

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of the Executive Committee
Tuesday, January 9, 1962
11:30 A.M. Campus Club

Present: Professors E. H. Falk, W. P. Martin, C. L. Nelson, G. B. Ownbey;
Dr. C. P. Barnum; Deans Marcia Edwards, Thomas Chamberlin,
F. H. Boddy; Dean Bryce Crawford, Jr., Presiding; Mrs. Shirley
McDonald, Secretary.

1. The Executive Committee considered first, a request for permission to revise the foreign language requirement for the Master's program in Library Science to more closely approximate **similar requirements** in other accredited library schools. It was proposed by the faculty of the Library School, that this requirement could be fulfilled by successful performance on a proficiency examination, or, by one year of college study of a foreign language with a C or better average.

Professor Falk mentioned that a similar proposal had been made several years ago, but not accepted. After some discussion, the Committee agreed that until a study of the foreign language in relation to both the Master's and Ph.D. degrees has been made, dilution of the present requirement would be dangerous. It was recommended that either the foreign language requirement be waived for the M.A. in Library Science, or that the proficiency examination be required. Dean Crawford stated that he would write Professor Berninghausen, Director of the Library School, to this effect.

2. A course on "The Ecological Approach in the Teaching of Biology" (6 credits) was approved for graduate credit. This is a course to be taught in a special NSF Institute at Duluth, summer, 1962. The approval will hold just for the summer of 1962, can be used only toward majors in Education and Curriculum and Instruction, and will be used only by students enrolled in the NSF Institute for this period.
3. The Graduate School Special Committee on Biophysics raised the question of policy in regard to course grades of C in a three year program, such as Biophysics, which is not divided into a major and minor. In this connection, it was brought out by several committee members that the present marking system probably doesn't give enough room for proper grading. It is felt that a B grade sometimes is given to a student who has not earned it probably because a C grade cannot be used in the major. Dean Crawford suggested that using the 2.0 grade point average instead of the letter grades in the major would allow an occasional C without necessarily jeopardizing the student.

The Biophysics Committee resolved this problem by voting to accept a C grade as long as the student's average is 3.0, and the Executive Committee approved this solution. The Dean asked the Committee to discuss with the group committees the possibility of using a grade point average or some other means by which grading standards might

be improved. The item will be carried forward to future Executive Committee meetings.

4. Dean Crawford reported briefly on the NDEA (Title IV) Cooperative Program in Classics. The NDEA Administration in the Office of Education had informed the Advisory Panel that three fields - religion, the performing and fine arts, and ancient studies - could not receive NDEA support since these fields are not tied closely with national defense. Even though the program was ranked high on the list of proposals and the Panel received support from A.G.S. and L.G.C. deans, the NDEA did not grant any new fellowships for next year. The present fellowships will continue, of course, and an appeal will be made to the American Council of Learned Societies to grant six new three year fellowships in order that this program may continue.
5. Hastening toward the Ph.D. degree. A draft containing the basic regulations and fee structure for this program was presented to the Executive Committee for comment. The draft had been sent to Mr. True Pettengill earlier, and, as a result of his suggestion in respect to summer session graduate students, was discussed with Dean Ziebarth. Dean Crawford expressed a wish to present this draft in its final form to the University Committee on Fees as soon as possible.

Dean Edwards pointed out that in the two options offered in lieu of the second foreign language, only the research technique must be completed before the student can become a Ph.D. candidate. The collateral field requirement must be completed before the candidate can be admitted to the final oral examination. The statement in Paragraph I was changed to read: "(1) met the foreign language requirement (or research option)." Dr. Barnum said that the statement, "One summer term shall be the equivalent of one academic quarter for the Ph.D. student who has attained candidacy," could be confusing. The Committee agreed that the statement was not necessary and should be deleted.

The Executive Committee approved the draft and it will be submitted to the University Committee on Fees.

There followed some discussion on how much the new regulations imposed on the Ph.D. student after candidacy would slow his progress up to this point. The Committee concluded that when there has been time, say in two or three years, to judge the merits of continuous registration, the Graduate School might wish to give some thought to a program of "hastening" the Ph.D. student from the date of first admission.

The date for the next Executive Committee meeting was set for Wednesday, February 7.

Respectfully submitted,

Shirley McDonald
Secretary

A DRAFT OF THE BASIC REGULATIONS FOR HASTENING PH.D. STUDENTS TOWARD THEIR DEGREES.

(To be submitted to the University Committee on Fees)

Effective with the fall quarter, 1962, the following regulations will apply to all students pursuing the Ph.D. degree:

- I. Admission to candidacy for the Ph.D. degree will be determined by the Dean of the Graduate School and can be defined as that point where the student has successfully (1) met the foreign language requirement (or research option); (2) completed the minor; and (3) passed the preliminary oral examination.

- II. Effective with the quarter immediately following admission to candidacy for the Ph.D., the student must (1) complete all requirements and receive the Ph.D. degree within five calendar years; (2) register continuously and pay fees each quarter (fall, winter, spring) of the academic year. Registration for the first or second summer term (or both) may be made in lieu of the respective fall or winter quarters (or both) immediately following, and will fulfill the continuous registration requirement. Failure to maintain continuous registration or to complete the requirements within the five year time limit will result in termination of candidacy.

- III. Tuition, incidental, and late fees for the Ph.D. candidate (resident or non-resident) shall be charged on the following basis:

6 credits or less or thesis only - - - - -	\$20.00 per quarter or summer term
7 credits or more - - - - -	\$50.00 per quarter or summer term

The privilege of registration for thesis only will be extended only to those who have established candidacy for the Ph.D. degree.

Incidental fees shall be charged to the candidate who elects to use the services covered by this fee. Candidates choosing not to use these facilities need not pay the incidental fee.

Penalty fees for late registration shall be charged to all candidates except those registering for thesis only.

- IV. Students who have established candidacy for the Ph.D. degree prior to the effective date of the new regulation (fall quarter, 1962) shall register continuously, pay fees as applicable, and be subject to the five year time limit beginning with the fall quarter of 1962.

- V. The foregoing regulations will apply to all Ph.D. candidates including those holding University appointments.

- VI. Any exception to the foregoing regulations will be by petition to the Dean of the Graduate School.

January 9, 1962

Effective with the fall quarter 1962, the following regulations will apply to all students pursuing the Ph.D. degree:

I. Admission to candidacy for the Ph.D. degree will be determined by the Dean of the Graduate School and can be defined as that point where the student has successfully (1) met the foreign language requirement (or option); (2) completed the minor; and (3) passed the preliminary oral examination.

II. Effective with the quarter immediately following admission to candidacy for the Ph.D., the student must (1) complete all requirements and receive the Ph.D. degree within five calendar years; (2) register continuously and pay fees each quarter (fall, winter, spring) of the academic year. One summer term shall be the equivalent of one academic quarter for the Ph.D. student who has attained candidacy. Registration for the first or second summer term (or both) may be made in lieu of the respective fall or winter quarters (or both) immediately following, and will fulfill the continuous registration requirement. Failure to maintain continuous registration or to complete the requirements within the five year time limit will result in termination of candidacy.

III. Tuition, incidental, and late fees for the Ph.D. candidate (resident or non-resident) shall be charged on the following basis:

6 credits or less or thesis only - - - - \$20.00 per quarter or summer term

7 credits or more - - - - - 50.00 per quarter or summer term

The privilege of registration for thesis only will be extended only to those who have established candidacy for the Ph.D. degree.

Incidental fees shall be charged to the candidate who elects to use the services covered by this fee. Candidates choosing not to use these facilities need not pay the incidental fee.

Penalty fees for late registration shall be charged to all candidates except those registering for thesis only.

- IV. Students who have established candidacy for the Ph.D. degree prior to the effective date of the new regulation (fall quarter, 1962) shall register continuously, pay fees as applicable, and be subject to the five year time limit beginning with the fall quarter of 1962.
- V. The foregoing regulations will apply to all Ph.D. candidates including those holding University appointments.
- VI. Any exception to the foregoing regulations will be by petition to the Dean of the Graduate School.

January 3, 1962