

UNIVERSITY OF MINNESOTA
Graduate School
Minutes of the Executive Committee Meeting
Thursday, October 14, 1976
11:45 a.m. Dale Shepherd Room
Campus Club

Members present: Faculty Representatives--Professors Larry McKay, Peter Reed, Lanny Schmidt, Wesley Simonton, Robert Sorenson; Administrative Representatives--Deans Warren Ibele, Chairman, Edward Foster, Andrew Hein, Harry Lease, Kenneth Zimmerman; Civil Service Representative--Melissa Hanger; Student Representatives--Karen Hawley, Teresa Howe; George McCandless, Brett Porter; Guests--Shirley McDonald, DeeAnn Olsen, Myrna Smith; Secretary--Beverly Miller.

I. FOR ACTION

The minutes of the meeting of June 8, 1976 were approved with the following change: Under Item I, C the opening sentence, "Dean Ibele introduced the proposal to establish ..." should read, "Dean Ibele introduced the proposal to extend ..."

II. FOR INFORMATION

A. Proposed Policy Regarding Form of Graduate School Thesis, Revised

Dean Foster reported that two of the Policy and Review Councils had not as yet approved the proposal--Plant and Animal Sciences and Social Sciences. The item will be placed on the November agenda by which time it was anticipated that all recommendations would be in.

B. College of Education Task Force on Graduate Studies

Dean Zimmerman reported that work was going forward on the recommendations of the Task Force which stipulated along with other items, that within two years the redefinition of the "Education" umbrella should be accomplished.

C. Proposal for External Graduate Courses for the Graduate Degree Program in Nursing

Dean Ibele reported that a proposal for the offering of some graduate degree courses off campus for the M.S. in Nursing had been received. A discussion with the Dean and faculty of the School was scheduled so that the proposal could be put in proper form for submission to the Health Sciences Policy and Review Council and the Executive Committee.

D. Conversion of Graduate Faculty Status

The conversion of graduate faculty appointments to the new system was still to be completed in Health Sciences, Physical Sciences, and Social Sciences, Dean Ibele informed the Committee. He added that it was expected that the job would be completed by January 1, 1977. The establishment of the "E" category by Bylaw, he reminded the Committee, had not been approved, but instead the decision about the creation of the category had been left to the individual Councils. That decision, he mentioned, would be particularly important with reference to Duluth and Mayo.

Professor Sorenson asked whether there were guidelines with regard to the "E" category.

Dean Foster responded that the Bylaw draft contained some guidelines and some of the Councils had adopted these.

E. Committee Concerning Opportunities for Graduate Study

Dean Zimmerman indicated that the report of the Odland Committee should be available by Thanksgiving. Concentration of the recommendations would be upon the proper conditions of expansion of study opportunities to the non-traditional graduate student. He indicated that the Committee had had an opportunity to review the variety of approaches currently being used in the fields of English, Business Administration, and Geography.

F. Recruitment Program for Minorities and Women

Dean Ibele informed the Committee that the search has begun to find a replacement for Ms. Aliniece Crosby, the Graduate School's Equal Opportunity Coordinator, who died in early September after a long illness.

Dean Foster reported that a memorandum was being distributed to directors of graduate studies and department heads which addressed the issue of recruitment of minority students. Recruitment trips by faculty and Graduate School administrators to schools having substantial minority populations are planned; programs have been asked to review their admissions criteria to determine that they are predictive of probable success in graduate study; the possibility of setting aside some number of assistantships for qualified women and minorities has been raised for consideration. Dean Foster added that the Graduate School has been seeking additional

funding and that it was understood that a request to the Bush Foundation for funding for Opportunity Fellowships had been granted.

Professor Reed pointed out the difficulty in identifying students eligible for such assistance in light of HEW rulings prohibiting asking the necessary questions.

Dean Foster said that an opinion of the State Attorney General in 1972 suggested that while you could not ask applicants for ethnic information you could ask them to volunteer information which might be pertinent to their request for admission and assist in an evaluation.

G. Preparation of Public Relations Document on University Research Mission

Dean Foster reported that it was essential that the University devise means to demonstrate the contributions of University research to the community. While this is easy in such areas as agriculture and health, it is not so easy in others. Mr. Bill Kell, Consultant, has been asked to prepare a document which includes research case studies and points out the importance of each; and provides information as to the extent of such research costs borne by state and federal funds. It is expected that this document will be available for distribution by spring term.

H. Renewal Proposal to Bush Foundation for Graduate School Fellowships

Dean Ibele indicated that the Graduate School expected notice momentarily of the approval of this proposal, as it had been reported in the Minneapolis Tribune. In the discussion which followed it was pointed out that this was a grant of a total of \$375,000 for three years which, at a stipend of approximately \$5,000 would yield 20 fellowships per year. Whether or not these would be renewable fellowships had not been worked out; Dean Ibele pointed out that the Bush Foundation tended to look for continuation although not perhaps beyond three years.

Dean Foster stressed that a distinction has been made between the Opportunity Fellowships which are one-year and the merit-based three-year awards.

I. Distribution of Policy and Review Council Minutes

After a brief discussion of the need to broaden distribution of Policy and Review Council minutes, it was concluded that in future they would go to department chairmen and directors of graduate study, as well as to the Council members.

J. Council of Graduate Students

Ms. Karen Hawley, President of COGS, reported that student representatives had been found for all Policy and Review Councils except in the Health Sciences, where the numbers needed are unusually large. She also mentioned that funding of COGS continues to be uncertain due to their inability to obtain support from the Twin Cities Student Assembly.

III. FOR DISCUSSION

A. Quality of 5-Level Courses

Dean Ibele mentioned that this item had been carried forward from the June meeting. He briefly reviewed the questions that have arisen in connection with the 5-level course.

Mr. McCandless pointed out that the credit differences between 5- and 8-level courses (the former customarily being 4 credits and the latter 3) frequently resulted in a full tuition assessment for students taking only two courses. He asked about the current status of the proposal for credit hour tuition for graduate students.

Dean Foster responded that he had been appointed to a subcommittee of the Task Force on Student Access which will consider that issue.

Dean Zimmerman recommended that COGS also forward their concerns to central officers.

There was a brief discussion of the differences in policy and in the problems on the 5-level courses among the Policy and Review Council areas. There is no clear indication of the scope of the problem but Dean Foster pointed out that this matter has been most dramatically highlighted in the course of program review. The item will be carried forward.

B. Graduate Assistant Appointments and the 75% Time Limit

Dean Zimmerman reviewed the problem which had been brought to his attention by Professor Richard Jordan. Although the Graduate School enforces a policy which restricts the amount of time a student may be employed on assistantship appointments, no attempt is made to monitor a student's total employment.

There followed a discussion of the difficulties of enforcing any broader policy where the Graduate School does not routinely obtain information about employment, and does not in fact have the authority to approve or disapprove appointment documents. With respect to the case in point, it was pointed out that the department did have the authority to terminate the student's appointment when service was unsatisfactory.

Dean Ibele suggested that a statement of principles might be drafted with the application left to departments.

Dean Foster suggested that before departments or the Graduate School begin applying different standards, those standards should be articulated and circulated.

Professor Schmidt pointed out that the Graduate School might wish to set policy of its own with respect to Graduate School fellowship holders.

Mr. McCandless suggested that to achieve equity a limit on all employment should be set.

Dean Hein stressed that it would be unwise for the Graduate School to attempt to legislate what it cannot, in fact, monitor; any policy which was too specific would create other difficulties in application.

Dean Ibele mentioned that a University committee on assistantships was being appointed and said that the issue would be forwarded to the committee.

C. Video Cassette Courses in Independent Study for Graduate Credit

Dean Ibele reviewed the background for the CEE TV courses being proposed for graduate credit by means of cassette delivery. There was a brief discussion of the facets of the problem and it was concluded that more background information would be useful. The Graduate School will follow up with CEE and will report back to the Committee. (Copy of proposal attached with these minutes.)

IV. FOR REFERRAL

The Doctoral Thesis, Thesis Readers and the Final Examination Committee

Dean Ibele called attention to the letter from Professor George Hoshino which dealt with the constitution of the final oral committee for the doctorate, which ordinarily includes two non-readers, and with the number of copies of the thesis made available to the committee. The Councils were asked to discuss the issues raised and to report back to the Executive Committee.

The meeting was adjourned.

Respectfully submitted,

Beverly Miller
Secretary

GRADUATE SCHOOL

UNIVERSITY OF MINNESOTA

Department of Independent Study
45 Wesbrook Hall
Minneapolis, Minnesota 55455

MAY 28 1976

OFFICE OF THE DEAN

May 24, 1976

Dean Warren E. Ibele
Graduate School
321 Johnston Hall

Dear Dean Ibele:

We would like to address ourselves to the issue of graduate credit granted to students enrolled in television courses through Continuing Education and Extension. As you know, the television program was administered until recently by Extension Classes and graduate credit was available for five-level courses taught by faculty accredited with the Graduate School. Since the Fall of 1976 the television course program has been administered by the Department of Independent Study. In telephone discussions with Dean Zimmerman last summer, we were assured that the administrative change which had taken place would not affect the granting of graduate credit. However, some questions have arisen on this issue, since other courses offered by the Department of Independent Study do not carry graduate credit.

During 1975-76 a number of five-level courses were offered: "The Dynamics of Divorce" (Special Topics FSoS 5240) with Professor Richard Hey; "The History of the American Theatre" (Th 5186) with Professor Charles Nolte; "American Popular Music" (Mus 5711), a repeat offering, with Professor Johannes Riedel; "Introduction to Women's Studies" (WoSt 1005, and 5005) with Professor Toni McNaron; and "People Power: the World of Practical Politics" (GC 1222 and SeED 5351) with Mr. John Oldendorf from General College and Professor Allen Glenn from the College of Education.

Five-level courses scheduled for 1976-77 and presently being developed are: "The Constitution: What it is Today" (Pol 5503) with Professor Harold Chase; and "Classical Mythology: Myths and the Modern World" (Clas 5145) with Professor Jackson Hershbell.

Considerable financial commitment, time, and energy are devoted to the development of television courses. Instructors are selected with great care for their excellent teaching abilities. The courses themselves are

Dean Warren Ibele
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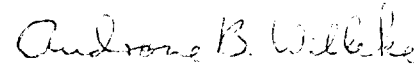
adaptations to a new format of courses which are already well-developed in the curriculum of various academic departments.

Given the great effort in the development of television courses, extended use of the materials is being planned after initial broadcast. The Department of Independent Study plans to continue to offer the courses on video cassettes on an independent study basis. Such continued availability of the courses has been approved by the respective academic departments and by course instructors, who will continue to grade course assignments. Renewed approval for offering the video cassette courses will be sought on a yearly basis. For this reason, we are requesting Graduate School approval for continued offering of graduate credit for these courses.

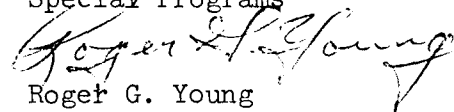
A recent (Fall 1975, Winter 1976) demographic survey of students enrolled in television courses supports the need for graduate credit: 30% of the students have a four-year college degree and 10% have a Master's degree. Almost a third of the students are employed as teachers.

It would be helpful to clarify the issue as soon as possible, since course development for next year is already well under way. We would be happy to meet with you at your convenience.

Sincerely,



Audrone B. Willeke
Assistant Director
Special Programs



Roger G. Young
Director

AW/pl