

Assessment Subcommittee
October 5, 2016 Minutes
Approved October 19, 2016

Present: Julia Williams, Lynette Carlson, Eric Hessler, Rachel Heiber, Joseph Bauerkemper, Jennifer Mencl, Jason Ellis, Mohammed Hassan, Lin Xiu, Carmen Latterell, Lynn Hegrenes, Julie Westlund and John O'Neill.

Guest: Sarah Hatfield

The September 14, 2016 subcommittee minutes were approved as distributed.

Introduction of Sarah Hatfield, Chair of the UMD Teaching and Learning Committee (TLC): According UMD Constitution, the TLC should address issues related to student learning. It focuses on the equality and effectiveness of undergraduate, graduate and professional education. The three subcommittees under the TLC are the Assessment Subcommittee, the Liberal Education Subcommittee and the Information Technology and Library Subcommittee. Sarah welcomes any questions the Assessment Subcommittee may have regarding the TLC.

Campus Assessment Review Process Proposal: Jennifer Mencl Jennifer distributed the handout Proposed Process for Campus Assessment Review: Assessment Subcommittee. This document outlines Assessment workgroup information and provides a plan and timeline. Terms “program goals” and “student learning outcomes” are often used interchangeably but we should be using consistent terminology on our campus so we all speak the same language – learner/learning outcomes are what we assess with direct measures. Julia Williams, who retains a list of all known UMD programs that have program learning outcomes, will provide additional direction to workgroups as needed. It was mentioned there might be additional UMD programs we might not be aware of. It would be beneficial if a centralized communication plan could be developed to provide consistent updates on newly created UMD programs to individuals entering program information into the Campus Labs Compliance Assist (CLCA) online database system. Jason Ellis will provide CLCA viewing access to all Assessment Subcommittee members.

Assessment Subcommittee Workgroups

1. **Surveys:** Eric Hessler, Lyndsey Andersen, Jennifer Mencl and Lin Xiu
2. **PALs Peer Review Rubric Results:** Julie Westlund, Mohammed Hasan and Emily Norenberg
3. **CLCA Program Reports/Data:** Lynette Carlson, Joseph Bauerkemper and Carmen Latterell
4. **UMD Websites Audit:** Rachel Heiber and John O'Neill

Assessment Subcommittee members met in the newly created workgroups during the final portion of the meeting.

Submitted by Jason Ellis.