census projections, possible space needs, and present allocations the Outpatient Committee reached the following conclusions:

- 1) That the following clinic areas represent either a minimal expansion or status quo for their respective departments and that they are therefore not sharable with other specialties (except possibly for small independent clinics):
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- 4) That the departments listed below can be accommodated in the Orthopedic, Surgery, Family Practice, and ENT modules with the same or some expansion of space if clinic schedules can be altered and peak load periods evened out over the clinic week:
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- 2-
- b) Surgery
  - c) Family Practice
  - d) ENT
  - e) Clinical Psychology
  - f) Dermatology
  - g) Neurology
  - h) Neurosurgery
  - i) Psychiatry
  - j) Urology

On the basis of these conclusions the Outpatient Committee recommends the following:

- 1) That the Ophthalmology, Audiology, Pediatric, Medicine, Ob/Gyn, and Proctology clinic modules not be considered sharable space at this time; (with the possible exception of small independent clinics); and not be considered as possible sites for departments which have lost their designated clinic space to be accommodated.
- 2) That the Clinical Chief and Clinic Director from the Departments of Orthopedics, Surgery, Family Practice, ENT, Clinical Psychology, Dermatology, Neurology, Neurosurgery, Psychiatry and Urology be convened along with Health Services and Outpatient Department Administration to discuss alternative means by which their clinic programs could be accommodated in the Orthopedic, Surgery, Family Practice, and ENT clinic modules.

It is recommended that this meeting take place as soon as possible in light of the upcoming equipment deadlines. Finally, representatives of Pediatrics and P.M.&R. should also be included to discuss their overflow (Pediatrics) and new patient needs (P.M.&R.).

*D. E. H.*

January 8, 1975

TO: University Clinics Committee

FROM: Robert Dickler

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Some of these problems arise from changes in staff, faculty and hospital personnel and reflect a rethinking of how a clinic area should be laid out. These would normally require a total redesign of a clinic module. At this time, however, such total changes would inhibit the ability to complete the building plans prior to July, 1975 and therefore the University will not permit change orders at this time. Presumably change orders will be considered at a later date if the requesting party can fund the change.

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5) Ambulatory Surgery - Treatment Center - Proctology

The function of the treatment center is unclear at this time. Storage area in surgery is inadequate. Depending on final functional plans this area may need major redesign.

In addition, a number of minor wall, doorway, toilet, entrance, office space, and other changes are also indicated.

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Because of the extreme time constraint in making these changes and completing equipment lists we would propose that such changes be authorized by the committee with funding to be provided by the Hospitals, and if appropriate, the clinical department (s) involved. Such changes will only be in clinic portions and in accord with the service justification already in effect for earlier Hospital dollar contributions. Office and research space changes will not be considered by the hospital.

If you approve this course of action, we will present this plan to the health sciences planning committee.



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Office of the Dean

School of Dentistry  
136 Owre Hall  
Minneapolis, Minnesota 55455

**RECEIVED**

**JAN 20 1975**

**UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE**

DATE: January 17, 1974

TO: Wayne Drehmel, Thomas Jones, Hugh Kabat, Arnold Lazarow, Virginia Lewis,  
Paul Maupin, Barbara Redman, and Rex Singer

FROM: Mel Holland

Attached are four items of information for the Health Sciences Space Planning Committee.

1. Minutes of the meeting on December 19, 1974.
2. Listing of room sizes on the first and second floors of Powell Hall.
3. Copy of a letter to Dean Gault from Dr. John Anderson.
4. Copies of floor plans of space under consideration.

On page 3 of the December 19 minutes is the following statement: "It was agreed that all discussions relative to the above potential moves and those discussed in the 'summary statement' would have to be completed prior to the Committee's next meeting on January 9." Since the item on 1112 and 1114 Powell was not at all settled, I believed it best to cancel the January 9 meeting so there would be further time to work out some problems prior to convening the Committee.

A meeting was held with Walter Petrykowski, Wayne Drehmel, and Mel Holland regarding the feasibility of upgrading rooms 1112 and 1114 Powell for use as offices. Room 1112 has no windows but has some air exchange via a duct to a window in 1114. Room 1114 has windows. It would seem that we will have to drop the plan for using 1112 and possibly 1114 for offices even if the rooms could be vacated. The possibility of the hospital moving the pathology specimens from 1112 has not been resolved since no alternative space has been found. Mr. Jones indicated that the materials in 1114 Powell possibly could be moved to Unit E.

It would seem to me that we must solve the space issues now on the basis of the requests we have and the space we have to work with. The only exception to our space availability as I see it is if someone can suggest some additional space in Powell that could be allocated to the Committee to help solve our task. While it does not appear that 1114 Powell can be divided for offices, it may be possible as an example to use this space as a nursing arts laboratory.

My view and strong recommendation are that we all come prepared to the January 23 meeting of the Committee to solve the issues and to develop a firm recommendation for Vice-President French. My suggestion is that we do not conclude the meeting until we develop a firm recommendation. I am requesting that all members be prepared to speak fully and officially for their units or have someone available by phone whom you can consult with to get an agreement. I suggest further that each member should become familiar with the spaces under consideration by direct visit to the areas prior to our meeting on January 23.

To: Wayne Drehmel, Thomas Jones, Hugh Kabat, Arnold Lazarow, Virginia Lewis,  
Paul Maupin, Barbara Redman, and Rex Singer

Date: January 17, 1974

- 2 -

The Committee should be well aware of all requests as detailed and discussed at the December 19 meeting. These total as follows:

Medical School	9,670 n.s.f.
School of Nursing	2,500 n.s.f.
School of Public Health	4,500 n.s.f.
University Hospitals (Department of Pediatrics)	<u>2,150 n.s.f.</u>
TOTAL	18,820 n.s.f.

The Committee has the following space for allocation.

13th floor of Mayo	3,750 n.s.f.
Centennial Hall	1,502 n.s.f.
Marlan Apartment (Floors 1 and 2)	<u>7,000 n.s.f.</u>
TOTAL	12,252 n.s.f.

(A possible addition would be the 602 n.s.f. in 1114 Powell.)

It is obvious from the above data, that the four units requesting space cannot receive sufficient space at this time to meet their full requests.

In addition to the 12,252 n.s.f. available for allocation (and possibly 602 n.s.f. in 1114 Powell) there is some space in Powell Hall such as 1,351 n.s.f. in the 2400 corridor which can be used for allocation provided there is similarly sized space for trade off.

I am requesting that each member develop at least one plan for allocating the space prior to coming to the meeting on January 23. Have your plan typed up with sufficient copies for possible distribution to the Committee. I will also have at least one proposal to present.

I repeat that in my view we must solve the issue at the January 23 meeting. All the units deserve a solution, and Vice-President French certainly expects the Committee to come up with a firm recommendation without further delay.

The next meeting of the Committee is at 3:00 p.m. on Thursday, January 23, in room 4112 Powell Hall.

MH: am

HEALTH SCIENCES SPACE PLANNING COMMITTEE  
January 23, 1975

RECEIVED

FEB 5 1975

Attending were: Wayne Drehmel  
Mellor Holland  
Thomas Jones  
Hugh Kabat  
Arnold Lazarow  
Virginia Lewis

Paul Maupin  
Christi Mickel (from Virginia  
Barbara Redman  
Rex Singer  
Paul Sodergren (from Nursing)

UNIV. OF MINN.  
HEALTH SCIENCES  
PLANNING OFFICE

The agenda items were discussed as follows:

1. In discussion of item 1 on the agenda, a correction to the minutes of the December 19, 1974 meeting was pointed out by Wayne Drehmel. Refer to page 2, the fourth paragraph of the December 19 minutes. The last sentence of this paragraph should read: The 2400 corridor of Powell is somewhat remote but would be acceptable for Anesthesiology. As stated in the minutes it reads: "The 2400 corridor of Powell is apparently too remote to be convenient for Anesthesiology."
2. Discussion of the allocation of available space ensued.

Rex Singer presented his proposal. He feels that the School of Public Health hasn't benefited very much from the construction of Unit A in terms of additional space available for them nor will they benefit from Unit B/C construction to any extent. Unit A did provide 2,500 n.s.f. of space for Epidemiology and Physiological Hygiene but no other Public Health needs were satisfied. (This is why Pediatrics was left out of his proposal.) Mr. Singer stated that he feels they need interim space as badly as anyone. Mr. Singer stated his feeling that Ophthalmology's need for additional space is not as strong as some other units. Tom Jones stated that Ophthalmology's need has been very well documented.

In response to Mr. Singer's proposal, Barbara Redman stated that Nursing much prefers the Powell space even though it is less square footage. One reason for this preference is that Nursing wishes to remain together as a unit. This is an especially strong feeling. Despite the fact that the Centennial space is better and more than the space in Powell, Nursing's wish is to have the Powell space so they can remain together as a unit. Barbara Redman reaffirmed Nursing's need for 1114 Powell for a nursing arts laboratory.

It was pointed out by Virginia Lewis that the Centennial space is "temporary" space. Six months notice could be received at any time to vacate this space although it is not anticipated that this would actually happen.

Wayne Drehmel stated that the Medical School must have space in the 2400 Powell corridor for Anesthesiology. Unless other Mayo or Powell space can be obtained, this cannot be released from Anesthesiology. However, it would be feasible to move Dr. Patrick Manning e.g. to Centennial or Marlan.

As pointed out by Arnold Lazarow, attempts should be made to make decisions with the thought that moves made could be permanent so another move wouldn't be necessary in a couple years time.

2. (Continued)

Barbara Redman presented the School of Nursing's proposal.

Tom Jones presented his proposal.

Wayne Drehmel presented his proposal. He said he consulted with Pediatrics about the possibility of their moving to a remote location and their response was that they could not do this. His proposal, he believes, would provide adequate space to Nursing and Public Health. Some space could be gained for Pediatrics in Powell by moving Dr. Manning to the Marlan space. Dr. Manning is all-University. His permanent location will be in Unit B/C. Wayne Drehmel added that the Medical School would be willing to exchange proposed space solution with Nursing to the extent that they would be willing to remain in the Marlan space rather than moving to Centennial.

Barbara Redman raised the possibility of someone without clinical responsibilities moving from currently occupied Powell space. Wayne Drehmel suggested that perhaps Nursing and the Medical School were the only ones being considered for a move because they were the only ones who volunteered.

Mel Holland's proposal was presented.

Paul Maupin stated that he vaguely recalled that the Department of Obstetrics and Gynecology was to vacate their Powell space when Unit A facilities became available. Virginia Lewis shared this recollection, but nothing as yet has been found to document this. Barbara Redman raised the question of whether the Obstetrics-Gynecology faculty are double assigned; that is, whether they have office space in both Unit A and Powell.

As stated by Paul Maupin, the people accepting the space in the Marlan Apartment will have to finance refurbishing. Barbara Redman stated that Nursing does not have the money to refurbish and in that respect the Centennial space would be better than Marlan space but, her position is still that they want Powell.

In regard to a space allocation decision by the Committee, Tom Jones suggested proposing two viable alternatives to Vice-President French. The Vice-President could then meet with the Health Sciences Deans and Directors and they could make the final recommendation. Mel Holland stated that he understood the charge of the Committee was to provide firm recommendations regarding Health Sciences space considerations. Arnold Lazarow stated that Dean Gault seemed to be of the understanding that the Committee would be making firm recommendations. Tom Jones reiterated his feeling that since the Committee is dealing with value judgments with several of the Committee members having vested interests, it would be best to present the Health Sciences Deans and Directors with viable alternatives for their final decision. Barbara Redman stated that she agreed with this viewpoint.

Hugh Kabat suggested that the Committee rank the four proposals (actually five proposals presented but this is considering the Medical School's and the School of Public Health's as one) and conveying them with the priority order as indicated by vote to Vice-President French. This suggestion was seconded by Wayne Drehmel and approved by an "aye" vote by the Committee.

2. (Continued)

The result of the vote on the proposals was as follows:

	<u>Total Votes</u>	<u>Ranking</u>
1. Medical School/Public Health (Drehmel, Singer)	14 votes	1
2. Nursing (Redman)	17 votes	2
3. Hospital (Jones)	18 votes	3
4. Holland	21 votes	4

The proposals are attached to these minutes.

The next meeting will be on Thursday, February 6, at 3:00 in 4112 Powell.  
Reallocation of space in the Mayo complex will be discussed.

Office of the Dean

January 23, 1975

TO: Mellor Holland

FROM: Wayne Drehmel *WD*

In response to your memorandum of January 17, 1975 concerning recommendations for the allocation of office space, I propose the following:

1. The Medical School be assigned two (2) floors of the Marlan Apartment Building. Further, the Medical School will retain space now assigned to it in the 24XX corridor of Powell Hall, with four offices presently occupied by Dr. Manning, et. al. and four offices presently vacant but planned for use by the Department of Anesthesiology. Medical School Administration will also relinquish, at an appropriate time, space currently assigned on the 13th floor of Mayo (approximately 3500 square feet) and in Centennial Hall (approximately 1800 square feet).

2. The School of Public Health will be assigned all space vacated by Medical Administration on the 13th floor of Mayo. Further, the School of Public Health will retain space now assigned to it in the 54XX corridor of Powell Hall.

3. The School of Nursing be assigned all space vacated by Medical Administration in Centennial Hall. Further, an attempt will be made to relocate materials now stored by University Hospitals in Powell 1114 so that this room could also be utilized by the School of Nursing.

EWD/MH

SCHOOL OF PUBLIC HEALTH

PROPOSED SPACE ALLOCATION

<u>Unit</u>	<u>Requested</u>	<u>Proposed Allocation</u>
Nursing	2,500 ft <sup>2</sup> - 10 offices - skills lab	Cent. Hall - 13 offices 1 Conf. Room (1,870 ft <sup>2</sup> ) 1114 PolH - skills lab (602 ft <sup>2</sup> )  Total - 2,472 ft <sup>2</sup>
Public Health	4,500 ft <sup>2</sup>	13th Floor - Mayo  Total - 3,524 ft <sup>2</sup>
Medical School	9,670 ft <sup>2</sup> (excluding Pediatrics and Anesthesiology)	1 & 2 Floors - Marlan Apt.  Total - 7,000 ft <sup>2</sup>

Anesthesiology - to be handled internally by Medical School and/or Hospitals

Pediatrics - route to University Clinics Committee\*

\* With respect to the request from the Department of Pediatrics for 2,150 square feet of space, it seems that this is not a matter for decision by the HSSPC for the following reasons:

a) Another committee, the University Clinics Committee, has now assumed functional responsibility for the allocation and reallocation of space for ambulatory care programs on the basis of both service and educational needs.

b) The request for additional space for Pediatrics seems to imply an expansion of the areas devoted to ambulatory Pediatric care through transfer of staff offices to other locations and conversion of the former offices to clinic use. This would appear to be a matter for the University Clinics Committee since it falls within the scope of its responsibility and because of the implications this would have for planning clinic assignments within Unit B/C.

c) If the request is not clinic related, then it should be resolved internally by the Medical School in accordance with Mr. Maupin's suggestions of December 19, 1974.

Rex Singer



Nursing's Proposal

Nursing - 2400 Powell & 1114 Powell  
Public Health - Mayo 13th Floor  
Medical School - Marlan  
Anesthesiology-Pediatrics - Centennial

Barbara Redman

Draft

UNIVERSITY HOSPITALS

SUGGESTED SPACE ALLOCATION

JANUARY 1975

REQUESTING UNIT

MEDICAL SCHOOL  
SCHOOL OF NURSING  
SCHOOL OF PUBLIC HEALTH  
DEPARTMENT OF PEDIATRICS  
ANIMAL HOSPITAL OFFICES

SUGGESTED SOLUTION

MARLIN APARTMENTS  
POWELL HALL - 2400 CORRIDOR  
13TH FLOOR MAYO - (NEGOTIATED)  
13TH FLOOR MAYO - (NEGOTIATED)  
CENTENNIAL HALL

Tom Jones

Proposal for Allocation of Space  
in the Health Sciences

<u>Unit</u>	<u>Request</u>	<u>Recommended Allocation</u>	<u>Location</u>
Medical School	9,670 n.s.f.	7,000 n.s.f.	Marlan Apartment
School of Nursing	2,500 n.s.f.	1,351 n.s.f.	2400 Corridor in Powell
		602 n.s.f.	1114 Powell
School of Public Health	4,500 n.s.f.	2,924 n.s.f.	13th Floor Mayo
		+393 n.s.f.	Trade-off move from fifth floor Powell to Centennial.
University Hospitals Department of Pediatrics	2,150 n.s.f.	600 n.s.f.	13th Floor Mayo

To achieve the above would need to have the following additional reallocations:

1. Move Dr. Patrick Manning from 2400 corridor in Powell to 650 n.s.f. in Centennial.
2. Have School of Public Health trade 827 n.s.f. on fifth floor of Powell for 1,220 n.s.f. in Centennial Hall. Anesthesiology would move to fifth floor Powell. There was an error in the tabulation of the Centennial space. The total is 1,870 n.s.f. rather than 1,502 n.s.f.

The above recommendations have the following implications.

1. University Hospitals would be vacating 1114 Powell but gaining like space in Unit E which is to some extent a Health Science building.
2. Nursing would gain 1,952 n.s.f. of the 2,500 n.s.f. requested. Some of the 2,500 n.s.f. was satisfied earlier with the gain of a nursing arts laboratory in 2112 Powell. To obtain this from the Hospitals, Nursing gave the Hospitals the priority use of 2309 Powell so this is somewhat of a trade-off. Nursing's request for nursing arts laboratories would be satisfied from a space standpoint even though 1114 and 2112 Powell are marginal for classrooms. Nursing's request for at least ten offices would fall short by three since the 2400 corridor in Powell has just seven offices available with three other small rooms available (52 n.s.f., 43 n.s.f. and 18 n.s.f.)
3. The School of Public Health would gain 2,924 of the 3,524 n.s.f. available on floor 13 Mayo and approximately 393 n.s.f. additional in the trade-off between fifth floor Powell and Centennial. Of the 3,750 n.s.f. of space previously reported on Mayo 13th floor, 226 square feet is taken up by janitor's closet, elevator shaft, and women's toilet leaving a balance of 3,524 n.s.f.
4. The Department of Pediatrics would be gaining 28 percent of the space requested but would have the location requested.
5. Using the above recommendations the percentage of space received would be as follows:

Medical School	- 76%
School of Nursing	- 78%
School of Public Health	- 74%
Hospitals (Pediatrics)	- 28%

M. R. Holland

1/23/75

Proposal for Allocation of Space  
in the Health Sciences

<u>Unit</u>	<u>Request</u>	<u>Recommended Allocation</u>	<u>Location</u>
Medical School	9,670 n.s.f.	7,000 n.s.f.	Marlan Apartment
School of Nursing	2,500 n.s.f.	1,351 n.s.f. 602 n.s.f.	2400 Corridor in Powell 1114 Powell
School of Public Health	4,500 n.s.f.	2,924 n.s.f. +393 n.s.f.	13th Floor Mayo Trade-off move from fifth floor Powell to Centennial.
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Hospitals (Pediatrics)	- 28%



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

January 30, 1975

TO: Dr. Mellor Holland  
FROM: *Paul* Maupin  
SUBJECT: Attached Space Request  
Electronics Shop

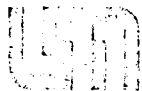
Attached please find a copy of Dave Lovinger's January 29, 1975 letter specifying their facility requirements and defining their space needs.

We are referring this request to the Health Sciences Space Planning Committee for review and action.

PJM:rm

cc: Mr. Dave Lovinger  
Ms. Virginia Lewis  
Mr. C. L. Carlson  
Mr. Clinton Hewitt

Attachment



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

January 30, 1975

TO: Dave Lovinger  
FROM: *Paul* Maupin  
SUBJECT: Space for Electronics Shop

This office has received your January 29, 1975 letter specifying your facility requirements and defining your space needs.

We have forwarded a copy of your letter to Dr. Mellor Holland, Chairman of the Health Sciences Space Planning Committee for the Committee's review and action.

PJM:rm

cc: Dr. Mellor Holland  
Ms. Virginia Lewis  
Mr. C. L. Carlson  
Mr. Clinton Hewitt

RECEIVED ✓

JAN 29 1975

UNIVERSITY OF MINNESOTA  
TWIN CITIES

Technical Services  
2818 Como Avenue S.E.  
Minneapolis, Minnesota 55414  
(612) 373-5173

UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE

January 29, 1975

TO: Paul Maupin  
FROM: Dave Lovinger  
SUBJECT: Space for Electronics Shop

Some time ago I promised to send you a set of requirements for the facilities into which our Electronics shop will go. As you know, I have for some time been planning to establish on the Minneapolis campus a central electronics shop. It will provide three or four badly needed kinds of service:

- . The repair and maintenance of commercial laboratory equipment.
- . The design and fabrication of breadboard, buffer and interface circuitry.
- . A standards lab for the calibration of University instruments.
- . An instruments rental service to utilize laboratory instruments now standing idle.

The space and facilities we need to provide these services are enumerated below.

- 1) We must be located in the Health Sciences complex, which is where the majority of our work is centered. The Mayo building, which you indicated was a possibility upon the completion of B/C, would be satisfactory, as long as the shop was accessible to the tunnel system.
- 2) We need at least 1500 sq. ft. and preferably 2000 sq. ft. of area. We must have enough space to house six technicians, an account clerk, workbenches, supply bins, work in progress, a desk, file cabinets, and storage for incoming and for finished work.
- 3) The space should be on the delivery dock floor, if possible, to minimize equipment transport problems. If it is not possible to provide space on that floor, then the space should be located reasonably near an elevator.
- 4) Normal building facilities should be provided: Lighting, heating, and air conditioning.

Mr. Paul Maupin

2.

January 29, 1975

- 5) Other facilities should be available: Electrical power, compressed air, gas, water.

Please let me know if you have any questions regarding the foregoing requirements. Unless you have objections, I will check with you periodically to ascertain the status of this request for space.

*DL*  
DL:jc

cc: C. L. Carlson  
C. N. Hewitt





UNIVERSITY OF MINNESOTA  
TWIN CITIES

Office of the Dean

School of Dentistry  
136 Owre Hall  
Minneapolis, Minnesota 55455

RECEIVED

FEB 5 1975

UNIV. OF MINN.  
HEALTH SCIENCES  
PLANNING OFFICE

February 4, 1975

Vice-President Lyle A. French  
Health Sciences  
432 Morrill Hall  
University of Minnesota

Dear Vice-President French:

Since appointment of the Health Sciences Space Planning Committee on September 5, 1974, the Committee has held four formal meetings. In addition, numerous discussions have been held by Committee members. I have met and conversed personally with all members who have been attending the meetings regularly plus Virginia Lewis, Paul Maupin, and Milton Trapold.

As you well know, the task of allocating space is difficult since the requests and location preferences exceed what can be provided. In a memo to the Committee on January 17, I requested that the members come prepared to formulate a firm recommendation on the space allocation to be transmitted to you. Each member was asked to prepare a space allocation proposal prior to coming to the meeting.

The Committee met on January 23, 1975. Five proposals for allocation of available space were submitted and discussed thoroughly. It was my understanding that the Committee was charged with the responsibility to approve by vote one specific plan for the space allocation. However, a motion was passed to rank the proposals and to submit the ranking to you along with the individual proposals. The proposals from the Medical School and the School of Public Health were virtually identical so were considered as one proposal. In addition, proposals were submitted by Nursing, University Hospitals, and from the chairman. The proposals are attached.

The Committee agreed to rank the proposals as 1, 2, 3, and 4, with number 1 being the highest rank. The rankings would be totaled and the composite rankings sent on to you.

The composite rankings were as follows, expressed in total rankings and a summary ranking.

<u>Proposal</u>	<u>Composite Ranking</u>	<u>Summary Ranking</u>
Medical School-Public Health	14	1
Nursing	17	2
Hospitals	18	3
Holland	21	4

February 4, 1975

A point was raised at the meeting whether the Committee is charged with developing firm recommendations or a list of options for submission to your office for deliberation by the Council of Health Sciences Deans and Directors. I explained to the Committee that it was my understanding that the Committee was to submit firm recommendations.

The above report represents a compromise: giving to you a ranking plus the individual proposals. Also provided are the minutes of the meetings and pertinent background documents.

I trust the above information is useful to your office. I would be most willing to discuss the information, if you wish.

The Committee's next task is to work on an update of space allocations as presented in the Health Sciences Master Plan of 1967 in relation to Health Sciences unit needs and current faculty plans, i.e. B/C construction with subsequent reallocation of Mayo and other buildings e.g. VFW, Powell, and Diehl.

Sincerely,



M. R. Holland, Chairman  
Health Sciences Space Planning Committee

Enclosures

MRH:ajm

cc: David Preston  
Mary Jo Anderson  
Wayne Drehmel  
Thomas Jones  
Hugh Kabat  
Arnold Lazarow  
Barbara Redman  
Rex Singer  
Dale Sorensen  
Virginia Lewis  
Paul Maupin

(Enclosures sent to Vice-President French and  
Mr. Preston only.)

HEALTH SCIENCES SPACE PLANNING COMMITTEE

February 6, 1975

Attending were: Wayne Drehmel Paul Maupin  
Mellor Holland Christi Mickel (from Virginia Lewis' office)  
Thomas Jones Barbara Redman  
Hugh Kabat Rex Singer  
Virginia Lewis Paul Sodergren (from Nursing)  
Dale Sorensen

The agenda items were discussed as follows:

1. There was not any disagreement with the minutes from the meeting of January 23, 1975.

Mel Holland informed the Committee of his February 5 meeting with Vice-President French and Mr. Preston. In reference to the memo to Mel Holland from Nursing (Barbara Redman) dated February 3, Vice-President French thought it appropriate to look at Powell space in entirety. Concern over the Centennial space was raised to Vice-President French in that it is rental space and it is possible that a notice to vacate could be received. Vice-President French didn't believe that this would happen and the matter was not something to be too concerned about.

2. Discussion of item 2 on the agenda, Powell Hall space, ensued. Mel Holland read the memo of February 3 from Barbara Redman suggesting that a report delineating each unit housed in Powell and a justification for their being there based on specific criteria, which could be agreed upon by the Committee, would be of benefit to future discussions on assignable space in Powell Hall. Tom Jones voiced his concern over whether the proposals decided on by vote at the last Committee meeting should be re-opened. Wayne Drehmel stated that he agreed with this concern as did Paul Maupin. Wayne Drehmel stated his feeling that the Committee is basically looking at fragmented requests and not the over-all picture. Rex Singer felt that what the Committee has really done is look at interim needs rather than the long-range needs allocating space to be vacated when Unit B/C is completed. Mel Holland stated that his impression from conversation at the January 23 meeting was that the reason for dealing with isolated areas in Powell was that these people were the only ones willing to have their space considered. The comment at this point was wouldn't it be fairer to be looking at all Powell space and he thought this was the consensus. As understood by Hugh Kabat, the Committee was to take care of interim space needs as well as the long-range plans for space vacated when Unit B/C is occupied. In view of the widespread objection, it was not possible to bring nursing's suggestion up for discussion.
3. Discussion moved to item 3 on the agenda, space to be vacated when Unit B/C is completed. Virginia Lewis distributed two newly prepared documents on space to be vacated when Unit B/C is completed. These two documents replace the document dated December 18 to the Committee from Virginia Lewis. Virginia Lewis suggested that the December 18 document be discarded or filed as history. These new documents list the changes that have developed and the functions of the rooms. This information was pulled from the current grant request (April, 1974). This space totals approximately 120,000 n.s.f. Mel Holland made the suggestion that a method of cross-checking be developed to account for any of this space already taken up. Paul Maupin further clarified the intent of these two new documents by emphasizing that this space is what will become available when Phase I of Unit B/C is occupied.

3. (Continued)

Phase I completion is anticipated in May, 1977. Further, Paul Maupin suggested that someone in the hospital edit the documents prepared and distributed by Virginia Lewis. Tom Jones concurred with this. Mel Holland reiterated that the initial analysis of the documents prepared by Virginia Lewis be started in the Hospital. Tom Jones said he would get this analysis initiated but stated he felt it would also require Medical School analysis. Wayne Drehmel will participate. Mel Holland volunteered to participate after the initial review had been made.

Wayne Drehmel felt that at some point a room by room analysis of the entire Health Sciences complex would be necessary listing the rooms in each building. Specifically he thought such an analysis should show who now has each room, descriptive information of the function of the room, what the original plan proposed, and what seems to be the current plan for the space.

An over-all master plan for space to be vacated seemed to be the consensus suggestion. As Paul Maupin pointed out, vacated space left by dentistry in Owre Hall was accounted for in an over-all master plan. Of the current occupants, the only ones with formerly held space still in question is Physiological Hygiene with regard to their space in the stadium.

It was suggested by Paul Maupin that all request for space be sent directly to Mel Holland.

4. Regarding item 4 on the agenda, the request for space for an electronics shop, Paul Maupin suggested going back to Dave Lovinger for more documentation. Wayne Drehmel moved that this proposal from Dave Lovinger be deferred. Tom Jones seconded this and the Committee approved by an "aye" vote.

Hugh Kabat stated that the staff has a charge to lay out all alternatives for the Committee to work with. Mel Holland stated that the next point is for medical school and hospital representatives to meet with Virginia Lewis to work at the analysis of the hospital space and other space. He added that he would like to sit in on some of these meetings, and perhaps other members of the Committee may wish to.

The next meeting of the Committee will be when some progress report is available on the space to be vacated when Phase I of the B/C project is completed.

HEALTH SCIENCES PLANNING OFFICE  
MINUTES OF THE HEALTH SCIENCES PLANNING COMMITTEE

DATE: February 19, 1975

PLACE Regents Room - Morrill Hall

MEMBERS PRESENT: Vice President James Brinkerhoff; Mr. Clinton Hewitt; Dean Lee Stauffer; Dean Lawrence Weaver; Dean Erwin Schaffer; Dean Mellor Holland; Dr. E. Wayne Drehmel; Mr. Rex Singer; Mr. Eugene Kogl; Ms. Virginia Lewis; Mr. Paul Maupin

MEMBERS ABSENT: Vice President Lyle French; Mr. David Preston; Dr. Barbara Redman; Mr. John Westerman; Mr. Tom Jones; Mr. Bill Bowen; Dr. Milton Trapold

GUESTS: Mr. Duane Blanchard; Mr. Bill Berget; Dr. Paul Winchell; Dean Isabel Harris; Mr. Merle McGrath; Ms. Cherie Perlmutter; Ms. Joan Montague

Unit F - H.E.W. Construction Grant

- Dean Lawrence Weaver

Dean Weaver reported that recent Health Manpower legislation has made approximately \$95 million in funds available, and that Pharmacy and Nursing have combined their efforts in submitting a joint grant application for a portion of these funds for Unit F. Presently the plans are to add two floors to the Unit F structure in order to accommodate the needs of both Pharmacy and Nursing. He indicated that some design changes would be necessary in previously designed floors in addition to the development of the two additional floors. Dean Weaver requested the Committee's support in their efforts of submitting this joint grant application.

Other Health Sciences H.E.W. Construction Grants - Ms. Cherie Perlmutter

Ms. Perlmutter provided the Committee with the attached list of grant applications anticipated to be submitted by March 17, 1975. This list indicates the category of each project, and Ms. Perlmutter briefly elaborated on the status of each project. She pointed out that several of the applications would be submitted under a new category for remote site primary care clinics. The environmental impact statements are moving along satisfactorily.

University Clinics Committee Report

- Mr. John Westerman

The University Hospitals had earlier indicated they wished to have this item placed on the agenda; however, no one appeared to make the presentation.

Health Sciences Parking Ramp -  
Reception Area & Shuttle Bus Service

- Mr. Merle McGrath

Mr. McGrath, acting chairman of the Health Sciences Parking Committee, stated that seven hundred parking spaces were made available for use on February 3, 1975. He indicated that less than one hundred spaces per day have been filled, and he felt this could be attributable to the small amount of publicity directed to its opening and that the only entrance at the present time is from Ontario Street. A receptionist has already been placed in the reception area, and informational pamphlets are presently being printed that will assist in directing people throughout the Health Sciences.

The second phase of the ramp is expected to be completed and open for use by May 1, 1975. It is expected the shuttle bus service will be ready to begin operation at the same time. Mr. McGrath discussed the cost implications of this service, stating that the estimated cost would be \$50,000 per year. Plans presently are to operate the shuttle bus from 7:30 a.m. to 5:30 p.m. with the bus completing approximately six trips per hour. He stated that another bus may have to be added during peak periods. The bus would have a capacity of fifty people. He also indicated that possibilities of contracting with MTC are presently being explored.

Mr. McGrath reported that the Health Sciences Parking Committee is presently developing guidelines to establish the number of contract spaces that will be offered in the parking ramp. Of the 2,000 spaces that will be available upon completion of the ramp, the committee is giving consideration to 1,250 contracts leaving 750 spaces open for transient customers. He indicated the Health Sciences Parking Committee presently has a waiting list of 350 people waiting for parking contracts.

Progress Report on Health Sciences Projects - Mr. Duane Blanchard

Unit A is considered 99.9% complete; there are a few minor punch list inspection items that are being reviewed. Mr. Blanchard indicated the problems with the thirty-two environmental rooms is being reviewed and attempts are being made to resolve these problems.

Unit K/E is 99.5% complete, and Mr. Blanchard indicated he does not anticipate any contract problems. The design problem involving the shipping and receiving dock area is being resolved.

Mr. Blanchard discussed the three phases of the Building B/C project. The first phase - early excavation - is presently 50% complete and on schedule. Working drawings for the second phase - early steel - are presently 85% completed. Drawings are estimated to be ready for University review by March 10, 1975; bids will be opened on April 1, 1975 and received by April 24, 1975. Mr. Blanchard estimated the

early steel contract could be awarded by May 1, 1975. The third phase - prime contract - is 36% completed. He stated that thirty-five individuals from TAC and HSA&E are involved in the effort. The prime contract documents will be available for University review by June 1, 1975, and can go out for bids by June 24, 1975. Bids would be scheduled to be received by September 16, 1975 and awarded by September 30, 1975. He pointed out that we have to be in a position to advertise for bidding by July 29, 1975, in order to comply with H.E.W. regulations. It was felt that the possibility of securing an extension period from H.E.W. might be advisable to allow sufficient time and insure that the grant would not be jeopardized.

Mr. Blanchard attended a code review with the state on January 22, 1975, and it was determined that the entire Building B/C must be sprinkled. He also indicated more on-site emergency power would be required. The cost impact is evaluated to be approximately a \$300,000 increase. The architects are presently attempting to firm up assumptions in the project to assist the cost consultants. The master control plan is expected to be completed in approximately three weeks.

Mr. Blanchard indicated that The Architects Collaborative and the Health Sciences Architects & Engineers would be interested in working toward a letter agreement for the Basic Sciences project in the Jackson-Owre-Millard-Lyons complex.

NEXT MEETING: Wednesday  
March 19, 1975  
8:30 a.m.  
Regents Room - Morrill Hall

## LETTERS INTENT

I. Health Manpower Construction

	<u>Special Funding Category</u>	<u>Approximate Federal Request</u>	<u>Total Estimate Project Cost</u>
A. Joint Application - Unit F School of Nursing College of Pharmacy (New Construction)	? Salvage	\$4,000,000 \$6,200,000	\$20,000,000
B. Duluth Basic Medical Sciences Building (New Construction)	Salvage & New Schools	\$6,800,000	\$ 8,300,000
C. Medical School (Remodeling J.O.M. for Basic Sciences)	Salvage	\$3,500,000	\$ 7,000,000
D. Medical School	Family Medicine (Remote Site)		
1. CUHCC - Remodel Quality of training will be curtailed			
2. P.C.C. - Renovation Quality of training will be curtailed			
3. Smiley's Point - Remodeling Quality of training will be curtailed			
4. Chicago Avenue - Renovation Quality of training will be curtailed			
E. College of Veterinary Medicine - Phase II	Not Applicable	\$4,000,000	\$13,500,000
F. Duluth Family Practice	Primary Medicine (Remote Site)	\$118,000	\$ 118,000*

Note: Both B/C Shell Space and Miller Hospital were eliminated. Both would be considered new construction. Only remodeling or replacement money is available without commitment to increase enrollment.

\*Represents balance of monies to complete project. Total project is \$400,000





UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

February 27, 1975

TO: Dr. Mellor Holland  
FROM: *Paul Maupin*  
SUBJECT: Biomedical Graphic Communications  
Space Allocation

The attached letter dated February 3, 1975, from the Department of Biomedical Graphic Communications is forwarded to you to be reviewed by the Health Sciences Space Planning Committee for consideration.

PJM:rm

Attachment



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

February 27, 1975

TO: Martin E. Finch  
FROM: *Paul* Maupin  
SUBJECT: Biomedical Graphic Communications  
Space Allocation

Your letter of February 3, 1975, requesting to retain some of your existing space on the 5th floor of Mayo for approximately one year after moving into Building B/C has been referred to Dr. Mellor Holland, Chairman, of the Health Sciences Space Planning Committee. Your request will be reviewed by the Committee for their action.

PJM:rm



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Biomedical Graphic Communications Department  
University Hospitals  
C-566 Mayo Memorial Building  
Minneapolis, Minnesota 55455  
(612) 373-8824

RECEIVED

February 3, 1975

FEB 5 1975

UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE

Mr. Paul Maupin, Coordinator  
Health Sciences Planning Office  
4104 Powell Hall

Dear Paul,

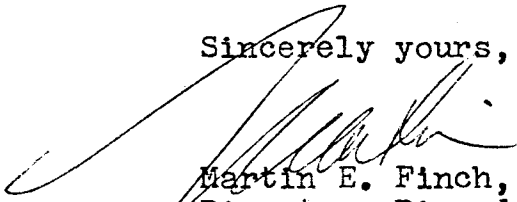
As I mentioned to you the other day, our Department would like to retain some of our existing space on the 5th floor of Mayo Bldg. for approximately one year after we move into Unit B-C, in order to make an orderly transition of our services in a new location.

The area we have in mind contains 600 sq.ft. of photo studio, film storage, and small office space contained within a suite of rooms designated C568, C569, C569-1 ( see enclosed floor plan ).

We intend to use this area for patient and specimen photography, until Unit B-C is fully operational. This area will also provide a satellite base for our photographers who will be photographing patients on Nursing Stations and Operating Rooms within the existing Mayo Hospital Building.

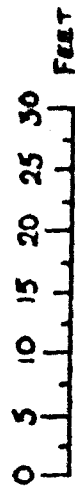
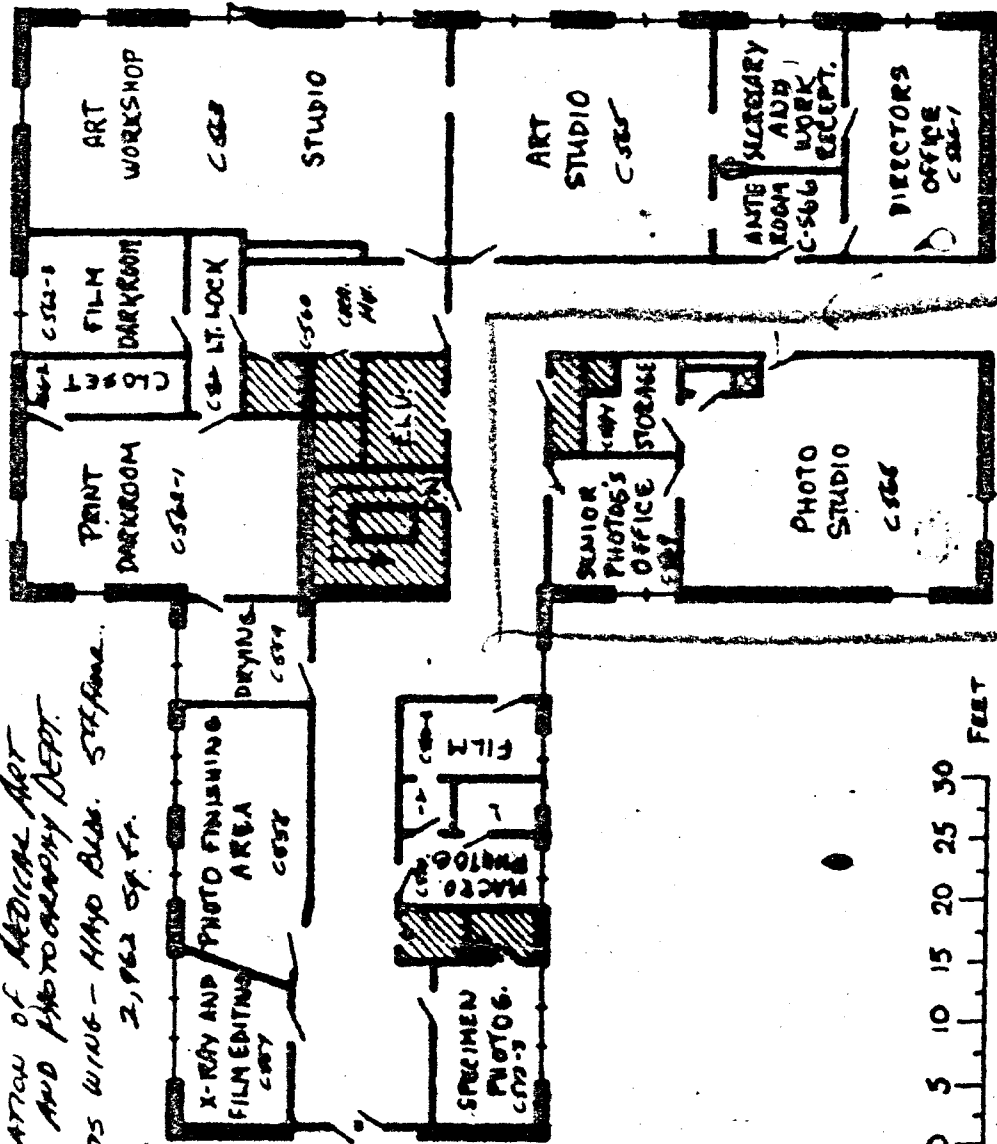
The remainder of our space ( 2,300 sq.ft. ) should be remodeled for other Health Sciences purposes as soon after our vacating as is desirable by your office.

Sincerely yours,

  
Martin E. Finch, Ass't. Prof and  
Director, Biomedical Graphic Communications

MEF/mef  
cc: Merle Mc Grath  
enc.

LOCATION OF MEDICAL ART  
 AND PHOTOGRAPHY DEPT.  
 EVERTS WING - HAYD BLDG. ST. PAUL.  
 2,962 SQ. FT.



Revised 9/27/71



UNIVERSITY OF MINNESOTA  
TWIN CITIES

School of Nursing  
3313 Powell Hall  
Minneapolis, Minnesota 55455


✓  
**RECEIVED**

**MAR 17 1975**

March 18, 1975

**UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE**

TO: Paul J. Maupin  
Coordinator, Health Science Planning Office  
4104 Powell Hall

FROM: Isabel Harris, Dean 

As you are aware, Barbara Redman will be leaving shortly for a Spring quarter leave and subsequent to that, will be going to the University of Colorado as Dean. Paul Sodergren, our Administrative Officer, will for the present replace her on any Health Science space committees. He will be attending the meeting on March 19 in her stead. Will you please send notices of further meetings to him. I should be very happy to come if you feel there is need for my presence in any instances.

IH:vl

HEALTH SCIENCES PLANNING OFFICE  
MINUTES OF THE HEALTH SCIENCES PLANNING COMMITTEE

DATE: April 16, 1975

PLACE: Regents Room - Morrill Hall

MEMBERS PRESENT: Vice President Lyle French; Mr. Clinton Hewitt;  
Dean Mellor Holland; Mr. Eugene Kogl; Mr. Paul  
Kopietz; Dr. Milton Trapold; Ms. Virginia Lewis;  
Mr. Paul Sodergren; Mr. Rex Singer; Mr. Paul Maupin

MEMBERS ABSENT: Vice President James Brinkerhoff; Dean Erwin Schaffer;  
Dr. E. Wayne Drehmel; Dean Lee Stauffer; Mr. John  
Westerman; Mr. Tom Jones; Mr. David Preston; Dean  
Lawrence Weaver; Mr. Bill Bowen; Mr. Laszlo Fulop

GUESTS: Mr. Roland Kluver (TAC); Mr. John Scott (TAC);  
Mr. Duane Blanchard (HSA&E); Mr. Bill Berget (HSA&E);  
Mr. Dick Hammel (HG&A); Mr. Jim Nelson; Mr. Lee Larson;  
Mr. Luis Henriquez; Dr. Hugh Kabat

East River Road Improvements

- Clinton Hewitt

Mr. Hewitt reported that the Minneapolis Park Board improvement plans for East River Road are underway and have been approved. The area designated for improvement on East River Road would include the roadway from Franklin Avenue to Fraser Hall. Mr. Hewitt related that the present plans are to remove all parking from the south side of River Road shifting the roadway to the north and the possible elimination of truck traffic on the parkway. These plans present the Health Sciences with some critical concerns in respect to timing of various Health Sciences projects, and in general the overall relationship of the parkway to the design and various functions of the Health Sciences. Mr. Hewitt indicated a letter has been directed to the Park Board requesting consideration of the three following alternatives:

- 1) delaying the River Road improvements for 3 to 5 years;
- 2) dedicating the portion of the roadway from Oak Street to Fraser Hall to the University; or
- 3) segmenting the project and improving only the portion of the project from Franklin Avenue to Oak Street at the present time.

### Interim Animal Facility

- Clinton Hewitt

Mr. Hewitt reported that consideration to several alternatives had been examined in providing interim animal space during construction of Building B/C, and it has been concluded the most feasible direction for the University is to construct a facility on the St. Paul campus that would accommodate not only the critical interim needs but also provide long term facility space. The plan has been presented to the Regents, and approval was granted to proceed with design development and working drawings. The 20,000 sq. ft. facility to be located on the St. Paul campus site will be a one-story rectangular building; Mr. Hewitt reviewed the proposed floor plan with the Committee and noted that simplicity had been carried out in the design as well as conscientious concern in providing an adequate animal facility. The proposed facility will require legislative approval under Section 7 ruling; approval will be requested from the Legislature after the present session, possibly in June, 1975.

### Unit A Progress Report

- Paul Kopietz

There are very few items of work remaining to be completed in Unit A. The primary problem yet to be resolved in the matter of the environmental rooms supplied under the general contract. Mr. Kopietz reported that a portion of the rooms could possibly be in operation within two weeks providing parts arrive on schedule; however, he indicated the University may have to intervene to insure the rooms are completed and operating adequately.

Mr. Kopietz reported the H.E.W. inspection on March 20, 1975, was well accepted by H.E.W. with only three minor items to be corrected as noted in H.E.W.'s letter of acceptance.

### Building B/C Progress Report

- Roland Kluver

Mr. Kluver reported the working drawings are approximately 50% completed, and the progress of the work is presently 4 to 6 weeks behind schedule. The drawings are scheduled to be completed by June 1, 1975, and ready for University final review. He attributed the delay in schedule to the fact that the need for redesign has been far greater than was originally anticipated by the University, and substantial changes in code requirements have created a "chain reaction" affect on closely interrelated systems.

An update of the construction cost amounts has been made by the architect's cost estimator and has been generally verified by the estimator retained by the University (IMPACT). IMPACT, in addition, has reviewed the non-building cost estimate for the project. Re-viewal of this data has made it increasingly apparent that considerations and efforts must be directed toward exploring alternates to be incorporated in the bid documents in order to protect the estimate

and allow the University to make an award within the allowed period of time. Mr. Kløver indicated the architects would provide the University with a list of deduct alternates for consideration within approximately ten days. He also assured the Committee that the architects would continue to work toward finding genuine savings in the project.

NEXT MEETING: Wednesday, May 21, 1975  
8:30 a.m.  
Regents Room - Morrill Hall

HSP0/rm





THE ARCHITECTS COLLABORATIVE INC.

JEAN B. FLETCHER  
1945 1965  
WALTER GROPIUS  
1945 1969  
NORMAN FLETCHER  
JOHN C. HARKNESS  
SARAH P. HARKNESS  
LOUIS A. McMILLEN

RICHARD BROOKER  
ALEX CVIJANOVIĆ  
HERBERT GALLAGHER  
WILLIAM J. GEDDIS  
ROLAND KLUVER  
PETER W. MORTON  
H. MORSE PAYNE  
ERNEST L. BIRDSALL  
TREASURER

ROBERT F. CRANE  
HOWARD ELKUS  
ALLISON GOODWIN  
JOHN HAYES  
JOSEPH HOSKINS  
LEONARD NOTKIN

QAZI B. AHMED  
KENDALL P. BATES  
SERGE CVIJANOVIĆ  
ROYSTON DALEY  
ROBERT DEWOLFE  
GREGORY DOWNES  
BASIL HASSAN  
THOMAS LARSON  
EDWARD MALICK  
RALPH MONTGOMERY  
PERRY NEUBAUER  
MICHAEL PRODANOU  
WALTER ROSENFELD  
RICHARD SABIN  
JOHN J. SCOTT  
DAVID SHEFFIELD  
EDMUND SUMMERSBY  
KENNETH TAYLOR  
MALCOLM TICKNOR  
ROBERT TURNER  
ROBERT WILSON  
LAURENCE ZUELKE

30 April 1975

Mr. Paul J. Maupin  
Health Sciences Planning Coordinator  
University of Minnesota  
4104 Powell Hall  
Minneapolis, Minnesota 55455

Regarding: Health Sciences Expansion  
University of Minnesota

Dear Paul:

We are enclosing our record of remarks made by the architects in the recent Health Sciences Planning meeting. The information is for your use in the preparation of the official minutes.

Sincerely,

THE ARCHITECTS COLLABORATIVE, INC.

  
John Scott

cc: C. Hewitt  
E. Kogl

NOTES OF ARCHITECTS REMARKS IN HEALTH SCIENCES PLANNING OFFICE  
OF 16 APRIL 1975.

REGENTS ROOM, 8:30 AM

UNIVERSITY OF MINNESOTA

1. The Architects reported on the current cost and schedule status for Unit BC, the issues of costs being taken up first. The working drawings now are approximately 50% completed and an update of the construction cost amounts has been made by the Architect's cost estimator. This estimate has been generally verified by the independent estimator retained by the University. In addition the University's estimator has reviewed the Non Building cost estimate for the project. At a meeting on 15 April with Mr. Maupin and Mr. Kogl the Architects were able to assemble a summary of both Construction and Non Building Cost which were displayed to the meeting.
2. Some of the unusual aspects of the project that have contributed to the cost problem were then reviewed. The Health Sciences Coordinating Committee was reminded that the BC project was intended to follow directly after the Unit A construction and was expected to receive a substantial Federal participation in its funding requirements. In late 1971, when the general posture of federal funding was modified with respect to clinical services related to manpower training, the University determined that it would be prudent to suspend planning activity. Therefore, in December 1971, the Architects were asked to stop work on the project at which time they were estimated to be approximately 28% complete with the working drawing effort. At that time it was anticipated that the construction

cost would be \$38 million and the project cost would be \$52 million and it was anticipated that all contracts would be awarded at one time (as opposed to "fast tracking").

3. During the time period after design effort was stopped, it was learned that Federal monies would again be coming available but on a more limited basis for major health manpower projects. Priority was given to projects that were "on stream" and the University subsequently made two applications to HEW, the second of which resulted in the placing of the BC project on the "Active Funding List" in late July 74. The basis of the Grant Application was to build essentially the same project in overall volume, structure, and concept that was underway in 1971. However, a total project cost of \$34,000,000 was to be achieved by finishing just slightly less than one half of the total net usable space and leaving the remainder as "shell." Certain cuts were also taken in Non Building Costs as well, principally in Furnishings and Equipment.
  
4. Prior to July 74, on the basis of reliable but unofficial information regarding federal funding, the Architects were authorized to resume work but this time on a "fast track" program of early contracts beginning with excavation. Subsequently on 26 September 74 the Architects were authorized to begin work on the early steel contract and the so called General Contract work including certain necessary redesign in order to adjust the code, programmatic and other changes that occurred in the time interim between December 1971 and July 1974. On 24 October 74 the bids were received on the first construction increment (for ECX work), at which time the Architects prepared for the University use and judgment, an Interim Report on

all essential aspects of the project, the assumptions being made in the design, and most importantly the estimate of probable cost for the construction. (This document has sometimes been called the "grey book.") At that time it was apparent that there was a difference between the total expected cost and funds available in the amount of \$2 million. Today we are reporting almost six months later the same expected construction cost and the same approximate deficit amount.

During this period the Architects, with the help and advice of the University and their consultants, have identified and taken cost savings of approximately \$1,900,000. However, there have been more stringent code requirements that have increased mechanical, electrical and structural costs and have also required the sprinkling of the entire building. In addition, it has been necessary to add area to the preliminary projections used by the preparers of the Grant Application in order to accommodate other requirements of codes particularly with regard to egress. These necessary and unavoidable cost increases have virtually offset all of the savings that we have been able to realize thus far.

5. In seeking further savings in the project it should be borne in mind that:
  - a. This is a project which if built in its most complete original concept, based upon the estimates made in 71 escalated to today's prices, would have a construction cost of over \$50 million.
  - b. The decision - we believe properly made - to construct the entire volume, and create shell space for future programs, was an appropriate one. It does mean however that the cost of the structural, excavation

and certain irreducible mechanical and electrical systems must be built now for a building whose ultimate cost will be almost twice what we have available to spend today. These initial systems costs are not subject to more than a very minimal reduction.

c. Further, we are already reducing finished area by 1/2 which means that the component of completed space over which savings can be extracted is relatively small in comparison to the building cost as a whole.

d. Standards similar to Unit A are being used for BC but quite to the contrary of what might be assumed Unit A is not a project with excessive or unnecessary costs. Therefore to expect to pick up easy and painless savings by eliminating "frills" that were included in Unit A is a false hope.

6. Alternates are being explored now for incorporation in the bid documents. The purpose of alternates in any building project is intended to "protect" the estimate so that the Owner will be in a position to make an award within the allowed time period. We do not wish the University to be in the position that because of the Statutory Limitations, an award cannot be made and the project must then be redesigned and rebid causing a great loss of time and credibility. We will of course develop deduct alternates for this project. We will also continue to work toward finding genuine savings that can be taken directly in addition to the search for alternates to be taken during bidding.

We sincerely believe that the acceptable savings that can be found at this time will not exceed \$1 million. To achieve reductions in any greater amount will undoubtedly seriously compromise function.

7. Our conclusion after extensive consideration and discussion, and in view of the forgoing considerations is that the project is under-capitalized by approximately \$2 million and we believe every effort should be expended to accomplish additional funding.
  
8. With regard to schedule, the Architect reported that the progress of the work is presently 4 to 6 weeks behind. This situation is due to a variety of factors. Some of the reasons are:

The need for redesign has been far greater than anticipated by the University. In some cases actual users have changed from those involved in original planning. Attitudes also have apparently changed in some cases during the time the project was "on the shelf". These circumstances have contributed to delay.

Substantial changes in code requirements have had a kind of "chain reaction" affect on closely interrelated systems.

The transfer of user information on final equipment and program has not occurred as quickly as originally anticipated by the Health Sciences Planning Office and the Architects.

UNIT B/C - PROJECT COST SUMMARY

16 APRIL 1975

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1. Construction		\$29,260,000
2. Sitework	\$ 43,986	
3. Utilities	604,100	
4. Off-Site Work	50,000	
6. Fixed Equipment (Included in Line 1)		
7. Architects, Engineers and Consultants Fees	2,933,737	
8. Supervision	525,649	
11. Movable Equipment	1,852,180	
12. Contingencies	881,460	
14. Building Activation	27,000	
		<hr/>
		\$ 6,918,112
		<hr/>
		\$36,178,112
Funds Available		33,999,000
		<hr/>
Deficit		\$ 2,179,112



UNIVERSITY OF MINNESOTA

Office of the Vice President for Health Sciences Affairs  
A-306 Mayo Memorial Building, Box 501  
Minneapolis, Minnesota 55455

June 27, 1975

Mellor R. Holland  
Associate Dean  
Dental School

Dear Mel:

I was pleased to receive the information contained in your recent letter regarding progress of the space committee in updating space allocations as presented in the master plan of 1967.

I am in full agreement with your suggestion that the analysis be extended to all of the Health Sciences and would like your committee to proceed in that manner. As you indicated, this information will be useful both in this update project and for other Health Sciences purposes.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Lyle A. French'.

Lyle A. French  
Vice President

LAF:kg





UNIVERSITY OF MINNESOTA  
TWIN CITIES

School of Dentistry  
136 Owre Hall  
Minneapolis, Minnesota 55455

June 19, 1975

Vice-President Lyle A. French  
432 Morrill Hall  
University of Minnesota

Dear Vice-President French:

COPY  
As you know, one of the assignments given to the Health Sciences Space Planning Committee was to develop "an update of space allocations as presented in the Health Sciences Master Plan of 1967 in relation to Health Sciences unit needs and current facility construction plans, i.e., B/C construction with subsequent reallocation of portions of Mayo complex facilities". Since most of these allocations pertain to the Medical School and University Hospitals, those two units agreed to start the analysis by updating their current space allocations. It was agreed that I would participate, on occasion, with this analysis to remain informed as to the progress being made. In view of the extent and complexity of the task, it became quickly apparent to the University Hospitals and the Medical School that the analysis should be computerized. Steven Johnson, who works with David Berg in your office, agreed to assist with the analysis. Milton Trapold has been advised that the analysis is being made. The work, which was started in March, is proceeding well and as of this date is about 95% completed for the Medical School. In some recent conversations we have had, the suggestion has been made that the format for gathering the data is so well established that it would seem very feasible to extend the analysis to all of the Health Sciences.

Steve Johnson, Tom Jones, Jim Nelson, Wayne Drehmel, and I met with David Preston this afternoon to discuss this proposal. He suggested that I send a letter to you explaining the proposal and seeking your approval. We believe that we can not only gather the specific information requested as part of the updating process of the 1967 Master Plan, but we can provide a more comprehensive analysis which should be even more useful to the Health Sciences units and to your office. If you do approve of this proposal, we are prepared to convene our committee to discuss enlarging the study.

Sincerely,

Mellor R. Holland  
Associate Dean

MRH:ajm




UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

July 14, 1975

TO: Health Sciences Planning Committee

FROM:  Paul J. Maupin

The Health Sciences Planning Committee meeting scheduled for Wednesday, July 16, 1975, at 8:30 A.M. has been cancelled.

Attached you will find a sheet concerning Unit B/C entitled "Project Responsibility/Time Schedule" for your information.

PJM:haf

# PROJECT RESPONSIBILITY / TIME SCHEDULE

UNIT B/C	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	DIEHL FALL	
							BIDDING	C.D. REVIEW
TAC/HSAE	C.D. PREP.	ZZZZZZ	ZZ					
	C.D. PRINTING		ZZ					
	C.D. CHECKING		ZZZZ					
	REVIEW COORD.		ZZ					
	C.D. FINISHED			ZZZZ				
C.D. PREP.	PRINT/ISSUE			ZZZZ				
	BID MONITORING				ZZZZ			
	ISSUE & USER					ZZZZ		
	PLANNING			ZZZZ				
C.D. REVIEW	COORDINATION			ZZ				
	PROFEC			ZZ				
	BID PERIOD				ZZZZZZZZZZ			
BIDDING	PRE-BID CONF.				ZZ			
	APPENDUMS					ZZZZZZZZZZ		
	C.D. PREP.					ZZZZ		
	C.D. REVIEW					ZZZZ		
DIEHL FALL	C.D. PRINTING					ZZZZ		
	BID REVIEW					ZZZZZZZZ		
REVIEW & AWARD							ZZZZZZZZ	

OFFICE OF THE VICE PRESIDENT FOR HEALTH SCIENCES AFFAIRS  
424 MORRILL HALL • MINNEAPOLIS, MINNESOTA 55455

August 18, 1975

TO: Dr. Mellor Holland

FROM: Vice President Lyle French *LJF*

This letter is intended to provide formal approval of the recommendations provided by the Health Sciences Space Planning Committee as outlined in your letter of July 30, 1975. This arrangement should provide a workable solution. The Committee is to be commended for its thorough deliberations; space allocation, at best, is always a difficult task.

It would seem appropriate to move forward immediately on items 1 and 2 to permit the School of Public Health and the School of Nursing to develop plans for use of space to be vacated by the Medical School on the 13th floor of Mayo and in Centennial Hall.

I am confident that in making these recommendations, the Committee was cognizant of the pending demolition of buildings on the proposed site for Unit F. Recent HEW approval for funding brings that project closer to construction. The Medical School occupants scheduled for the Marlin Apartments should therefore delay costly renovation of that space until the Unit F construction schedule is firm.

In the meantime, the University is considering the purchase of the Frankfurter Building. Occupants scheduled for Marlin might be accommodated in the Frankfurter Building.

We will be pleased to keep you advised of the progress regarding Unit F and the purchase of the Frankfurter.



HEALTH SCIENCES PLANNING OFFICE  
MINUTES OF THE HEALTH SCIENCES PLANNING COMMITTEE

DATE: August 20, 1975

PLACE: Regents Room - Morrill Hall

MEMBERS PRESENT: Vice President Lyle French; Vice President James Brinkerhoff; Dean Lee Stauffer; Dean Erwin Schaffer; Dr. E. Wayne Drehmel; Mr. Tom Jones; Mr. Paul Sodergren; Mr. Eugene Kogl; Mr. Bill Bowen; Ms. Virginia Lewis; Mr. Laszlo Fulop; Mr. Paul Kopietz; Mr. Paul Maupin

MEMBERS ABSENT: Mr. John Westerman; Dr. Milton Trapold; Mr. Clinton Hewitt; Assoc. Vice President David Preston; Dean Lawrence Weaver; Dean Mellor Holland; Dean Irene Ramey; Mr. Dennis Countryman

GUESTS: Mr. Luis Henriquez; Mr. Lee Larson; Mr. John Scott (TAC); Mr. Duane Blanchard (HSA&E)

Unit B/C Progress Report

- John Scott

Mr. Scott reported that 95% of the excavation (ECX) for Unit B/C has been completed and remains on schedule with no problems.

The super structure steel (ECS) bids were received May 1, 1975, and the contract awarded June 5, 1975. This is following according to schedule with no problems.

The architects are in the process of preparing the documents for the remaining steel contracts (ECS-2). There are no change orders and these documents will be ready with the B/C documents. The bid date is anticipated to be two weeks prior to the B/C construction contracts.

The B/C documents are now under review by the University of Minnesota. The review comments are to be forwarded this week to TAC. Upon receipt of all the review comments, the architects will complete the documents within two to three weeks subject to the complexity of the comments. The printing of these documents follows and will take two weeks. The target date to

advertise for bids is September 18, 1975, if all follows as outlined (October 9, 1975, present schedule).

The Diehl Hall remodeling, associated with the B/C project, has been delayed to optimize the departmental moves to Unit B/C by minimizing the interim space reassignments. It is understood that ROFEC has approved this procedure. The Diehl Hall contract documents will be completed after the B/C construction contracts are awarded.

The cost estimate will be completed after the review comments have been received and evaluated. The final estimate should be substantially the same as that reported on April 16, 1975, which is \$29,260,000.00.

There is a \$2,000,000.00 deficit which equals the deduct alternates gross cost estimate. The architects are concerned as to the University's ability to award the project based on this deficit.

Mayo Nutrition Development

- John Scott

The documents were 100% complete on July 1, 1975. The cost estimate for the project is \$1,222,190.00. Presently, the areas are being reconsidered and redesigned (operationally) and should be resolved by September.

Jackson/Owre/Millard/Lyons  
Project Report

- John Scott

The contract work scope is in the process of being finalized by the architects and Health Sciences Planning Office. Mr. Scott reported that they will be ready to proceed in full scale starting in September. The initial master planning will be completed by January for the legislative sessions.

Unit F Progress Report

- John Scott

The architects are currently evaluating the grant application and the relationship to work completed to date on the contract documents. The work is to start in September and the approach will be similar to that of Unit B/C.

Southeast Courtyard Progress Report

- Tom Jones

The schedule for this project indicated that it would be completed by October 1, 1975. It followed the schedule until April when the strikes began. The strikes have put them behind about 2 1/2 months with the sprinkler guild still on strike. The new completion date is set for January 15, 1975.

East River Road Improvements

- Laszlo Fulop

Mr. Fulop reported that he was notified, by the contractor, only three days prior to the beginning of construction on the East River Road. He met the following Monday with them to discuss the scheduling of this project regarding the effect on the hospitals. They gave him the following six steps in which the project should follow:

1. Excavation - completion August 19, 1975.
2. Sewer work - It began one week ago. They will work on one side of the street at a time.
3. Pouring curbs - They will pour 2,000 feet per day and it should take three or four days to complete.
4. Laying road base - four or five days to complete.
5. Black topping - ten days to complete.
6. Street light, bikeway and sidewalk - will be completed by the middle of September.

Mr. Fulop stated that the contractors would like to finish ahead of schedule between September 15 and 20. The original finalizing date was September 29, 1975.

NEXT MEETING: Wednesday, October 22, 1975  
8:30 a.m.  
Regents Room - Morrill Hall



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Office of the Dean

School of Dentistry  
515 Delaware St. S.E.  
Minneapolis, Minnesota 55455

✓  
**RECEIVED**

SEP 18 1975

UNIV. OF MINN.  
HEALTH SCIENCE  
PLANNING OFFICE

DATE: September 15, 1975

TO: Health Sciences Space Planning Committee Members

FROM: M. Holland *mel*

Enclosed is a copy of the letter from Vice-President Lyle French regarding his decision on the recommendations of the Health Sciences Space Planning Committee for allocation of space in Centennial Hall, the 13th floor of Mayo, and the Marlin Apartment Building. You will note that the decision is essentially as the recommendation which was submitted to Dr. French by our committee.

Also enclosed is a copy of the letter sent to Dr. French on June 19 regarding the update of the space allocation as presented in the Health Sciences Master Plan of 1967. As the letter to Dr. French suggested, it seemed appropriate to consider a more comprehensive detailing of space allocations in the Health Sciences than would have occurred with just an update of the 1967 plan. Dr. French in his reply of June 27 concurred with that suggestion and gave approval for the Health Sciences Space Planning Committee to expand the space analysis. In view of this, Mr. Steve Johnson from Vice-President French's office will be in contact with several of the Health Sciences units which thus far have not been included in the space analysis. He will be asking those units whether they wish to participate and will present the method for analysis. The Medical School has virtually completed its analysis.

In a few weeks it would seem appropriate for our committee to convene for the purpose of discussing the status of our assignment and to study data that have been gathered since our last meeting.

I trust that all of you have had a pleasant summer.

MRH:ajm

Enclosures (3)





UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

October 16, 1975

TO: HEALTH SCIENCES PLANNING COMMITTEE MEMBERS  
FROM: *Paul J. Lupin*  
SUBJECT: MINUTES CORRECTION

Mr. Duane Blanchard, Health Sciences Architects & Engineers, has requested that the following change be made to the minutes of the August 20, 1975, Health Sciences Planning Committee meeting.

The second sentence in paragraph three on page one should be deleted, and the following inserted.

The ECS-2 work was originally planned to be a change order to the ECS contract. A recent decision by the University of Minnesota has modified this decision and it will now be bid as a second ECS contract.

rm

HEALTH SCIENCES PLANNING OFFICE  
MINUTES OF THE HEALTH SCIENCES PLANNING COMMITTEE

DATE: October 22, 1975

PLACE: Regents Room - Morrill Hall

MEMBERS PRESENT: Vice President James Brinkerhoff; Mr. Clinton Hewitt; Dean Irene Ramey; Dean Lawrence Weaver; Dean Mellor Holland; Dr. E. Wayne Drehmel; Mr. Dennis Countryman; Mr. Tom Jones; Mr. Paul Sodergren; Mr. Paul Kopietz; Mr. Laszlo Fulop; Ms. Virginia Lewis; Mr. Paul Maupin

MEMBERS ABSENT: Vice President Lyle French; Assoc. Vice President David Preston; Dean Erwin Schaffer; Dean Lee Stauffer; Mr. John Westerman; Mr. Eugene Kogl; Mr. Bill Bowen; Dr. Milton Trapold

GUESTS: Mr. John Scott (TAC); Mr. Duane Blanchard (HSAE); Ms. Cherie Perlmutter; Ms. Linda Satorius; Mr. Luis Henriquez; Mr. Don Van Hulzen; Mr. Lee Larson

The minutes of the August 20, 1975 Health Sciences Planning Committee stand corrected in accordance with the published correction dated October 16, 1975.

PROGRESS REPORT ON UNIT B/C AND DIEHL HALL

- Mr. John Scott

Mr. Scott reported the project construction documents were advertised for bids on October 9, 1975, and the bid opening has been scheduled for November 25, 1975. A pre-bid conference for potential bidders has also been scheduled for November 7, 1975.

ECS-II was advertised for bids on October 17, 1975, and the bid opening has been scheduled for November 13, 1975.

Mr. Scott briefed the Committee on project costs as follows:

Construction Costs:

	<u>Bid</u>	<u>Estimate</u>
ECX	\$ 525,400	
ECX - Change Order	80,500	
ECS	3,248,185	
ECS-II		\$ 444,920
		<hr/>
		\$ 4,298,995

	<u>Bid</u>	<u>Estimate</u>
Prime Contracts:		
(General, Mechanical, Electrical, Transportation)	\$24,603,335	_____
TOTAL		\$28,902,330
Diehl Hall (Grant Figure)	462,617	_____
TOTAL		\$29,364,947

The deduct alternates for the project total approximately \$2.0 million.

Diehl Hall contract documents will be completed after the Unit B/C construction documents are awarded. TAC will develop a cost estimate prior to B/C bid opening and present at the next Committee meeting.

SCHEDULE FOR UNIT F

- Mr. John Scott

The ROFEC orientation meeting with H.E.W. was held October 8, 1975, to review federal guidelines and procedures. Discussions at this meeting proposed a preliminary project schedule which indicated phased construction with three construction packages; 1) ECX - excavation and footings; 2) ECS - steel procurement and fabrication; and 3) General - single prime general contract.

Mr. Scott indicated programming and design would be completed sometime between January 15, and February 1, 1976. ECX would start May 1, 1976, and ECS would begin August 1, 1976.

The same procedures will be followed in meeting federal bid dates required by H.E.W. notification of active funding list as were implemented for Unit B/C. ROFEC agreed that the first contract would meet requirements provided they also understood content and schedule for subsequent packages.

The architects are in the process of evaluating the University grant applications, and have concluded the structure will necessitate redesign due to State Building Code and reduction of live load factors. Minor modifications will be required to meet the requirements of the new Energy Code that goes into effect January 30, 1976. The architects will summarize their findings in a report to Mr. Eugene Kogl for his interpretation and/or discussion with state officials. It has been determined the entire building will require sprinkling equipment to meet requirements.

An evaluated cost estimate and budget for the project are not yet complete; however, the architects are proceeding on the basis that the University desires to construct the project for \$20,948,938, an estimated construction cost of \$15,298,700 has been estimated at this time.

JACKSON/OWRE/MILLARD/LYONS PROJECT SCHEDULE

- Mr. John Scott

The ROFEC orientation meeting with H.E.W. officials to review federal guidelines and procedures was held October 9, 1975.

The project has been divided into two phases: Phase I - Master Planning and Phase II - Implementation.

The Master Planning should be substantially complete by mid to late January, 1976. This phase includes program analysis, code investigations, survey of existing conditions, master planning design, preparation of Legislative request documents, and cost analysis.

Implementation Phase will be a resultant of the Master Planning Phase and will begin in January with bid advertising July 21, 1976, in accordance with the H.E.W. notice of active funding list.

ROFEC requirements will be satisfied also on this project by the first construction package should more than one construction package be required.

Mr. Hewitt stated the University has initiated discussions with TAC to provide an update package of the Health Sciences Master Plan of 1968.

HSPO



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Health Sciences Planning Office  
Physical Planning  
Box 75 Powell Hall  
4103 Powell Hall  
Minneapolis, Minnesota 55455  
(612) 373-8981

May 11, 1976

TO: Clinton Hewitt  
FROM: Paul Maupin *Paul*  
SUBJECT: Health Sciences Planning Advisory Committee

Due to the increasingly apparent lack of interest in the present Health Sciences Planning Committee and in respect to the current status of the Schools of Nursing and Pharmacy, it has become apparent that we should explore the areas that could best be served by establishing a new committee to proceed in future Health Sciences planning. This committee would interface with faculty, architects, planners and others in the development of a detailed comprehensive Health Sciences Master Plan and continue with the ongoing tasks of program planning throughout the Health Sciences.

We are requesting that you give consideration to the appointment of such a committee with the following suggested membership.

H.S. Administration	Mr. David Preston
U of M Administration	Mr. Clinton Hewitt
U of M Hospital	Mr. Tom Jones
Medical School	Dr. E. Wayne Drehmel
School of Nursing	Mrs. Sheila Corcoran
School of Pharmacy	Dr. Andy Johnson
School of Dentistry	Dr. Mellor Holland
School of Public Health	Dr. Richard Bond
H.S. Planning Office	Mr. Paul Maupin, Chairman

If you should wish to further discuss this matter with me, please contact me. We await your direction.

PJM:rm



UNIVERSITY OF MINNESOTA

Office of the Vice President for Health Sciences Affairs  
A-306 Mayo Memorial Building, Box 501  
Minneapolis, Minnesota 55455

MEMO January 28, 1977

TO: David Preston, Chairman  
Ozoemezine Eneanya, CHIP Extern  
Sidney Ewing, Veterinary Medicine  
Neal Gault, Medical School  
John LaBree, Duluth Medical School  
Irene Ramey, School of Nursing  
Erwin Schaffer School of Dentistry  
Lee Stauffer, School of Public Health  
Lawrence Weaver, School of Pharmacy  
John Westerman, University Hospitals

FROM: Lyle A. French *LAF*

As we have discussed, I am asking you to serve as members of the Health Sciences Planning Council. The Council is established to recommend to me long-range goals and to address issues of health sciences importance; this planning information will serve as the base for budgetary decision making and will be reviewed by the University Planning Council for ultimate incorporation into a University plan. More specifically, the Health Sciences Planning Committee charge includes:

1. Continued monitoring of Health Sciences Mission Statement and recommend changes, if appropriate;
2. Formulate long-range goals for the Health Sciences;
3. Identify long-range planning issues for the Health Sciences;
4. Address identified long-range planning issues
  - a. Develop priorities for identified issues;
  - b. Devise appropriate time frame;
  - c. Create appropriate mechanisms to undertake the identified long-range planning tasks;
  - d. Define decision-making criteria for long-rang planning.
5. Review the functions of existing Health Sciences planning committee and make recommendations regarding their charge and their relationships to the HSPC:
6. Solicit and review long-range planning recommendations from Health Sciences committees;
7. Review and make recommendations on long-range planning proposals as submitted by individual Health Sciences units;

HEALTH SCIENCES

January 28, 1977

8. Review and make recommendations regarding facilities planning questions in relation to program planning issues and fiscal priorities;
9. Coordinate and integrate Health Sciences planning proposals so as to create unified Health Sciences policy;
10. Coordinate University Health Sciences planning efforts with the Higher Education Coordinating Board and other appropriate planning bodies;
11. Monitor general achievement of objectives.

The University Planning Council was appointed with long-range planning for the University as its primary purpose. The University plan will serve as a framework for the budgeting process, a more short-term effort. As indicated by President Magrath in his charge to the University Council: "Among its (the Planning Council's) major tasks will be the articulation of goals with priorities attached. In this regard it will lean heavily on the work of each of the planning groups in the Vice Presidents' offices--especially Academic Planning and Policy Group (APPG) and Health Sciences Planning." The work of your Health Sciences Planning Council will be an important part of the University plan, and Task Force A and B reports should provide a valuable base to more planning efforts.

Planning assistance to this committee will be provided by Dr. Edith Leyasmeyer from my office and, as necessary, the University Management Planning and Information Service. We are asking a representative of that office to attend Council meetings.

In the very near future, Mr. Brown and I will be appointing a special committee to lead efforts toward updating the Health Sciences Master Plan completed in 1969. While changes have been made since that date, a complete review and update incorporating previous changes and others appropriate to the future will provide a necessary base to future facilities construction and utilization. We are asking that this committee be advisory to the Council and forward both program and facility update plans to it for review and recommendation.

Accomplishment of the functions of this Council will undoubtedly require the appointment of additional ad hoc sub-committees from time to time as well as the use of information from existing health sciences committees. My office will be pleased to assist in these additional committee appointments.

We have also discussed the designation of alternative Council members by each of you to insure representation at all Council meetings. Please forward these names to my office. I appreciate very much your willingness to undertake this major planning activity.

L.A.F.

kgw

cc: C. Peter Magrath  
Stanley Kegler  
Edith Leyasmeyer  
David Berg

## POTENTIAL HEALTH SCIENCES PLANNING ISSUES

1. Monitor Health Sciences Mission Statement and recommend changes as appropriate
2. Plan to meet basic health sciences needs of all Health Sciences units (Task Forces A&B)
3. Plans and procedures for health services delivery research (Task Forces A&B)
4. Develop appropriate strategy for identifying and responding to manpower and service needs throughout the state
  - a. Establish and/or monitor linkages with state health planning bodies
  - b. Establish and/or monitor linkages with other producers of health manpower
  - c. Establish and/or monitor Health Sciences policy for health manpower education (addition) Reconcile health manpower production with needs of the public and the health system
5. Strategy for interdisciplinary training and research (Task Forces A&B)
6. Health Sciences role and mission in consumer education (Task Forces A&B)
7. Formulate goals for the status of Health Sciences in 1990
  - a. Establish academic, research, and service priorities
  - b. Devise system of policies and procedures for achieving goals
8. Advise on assembly and maintenance of data bases and information resources useful for planning
9. Strategy for coordination of Health Sciences outreach efforts (Task Forces A&B)
10. Strategy for pre-health sciences advising and education (addition) Compassionate system for rejection of applicants (Task Forces A&B)
11. Expansion of Health Sciences information and communication capabilities (Task Forces A&B)
12. Health Sciences-wide plans for continuing education (Task Forces A&B)
13. Allied Health organization--including relationship with health professional education outside the Health Sciences (Task Forces A&B)
14. Interrelationships with HECB and ACHE (Task Forces A&B)
15. Develop policy guidelines for responding to short-term Health Sciences-wide planning issues:
  - a. Legislative requests
  - b. Enrollment projections
  - c. Space and fiscal considerations



16. Examine Health Sciences relationships with other components of the University
  - a. Sharing of resources, including faculty expertise, space, finances
  - b. Academic relationship with the Graduate School
    - (1) Consider "professional" vs. "graduate" track preparation
17. Develop criteria for assessing the sharing of resources among the Health Sciences units--faculty, space, finances, etc.

Additional Planning Issues

- a. College of Health Sciences  
(Two Health Sciences units - priority #1 and #9)
- b. Shared curricula and instructional units  
(Two Health Sciences units - priority #2)
- c. Establish criteria and time frame for distinguishing between operating matters and long-range planning  
(One Health Sciences unit - priority #1)
- d. Quality control - review and adjust academic programs in context of academic mission  
(One Health Sciences unit - priority #3)
- e. Relations with community - examine interdependence of Health Sciences and community  
(One Health Sciences unit - priority #6)
- f. Reduce fragmentation and promote interdisciplinary coordination  
(One Health Sciences unit - priority #3)

5/20/77