

Minutes\*

**Senate Consultative Committee  
Thursday, January 7, 1999  
2:15 – 3:45  
Room 238 Morrill Hall**

- Present: Sara Evans (chair), Jason Anderson, Linda Brady, Gary Davis, Mary Dempsey, Stephen Gudeman, David Hamilton, M. Janice Hogan, Nathan Hunstad, Michael Korth, Fred Morrison, Martin O'Hely, Kelli Rusch, Mark Uszenski
- Absent: Jesse Berglund, Ryan Falk, Roberta Humphreys, Leonard Kuhi, Brandon Lacy, Judith Martin, V. Rama Murthy, Deanne Nordberg, Gita Uppal, Matthew Tirrell
- Guests: Richard Bianco (Surgery)
- Others: Maureen Smith (University Relations)

[In these minutes:

**1. Animal Care Policy**

Professor Evans convened the meeting at 2:15 and turned to Professor Hamilton to explain the animal care policy before the Committee. Professor Hamilton explained that this was a new policy, replacing the one adopted in 1978, and that it had been reviewed and approved by the Senate Research Committee. He added that it was very important, from the perspective of grants management, that the new policy be adopted.

After a couple of comments, it was voted unanimously to put the policy on the docket of the February Senate meeting.

**2. Constitutional and Bylaw Changes**

Professor Evans then turned the attention of Committee members to the revisions of the Senate constitution and bylaws; the changes being proposed are almost exclusively intended to accommodate the change to semesters and are considered to be housekeeping. A few other changes have been proposed as well, also intended to be housekeeping: (1) rather than list the subjects discussed during a closed meeting in an annual report, they

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should be itemized in the minutes of the meeting; (2) the Twin Cities Campus Assembly will meet at the call of the President or the Steering Committee, rather than be REQUIRED to meet four times per year (sometimes there is no business); and (3) the ex officio representatives from the finance area will be designated by the office, rather than by the Office of the Senior Vice President for Finance and Operations (which office does not formally exist any longer).

The Committee concluded it wished to review the changes, and that it would vote at its February meeting to place them on the docket of the February Senate meeting. Professor Evans noted that the students may also wish to come forward with proposals of their own.

The Twin Cities members of the Committee, constituting the Assembly Steering Committee, did the same.

Professor Dempsey noted that there were other changes recommended by the task force on governance, such as removing the references to the non-functioning provostal consultative committees; it was agreed that those will also need to be brought forward, but should be voted upon separately, since not all see them as strictly housekeeping.

Professor Morrison noted that the docket deadline for the February Senate meeting is February 4, and that all committees wishing to bring business before the February Senate or Assembly needed to have documents in the Senate office a few days before the 4<sup>th</sup>, in order that the Business and Rules committee could assemble a proposed docket.

Professor Evans adjourned the meeting at 2:30.

-- Gary Engstrand

University of Minnesota