

University Coordinating Council
Special Session
April 18, 2017 2:00-4:00 p.m.
Approved 4/21/17

Attendees: Chancellor Black, Carla Boyd, Molly Harney, Sarah Hatfield,
Jeff Romano, Krista Twu
Absent: Cody Brumbaugh, Nathan Ernst
Guest: Paul Bates, Doug Dunham, Joel Sanderson, Rebecca de Souza

The chair called the *special meeting* to order at April 18, 2017.
The UCC members and each respective committee vice chair was invited to attend this meeting and participate in the review of the preliminary report containing feedback concerning the UMD Constitution and Bylaws.

Review of HLC criteria

Criterion 5. Resources, Planning, and Institutional Effectiveness are critical as the council discusses the information flow with the governance structure. How do ideas move up and work through the governance structure. What pathways support that move of work? There is a need for succession planning (terms, transition of leadership) and a structure to support the movement of leadership, and the effectiveness of policies and implementation.

Members of the Shared Governance Review Task Force attended a meeting in the Library Rotunda with a representative from the Higher Learning Commission (HLC). Topics discussed include the importance of minutes and their use as evidence to support the work of our current structure. The process of how committee work and collegiate strategic plans connect with each other.

Review campus feedback on the working unapproved draft of the Constitution and Bylaws

The council members offered suggested language reviews to the constitution and bylaw document. Article II. #2. Chancellor of Duluth Campus. Feedback submitted reflected specific language concerning the appointment and review of Chancellor and Chancellor's Senior Officers. Chancellor indicated this language does not address current policy and council members agreed. Molly will reach out to Jon Steadland, Interim Chief of Staff, in the Twin Cities to define language for Article II. Chancellor of Duluth Campus.

Article VI. Amending and Review Procedures

The constitution and bylaw document will be reviewed periodically. The chair of UCC will work with Administration to determine the timing and the scope of the review. Discussion indicated UCC may have oversight of the document guide the periodic reviews.

Article 1. Membership and Elections

Possible language suggestions concerning elections include *vacancies that are to occur before spring elections in unexpired terms of representing to governance committees will be filled for the remainder of those terms at the regular spring selection period. If no alternates are available, a special election is conducted. In the case of a tie, a run-off election is conducted.*

The section will move to UMD Governing Rules Article II. Committee Procedures. *If a council, committee, or subcommittee deems it necessary to remove the chair from duties, the process would include a motion and second, discussion, and vote by secret ballot outside of the meeting. A majority vote will be required.*

The idea of a campus assembly or a campus forum will be located under UCC as a stated responsibility in Article III. This semester meeting is an update to the campus community on the work of UCC and governance. Krista Twu will review the language of the Faculty and Staff Assembly descriptions and create language for a campus forum or assembly. The members discussed the definition of a faculty member (35% appointment in a primary position) and representation of non-regular faculty.

Wendy will share the preliminary document containing feedback and other pertinent documents in a share folder for all of UCC to access and offer suggestions on language, structure, etc. This discussion will continue on Friday, April 21, 2017.

Adjourned 4:45 p.m.