

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
PHYSICAL PLANT COMMITTEE
MINUTES

May 10, 1945

A meeting of the Physical Plant Committee of the Board of Regents was held in the Regents' Room on Thursday, May 10, 1945 at three o'clock.

Present: Regent Novak, presiding; Regents Lawson, Olson, Rogstad, and Snyder, and Mr. Coffey.

Voted to adopt policy of placing complete responsibility with the firm of architects and engineers selected for both architectural and engineering plans and specifications on University buildings.

Voted to approve C. H. Johnston, Architects and Engineers, St. Paul, and Magney, Tusler and Setter, Architects and Engineers, Minneapolis, filed supplement to the minutes, page 3842, each for such architectural and engineering service on University buildings as the Board of Regents may from time to time direct.

Voted to approve a fee of 5% of contracts for architectural and engineering service and a fee of 1% of contracts for consulting service, with the understanding that in cases where the design is simple or repetitive the fee for architectural and engineering service will be placed at 4%.

Mr. Roy Jones, Advisory Architect for new construction, and Mr. W. F. Holman, Supervising Engineer, made progress reports relative to University buildings being studied and planned.

Voted to refer with power to the President and the Business Vice President the leasing to the Federal Public Housing Authority of approximately two acres at the Waseca Experiment Station for a temporary trailer camp.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
PHYSICAL PLANT COMMITTEE
MINUTES

May 10, 1945

A meeting of the Physical Plant Committee of the Board of Regents was held in the Regents' Room on Thursday, May 10, 1945 at three o'clock.

Present: Regent Novak, presiding; Regents Lawson, Olson, Rogstad, and Snyder, and Mr. Coffey.

Voted to adopt policy of placing complete responsibility with the firm of architects and engineers selected for both architectural and engineering plans and specifications on University buildings.

Voted to approve C. H. Johnston, Architects and Engineers, St. Paul, and Magney, Tusler and Setter, Architects and Engineers, Minneapolis, filed supplement to the minutes, page 3842, each for such architectural and engineering service on University buildings as the Board of Regents may from time to time direct.

Voted to approve a fee of 5% of contracts for architectural and engineering service and a fee of 1% of contracts for consulting service, with the understanding that in cases where the design is simple or repetitive the fee for architectural and engineering service will be placed at 4%.

Mr. Roy Jones, Advisory Architect for new construction, and Mr. W. F. Holman, Supervising Engineer, made progress reports relative to University buildings being studied and planned.

Voted to refer with power to the President and the Business Vice President the leasing to the Federal Public Housing Authority of approximately two acres at the Waseca Experiment Station for a temporary trailer camp.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

May 11, 1945

The annual meeting of the Board of Regents was held in the Regents' Room, on Friday, May 11, 1945.

Present: Regent Snyder, presiding; Regents Bell, Gainey, Griggs, Lawson, Lobb, Novak, Olson, Quinlivan, Rogstad, Snyder, and Wood, and Mr. Coffey.

The President appointed a nominating committee as follows: Regents Quinlivan, Lobb, and Griggs, to make nominations for the several offices of the Board.

The nominating committee reported as follows:

For First Vice-president and President pro tem, Regent Fred B. Snyder

For Second Vice-president, Regent George W. Lawson

For Secretary, Business Vice President W. T. Middlebrook

For Assistant Secretary, Comptroller Laurence R. Lunden

For Treasurer, State Treasurer Julius A. Schmahl

For Representative on State Investment Board, Regent George W. Lawson

Voted that the report of the nominating committee be adopted and that the Secretary be instructed to cast a unanimous ballot for the election of the following officers of the Board of Regents, for the two-year period beginning May 12, 1945, until the annual meeting in May, 1947:

Regent Fred B. Snyder, First Vice-president and President pro tem

Regent George W. Lawson, Second Vice-president

Business Vice President W. T. Middlebrook, Secretary

Comptroller Laurence R. Lunden, Assistant Secretary

State Treasurer Julius A. Schmahl, Treasurer

Regent George W. Lawson, Representative on State Investment Board

The Secretary reported that he had cast such a unanimous ballot and the foregoing officers were declared duly elected.

Walter C. Coffey, duly elected Chancellor of the University on November 22, 1941 continues ex-officio as

President of the Board of Regents until June 30, 1945. James Lewis Morrill, duly elected Chancellor of the University on December 8, 1944, is ex-officio President of the Board of Regents beginning July 1, 1945.

Voted on request of the Chancellor that the First Vice President of the Board act as Chairman of the Board for the two-year period until the annual meeting in May, 1947.

Under authority granted by the by-laws the President made the following appointments to committees of the Board:

Executive and Finance Committee

Regent Snyder, Chairman
Regents Bell, Griggs, Olson, Wood

Physical Plant

Regent Novak, Chairman
Regents Gainey, Lawson, Olson, Pfaender, Rogstad

Investments

Regent Snyder, Chairman
Regents Griggs, Rogstad

Budget

Regent Lawson, Chairman
Regents Bell, Gainey, Lobb, Novak, Quinlivan, Wood

Labor

Regent Lawson, Chairman
Regents Gainey, Olson, Pfaender, Quinlivan

Permanent University Fund Lands

Regent Quinlivan, Chairman
Regents Griggs, Pfaender, Rogstad, Snyder

Voted to continue the following special committee:

Washington Avenue Bridge

Regent Snyder, Chairman
Regents Bell, Lawson, Novak, Wood

Voted to approve the following schedule of meetings of the Board of Regents for 1945-1946:

June 16, 1945	Saturday	Commencement
July 6, 1945	First Friday	
September 22, 1945	Saturday	
October 20, 1945	Saturday	
October 27, 1945	Saturday	
November 10, 1945	Saturday	
November 24, 1945	Saturday	
December 14, 1945	Second Friday	
January 11, 1946	Second Friday	
February 8, 1946	Second Friday	
March 8, 1946	Second Friday	
April 12, 1946	Second Friday	
May 10, 1946	Second Friday	Annual meeting

Voted to approve the minutes of the following meetings:

Physical Plant Committee of April 12, 1945
Board of Regents of April 13, 1945
Physical Plant Committee of May 10, 1945

Voted to approve the following terminations of employment

Walter J A Huchthausen Assistant Professor Architecture effective May 2, 1945 (killed in action in Germany April 2, 1945)

Mildred S Harrington Instructor—State Club Agent Agricultural Extension effective May 12, 1945

Marie I Bestul Instructor School of Public Health effective April 30, 1945

Lucille J Hoilund Instructor Medical Technology effective June 30, 1945

Audrey Parish Teaching Assistant English effective March 31, 1945

Edna L Larson Teaching Assistant General Studies effective April 9, 1945

Harry D Crawford Teaching Assistant Physics effective April 25, 1945

Otto Elmer Teaching Assistant Chemistry effective March 31, 1945

Gertrud M Stanton Research Assistant Agronomy and Plant Genetics—Graduate School Research Funds effective April 15, 1945

Mary M Pottner Teaching Assistant Medical Technology effective May 31, 1945

Victoria Quamme Teaching Assistant Library Instruction effective April 21, 1945

Robert P Stock Medical Fellow Medicine effective April 4, 1945

Robert W Emmons Medical Fellow University of Minnesota Hospitals effective March 31, 1945

John J Bianco Medical Fellow Mayo Foundation effective March 31, 1945

Elizabeth L Brown Medical Fellow Mayo Foundation effective March 31, 1945

Pauline E Trenkner Junior Accountant Office of the Comptroller effective April 9, 1945

Maurice D Woolf Counselor and Assistant Professor of Educational Psychology Dean of Students Office—Student Counseling Bureau effective June 30, 1945

John E Grathwol Ottertail (East) County Agricultural Agent Agricultural Extension effective April 24, 1945

Alfred R Halvorson Olmsted County Agricultural Agent Agricultural Extension effective March 22, 1945

Barbara Malmin Jackson County Home Demonstration Agent Agricultural Extension effective April 24, 1945

Martin H Ostrem Becker County Agricultural Agent Agricultural Extension effective May 10, 1945

Mary Ann Dupla Clerk-Stenographer Office of the Comptroller effective May 4, 1945 (noon)

Margaret Fox Junior Clerk-Stenographer Office of the Comptroller effective May 10, 1945 (noon)

Anita G Friedland Junior Clerk-Stenographer Office of the Comptroller effective May 5, 1945

Delores D Jahnke Clerk-Stenographer Dean of Students Office effective May 2, 1945

Helen J Marsh Clerk-Stenographer Dean of Students Office—Bureau of Loans and Scholarships effective April 27, 1945

Mary Anne Marshall Personnel Assistant Dean of Students Office—Student Counseling Bureau effective June 18, 1945

Virginia O Nyberg Secretary II Dean of Students Office effective March 17, 1945

Lola G Hultquist Junior Record Clerk Admissions and Records effective April 16, 1945

June L Schamber Junior Record Clerk Admissions and Records effective April 5, 1945

Dawn M Stockwell Junior Record Clerk Admissions and Records effective April 14, 1945

Laurance L McDaniel Senior Stores Clerk Chemical Storehouse effective June 5, 1945 (noon)

Alice Anderson Record Clerk Inventory and Service effective April 18, 1945 (noon)

Patti E Rogers Library Assistant Library effective April 16, 1945 (noon)

Pauline A Newby Clerk Mines Experiment Station effective April 11, 1945

Willis Plantz Assistant Herdsman—Cattle Animal and Poultry Husbandry effective March 26, 1945

Margaret Y Berg Clerk-Stenographer Agricultural Extension effective March 24, 1945

Doris L Luehmann Clerk-Stenographer Agricultural Extension effective May 2, 1945 (noon)

Lois W Thorson Clerk-Stenographer Agricultural Extension effective March 27, 1945 (noon)

Ernest Ergeson Assistant Maintenance Mechanic Northwest School and Experiment Station effective April 11, 1945

Dorothy N Marcoe Secretary II School of Dentistry effective June 30, 1945

Elsie V Wilder Clerk-Stenographer Trade and Industrial Education effective April 21, 1945

Lorraine Weyer Junior Clerk-Stenographer Library Instruction effective May 8, (noon)

Joe D Felegy Janitor Physical Plant effective April 26, 1945

Betty J Laing Junior Clerk Students Health Service effective May 17, 1945

Lois K Pitchford File and Mail Clerk Mimeograph and Bulletins effective April 21, 1945

Lacey Snyder Sorter and Marker University Laundry effective April 10, 1945

Chi-wu Wang recipient of Alexander P and Lydia Anderson Fellowship effective at time of appointment January 1, 1945

Stanley E Drewry recipient of a Sears-Roebuck Freshman Scholarship for 1944-45 effective April 3, 1945

Florann T Bellon recipient of a Sears-Roebuck Freshman Scholarship for 1944-45 effective April 3, 1945

The following in the University of Minnesota Hospitals

		Effective Date
Virginia L Becker	Assistant Head Nurse	April 24, 1945
Mary G Faltesek	Senior Laboratory Technologist	April 26, 1945
Esther McGuire	Acting Psychiatric Head Nurse	April 24, 1945
*Susan Westrem	Head Cook	April 2, 1945

* Deceased.

Voted to approve the following appointments:

Ancel Keys Professor Laboratory of Physiological Hygiene at \$7,000 Term B to continue appointment June 16 to August 15, 1945 at \$1,556 Term C

Josef M Brozek Assistant Professor Laboratory of Physiological Hygiene at \$3,000 Term B to continue appointment June 16 to August 15, 1945 at \$667 Term C

Olaf Mickelsen Assistant Professor Laboratory of Physiological Hygiene at \$3,200 Term B to continue appointment June 16 to August 15, 1945 at \$711 Term C

Henry L Taylor Assistant Professor Laboratory of Physiological Hygiene at \$3,000 Term B to continue appointment July 16 to September 15, 1945 at \$667 Term C

