


UNIVERSITY OF MINNESOTA

Registrar's Advisory Committee Agenda and Minutes

Date: Monday, May 13th, 2024 from 9:00am-10:00am

Zoom link: <https://umn.zoom.us/j/7277100023>

Presentation Slides:  May 2024 RAC meeting slides

Topics

[Registrar's Advisory Committee Agenda and Minutes](#)

[Presentations](#)

[Mandatory Medical Withdrawal Policy](#)

[MyU Calendar Updates](#)

[Transcript & Diploma Withholding](#)

[End of Term Reminders](#)

[Written updates](#)

[Changes to South Dakota Reciprocity](#)

[APAS and GPAS Curriculum Updates](#)

[UM Reports Retirement Update](#)

[PeopleTools Upgrade to 8.60](#)

[Impact](#)

[RAC Cadence](#)

Presentations

Mandatory Medical Withdrawal Policy

Katie Jackson, krjackso@umn.edu

A Mandatory Medical Withdrawal Policy is reaching the final stages of formal consultations, with implementation expected for Fall of 2024. I will discuss the circumstances that led to the policy drafting, outline the rare occasions it could be utilized, and provide an overview of completed and upcoming consultations.

Notes:

- Policy draft began in 2019 due to rare and extreme cases. This process centers student wellness and safety for the individual.
- Student Affairs leaders, Disability Resources leaders, Registrar leaders, and Care Teams engaged in early informal consultation on all 5 UMN campuses.

- Works by having a threshold criteria (ex: rare or extreme cases of students having actual threat to their safety or imminent threat to others), then a decision making process starts; collaboration for student to see a provider, see if there are reasonable accommodations available to accommodate their needs, evaluate situation, work together to provide support for student while making a decision about their ability to remain enrolled.
- If UMN decides the student should withdraw, the student can appeal this decision.
- There is also a process for re-entry if a student is mandatorily withdrawn.

MyU Calendar Updates

Travis Trautman, trau0001@umn.edu

Weekly Views of classes for Students & Instructors now include information about 'University Closure' and 'No Classes' dates as listed on their campus One Stop academic calendar.

Notes:

- Updates to Student & Instructor weekly views of classes in MyU. 'University Closures' and 'No Classes' dates will be seen on MyU as listed on the One Stop academic calendar.

MY CLASSES REGISTRATION DEGREE PROGRESS GRADES

< Week of 11/20/2023 >

VIEW CALENDAR LIST VIEW DOWNLOAD SCHEDULE TEXTBOOKS (UMD) CANVAS

Online Classes With No Set Class Times, and/or Independent Study

Course	Component	Class Delivery	Dates	Bookstore	Library
EMGT 4110 (001) - Engineering Profession, Pract	Lecture	Online	08/28/2023 - 12/08/2023		
EMGT 4110 (001) - Engineering Profession, Pract	Lecture	Online	08/28/2023 - 12/08/2023		
EMGT 4110 (002) - Engineering Profession, Pract	Laboratory	Blended	08/28/2023 - 12/08/2023		

Classes With Set Days and Times

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
ME 5335 (001) Finite Element Analysis Lecture 8:00 - 8:50 AM Engineering Building 204	ME 4145 (002) CAD/CAM Laboratory In-Person 8:00 - 9:50 AM Engineering Building 204	ME 5335 (001) Finite Element Analysis Lecture 8:00 - 8:50 AM Engineering Building 204	University closed (Thanksgiving holiday)	University closed (Thanksgiving holiday)

Transcript & Diploma Withholding

Amber Cellotti, knqp0071@umn.edu

In compliance with [federal regulations](#), the University will stop holding transcripts and diplomas for students with financial obligations effective July 1, 2024. There is technical work and policy work associated with this decision with more details to be shared in the coming months.

Notes:

- Federal regulation will be effective July 1, 2024.
 - Cannot withhold official transcripts if the student holds a balance to the institution.
 - Institutions must provide an official transcript that includes all credit/clock hours for payment periods in which 1) the student received title IV, HEA funds; and (2) all institutional charges were paid, or included in an agreement to pay, at the time the request is made
- University Decision:
 - The University will no longer withhold transcripts and diplomas for students who owe a balance to the institution effective July 1, 2024. This will be for all students, not just those who received title IV funds.
- Technical work:
 - Transcripts and diplomas are currently held through the use of service indicators and a service impact:
 - TRAN = hold transcript
 - DIPLM = hold diploma
 - Currently 180 service indicators (systemwide) that include one or both service impacts
 - Reviewing service indicators to determine which will have the TRAN and DIPLM service impacts removed. Many service indicators will have these service impacts removed, but we will continue to retain them for student conduct-related holds.
- Policy work:
 - Language changes will be made to the following policies:
 - [Withholding Diplomas & Official Transcripts from Students](#)
 - [Holds on Records & Registration](#)
 - Consultation with stakeholder groups will happen over the summer and information will be shared via the RAC written updates.
 - Policies will be moved forward through governance starting fall 2024

Questions/Answers:

- For Spring Grads, do students need to ask for a held diploma or will it automatically be sent out July 1st?
 - Process is being determined for Spring 2024 grads. The Office of the Registrar currently has a process to release diplomas when holds are lifted, but we will have a significant backlog to work through and need to determine the most efficient way to get updated mailing addresses in order to send out diplomas from prior terms.

End of Term Reminders

Amber Cellotti, knap0071@umn.edu

Congratulations on making it to (and through) the end of the spring semester! End of term reminders related to grading, bracketing, degree clearance, and academic standing will be shared. Many of these deadline dates are shared on the [ASR website](#).

Notes:

- Dates and Deadlines:
 - Grading:
 - April 29th - last day of instruction
 - May 8th - last day of finals
 - May 13th - final grades due
 - May 14th - NR email to instructors
 - May 21st - NR email to Associate Deans
 - Bracketing:
 - Begins running on May 14th
 - Continue running up until the start of the term and a bit after (less frequently)
 - Email otr@umn.edu if you need anything bracketed
 - Dean’s List will be run on May 16th, 23rd, and 30th
 - Undergrad degree clearance confers on May 8th, Spring 2024 clearances due May 22nd, and all degrees will be posted by OTR by May 30th.
 - Graduate degree clearance confers on May 31st, degree requirements and audit exception by May 31st, and degrees will be posted by OTR by June 18th.
 - Academic Standing:

Date	Event
4/26/24	SAP appeal deadline
5/8/24	Last day of exams (end of term)
5/13/24	Grades due
5/13/24	Summer 2024 term begins
5/14/24	Grade bracketing run
5/15/24 - 5/22/24	Academic standings calculation run
5/24/24	Deadline to place P3 service indicator (noon)
5/24/24	Spring 2024 SAP run
5/27/24	Summer financial aid disbursement begins

- Diplomas Updates and FAQs
 - Updates to diploma name/address

- Students with an EGT and applied status will get an email reminder two weeks before end of term or last day of the month applied. Last reminder email the day after the degree is awarded.
 - Name on the diploma
 - Students must add a “Degree name” in MyU
 - If no “Degree name” is added, we will default to “Primary name”
 - “Preferred name” is never used
 - Major is never printed on the diploma, only the degree earned (BA, BS, MA, MS, etc)
 - Diploma address
 - Students must add a “Diploma address” in MyU
 - If no “Diploma address” is added, we will default to “Home address”
 - “Mailing address” is never used
- [PCEO \(Planned Changes to Email Offerings\)](#)
 - OIT has provided resources for students, faculty and staff that are leaving the University to help them prepare to lose access to Google Workspace.
 - Colleges are encouraged to communicate with their graduating students to ensure they are aware and are preparing to lose account access.
 - Students will receive communication from OIT regarding account access being removed:
 - Cadence of communication from OIT to students (non-healthcare component) after their departure: Notifications at 11 months, 90 days, 60 days, 30 days, 14, 7, 3, 1 before account owner access is removed.
 - Cadence of communication from OIT to students in a healthcare component after their departure: Notifications to account owner at 14, 7, 3, 1 day(s) before account owner access is removed.

Written updates

Changes to South Dakota Reciprocity

Nate Peterson, pete2787@umn.edu

In December 2023, the South Dakota Board of Regents terminated reciprocity with the state of Minnesota at the conclusion of the 2023-2024 academic year. The University of Minnesota remains committed to welcoming and supporting our new and continuing South Dakota students and will be honoring the agreements that were in place when students confirmed their places in the incoming class. If students have questions about whether or not they should be receiving reciprocity/South Dakota tuition rate benefits, please direct them to <https://onestop.umn.edu/finances/costs/reciprocity-programs>. This page contains information on reciprocity programs, as well as the current information for South Dakota students.

APAS and GPAS Curriculum Updates

Stephanie Sutton, suttonst@umn.edu

Everyone is feeling the transition pains of moving to a new curriculum system. Please know there may be delays with APAS and GPAS updates due to errors with Coursedog data entry. Staff involved in each approval step are working as quickly as they can to move proposals along to be fully approved. We need everyone's help keeping a close eye on APAS and GPAS reports after updates are made. If you see something that does not look accurate please reach out to the appropriate team:

APAS team (apasle@umn.edu)

GPAS team (gpas-analysts@umn.edu)

UM Reports Retirement Update

Amber Cellotti, knap0071@umn.edu

Please see below for ongoing updates related to student records reports being transitioned off of the UM Reports platform. The anticipated timelines may fluctuate based on ongoing testing.

Reports moved to new platforms and available in Reporting Center:

- Major/Minor Roster
- Eligibility for lower tuition fringe rate assistantship
- Student Roster Summary Statistics/Detail
- Dean's List
- Grade Selector
- Rochester Student Roster
- Degree Applicants
- Graduate Education Student Report for Majors/Minors
- Student Group Roster

Reports with work currently in progress:

- Anticipated deployment in May 2024
 - GE Student Non-Graded Course Enrollments
- Anticipated deployment in June 2024
 - Graduate Faculty Advising/Committee Summary by Field of Study
 - Graduate Faculty Advising/Committee Summary by Faculty

Reports that will be permanently retired

There are several reports that will be permanently retired as part of the UM Reports Retirement project. The full project is expected to be completed in June 2024 at which time these reports will no longer be visible or available in the Reporting Center and ASR staff will no longer retain access to run these reports to provide data via the ASR Data Request form. These decisions were made based on overall usage rates for these reports and data being available in other formats (APLUS, PeopleSoft Student Center, etc.). Some specific suites of reports were specialized to small user groups and are no longer needed based on consultation with those stakeholders (e.g., athletics and education abroad).

- Student Addresses
- My Advisees - Dean's List
- My Advisees - Graduated Students
- Collegiate Degree Honors Detail
- Degree Honors Percentage (Undergraduate)
- Grade Roster Entry Statistics
- Student Selector
- Student Photo
- Athletics suite of reports
- Education Abroad suite of reports

PeopleTools Upgrade to 8.60

Office of Information Technology

On June 8 and 9, 2024 (Saturday and Sunday), **MyU and other PeopleSoft applications will be unavailable** while University IT upgrades the PeopleSoft development platform, PeopleTools, to version 8.60. This upgrade helps our PeopleSoft systems remain stable and secure, and it ensures we retain Oracle support.

The project team has engaged our business partners to conduct pre-upgrade testing and to coordinate the timing of the upgrade to minimize disruption to the University. Please make note of this outage and plan accordingly. During the upgrade weekend, updates will be available on the [University's Service Status page](#).

Impact

- MyU and PeopleSoft applications, and some applications dependent on PeopleSoft, will be unavailable while the upgrade is in progress.
- Aside from downtime during the weekend, no significant impact is expected, though some PeopleSoft users will notice some minor changes to the interface.
- The upgrade will deliver an enhancement: a self-service control to enable Accessibility Mode for end users of the MyU/PeopleSoft self-service systems.

RAC Cadence

Amber Cellotti, knq0071@umn.edu

Following the May 2024 RAC meeting, we will move to a quarterly cadence for the virtual meeting. Those meetings will take place in the months of September, December, March, and May. We will continue to provide written updates in the months in between, but will no longer hold office hours for our "off" months.