

CONSECUTIVE MEETINGS OF:

**THE UNIVERSITY SENATE
THE FACULTY SENATE**

THURSDAY, MAY 6, 2010

2:30 - 5:00 P.M.

**Coffman Theatre--Twin Cities Campus
116 Kiehle Hall--Crookston Campus
173 Kirby Plaza--Duluth Campus
7 Humanities/Fine Arts--Morris Campus
Room 397--Rochester Campus**

This is a consecutive meeting of the University Senate and Faculty Senate. There are 262 voting members of the University Senate and 165 voting members of the Faculty Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

**1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS
Information**

University Senate

Amendment to the Procedure on Hiring Senior Administrators: Senate Committee Involvement
(Twin Cities, Morris, Rochester)

Approved by the: University Senate March 4, 2010

Approved by the: Administration PENDING

Approved by the: Board of Regents - no action required

Faculty Senate

Amendment to the Policy on Grading and Transcripts: Final Grade Due Date

Approved by the: Faculty Senate December 3, 2009

Approved by the: Administration February 19, 2010

Approved by the: Board of Regents – no action required

Amendment to the Policy on Grading and Transcripts: Scholastic Dishonesty

Approved by the: Faculty Senate December 3, 2009

Approved by the: Administration March 15, 2010

Approved by the: Board of Regents – no action required

Amendment to the Policy on Class Scheduling for Undergraduate and Graduate Classes

Approved by the: Faculty Senate December 3, 2009

Approved by the: Administration March 15, 2010

Approved by the: Board of Regents – no action required

Amendment to the Policy on Makeup Work for Legitimate Absences

Approved by the: Faculty Senate December 3, 2009

Approved by the: Administration March 15, 2010

Approved by the: Board of Regents – no action required

Amendment to the Policy on Teaching and Learning: Instructor and Unit Responsibilities

Approved by the: Faculty Senate December 3, 2009

Approved by the: Administration March 15, 2010

Approved by the: Board of Regents – no action required

Amendment to the Faculty Compensation Policy

Approved by the: Faculty Senate March 4, 2010

Approved by the: Administration PENDING

Approved by the: Board of Regents – no action required

Amendment to the Policy on Expected Student Academic Work per Credit: Twin Cities, Crookston, Morris, Rochester

Approved by the: Faculty Senate March 4, 2010

Approved by the: Administration PENDING

Approved by the: Board of Regents – no action required

Presidential Faculty Compensation Proposal

Approved by the: Faculty Senate March 25, 2010

Approved by the: Administration PENDING

Approved by the: Board of Regents PENDING

2. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY COMMUNITY

FACULTY/ACADEMIC PROFESSIONALS/STAFF

Bonita Anderson

Staff

Business Affairs – University of Minnesota Crookston

1941 – 2010

George Bledsoe

Staff

Physical Plant Operations

1933 – 2010

Jack Boerigter

Professor

University of Minnesota Waseca

1926 – 2010

June Breedlove

Staff

Office of the Bursar

1932 – 2010

Leallan Croatt

Staff

U Card Office

1945 – 2010

Betty A. Davis

Staff

Physical Plant Operations

1931 – 2010

Frank E. DiGangi
Professor
Pharmacy
1917 – 2010

Dennis E. Evenson
Staff
Buildings and Grounds
1949 – 2010

Catherine Fejes
Staff
AHC Human Resources
1958 – 2010

Edward J. Fritz
Staff
Information Technology
1960 – 2010

William H. Fuhr
Professor
Chemical Engineering and Materials Science
1932 – 2010

Nancy A. Hagberg
Staff
Chemistry
1946 – 2010

Dorothy A. Johnson
Staff
Accounting – University of Minnesota Duluth
1929 – 2010

Joann Johnson
Staff
Health, Physical Education, and Recreation – University of Minnesota Duluth
1932 – 2010

Roland R. Kasch
Staff
University Laundry
1928 – 2010

Catherine Kulesov
Professor
Russian
1924 – 2010

William R. LaBissoniere
Professor

Wilson Library
1929 – 2010

Brian A. LaMotte
Staff
University Dining Service
1977 - 2010

Tim L. Mazzoni, Jr.
Professor
Educational Policy and Administration
1936 – 2010

Alvin Ollenburger
Professor
Education – University of Minnesota Duluth
1926 – 2010

Richard L. Pyle
Professor
Psychiatry
1931 – 2010

Jane Riedel
Staff
Independent and Distance Learning
1928 – 2009

Robert D. Rukavina
Staff
Auxiliary Services – University of Minnesota Duluth
1929 – 2010

Nicholas Shank
Staff
Art
1941 – 2010

Evelyn M. Vernes
Staff
University Bookstore
1919 – 2010

Gloria Volkmann
Staff
Food Stores
1926 – 2010

Marilee Ward
Staff
University Senate
1921 – 2010

STUDENTS

Rebecca A. Preisler
University of Minnesota Crookston

3. EDUCATIONAL POLICY COMMITTEE

Planning for person-based computing devices in learning strategies and learning spaces Information for the University Senate

FOR INFORMATION:

Planning for person-based computing devices in learning strategies and learning spaces

The Classroom Advisory Subcommittee encourages the University's academic community to be aware of the increasing availability, affordability and technical capability of person-based mobile computing devices and begin now to consider how to support and incorporate these devices into student learning strategies and learning spaces.

COMMENT:

Members of the Classroom Advisory Subcommittee have received reports from the Office of Classroom Management (OCM) and Office of Information Technology (OIT) about the increasing prevalence and sophistication of person-based mobile computing devices (devices such as the iTouch, WiFi-enabled PDAs, Internet-capable cell phones, netbooks and tablets) among students. These devices are now, and increasingly will be, carried by students for many non-academic reasons, and it would be prudent and efficient to also utilize these devices in planned learning spaces in support of progressive learning strategies. OCM and OIT are already planning for this new wave of academic computing, but faculty and administrators may not yet be fully aware of the trend or the opportunities it provides.

The purpose of this communication is to bring these devices to the attention of the wider academic and administrative community, to encourage consideration of the physical and virtual infrastructure adjustments that will be needed to facilitate interconnectivity of this wide array of devices, and to broaden the discussion of how to incorporate these devices into new and effective learning strategies. The Classroom Advisory Subcommittee notes, in particular, that the University infrastructure should facilitate interconnectivity of these devices with each other and with the display and Internet accessibility provided for by the laptop Projection Capable Classroom Standard and Active Learning Classroom Standard.

The Subcommittee is aware of the potential financial burden on students caused by a shift in learning strategies to require use of these devices, and encourages the University to support a range of mobile devices that could be chosen by students. The Office of Admissions and others engaged in recruiting new high school and new advanced standing students should be alerted to the range of supported devices so that they can provide guidance to incoming students and their families about the university's utilization of technology in learning.

The Subcommittee also expresses concern about the potential cost of proprietary software, and encourages the development and implementation of campus-wide standards, interfaces and protocols that are compatible with open source operating systems and software, support for open source software, and the use of web-based file creation, storage, and sharing sites such as Google Docs.

**THOMAS MICHAELS, CHAIR
CLASSROOM ADVISORY SUBCOMMITTEE**

4. EDUCATIONAL POLICY COMMITTEE

Collection and Reporting of Grade Data and Syllabus Requirements Information for the University Senate

FOR INFORMATION:

The Policy on Grading and Transcripts requires that "data on the mean grade point average by designator and course level, on the percentage of As awarded by course level, and on overall collegiate grade point averages will be prepared for grades awarded each Fall Semester...for all undergraduate students...[and] reported annually to the Faculty Senate."

COMMENT:

These data are also available on the web at: <http://www.irr.umn.edu/grades/>

SCEP Grading Distribution
Fall 2009
Data as of 1/29/2010

Campus	1000Level			2000Level			3000Level			4000Level			5000Level		
	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's
UMNCR	3730	2.79	39.06%	741	2.69	30.77%	1916	3.09	47.91%	233	3.22	48.50%	13	3.4	61.54%
UMNDL	21171	2.81	36.48%	7068	2.83	31.63%	10876	3.02	38.99%	4508	3.21	46.94%	730	3.23	51.92%
UMNMO	4042	2.98	42.90%	1155	3.04	41.90%	1572	3.11	44.21%	581	3.45	55.25%			
UMNTC	53891	3.05	42.00%	10886	2.91	34.81%	47130	3.2	43.92%	16599	3.2	43.40%	6291	3.31	53.31%

University of Minnesota, Crookston

Academic Grp	1000Level			2000Level			3000Level			4000Level			5000Level		
	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's
Acad Aff	3730	2.79	39.06%	741	2.69	30.77%	1916	3.09	47.91%	233	3.22	48.50%	13	3.4	61.54%

University of Minnesota, Duluth

Academic Grp	1000Level			2000Level			3000Level			4000Level			5000Level		
	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's
Acad Supp	1453	3.51	64.49%				111	3.91	96.40%						
Bus/Econ	848	2.71	26.30%	1484	2.71	22.37%	2790	2.81	25.77%	897	2.93	29.88%			
Cont Ed				44	3.92	97.73%	14	2.67	35.71%						
Ed/Hum Srv	2789	3.09	46.58%	1294	2.98	39.72%	3113	3.18	50.72%	1139	3.49	56.89%	98	3.54	75.51%
Fine Arts	3758	3.11	49.52%	551	3.01	41.20%	447	3.13	50.56%	616	3.46	71.27%	23	3.89	91.30%
Lib Arts	6963	2.84	30.76%	1069	2.94	34.33%	2888	3.09	39.20%	678	3.31	48.08%	287	3.34	48.08%
Medicine													45	2.77	46.67%
Pharmacy	44	3.18	54.55%												
Sci/Eng	5302	2.52	23.18%	2624	2.7	26.66%	1497	2.86	31.13%	1172	2.99	36.86%	259	3.08	46.10%
UMD-Acad A	16	3.58	62.50%				11	4	36.36%						

University of Minnesota, Morris

Academic Grp	1000Level			2000Level			3000Level			4000Level			5000Level		
	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's
Acad Aff	550	3.3	48.36%	51	2.95	37.25%	97	3.51	27.84%	31	4	100.00%			
Div Educ	441	3.74	39.91%	195	3.45	61.03%	78	3.49	47.44%	301	3.72	60.47%			
Humanities	1362	3.19	56.98%	311	3.15	46.30%	429	3.28	55.71%	70	3.29	44.29%			
Sci/Math	915	2.86	34.10%	414	3.01	35.02%	271	2.95	34.32%	139	3.1	35.97%			
Social Sci	774	2.7	26.36%	184	2.78	30.98%	697	3.05	42.90%	40	3.39	67.50%			

University of Minnesota, Twin Cities

Academic Grp	1000Level			2000Level			3000Level			4000Level			5000Level		
	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's
AHCS	129	3.18	42.64%				17	3.38	41.18%	564	3.09	29.96%	175	3.77	56.57%
Bell Mus															
CBS	2281	2.78	23.98%	1151	3.27	44.74%	1450	2.92	31.93%	1390	2.98	36.47%	54	2.98	37.04%
CCE	26	3.38	61.54%	98	3.67	35.90%	610	3.19	37.21%	580	3.24	48.79%	60	3.63	73.33%
CDES	1067	3.14	35.43%	514	3.2	37.35%	1198	3.24	43.07%	999	3.15	32.03%	94	3.36	42.55%
CFANS	2704	3.14	39.24%	387	3.37	57.62%	2258	3.21	47.92%	1078	3.36	44.81%	158	3.43	61.39%
CLA	25130	3.2	46.86%	641	3.18	47.58%	25108	3.23	47.61%	3618	3.25	49.23%	1805	3.38	60.83%
CSOM	449	3.2	29.40%	1374	2.91	27.66%	5280	3.16	28.07%	1789	3.38	42.26%	615	3.15	38.51%
Dent				72	3.12	27.78%	129	2.97	28.68%	50	0	0.00%			
EHD	6645	3.25	60.36%	465	3.11	39.14%	3536	3.39	54.50%	1313	3.15	46.46%	1641	3.56	65.27%
Health Sci	218	3.64	77.06%	30	4	100.00%									
HIPA	87	3.6	78.16%				74	3.73	82.43%	123	3.48	52.03%	43	3.54	39.53%
IT	13012	2.67	25.04%	5739	2.75	29.69%	3881	2.89	28.96%	3759	3.03	36.29%	1465	3.06	36.45%
Med	78	0	0.00%				1809	3.03	36.03%	172	3.29	45.35%	100	3.5	51.00%
Nursing	88	4	28.41%	97	3.5	62.89%	291	3.63	72.51%	832	3.53	62.02%	20	3.78	100.00%
Pharmacy	758	3.42	61.87%				78	3.8	83.33%	33	3.79	84.65%	42	3.23	61.90%
Pub Health	570	3.5	67.37%				600	2.96	43.50%						
SRV/PAA				143	3.91	93.01%	121	3.77	85.95%						
Ugrd Ed Ad	257	3.92	61.48%	29	2.92	13.79%	186	3.52	61.83%	29	3.43	24.14%			
UMR Chance	332	2.87	24.10%												
VMed				205	2.27	12.88%									
VP Sys Adm	60	3.61	75.00%				504	3.68	75.00%	240	3.87	96.25%			

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

**CATHRINE WAMBACH, CHAIR
EDUCATIONAL POLICY COMMITTEE**

**5. FINANCE AND PLANNING COMMITTEE
Statement on Risk Aversion
Information for the University Senate**

The Senate Committee on Finance and Planning has consulted numerous times in recent years both with administrators responsible for risk management and with those responsible for financial management. We have also heard from numerous faculty and staff on issues related to administrative mandates and the workload involved in the University's internal business processes. A common theme in most of the conversations is that the University has been in a risk-averse mode. We are now concerned that this risk-averse stance has been too severe for too long, and as a result is creating unwarranted administrative burdens on colleges, departments, faculty, and staff--a particularly serious problem during this time of reduced funding.

The Committee has discussed the University's appetite for risk and endorses a movement to increase the institution's tolerance for risk in appropriate areas, including, for example, human resources, research, student, financial, and other enterprise systems, and capital planning. The Committee (1) wishes to hear periodically from University officers about discussions with the Regents and administrators about reducing the level of risk aversion in various areas of University endeavor, and (2) asks that the administration present to the Committee a plan that identifies the rules/regulations that might be modified if the University pursues a stance of less risk aversion.

Adopted unanimously March 25, 2010.

**RUSSELL LUEPKER, CHAIR
FINANCE AND PLANNING COMMITTEE**

**6. SENATE CONSULTATIVE COMMITTEE
Editorial Change to the University Senate Rules
Information for the University Senate**

FOR INFORMATION:

The charge to the Senate Consultative Committee allows it to make editorial changes to the University Senate documents, including its rules, to reflect changes in titles of administrative offices or officers; the changes will be reported to the University Senate for information. The following change is being reported for information (language to be added is underlined; language to be deleted is ~~struck-out~~):

ARTICLE II. RULES FOR COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)

1. Ex Officio Members of University Senate Committees

...

- **All-University Honors**--Office of the Senior Vice President for Academic Affairs and Provost; Office of the Vice President for University Relations (two ~~three~~ representatives, including one from Alumni Relations and ~~one from the University Development Office~~); Office of the

President (Office of Development); Office of the Chancellor – Duluth; Office of the Chancellor - Crookston

...

**MARTI HOPE GONZALES, CHAIR
SENATE CONSULTATIVE COMMITTEE**

**7. FACULTY CONSULTATIVE COMMITTEE
Editorial Change to the Faculty Senate Rules
Information for the Faculty Senate**

FOR INFORMATION:

The charge to the Faculty Consultative Committee allows it to make editorial changes to the Faculty Senate documents, including its rules, to reflect changes in titles of administrative offices or officers; the changes will be reported to the Faculty Senate for information. The following change is being reported for information (language to be added is underlined; language to be deleted is ~~struck out~~):

ARTICLE IV. RULES FOR COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

1. Ex Officio Members of Faculty Senate Committees

...

- **Educational Policy**--Office of the Senior Vice President for Academic Affairs and Provost (two representatives, Vice Provost and Dean for Undergraduate Education; Vice Provost and Dean for Graduate Education); ~~Dean of the Graduate School~~; Office of the Senior Vice President for Health Sciences

...

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

**8. SENATE CONSULTATIVE COMMITTEE REPORT
(5 minutes)**

**9. MINUTES FOR MARCH 4, 2010 AND MARCH 25, 2010
Action by the University Senate
(2 minutes)**

MOTION:

To approve the University Senate and Faculty Senate minutes, which are available on the Web at the following URL. A simple majority is required for approval.

<http://www1.umn.edu/usenate/usen/100304sen.html>
<http://www1.umn.edu/usenate/usen/100325sen.html>

10. FINANCE AND PLANNING COMMITTEE
Space Use and Cost
Action by the University Senate
(5 minutes)

The Senate Committee on Finance and Planning received from Vice President for University Services Kathleen O'Brien and Associate Vice President Michael Berthelsen (Facilities Management) a set of questions related to space use and cost planning. The Committee is very aware of environmental and financial reasons to optimize space utilization on campus. In this time of fiscal constraints, it is critical for the University community to make efficient use of our resources. The Committee strongly supports these efforts and recommends to the University/Faculty Senate that it adopt the following principles.

1. To maximize energy savings, the U would need to be willing to set operational boundaries for space use. The largest drivers of energy are hours of operation and being able to predictably *turn buildings down* when unoccupied. To do so would impact the environment or possible operation of select buildings with one or a few users. Is the U ready to implement such changes?

The University should identify which buildings can be closed, locked, and "turned down" outside of normal business hours, or outside of business plus evening hours, those which can only be closed after business plus evening/Saturday hours and those which must remain open 24/7 because of unique requirements. The Committee invites University Services to draft standards, for Committee consultation, by which to make decisions about building hours.

2. We know that single purpose buildings (examples: labs, classrooms, offices) are both cheaper to build and to operate. However, this would require some adjustments to current practice. Is the U ready for such changes?

Buildings that are composed entirely of large lecture classrooms are desirable for their efficiency. Buildings that house graduate students, labs, faculty offices, and small classrooms/seminar rooms will still be required.

3. If the U has less space with the same program, it would need to schedule its classes and events more intensely. With the advantage of technology to see all spaces, it is possible to centrally schedule. This would mean giving up some control of space assignments. Is the U ready for such a change?

The Committee invites Facilities Management and the Office of Classroom Management to collect and present information/data on the usage rates for common use classrooms, departmental classrooms, and other spaces it deems pertinent to the discussion. The current classroom management system should be reviewed for flexibility and responsiveness to teaching needs. The Committee will review these data and proposed management plans.

The University should consider adding a summer semester to improve space utilization.

4. Technology advancements have made it possible to change space assignments and utilization. Is the U ready to reduce its fixed office space and move toward more remote office work and generic office space for faculty and staff while on campus?

Flexible office space is becoming the norm throughout the country in industry and elsewhere. Cubicles with movable partitions are already the norm in many University facilities. As remodeling and new construction is planned, this approach should dominate. Traditional offices with doors should be the default position for faculty members, given their role and responsibilities.

5. What suggestions do you have on how we can reduce recurring and necessary costs to maintain buildings so that more funding is available for programs?

The items described above are aimed at more efficient utilization of current space and reduction of energy costs. These efficiencies should enable taking buildings 'off line' and closing space, furthering reduction in costs and reducing the environmental impact.

Adopted unanimously January 24, 2010.

**RUSSELL LUEPKER, CHAIR
FINANCE AND PLANNING COMMITTEE**

**11. SENATE CONSULTATIVE COMMITTEE
Modifying Appointments of Academic Professional and Academic Administrative
Employees for Financial Stringency
Discussion by the University Senate
(20 minutes)**

**Modifying Appointments of Academic Professional and
Administrative Employees for Financial Stringency**

POLICY STATEMENT

The University reserves the right to modify the appointment terms of Academic Professional and Academic Administrative (P&A) employees in order to address financial stringency. Specifically, the University may: 1) reduce P&A salaries or percentages of appointment during the term of an employee's appointment; 2) impose unpaid furloughs or other mandatory unpaid absences; 3) postpone compensation; or 4) take other actions as determined by the University in its sole discretion. All P&A appointments are made subject to this right, effective June 1, 2010.

Authority

The President will determine whether a financial stringency exists. The authority to modify terms of appointment under this policy will reside with the Vice President for Human Resources

Implementation

Any modification of terms of appointment under this policy must:

- a) Have a defined term, not to exceed two years unless renewed by the Vice President for Human Resources under this policy;
- b) Be communicated to affected employees in a timely fashion in advance of implementation.

REASON FOR POLICY

This policy allows the University to take extraordinary action to reduce personnel costs in the face of unusual financial difficulties facing the institution. It complements policies and provision for other employee groups.

NOTICE

Due to the large volume of comments and questions related to this draft policy, it is not possible to respond to individual comments. A general response follows.

It is important to understand that the reason this policy has been brought forward at this time is to enable implementation of the Temporary Reduction in Pay of 1.15% previously announced for 2010- 2011 for P&As. There are no further compensation adjustments anticipated under this policy in this fiscal year.

Based on the most frequently raised concerns, the following aspects of the policy will be clarified or eliminated:

1. This policy grants the President and Vice President for Human Resources the ability to implement certain responses to a declared Financial Stringency, but does not allow for individual units or colleges to undertake such actions with respect to P&A employees in an individual unit or college.
2. Notification in a "timely manner" will be further defined in relation to actions taken under this policy.
3. **Item #4 ("take other actions as determined by the University in its sole discretion") will be eliminated.**

Your comments continue to be invited on this draft through the end of the review period (5/12/10).

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

12. PRESIDENT'S REPORT (10 minutes)

13. QUESTIONS TO THE PRESIDENT (10 minutes)

Questions to the President should be submitted in writing to the University Senate office no later than Tuesday, May 4, 2010. The President may also choose to take questions from the floor.

14. UNIVERSITY SENATE OLD BUSINESS

15. UNIVERSITY SENATE NEW BUSINESS

16. UNIVERSITY SENATE ADJOURNMENT

THIS CONCLUDES THE UNIVERSITY SENATE BUSINESS.

MEETING OF THE FACULTY SENATE

**17. FACULTY CONSULTATIVE COMMITTEE REPORT
(5 minutes)**

**18. FACULTY LEGISLATIVE LIAISON UPDATE
(5 minutes)**

**19. FACULTY CONSULTATIVE COMMITTEE
Election Of Faculty Senate Officers
Action by the Faculty Senate
(2 minutes)**

The chair of the Faculty Senate and the Faculty Consultative Committee recommend the following officers for 2010-11:

Clerk – Professor Stuart Goldstein
Parliamentarian – Professor Kristin Hickman
Faculty Senate Vice Chair – Professor Carol Chomsky

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

**20. EDUCATIONAL POLICY COMMITTEE
2014-15 Crookston and Duluth Calendars
Information for the Faculty Senate**

Crookston 2014-15

Fall Semester 2014 (75 class days)

August 26	Tuesday	Classes begin
September 1	Monday	Labor Day holiday
October 10	Friday	In-service (no classes)
November 27-28	Thurs.-Fri.	Thanksgiving holiday
December 12	Friday	Last day of instruction
December 15-18	Mon.-Thurs.	Final examinations
December 18	Thursday	End of the term

Spring Semester 2015 (74 class days)

January 12	Monday	Classes begin
January 19	Monday	MLK holiday
February 16	Monday	In-service (no classes)
March 16-20	Mon.-Fri.	Spring Break
April 3	Friday	Floating holiday (no classes)
May 4	Monday	Last day of instruction
May 5-8	Tues.-Fri.	Final examinations
May 8	Friday	End of the term
May 9	Saturday	Commencement

May Session 2015 (14 class days)

May 11	Monday	May session begins
May 25	Monday	Memorial Day holiday
May 29	Friday	May session ends

Summer Session 2015 (39 class days)

June 8	Monday	Classes begin
July 3	Friday	Independence Day holiday
July 31	Friday	8-wk summer session ends

Duluth 2014-15

Fall Semester 2014 (72 class days)

September 1	Monday	Labor Day holiday
September 2	Tuesday	Classes begin
November 27-28	Thurs.-Fri.	Thanksgiving holiday
December 12	Friday	Last day of instruction
December 15-19	Mon.-Fri.	Final examinations
December 19	Friday	End of the term

Spring Semester 2015 (74 class days)

January 19	Monday	MLK holiday
January 20	Tuesday	Classes begin
March 16-20	Mon.-Fri.	Spring Break
May 8	Friday	Last day of instruction
May 11-15	Mon.-Fri.	Final examinations
May 14	Thursday	Grad Commencement
May 15	Friday	End of the term
May 16	Saturday	Undergrad Commencement

May Session 2015 (13 class days)

May 18	Monday	May session begins
May 25	Monday	Memorial Day holiday
June 5	Friday	Final examinations; End of May session

Summer Session 2015 (38 class days)

June 8	Monday	Classes begin
July 3	Friday	Independence Day holiday
July 31	Friday	Final examinations; End of Summer Session

**CATHRINE WAMBACH, CHAIR
EDUCATIONAL POLICY COMMITTEE**

**21. EDUCATIONAL POLICY COMMITTEE
2013-14 Morris Calendar Amendments and
2014-15 Morris and Twin Cities Calendars
Action by the Faculty Senate
(2 minutes)**

MOTION:

To approve amendments to the 2013-14 Morris calendar and the 2014-15 Morris and Twin Cities calendars.

Morris 2013-14

Spring Semester 2014 (74 class days)

January 21 <u>13</u>	Tuesday <u>Monday</u>	Classes begin
January 20	Monday	MLK holiday
March 14 <u>7</u>	Friday	First half semester classes end
March 17-21 <u>10-14</u>	Mon.-Fri.	Spring Break
March 24 <u>17</u>	Monday	Second half semester classes begin
May 9 <u>2</u>	Friday	Last day of instruction
May 10 <u>3</u>	Saturday	Study day
May 12-15 <u>5-8</u>	Mon.-Thurs.	Final examinations
May 17 <u>10</u>	Saturday	Commencement

May Session 2014 (14 class days)

May 19 <u>12</u>	Monday	May session begins
May 26	Monday	Memorial Day holiday
June 6 <u>May 30</u>	Friday	May session ends

Summer Session 2014

May 27 <u>19</u> -June 30 <u>20</u>	Summer session I (24 class days)	
May 26	Monday	Memorial Day holiday
June 30 <u>23</u> -August 1	Summer session II (24 class days)	
<u>July 25</u>		
July 4	Friday	Independence Day holiday

Morris 2014-15

Fall Semester 2014 (73 class days)

August 24-26	Sun.-Tues.	New Student Orientation
August 27	Wednesday	Classes begin
September 1	Monday	Labor Day holiday
October 17	Friday	First half semester classes end
October 20-21	Mon.-Tues.	Fall Break (no classes)
October 22	Wednesday	Second half semester classes begin
November 27-28	Thurs.-Fri.	Thanksgiving holiday
December 12	Friday	Last day of instruction
December 13	Saturday	Study day
December 15-18	Mon.-Thurs.	Final examinations

Spring Semester 2015 (74 class days)

January 12	Monday	Classes begin
January 19	Monday	MLK holiday
March 6	Friday	First half semester classes end
March 9-13	Mon.-Fri.	Spring Break
March 16	Monday	Second half semester classes begin
May 1	Friday	Last day of instruction
May 2	Saturday	Study day
May 4-7	Mon.-Thurs.	Final examinations
May 9	Saturday	Commencement

May Session 2015 (14 class days)

May 11	Monday	May session begins
May 25	Monday	Memorial Day holiday
May 29	Friday	May session ends

Summer Session 2015

May 18-June 19	Summer session I (24 class days)	
May 25	Monday	Memorial Day holiday
June 22-July 24	Summer session II (24 class days)	
July 3	Friday	Independence Day holiday

Twin Cities 2014-15

Fall Semester 2014 (70 class days)

September 1	Monday	Labor Day holiday
September 2	Tuesday	Classes begin
November 27-28	Thurs.-Fri.	Thanksgiving holiday
December 10	Wednesday	Last day of instruction
December 11	Thursday	Study day
December 12-13, 15-18	Fri.-Sat., Mon.-Thurs.	Final examinations
December 14	Sunday	Study day
December 18	Thursday	End of the term

Spring Semester 2015 (74 class days)

January 19	Monday	MLK holiday
January 20	Tuesday	Classes begin
March 16-20	Mon.-Fri.	Spring Break
May 8	Friday	Last day of instruction
May 9-10	Sat.-Sun.	Study days
May 11-16	Mon.-Sat.	Final examinations
May 16	Saturday	End of the term

May Session 2015 (14 class days)

May 26	Tuesday	May session begins
June 12	Friday	May session ends

Summer Session 2015 (39 class days)

June 15	Monday	Classes begin
July 3	Friday	Independence Day holiday
August 7	Friday	8-wk summer session ends

**CATHRINE WAMBACH, CHAIR
EDUCATIONAL POLICY COMMITTEE**

**MOTION A
Action by the Faculty Senate
(2 minutes)**

Agenda Items 22. through 24. are interconnected and are offered as a single item with one vote. Any item will be taken up separately at the request of a senator. As amendments to the Faculty

Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (83) at one regular or special meeting, or a majority of all voting members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

22. FACULTY SENATE BYLAW AMENDMENT **Faculty Consultative Committee**

MOTION 1:

Amend Article IV, Section 5(H) of the Faculty Senate bylaws as follows (language to be added is underlined; language to be deleted is ~~struck out~~):

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

...

H. FACULTY CONSULTATIVE COMMITTEE

The Faculty Consultative Committee shall represent the faculty at large and not the individual campuses, institutes, colleges, schools, or departments of the University.

The Faculty Consultative Committee shall serve as the consulting body to the president and as executive committee of the Faculty Senate.

Membership

The tenured and tenure-track faculty of the Twin Cities campus and those tenured and tenure-track faculty members on the Duluth campus eligible to vote in elections for the Senate shall elect 9 members, and the tenured and tenure-track faculty of the Morris campus shall elect one faculty member. Faculty members shall be nominated and elected by procedures established by each campus faculty, subject to the following provisions:

- All members of the Faculty Consultative Committee shall hold regular appointment at the rank of professor, associate professor, or assistant professor. Individuals holding, in addition to their professorial title, a University position carrying as any part of its title, for any percentage time, president, vice president, chancellor, provost, dean, executive director, librarian, counsel, attorney, or chief of staff at a collegiate or central administrative level may not serve on the committee. Individuals holding, in addition to their professorial title, an administrative appointment as department chair or department head (or its equivalent, such as center director) are eligible to serve on the committee.
- Each campus faculty shall submit a slate of twice as many candidates as are to be elected from its numbers. These candidates shall be nominated and certified as available according to procedures set forth by each campus assembly. The clerk of the campus assembly shall distribute election ballots and slates to all faculty members eligible to vote for members of the Senate and shall receive all returns. The election shall be held and completed by the end of spring semester. In case of a tie, the clerk shall choose the successful candidate by lot.
- For the purposes of this section only, the faculty on the Duluth campus who are eligible to vote in Senate elections shall be considered a part of the Twin Cities campus: They

shall be eligible (1) to vote in elections for the Faculty Consultative Committee and (2) for nomination and election to the Faculty Consultative Committee in accord with the provisions established in these bylaws.

- The Nominating Subcommittee is responsible for identifying Twin Cities faculty candidates for the Faculty Consultative Committee. The Nominating Subcommittee shall consist of the Twin Cities voting members of the Faculty Consultative Committee (except the chair and vice chair), the chairs of Senate committees who are ex officio members of the Faculty Consultative Committee, and the immediate past voting members of the Faculty Consultative Committee. The Nominating Subcommittee shall elect a chair from among its members. The Nominating Subcommittee shall nominate twice as many faculty candidates for the Faculty Consultative Committee, who are confirmed as willing to serve, as are to be elected each year from the Twin Cities campus and from those faculty from the Duluth campus eligible to vote in Senate elections. To achieve balanced representation across the Twin Cities campus, the Nominating Subcommittee may choose to pair candidates. The final slate of candidates shall be announced in the Faculty Senate docket for a spring semester meeting. Additional nominations of eligible faculty, confirmed as willing to serve, may be made by: (1) petition of 12 voting members of the Twin Cities faculty, provided that the petition is in the hands of the clerk of the Senate the day before the Faculty Senate meeting; (2) nomination on the floor of the Faculty Senate by members of the Twin Cities Faculty Delegation when the slate is presented. If the nominees are paired, any additional nomination shall specify against which pair the nominee will run. In the event there are additional nominations, the Twin Cities Faculty Delegation shall by vote in order to reduce the slate to twice the number to be elected. The vote shall be taken by secret ballot in a manner determined by the Twin Cities Faculty Delegation. The clerk of the Senate shall present the final slate the Twin Cities Faculty Delegation for its approval. The slate as approved shall be presented to the faculty for an election, conducted in accordance with ~~Article IV, Section 5(H), of the preceding paragraph of~~ the Faculty Senate Bylaws.

[NOTE: Except for the underlining in the preceding paragraph, the language is taken verbatim from the existing bylaw setting out the process to be used by the existing Nominating Committee.]

In case of a faculty vacancy, the remaining members of the Faculty Consultative Committee by majority vote shall fill the vacancy by interim appointment until the next general election.

Articles II, Section 2(f), Article IV, Section 2(f) and Article VI, Section 2(e) of the Rules governing absences from committee meetings and Article I, Section 4 and Article III, Section 4 of Bylaws governing absences from Senate meetings shall apply to the Faculty Consultative Committee.

The chair of the Faculty Consultative Committee shall be elected by their respective members from among their number for a one-year term of office. Chairs shall be eligible for re-election to that position. The chair of the Faculty Consultative Committee shall serve as chair of the Senate Consultative Committee.

The ex officio members of the Faculty Consultative Committee are:

- The vice chair of the Faculty Senate (ex officio voting).
- The chairs of the Academic Health Center Faculty Consultative, Educational Policy, Faculty Affairs, Finance and Planning, and Research Committees (ex officio nonvoting).

- The past chair of the Faculty Consultative Committee for the year following his or her service as chair, irrespective of the term to which that individual was originally elected (ex officio voting).
- One representative of the faculty on the Duluth campus eligible to vote in Senate elections (ex officio non-voting). This representative shall be elected in accord with procedures established by the eligible Duluth faculty. The ex officio Duluth representative may send an alternate to Faculty Consultative Committee meetings.
- The faculty legislative liaison(s) (ex officio non-voting).

...

23. FACULTY SENATE BYLAW AMENDMENT
Faculty Committee on Committees

MOTION 2:

Amend Article IV, Section 5(G) of the Faculty Senate bylaws as follows (language to be added is underlined; language to be deleted is ~~struck-out~~):

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

...

G. FACULTY COMMITTEE ON COMMITTEES

Faculty Committee on Committees

The Faculty Committee on Committees ~~proposes candidates for election to the Nominating Committee,~~ appoints members of certain ~~other~~ committees of the Faculty Senate and advises the Faculty Consultative Committee on the committee structure of the Faculty Senate.

Membership

The Faculty Committee on Committees shall be composed of at least 13 and no more than 15 elected tenured or tenure-track faculty members and at least 2 and no more than 4 elected academic professional members.

Of the faculty/academic professional members, 1 shall be from the Morris campus and the remainder from the Twin Cities campus. All faculty members of the Committee shall be elected by the faculty members of the Senate from their respective campuses. The Twin Cities faculty members of the Faculty Committee on Committees shall be nominated by the current Twin Cities faculty members of the Faculty Committee on Committees and shall be selected so that the membership of the committee corresponds approximately with the number of tenured and tenure-track faculty in each college. The academic professional candidates for the Committee on Committees shall be elected in accord with procedures established by the Council of Academic Professionals and Administrators. In case of a faculty/academic professional vacancy, the remaining faculty/academic professional members, by majority vote, shall fill the vacancy by interim appointment until the next general election.

The Faculty Committee on Committees shall elect its chair from amongst its members for a one-year term of office. The chair is eligible for re-election to that position. The chair shall also serve as the chair of the Senate Committee on Committees.

Duties and Responsibilities

- a. To forward annually to the Faculty Senate for approval names of faculty members, academic professionals, and chairs it recommends for appointment to those committees of the Faculty Senate specified in the Bylaws of the Faculty Senate. The committee shall give consideration to 1) representation from the various campuses and units when appropriate; 2) the number of committees on which the faculty/academic professional member currently is serving; 3) the principle of rotation of committee assignments; 4) the recommendations of the respective committee chairs, faculty, academic professional, undergraduate student and graduate/professional student members; and 5) expressions of interest in committee service offered by faculty and academic professionals. In addition, the committee shall select senators for committee membership when appropriate to encourage communication between the Faculty Senate and its committees. The committee also shall strive to assure full and adequate representation by race, sex, and academic rank in constituting committees.
- ~~b. To forward annually to the Faculty Consultative Committee a slate of candidates to be considered for election to the Nominating Committee. The slate should contain twice as many candidates as there are positions to be filled on the Nominating Committee and the candidates shall be paired. The committee should give preference to candidates who have broad experience in governance at the University.~~

...

[re-letter the remaining provisions]

24. FACULTY SENATE BYLAW AMENDMENT Nominating Committee

MOTION 3:

To amend Article IV, Section 5(K) of the Faculty Senate bylaws as follows (language to be deleted is ~~struck out~~):

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

...

~~**K. NOMINATING COMMITTEE**~~

~~The Nominating Committee is responsible for identifying Twin Cities faculty candidates for the Committee on Committees and for the Faculty Consultative Committee and for overseeing elections to those two committees.~~

Membership

~~The Nominating Committee shall consist of at least nine tenured or tenure track faculty elected by the Twin Cities Faculty Delegation in the manner described below. In case of a vacancy, the remaining members, by majority vote, shall fill the vacancy by interim appointment until the next general election.~~

~~For the purposes of this section of the Bylaws, action by "Faculty Committee on Committees" means action taken by the Twin Cities faculty members of the Committee on Committees and action taken by the "Twin Cities Faculty Delegation" means action taken by the Twin Cities tenured and tenure track faculty members of the Faculty Senate.~~

~~The Faculty Committee on Committees each year shall submit to the Faculty Consultative Committee for its approval a proposed slate to be considered for election to the Nominating Committee. In those instances when an incumbent member of the Nominating Committee is eligible for re-election and is willing to serve, the Faculty Committee on Committees may present to Faculty Consultative Committee the name of that individual for confirmation of reappointment without another candidate on the ballot to fill the position. For all other positions, the Faculty Committee on Committees will propose a slate composed of twice as many tenure-track or tenured faculty members as there are positions to be filled, each confirmed as willing to serve. The Faculty Committee on Committees will strive to include a diverse pool of candidates and, to ensure that the Nominating Committee as a whole will include balanced representation from across the Twin Cities campus, the Faculty Committee on Committees shall select candidates from appropriate academic units, and the slate of nominees, other than those for reappointment, shall pair candidates from related academic units. The slate and the proposed reappointments shall be submitted to the Faculty Consultative Committee for approval. In the event that additional nominations are made by members of the Faculty Consultative Committee, the Faculty Consultative Committee shall vote by secret ballot to reduce the slate to twice the number to be chosen through contested election, continuing to strive for appropriate balance on the slate. The final slate and the approved nominations for reappointment shall be announced in the Faculty Senate docket for a spring semester meeting.~~

~~Additional nominations of tenured or tenure track faculty, confirmed as willing to serve, may be made by: (1) petition of 12 voting members of the Twin Cities Faculty Delegation, provided that the petition is in the hands of the clerk of the Senate the day before the Faculty Senate meeting at which the slate is to be presented; (2) nomination on the floor of the Faculty Senate by members of the Twin Cities Faculty Delegation when the slate is presented. Such nominees may be named to run against a pair of candidates or against a candidate for reappointment. To ensure appropriate balanced representation on the Nominating Committee, any additional nominations shall specify against whom the nominee will run.~~

~~After a final slate is selected as specified above, the clerk of the Senate shall present the final slate to the Twin Cities Faculty Delegation for a vote. The election for contested seats will be conducted by secret ballot. The candidate receiving the most votes in each pair or group will be elected. Uncontested elections for reappointment may be conducted by voice vote.~~

~~In case of a tie in any Senate vote in the election process, the clerk shall choose the successful candidate(s) by lot.~~

~~The Nominating Committee shall elect its own chair from amongst its members for a one year term of office. The chair is eligible to re-election to that position.~~

Duties and Responsibilities

~~a. The Nominating Committee shall nominate twice as many faculty candidates for the Faculty Consultative Committee, who are confirmed as willing to serve, as are to be~~

~~elected each year from the Twin Cities campus and from those faculty from the Duluth campus eligible to vote in Senate elections. To achieve balanced representation across the Twin Cities campus, the Nominating Committee may choose to pair candidates. The final slate of candidates shall be announced in the Faculty Senate docket for a spring semester meeting. Additional nominations of eligible faculty, confirmed as willing to serve, may be made by: (1) petition of 12 voting members of the Twin Cities faculty, provided that the petition is in the hands of the clerk of the Senate the day before the Faculty Senate meeting; (2) nomination on the floor of the Faculty Senate by members of the Twin Cities Faculty Delegation when the slate is presented. If the nominees are paired, any additional nomination shall specify against which pair the nominee will run. In the event there are additional nominations, the Twin Cities Faculty Delegation shall by vote in order to reduce the slate to twice the number to be elected. The vote shall be taken by secret ballot in a manner determined by the Twin Cities Faculty Delegation. The clerk of the Senate shall present the final slate the Twin Cities Faculty Delegation for its approval. The slate as approved shall be presented to the faculty for an election, conducted in accordance with Article IV, Section 5(H), of the Faculty Senate Bylaws.~~

- ~~b. The Nominating Committee shall each year shall submit to the Faculty Consultative Committee for its approval a proposed slate to be considered for election to the Committee on Committees, composed of as many tenured and tenure track faculty members, confirmed as willing to serve, as there are positions to be filled. The Nominating Committee will strive to include a diverse pool of candidates and, to ensure that the Committee on Committees as a whole will include a balanced representation from across the Twin Cities, the Nominating Committee shall select candidates from appropriate academic units to fill the vacancies. In the event that additional nominations are made by members of the Faculty Consultative Committee, the Faculty Consultative Committee shall vote by secret ballot to determine the slate to be forwarded to the Twin Cities Faculty Delegation, continuing to strive for appropriate balance on the slate.~~

~~The final slate of candidates shall be announced in the Faculty Senate docket for a spring semester meeting. Additional nominations of individuals confirmed as willing to serve, may be made by: (1) petition of 12 voting members of the Twin Cities faculty, provided that the petition is in the hands of the clerk of the Senate the day before the Faculty Senate meeting; or (2) nomination on the floor of the Faculty Senate by members of the Twin Cities Faculty Delegation when the slate is presented. To ensure appropriately balanced representation on the Committee on Committees, any additional nomination shall specify against which candidate the nominee will run. In the event there are additional nominations, the Twin Cities Faculty Delegation shall vote by secret ballot on any contested position(s) and the individuals who receive the most votes will be elected to the positions. For any uncontested positions, the election may be conducted by a voice vote. In case of a tie in any Senate vote in the election process, the clerk shall choose the successful candidate(s) by lot.~~

- ~~c. To oversee the conduct of the elections of the members of the Committee on Committees and the Twin Cities members of the Faculty Consultative Committee.~~
- ~~d. To report to the Faculty Consultative Committee any issues or problems it encounters which require the attention of the Twin Cities Faculty Delegation.~~

COMMENT:

There are three related bylaw amendments being proposed. (1) would eliminate the Nominating Committee and replace it with a Nominating Subcommittee of the Faculty Consultative

Committee (FCC). (2) would establish the election process for Twin Cities members of the FCC. (3) would charge the Faculty Committee on Committees with replacing its own members.

The idea of having an elected Nominating Committee identifying candidates for the Faculty Consultative Committee (FCC) (and Faculty Committee on Committees) is a good one in theory but one that has not worked in practice. The current system has been dysfunctional for several years. It has been nearly impossible to arrange meetings of the Nominating Committee where more than three or four members show up (the two meetings of the Nominating Committee for the 2009-10 academic year have had 4 members at one meeting and 3 at the other). Inasmuch as the idea of a nominating committee is to have broad representation, that is far too few people to identify candidates for FCC. FCC members themselves are elected, of course.

FCC and most of the members of the Nominating Committee recommend allowing the current voting members from the Twin Cities campus, the ex officio committee chairs, and the immediate past FCC members, to constitute a Nominating Subcommittee. (It is only "most" of the Nominating Committee members because some have not expressed a view; the majority of the members have and they support the proposal. One question was whether or not there would be sufficient representation on the reconstituted Nominating Subcommittee to identify faculty members from the Academic Health Center, but the current Nominating Committee members noted that were this proposal approved by the Faculty Senate, next year there would be six faculty members from the AHC serving on it.) This is a group of faculty members who understand the role and demands on FCC members, one that is broadly based, and one that is committed to the processes of consultative governance. FCC members would take seriously the need to identify excellent candidates.

One concern that has been expressed is that this will lead to "inbreeding." We do not find that persuasive; FCC members, however nominated, come from a variety of disciplines and colleges, with different attitudes and experiences, with independent minds, and those asked to be candidates have no obligations to those who have done the asking. FCC members cannot clone themselves in the nomination process, no matter how much they might wish to try (which they don't). FCC members over the years have been among the strong advocates for bringing new faces into governance.

The other part of the proposal is to remove from the Nominating Committee responsibility for identifying candidates for the Faculty Committee on Committees and to allow the Committee on Committees to appoint its own replacements, with the stricture that the faculty membership must be roughly proportional to the number of tenured and tenure-track faculty in each of the colleges. FCC members have a sufficient amount of work that to ask them to also find members of the Committee on Committees seemed an undue burden, and one the Committee on Committees members are perfectly able to pick up.

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

**JOHN L. SULLIVAN, CHAIR PRO TEM
NOMINATING COMMITTEE**

END OF MOTION A

**25. FACULTY SENATE BYLAW AMENDMENT
Academic Health Center Faculty Consultative Committee
Action by the Faculty Senate
(2 minutes)**

MOTION:

To amend Article IV, Section 5 (B) of the Faculty Senate Bylaws as follows (language to be added is underlined). As an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (83) at one regular or special meeting, or a majority of all voting members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

...

B. ACADEMIC HEALTH CENTER FACULTY CONSULTATIVE COMMITTEE

...

Duties and Responsibilities

Steering

- a. To meet at least monthly to discuss matters of concern to the faculty.
- b. To initiate whatever studies it deems necessary and appropriate or to request such studies from the Senior Vice President for Health Sciences or Administrative officers or from the subcommittees.
- c. The chair shall meet each semester with the chair of the AHC Student Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d e. To advise the Senior Vice President for Health Sciences on procedures for making administrative appointments and to participate in the selection process.
- e d. To create and terminate all subcommittees of the AHC FCC.

...

COMMENT:

The Academic Health Center Faculty Consultative Committee (AHC FCC) reviewed its charge and noted that it did not include a provision that the chairs of the AHC FCC and Academic Health Center Student Consultative Committee (AHC SCC) should meet each semester to discuss issues of concern to both faculty and students, while this provision is in the current charge to the AHC SCC. It was determined that this statement be added to the AHC FCC charge.

BRIAN ISETTS, CHAIR
ACADEMIC HEALTH CENTER FACULTY CONSULTATIVE COMMITTEE

26. FACULTY SENATE BYLAW AMENDMENT
Faculty Senate Vice Chair

**Action by the Faculty Senate
(2 minutes)**

MOTION:

To amend Article III, Section 5 (a) of the Faculty Senate Bylaws as follows (language to be added is underlined). As an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (83) at one regular or special meeting, or a majority of all voting members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

**ARTICLE III. FACULTY SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS
(Changes to this article are subject to vote only by the Faculty Senate)**

...

5. Officers

a. Chair and vice chair

The President of the University of Minnesota shall chair the Faculty Senate. The vice chair of the Faculty Senate shall preside at Faculty Senate meetings when the President is unable to do so. In the event that neither the President nor the vice chair is available to serve as chair of a Faculty Senate meeting, the vice chair of the Faculty Consultative Committee shall preside.

A vice chair shall be elected by the Faculty Senate at its last meeting in the spring of the academic year from among ~~its~~ faculty members eligible to serve in the Faculty Senate. A vice chair shall be nominated by the Faculty Consultative Committee; other nominations may be made by ten votes from the floor of the Senate. The vice chair shall serve as chair in the absence of the President and shall serve as a voting member of the Senate Consultative Committee and the Faculty Consultative Committee. The term of office of the vice chair shall be July 1 to June 30, and the person holding the office is eligible for re-election.

...

COMMENT:

The Senate Constitution provides, both in Article III, Section 3 and Article IV, Section 3 that "the vice chair and the clerk shall be faculty members eligible to be elected to the Faculty Senate." The bylaw provision requiring that the vice chair be elected from among the faculty members of the University/Faculty Senate contradicts the language of the constitution, which requires only that the vice chair is to be elected from faculty members *eligible* to be elected to the Senate.

The Faculty Consultative Committee thus recommends this bylaw amendment to bring the bylaws into conformity with the Senate constitution. FCC notes that in nominating faculty members to serve as Senate vice chair, it has for many years followed the constitutional language and has not restricted its nominations to members of the Senate.

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

27. FACULTY CONSULTATIVE COMMITTEE

Sponsored Project Effort on Summer and Part-Time Appointments
Discussion by the Faculty Senate
(15 minutes)

KEY POLICY ELEMENTS:

1. Decreases institutional risk by clarifying regulatory requirements related to allowable and unallowable activities while paid on sponsored projects during the summer months and on part-time appointments. (NSF is conducting, nationally, a series of 30 audits, and one key area of concern is summer effort. Possible consequences of failures in this area are repayment of funds, extrapolation across all awards, or a significant fine to the institution.)
2. Sets forth a mechanism to document (for auditors or funding agencies) that faculty understand their obligations in the event that they elect to work full-time on sponsored projects rather than take time off (vacation).
3. Describes when it is permissible to create competitive grant proposals on time not paid for by the University.

Sponsored Project Effort on Summer and Part-Time Appointments

POLICY STATEMENT

This policy establishes the requirements for faculty to receive summer salary from sponsored projects and also describes when it is permissible to create competitive grant proposals on time not paid for by the University.

Charging Summer Salary and Certifying Effort on Sponsored Projects

In order to ensure that the University of Minnesota continues to be in compliance with all regulations applicable to federal and non-federal sponsored projects, the following policy defines the charging of faculty summer salary on sponsored projects:

1. All salary charges to sponsored projects must be consistent with the applicable University of Minnesota policies, including the policy on Effort Reporting, which can be found at: [http://www.policy.umn.edu/groups/ppd/documents/policy/Effort Certification.cfm](http://www.policy.umn.edu/groups/ppd/documents/policy/Effort%20Certification.cfm) and the limitations described below.
2. All salary charges to sponsored projects must be consistent with sponsor limitations.
3. Salaries charged to sponsored projects during the summer period must only include compensation for the effort expended on those sponsored projects within the same appointment period.
4. Only activities directly related to the sponsored project such as research, writing progress reports, attending project-related conferences and/or holding research meetings (including with participating students) can be charged to a sponsored project. Non-related activities, such as preparing/submitting competitive proposals, other research, vacations, attending department/school faculty meetings, teaching, teaching preparation, administrative work, university service, and attending non-sponsor-related conferences cannot be charged to sponsored projects unless they are de minimus (e.g., an occasional meeting, phone call, or student conference).
5. Unless an alternate location is approved by their unit head, faculty are generally expected to be at the University for the period of summer salary support unless their research requires specific off-campus activities.
6. Any consulting activities conducted during the summer/research quarter are subject to the same University policies in effect during the academic year.

Implementation Requirements and Maximum Effort Levels

1. For B term appointees, up to 2.5 months of summer salary may normally be charged to sponsored projects. Effort certification will be the formal documentation of compliance. Specifically,
 - a. Effort expended during the academic year does not satisfy a commitment related to the receipt of salary during the summer.
 - b. Effort certification covering the summer period only includes the activities for which the faculty member earned summer salary in that period.
2. Any exception exceeding the 2.5 months maximum that can be charged on sponsored projects during the summer period will require an additional statement by the faculty member indicating the full extent of that quarter's effort. Such a request will require the prior approval of the faculty member's unit head (primary appointment department), the Dean, and the Associate Vice President for Research Administration before the request for more than 2.5 months of summer salary will be allowed.

Individuals who hold an appointment less than 100% time may voluntarily write proposals during the percentage of time not paid by the University. The percentage of unpaid time must be reasonable in relationship to the volume of work performed. Note that questions may arise about when a proposal was written if it appears that there was insufficient time available on non-sponsored or unpaid time to have completed the work
3. Non-sponsored funds may be used to cover salary for any portion of the summer quarter, including the remaining two weeks not allowed on sponsored projects. Other restricted funds (e.g., gifts and endowments) may also be used, subject to the guidelines and restrictions of the sources.
4. If a faculty member has multiple appointments with different contract periods (such as 9 and 12 months), the time available for summer for sponsored research must exclude the time reserved for the 12-month appointment.
5. The rate of pay for one full month of summer salary must be equivalent to the aggregate monthly salary rates from all paid appointments during the academic year quarters. Summer salary paid prior to July 1st will be at the previous (academic) year appointment's salary rate; summer salary paid July 1st or later will be at the forthcoming year's salary rate.

Part-Time Appointees, or B Term Appointees without a Summer Appointment

1. Individuals who hold an appointment less than 100% time may voluntarily write competitive proposals or work on other university functions (e.g., teacher preparation) during the percentage of time not paid by the University. This time is not considered work performed for the University, and must not be reported in the University's effort system.
2. The percentage of unpaid time must be reasonable with respect to the volume of work performed. Note that questions may arise about when a proposal was written if it appears that there is insufficient unpaid time available to have reasonably completed the work.
3. Proposals written on unpaid time are subject to the same standards (for completeness, accuracy, adherence to University and agency policy) as proposals written on paid University time, once they have been formally submitted for review through University review and submission channels.

REASON FOR POLICY

This policy clarifies what activities are allowable while paid on sponsored projects during the summer months, and sets forth a mechanism to document (for auditors or funding agencies) that faculty understand their obligations in the event that they elect to work full-time on sponsored

projects rather than taking time off (vacation). The policy also describes when it is permissible to create competitive grant proposals on time not paid for by the University.

**MARTI HOPE GONZALES, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

**28. FACULTY AFFAIRS COMMITTEE
Resolution On Progressivity Of Compensation Reductions
Discussion by the Faculty Senate
(15 minutes)**

RESOLUTION ON PROGRESSIVITY OF COMPENSATION REDUCTIONS

BACKGROUND:

On March 25, 2010, the Faculty Senate voted to accept the President's proposal of temporary reductions in faculty compensation in FY 2011. The same proposal forms part of a more general plan of temporary reductions in compensation for all employee groups of the University, the purpose of which is to assist in covering a projected deficit in the University's FY 2011 budget. Following the March 25 meeting, the University Faculty Consultative Committee (FCC) asked the Senate Committee on Faculty Affairs (SCFA), to consider alternative salary-reduction proposals that had been tabled at the Senate meeting on March 25. While the alternative proposals are no longer applicable to the plan for salary reductions in FY 2011, it was felt that they should be discussed by faculty governance bodies in case further temporary reductions should be deemed necessary in future fiscal years.

At its regular meeting on April 13, 2010, SCFA heard from three representatives of the faculty group that had earlier made the alternative proposals. In essence the alternative proposals call for more progressivity in any future plan of temporary salary reductions that may be considered. After discussion, a small sub-committee of SCFA was appointed to draft a resolution for consideration and possible adoption by the whole committee at its meeting on April 27. What follows is the resolution drafted by the subcommittee.

RESOLUTION:

If temporary reductions in employee compensation, whether by means of furloughs or otherwise, should in the future be deemed necessary in order to balance the University's budget, SCFA recommends that such reductions be calculated on a substantially more progressive scale than that which was adopted for the reductions in FY 2011. The committee feels that lower paid employees should be assessed the least or none at all. Conversely, higher and the highest paid employees should be assessed according to a sliding scale that is more equitably proportional to their level of compensation. Additionally, if temporary reductions in compensation should be considered for adoption in future years, the committee urges that alternative models incorporating greater and lesser degrees of progressivity be discussed with appropriate Senate, Faculty, CAPA, Civil Service, and bargaining unit committees sufficiently early to enable substantive participation in the planning and decisional processes.

COMMENT:

Members of SCFA recognize and applaud that some degree of progressivity was indeed incorporated in the plan of temporary pay reductions that has been adopted for FY 2011: specifically, (1) that the salaries of the highest level administrators are due to be assessed at twice the percentage of the level for all other employees; (2) that the assessments of bargaining

unit and Civil Service employees will be more than offset by a concurrent raise of 2 percent; and (3) that the assessments of faculty and P&A employees may be partially offset by merit raises from a pool of 1 percent of the salary pool (i.e., 2 % deferred until January 2012). We also recognize and appreciate that the administration consulted with all employee groups (including Senate committees) in developing its reduction plan for FY 2011. It is in the spirit of these same principles of equity and consultation that we have passed this resolution.

Adopted unanimously April 27, 2010

**KATHRYN HANNA, CHAIR
FACULTY AFFAIRS COMMITTEE**

29. FACULTY SENATE OLD BUSINESS

Audit of Spending from Finance and Planning Committee

30. FACULTY SENATE NEW BUSINESS

31. FACULTY SENATE ADJOURNMENT

MEETING OF THE STUDENT SENATE

THURSDAY, MAY 6, 2010

11:30 A.M. - 1:30 P.M.

Coffman Theatre--Twin Cities Campus
116 Kiehle Hall--Crookston Campus
173 Kirby Plaza--Duluth Campus
7 Humanities and Fine Arts--Morris Campus
Room 388--Rochester Campus

This is a meeting of the Student Senate. There are 49 voting members of the Student Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

1. COUNCIL OF ACADEMIC PROFESSIONALS AND ADMINISTRATORS UPDATE (5 minutes)

For Information:

Council of Academic Professionals and Administrators (CAPA) represents the professional class of 5200 non-unionized employees at the University. This class was started in 1980 and CAPA was formed as an advisory committee to the President. Academic professionals (P&A) have skills between civil service employees and faculty in jobs such as teachers, researchers, advisors, counselors, and extension service workers. Most people stay in this classification or move to a faculty position. P&A employees have some of the same benefits as faculty, but work on annually renewable contracts.

CAPA meets from 9:00-11:00 am the third Friday of each month in 101 Walter Library and meetings are open to the public. CAPA consists of 40 representatives from campus units and colleges and has four committees: Benefits and Compensation, Representation and Governance, Professional Development and Recognition, and Communications.

2. CIVIL SERVICE COMMITTEE UPDATE (5 minutes)

For Information:

The Civil Service Committee (CSC) represents the approximately 5000 employees in this category which includes accountants, scientists, executive assistants, and administrators. The classification was started in 1945 with the passage of the civil service rules by the Regents. In 1984 PELRA was passed which allowed for the creation of a bargaining unit separate from civil service employees.

CSC is composed of fifteen members and several alternates. The committee elects a chair, vice chair, and treasurer each year, with the vice chair becoming next year's chair. Members are selected by a committee and appointed by the President to three-year terms. CSC meets the fourth Thursday of each month from 9:00 am-12:00 pm.

**3. STUDENT SENATE/ STUDENT SENATE
CONSULTATIVE COMMITTEE CHAIR REPORT
(5 minutes)**

**4. ASSEMBLY/ASSOCIATION UPDATES
(5 minutes)**

5. MINUTES FOR MARCH 4, 2010, AND APRIL 1, 2010

MOTION:

To approve the Student Senate minutes, which are available on the Web at the following URL:

<http://www1.umn.edu/usenate/ssen/100304stu.html>
<http://www1.umn.edu/usenate/ssen/100401stu.html>

**STUART GOLDSTEIN, CLERK
UNIVERSITY SENATE**

**6. APPOINTMENT OF 2010-11 STUDENT SENATE MENTORS
(10 minutes)**

FOR INFORMATION:

Whereas, many issues in Student Government take more than one year to fully complete; and

Whereas, each year many new Student Senators spend a great deal of time learning the University's intricate governance system; therefore be it

Resolved, the Student Senate Chair appoints at least three Student Senators by May 15 each year to serve as mentors to new Student Senators; be it further

Resolved, the appointed Student Senate Mentors can be either a returning Senator or an exiting Senator that will be a student through the following fall semester.

Approved by the Student Senate Consultative Committee on April 17, 2003

**7. RESOLUTION ON THE POLICY ON MAKEUP WORK
FOR LEGITIMATE ABSENCES
Mandatory Graduate and Professional School Interviews
Action
(10 minutes)**

**Resolution on the Policy on Makeup Work for Legitimate Absences
Mandatory Graduate and Professional School Interviews**

The current policy regarding Makeup Work for Legitimate Absences defines the permitted reasons for excused absences. The list does not include interviews that are required for admission to graduate and professional schools, even though many undergraduate students' goals are to continue their education. There is no policy guaranteeing that students may attend these events

without negative affects to their grade or that they be allowed to make up the work they missed. Therefore, the Student Senate proposes the following amendment to Section 1 of the current policy statement (language to be added is underlined):

"Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, mandatory graduate and professional school interviews, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances also include activities sponsored by the University if identified by the senior academic officer for the campus or his or her designee as the basis for excused absences. Such circumstances do not include voting in local, state, or national elections."

**KRIS SCHWEBLER, MEMBER
STUDENT SENATE CONSULTATIVE COMMITTEE**

**8. RESOLUTION ON THE POLICY ON MAKEUP WORK
FOR LEGITIMATE ABSENCES**

Sickness of Minor Dependents

Action

(10 minutes)

**Resolution on the Policy on Makeup Work for Legitimate Absences
Sickness of Minor Dependents**

WHEREAS, Undergraduate, graduate, and professional student parents have minor dependants; and

WHEREAS, the University has a policy describing circumstances that would be considered as legitimate absences¹. Under these circumstances, a student will not be penalized for absences and will be offered makeup work; and

WHEREAS, taking care of the medical needs of minor dependents is not listed as a legitimate absence; and

WHEREAS, student parents who need to be absent from classes to take care of the medical needs of their minor dependents are penalized for such absence; and

WHEREAS, in some instances taking your minor dependant to the doctor is unnecessary however, daycare providers will not provide care per Minnesota state statutes; therefore be it

RESOLVED, that the Student Senate urges the University to include "sickness of minor dependents" into the Policy on Makeup Work for Legitimate Absences, requiring documentation from a doctor, daycare, or school to excuse a student parent with minor dependants from class.

¹ Administrative Policy-Makeup Work for Legitimate Absences

<http://www.policy.umn.edu/Policies/Education/Education/MAKEUPWORK.html>

**9. RESOLUTION ON THE POLICY ON MAKEUP WORK
FOR LEGITIMATE ABSENCES**

Student Senators

Action

(10 minutes)

Resolution on the Policy on Makeup Work for Legitimate Absences - Student Senators

The text of the motion will be distributed prior to the meeting.

Whereas student activity in the governance structures of the University is both essential to the process and valued,

Whereas, student participation in both Student Senate and University Senate can be a barrier to the fulfillment of academic duties,

Whereas, faculty and subsidiary bodies of the University Senate not including Student Senate are relieved of many burdens in opposition to their involvement,

For these reasons stated above, therefore be it decided that the Student Senate endorse the following action;

The administration shall formally recognize the University Senate and its subsidiary bodies including all committees, task forces, working groups, and any subsequent bodies incorporated as University Sponsored and Sanctioned including Student Senate, and

The administration shall formally recognize the Student Senate as a subsidiary body of the University Senate in the following amendments to language in the Policy on Makeup Work for Legitimate Absences: Twin Cities, Crookston, Morris, Rochester (language to be added is underlined):

Makeup Work for Legitimate Absences: Twin Cities, Crookston, Morris, Rochester

1. Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, University Senate, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances also include activities sponsored by the University if identified by the senior academic officer for the campus or his or her designee as the basis for excused absences. Such circumstances do not include voting in local, state, or national elections.

2. It is the responsibility of students to plan their schedules to avoid excessive conflict with course requirements.

3. A student must notify instructors of circumstances identified in (1) as soon as possible and provide documentation to the instructor to verify the reason for the absence. In the event that the University declares a pandemic emergency (e.g., flu), the Senior Vice President for Academic Affairs and Provost or designee may waive the requirement that students are required to have documentation from a physician for illness.

4. If a student is absent due to circumstances identified in (1) and has complied with the notification requirement, the instructor may not penalize the student and must provide reasonable

and timely accommodation or opportunity to make up exams or other course requirements that have an impact on the course grade.

5. The authority to determine what constitutes an excusable bereavement absence and religious observance rests with the Senior Vice President for Academic Affairs and Provost.

6. Instructors are encouraged to accommodate students who wish to participate in party caucuses, pursuant to Board of Regents resolution [See <http://www1.umn.edu/regents/minutes/2005/december/board.pdf>, p. 147]

7. This policy does not apply to final examinations.

8. Colleges and academic units may establish specific criteria for notice and completion of work to implement this policy.

...

DEFINITIONS

University Senate shall be defined as all actively and directly reporting bodies designated formally or through incorporation by constitution or bylaw. These bodies shall include the Student Senate and it's committees and designated representatives to affiliated University Committees.

**AARON CARLSON, MEMBER
STUDENT SENATE CONSULTATIVE COMMITTEE**

10. STUDENT SENATE BYLAW AMENDMENT Student Senator Attendance Action (10 minutes)

MOTION:

To amend Article V, Section 4 of the Student Senate Bylaws as follows (new language is underlined; language to be deleted is ~~struck-out~~). As an amendment to the Student Senate Bylaws, the motion requires either a majority of all voting members of the Student Senate () at one regular or special meeting, or a majority of all voting members of the Student Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

ARTICLE V. STUDENT SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS (Changes to this article are subject to vote only by the Student Senate)

...

4. Removal for Neglect of Meetings

a. A member of the Student Senate shall be said to have neglected a meeting if the member does not attend a meeting of the Student or University Senate, does not provide an alternate, or does not notify the Clerk of the impending absence.

b. A member of the Student Senate shall forfeit membership either by neglecting ~~two~~ one meetings of the Student or University Senate or by failing to be present at or to provide an alternate at two Student or University Senate meetings.

c. The Clerk of the Senate shall notify any member who has forfeited or who will forfeit Student Senate membership by neglecting the next meeting of the University or Student Senate.

d. A member of the Student Senate shall forfeit Student Senate membership if membership in the campus student association or assembly is forfeited by failure to satisfy attendance criteria specified in the constitution, bylaws, or rules of the campus student association or assembly.

e. A member whose membership has been forfeited may appeal to the Student Consultative Committee for reinstatement.

...

COMMENT:

The current provision regarding removal for neglect of attendance to meetings allows for absence under the condition that a student senator provides either a notification to the senate Clerk or provides an alternate to attend in his or her place. The provisions as currently outlined allow student senators to remain in their positions even in the event that they do not attend a single student senate meeting in the course of a year, as long as they provide notification for impending absences. Senator absences limit the ability of the senate to complete business and fulfill its duties to the University of Minnesota and its student body.

**KATHY JULIK-HEINE, CHAIR
STUDENT SENATE CONSULTATIVE COMMITTEE**

11. STUDENT SENATE BYLAW AMENDMENT

Ex Officio Student Senate Members

Action

(10 minutes)

MOTION:

To amend Article V, Section 1 of the Student Senate Bylaws as follows (new language is underlined). As an amendment to the Student Senate Bylaws, the motion requires either a majority of all voting members of the Student Senate () at one regular or special meeting, or a majority of all voting members of the Student Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

ARTICLE V. STUDENT SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS (Changes to this article are subject to vote only by the Student Senate)

1. Membership

a. For the purpose of electing representatives and alternate representatives, if any, to the Student Senate, qualified students shall vote within each of the following units of the University:

TWIN CITIES: Biological Sciences; Continuing Education; Dentistry; Design; Education and Human Development; Food, Agricultural, and Natural Resource Sciences; Graduate School;

Law; Liberal Arts; Management; Medical School; Nursing; Pharmacy; Public Health; Technology; Veterinary Medicine

CROOKSTON

DULUTH: Business and Economics; Education and Human Service Professions; Fine Arts; Liberal Arts; Science and Engineering;

MORRIS

ROCHESTER

The elected members of the Student Senate shall be members of the University Senate.

b. Student body presidents of the Crookston, Duluth, Morris, Rochester, and Twin Cities student bodies shall, if not otherwise elected, serve as ex officio nonvoting members. Student members of Senate committees shall, if not otherwise elected, serve as ex officio nonvoting members. They shall attend meetings of the Student Senate and report on Senate committee issues when relevant.

...

COMMENT:

The current Student Senate bylaws do not require the attendance of student members of Senate committees to meetings of the Student Senate. The purpose of a committee structure is for the members of committees to conduct specific business and report back on issues to the greater elected body. Policies changes and issues which affect students arise frequently within Senate committees and never reach the Student Senate for discussion, feedback or movement through the system.

**KATHY JULIK-HEINE, CHAIR
STUDENT SENATE CONSULTATIVE COMMITTEE**

**12. ELECTION OF 2010-11 STUDENT SENATE/
STUDENT SENATE CONSULTATIVE COMMITTEE CHAIR
Election by 2010-11 Senators Only
(15 minutes)**

**13. ELECTION OF 2010-11 TWIN CITIES UNDERGRADUATE
COMMITTEE ON COMMITTEES MEMBER
Election by 2010-11 Twin Cities Undergraduate Senators Only
(10 minutes)**

**14. ELECTION OF 2010-11 TWIN CITIES MEMBERS OF THE
STUDENT SENATE NOMINATING COMMITTEE
Election by 2010-11 Twin Cities Senators Only
[One Twin Cities undergraduate senator and
one Twin Cities graduate/professional senator]
(10 minutes)**