

# The University of Minnesota

## OFFICIAL DAILY BULLETIN

VOL. V

WEDNESDAY, MARCH 21, 1923

NO. 11451

### NOTICE TO DEANS

There will be a meeting of the Administrative Committee of the Senate in the office of the President at 10:30 today.

### NOTICE

In harmony with the sentiment expressed at a meeting of the chairmen and heads of the various departments of the University, I am taking the liberty of extending the period of reporting final grades from 60 hours to 90 hours following the last official examination period. Members of the faculty are urged to make every reasonable effort to get their grades in within the 90-hour period. Complete records at the opening of a quarter are important for:

- (a) transmitting the necessary information to advisers,
- (b) early changes in registration occasioned by previous quarter delinquencies to permit the prompt organization of classes,
- (c) early action on delinquent students,
- (d) notice of conditions sufficiently in advance of the examination to allow preparation by the student,
- (e) certification for athletics,
- (f) certification to Interfraternity Council,
- (g) certification for other student activities,
- (h) transfer of students from one college to another,
- (i) transcripts for students going to other institutions,
- (j) applications for scholarships, fellowships, etc.
- (k) reports to the Veterans' Bureau,
- (l) reports to the Dean of Student Affairs and other Administrative officers.

L. D. Coffman

### WINTER QUARTER FINAL REPORTS

All members of the instructional staff are reminded that under the regulation of the University Senate, final reports for the Winter Quarter are due in the Registrar's Office not later than noon, Tuesday, March 27th. The Registrar's Office is planning to make every effort to have all final grades for the Winter Quarter recorded before the Spring Quarter opens and without interfering with the Spring Quarter registration procedure. This will make it possible to give complete and accurate information to such faculty committees, advisers, and administrative officers as request such information, and permit of more prompt reports on standings to students. It will be possible to do this if instructors with examinations on Tuesday and Wednesday, March 20th and 21st, will file their reports before the 26th. It is requested that reports on such classes be submitted by March 24th or earlier if possible.

The co-operation of each member of the teaching staff is solicited.

Blank forms for reports may be obtained from the offices of heads of departments.

R. M. West, Registrar

### NOTICE-DAILY

Copies of the petition recently circulated looking to the re-establishment of the Daily will be in the Engineer's Bookstore, Shevlin Hall, the Minnesota Union, and the Gopher Business Office for a few days. Students who have not had an opportunity to sign one of these petitions may sign at any one of the above places.

E. E. Nicholson

### NOTICE TO ALL DEPARTMENTS

The printing committee of the University Senate at a meeting on Friday, March 16, voted that, as a means of improving the mimeograph service, all departments of the University should be urged to cut their own stencils. By such a plan, a large saving can be effected in the cost of cutting stencils

and in the securing of greater accuracy and speed in the production of the finished work. For the mimeograph department the rule was made that, in general, orders for mimeograph work accompanied by stencils already cut would be given preference. The printing committee believes that the plan suggested will greatly improve the mimeograph service of the University and make it more satisfactory for all departments.

W. P. Kirkwood, Chairman,  
Printing Committee

### NOTICE TO FACULTY

The questionnaires for the Personnel Department of the American Council on Education should be mailed direct to the Council when filled out, not to the President's office.

### NOTICE TO INSTRUCTORS

Students excused from classes Saturday because of basketball trip are also excused Monday, due to train being late on account of the storm.

Edward E. Nicholson,  
Dean of Student Affairs

### CONVOCATION

There will be no all-University convocation this week, Thursday, March 22.

### LIBRARY NOTICE

The General Library will open from 8 a.m. to 5:30 p.m. during the spring vacation, Saturday, March 24, to Tuesday, April 3, inclusive. As usual, the Library will be closed all Good Friday, March 30. Students are asked to be careful to return, before leaving for vacation, all books which would become due during their absence, in order to avoid fines.

Frank K. Walter, Librarian

### NOTICE TO WOMEN STUDENTS

Mrs. Ladd will hold her usual examination teas in Shevlin Hall, March 20 to 23, inclusive, from 3:30 to 5:00 o'clock.

### MEN'S DORMITORIES

There are several vacancies in the Men's Dormitories for the coming Spring Quarter. Room rental, \$10.00 a month. Board, \$1.00 a day. Also two rooms for rent, without board, \$17.00 and \$20.00. Apply to Mrs. Mary Staples, Shevlin Hall. Office hours, 8:30 to 12:30 daily.

### SPRING QUARTER FEES

1. Spring Quarter fee statements have been mailed to all students now registered at the University. March 24 is the last date on which payment will be accepted without penalty. The penalty for late payment is \$2.00 until April 4, and on that date increases at the rate of \$1.00 per day until fees are paid. Students who must write home for money or make loans are urged to complete such arrangements within the specified time.

2. Fees may be paid in person at the Bursar's Window, or by mail. If by mail, the return envelope received with fee statement should be used. The Bursar's Office is open each week day from 8:00 a.m. to 12 m. and 1:00 to 5:00 p.m., except Saturdays. On Saturdays the office closes at noon. Remittances made after Saturday noon, March 24, should be by mail.

3. All checks, drafts and money orders should be made payable to The University of Minnesota, and should be accompanied by all three sections of the fee statement.

4. Remittances must be for the exact amount of the fee statement. The Bursar cannot accept checks, drafts or money orders for amounts in excess of the fee statement. Insufficient remittances will be returned to the student at his own

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risk. The student's registration will remain incomplete until his fees are paid in full.

5. Failure to receive a fee statement cannot be accepted as sufficient reason for late payment or non-payment of fees. Any student who does not receive a fee statement in his University post-office box within a reasonable time may secure a duplicate fee statement at the Registrar's Office. Students whose work takes them from the campus must inform the Registrar's Office promptly of change of address.

6. Students using "War Service" tuition, trainees of the U. S. Veterans' Bureau, of the State Division of Re-Education, Foreign Government students, and beneficiaries of the scholarship funds of miscellaneous war-time agencies must secure the written approval of the Assistant Registrar on their fee statements and present them to the Bursar within the above time limit in order to avoid penalty for late payment.

R. M. West, Registrar

### NOTICE OF SPRING QUARTER REGISTRATION

#### College of Engineering and Architecture

All students must complete their registration for the Spring Quarter on Tuesday, April 3, in the following rooms:

Freshmen Room 302  
Sophomores Room 1  
Juniors and Seniors, Room 101

Students who have cancelled any course, or who have been dropped from any course for which registered during this Winter Quarter, must re-register on April 3.

The registration of each student who receives a grade of "F" in any subject is cancelled and such students are required to re-register on April 3.

Students who do not complete their registration on this date will be required to pay the penalty for late registration, as stated in the Handbook for Students.

#### College of Dentistry

Students in the College of Dentistry must register for the Spring Quarter on Thursday, March 22, or Friday, March 23, in the Office of the Dean, 103 Dentistry Building.

#### School of Chemistry

Registration of students in the School of Chemistry for the Spring Quarter will take place on April 3, from 10:00 a. m. to 12 m., and from 2:00 p. m. to 4:00 p. m. in Room 141, Chemistry Building.

#### Graduate School

Graduate students will be registered for the Spring Quarter during the period April 2-14, in the Office of the Dean of the Graduate School, 204 Library Building.

R. M. West, Register

Women Students who have swimming lockers should return their keys to the Office, or have them renewed at their earliest convenience.

### COLLEGE SCIENCE, LITERATURE, AND THE ARTS

A course in Economic Geology, 54s, will be offered during the Spring Quarter. The class will meet second hour MWThFS, Room 110, Pillsbury Hall. Prerequisite course, General Geology or Physiography. The course will carry five credits, and will be given by Prof. W. H. Emmons.

#### Political Science 161W

The examination in Political Science 161W, Comparative Federal Government, will be held Wednesday in Room 110, Folwell.

C. D. Allin

### SCHOOL OF BUSINESS

Principles of Economics, 3w. The final examination in Econ. 3w will be given in Music Hall Auditorium, Friday at 10:30 o'clock.

Alvin H. Hansen

Principles of Economics, 3w and 4w. A conflict examination will be given in Economics 3w and 4w, Thursday, March 22, at 2 p. m., Room 206, Folwell.

Alvin H. Hansen

### SCHOOL OF CHEMISTRY

Students who will not need their lockers in the Chemistry Building next quarter are asked to turn in the keys at

the Dean's Office, 127C, not later than Friday, March 23rd.  
O. M. Leland, Dean

### COLLEGE OF DENTISTRY

Attention is called to a lecture that will be given under the joint auspices of the Minneapolis District Dental Society and the College of Dentistry next Thursday evening, March 22nd, at 8 p. m. in the Auditorium, Chemistry Building, by Dr. E. V. McCollum, Baltimore, Md. The subject will be "Diet." The lecture will be illustrated by lantern slides. The public is cordially invited to attend.

### COLLEGE OF EDUCATION

The annual dinner of the Superintendents' Section of the Minnesota Education Association, held in connection with the Short Course for Superintendents and Principals, will occur on Thursday, at 5:30 p. m. in the Minnesota Union. Members of the faculty and advanced students are welcome. To secure places, however, it will be necessary to leave name and one dollar with Miss Phelps in the College of Education office before noon on Tuesday, March 27th.

M. E. Haggerty, Dean

### MILITARY DEPARTMENT

#### R.O.T.C. Uniforms

Members of the R.O.T.C. who have completed their drill requirements or who are dropping drill for any other reason must turn in their uniforms and all other military equipment which they have drawn from this department before the end of this quarter.

M. J. Conway, Adjutant

### DEPARTMENT OF AGRICULTURE

#### Important Notice to Students

All applications for scholarships for next year should be made immediately. The following scholarships are open to undergraduate students:

Caleb Dorr Scholarships (6 or more)

Agricultural Faculty Women's Club Scholarships (2 open to women)

Phi Upsilon Omicron Scholarship in Home Economics.

These scholarships are not gifts of charity. It is the right and privilege of every student to compete. The faculty committees are anxious to have every worthy student present his or her qualifications. The holding of these scholarships is not only a financial grant but an honor which every student should prize highly. For applications see the Registrar's Office. For further information see Dean E. M. Freeman or Professor C. E. Eckles.

E. M. Freeman, Dean

College of Agriculture, Forestry, and Home Economics

There will be a special meeting of the Faculty of the School of Agriculture at 4:30 p. m. Wednesday, March 21, in Room 1, Plant Pathology Building.

#### College of Agriculture, Forestry, and Home Economics— Changes in Spring Quarter Program

For. 1, General Forestry, has been changed to I MTWF.  
Pl. Path. 1, Plant Pathology, will be offered VI, VII, VIII, IX, MWF.  
Pl. Path. 10, Forest Pathology, will be offered VI, VII, VIII, IX, MWF.  
A second section of Soils 5, Soil Fertility, will be offered III, TTh, and III, IV S.

#### Notice to Students

A number of pleasant rooms in Pendergast Hall on the University Farm Campus will be available to college men during the Spring and Summer Quarters. Inquire at the Office, Pendergast Hall, Monday, Wednesday, or Friday, 8 to 10 o'clock a. m. Rates: \$7 per month for individual, double rooms; \$8 per month, single rooms.

A number of pleasant rooms in the dormitories on the University Farm Campus will be available to college women during the Spring and Summer Quarters. Inquire at the Girls' Dormitory from 8 to 10 o'clock a. m. Rates: \$7 per month for individual in double rooms; \$8 per month for single rooms.

There will be a meeting of the Experiment Station Staff at 4:00 p. m., Monday, March 26, in Room 1, Plant Pathology Building.