

## **Meeting Minutes: November 1996**

Present: Debra Basarich, Theresa Baultrippe, Bill Beyer, Steve Carnes, Tom Cook, Diane Danov, Caroline Gilbert, Nancy Gonzalez, Chris Gordon, Elizabeth Grundner, Susan Kallsen, Mary Koskan, Andrew LaChapelle, Marni Lucas, Pamela Marsh-Williams, Don Meyers, Katherine Murphy, Debbie Nelson, Katy Olson, Kelly Pearson, Steven Pearthree, Jan Reifsteck, Lonna Riedinger, Alice Ross, Jan Schlueter, Ben Sharp, Kim Swanson Linner, Jeff von Munkwitz-Smith, Phil Wagner, Doris Wiehe, Amy Winkel

October 7, 1996 minutes approved.

### **Announcements :**

The new U of MN Twin City web site should go up today. (<http://www.umn.edu/tc>)

This is still an "in progress" site. It was designed from a student question standpoint, rather than a departmental ownership one. The old OTR, admissions, and financial aid (etc.) sites will disappear.

An analysis of fall self registration has been done. Seventy-nine percent of eligible students accessed self registration. Units with 90% or higher self registration include Dental Hygiene, General College and Nursing. Of new freshman, 96% did self registration.

[Please see the enclosed self registration report.]

OTR was involved with both new student orientation and with parent orientation this fall. At Parent orientation OTR did a questionnaire regarding family computer access. Of the parents who attended orientation, over 80% had home computers.

[Please see the enclosed family computer access report.]

Students in APAS supported programs can now pick up APAS reports at 202 Fraser and 130 Coffey.

**UMACRAO Update :** The U of MN was well represented at the annual Upper Midwest Association of Collegiate Registrars and Admissions Officers. The conference theme was technology. Sam Lewis and Michael Handberg (Web), Wayne Sigler (Enrollment Management), Elizabeth Grundner and Sue VanVoorhis (Schedule 25), Joe Massey - Forest Products (Distance Education) all made presentations.

**Web Registration Update :** Fall registration was done on the web by about 1500 students at limited locations. The web registration program will be on the internet accessible web server for winter, but because of some unsolved problems the access address will not be advertised. If students find it they can use it. Fraser and Coffey will continue to be open for self-registration by web with staff available to provide assistance.

**Queue Time Discussion (continued) :** At the last meeting group consensus was that we can do away with the fall second queue. At this meeting the RAC group decided to urge OTR to publish the full queue at least a year in advance, and to stop the fine half hour queue gradations. RAC recommends having two queue start times per day - 8:00 AM and 1:00 PM.

**Class Start Hours :** SCEP raised the issue of class start time in St. Paul by passing a proposal to have St. Paul classes start 30 minutes after the start in Minneapolis. (First hour in Mpls at 8:00 AM , StP at 8:30) This change would have commenced this winter or spring term. After additional discussion, SCEP decided to study the matter further and delay any implementation till fall 97. RAC members are encouraged to contact SCEP with information on how this would effect students. (30 min difference? 1<sup>st</sup> hour at 7:30?)

**Student 2000 Update :** The contract with PeopleSoft has been signed. We will be getting a combined Student/Human Resources set of programs. The Human resources part of this has been up and functioning for a while. The Student part is being written. Other than the admissions portion, it is vaporware. Progress is being made. We will get an updated beta version of additional sections next month. (A number of schools including Michigan, Northwestern, and Wisconsin are with us in this endeavor.) We now know enough details to start gap analysis. That is, see what the system will do, and compare it to what we require it to do. We can then start our own re-programming or change our procedures / policies.

By Nov 15, we need to decide on our computer platform. We yet don't know what desktop hardware we will need. Implementation is scheduled to start Aug 98 with the admissions sections; the remainder would come in the following few months.