

**UNIVERSITY OF MINNESOTA**  
**BOARD OF REGENTS**  
**SPECIAL COMMITTEE**  
**MINUTES**

**January 19, 1937**

A meeting of the Special Committee on Public Works Administration Projects, created by the Board of Regents with power at its meeting on September 18, 1933, was held in the Regents' Room on Tuesday, January 19, 1937, at two-thirty o'clock.

Present: Regent Snyder, presiding; Regent Lawson and Mr. Coffman.

Voted to authorize amended application to the Works Progress Administration for additional funds, estimated amount \$227,085 for the completion of the Hydraulics Laboratory, with the understanding that not to exceed \$40,000 additional University funds will be provided for the purchase of materials.

Voted to authorize the preparation and submission of an application for a Public Works Administration grant for the construction of an Astronomical Observatory, to be located on top of the present Physics Building, estimated building cost \$14,273; estimated Public Works Administration request \$6,422.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

**UNIVERSITY OF MINNESOTA**  
**BOARD OF REGENTS**  
**AGRICULTURAL COMMITTEE**

January 29, 1937

A meeting of the Agricultural Committee was held in the Regents' Room on Friday, January 29, 1937, at nine-thirty o'clock.

Present: Regent A. J. Olson, presiding; Regents Collier, Hagen, Lawson, and Snyder, and Mr. Coffman.

Voted to accept the following resignation:

Elizabeth Hause Instructor Rhetoric School of Agriculture effective January 1, 1937

Voted to approve the following appointments:

Isabel Noble as Assistant Professor Home Economics spring quarter of 1936-37 at \$850 Class C

Nell Jonk Instructor Rhetoric School of Agriculture January 1 to March 31, 1937 at \$30 Class C

Helen Brian Larmore Instructor Home Economics January 1 to February 28, 1937 at \$196.66 Class CHX50

Villa M. Emblom McDonald Instructor Home Economics January 1 to March 20, 1937 at \$520 Class C

Ella K S Oerting Instructor Rhetoric School of Agriculture January 1 to March 31, 1937 at \$448 Class C

Nina M St John Instructor Music School of Agriculture January 1 to March 31, 1937 at \$225 Class CH53

Gladys Watson as Instructor Rhetoric January 5-12, 1937 at \$3 per recitation not to exceed \$21 Class CHX

The following as Lecturers Creamery Operators' Short Course January 7 to March 4, 1937

E H Schomburg	\$200
C W Fryhofer	60

The following as Laboratory Assistants Creamery Operators' Short Course January 7 to March 4, 1937

J C Shaw	\$200
Harlan Ward	150
Douglas Gibson	100
Howard Goforth	100

Arthur W Anderson Assistant Agricultural Economics January 1 to June 30, 1937 at \$50 per month Class CH50

Lawrence S Dickinson as Lecturer Agriculture Short Course March 3-5, 1937 at \$50

L A Gibson as Lecturer on Visitors' Day March 5, 1937 at \$60

H C Jackson as Lecturer on Visitors' Day March 5, 1937 at \$50

Richard F Bonney continuation of appointment as Assistant in Dairy Bacteriology on Milk Distributors' Research Fund January 1 to March 31, 1937 at \$100 per month Class C

Winfred Ettesvold continuation of appointment as Assistant Agricultural Economics January 1 to June 30, 1937 at \$50 per month Class CH50

Chris M Larson as Field Foreman Bemidji Experimental Fields January 1 to March 31, 1937 at 50 cents per hour Class C

Albert W Marsh as Assistant Soils January 1 to March 31, 1937 at \$50 per month Class CH40

Lucille M Wall as Research Assistant Home Economics January 1 to June 15, 1937 at \$133.33 per month Class C

Wesley Steller as American Soya Products Corporation Fellow December 1, 1936 to May 31, 1937 at \$125 per month Class C

Voted to approve the following promotion and transfer :

W A Peters from Rural Youth Specialist Agriculture Extension Division to District Agricultural Conservation Agent January 1 to June 30, 1937 without change in salary

Voted to approve the following leaves of absence :

T A Erickson State Leader Boys' and Girls' Club Work with rank of Associate Professor of Agricultural Extension with salary January 4-31, 1937 on account of illness

Julius Romness Assistant Professor Agricultural Engineering with salary January 4-23, 1937 on account of illness

Ethel R Gorham Instructor Home Economics with salary December 20 to 31, 1936 and without salary January 1 to February 28, 1937 on account of illness

William Randel Instructor Rhetoric with salary January 5-12, 1937 on account of illness

Voted to approve the following trips outside the state :

F J Alway to Des Moines, Iowa January 18-21, 1937 for conference on soil surveying in Region 5 of the Soil Conservation Service expenses not to exceed \$28.40 to be charged to Budget 2225-2405 (Soil Survey Fund)

L M Winters to Melbourne, Iowa February 8-11, 1937 to purchase swine expenses not to exceed \$30 to be charged to Budget 2250-2209 (Bankhead-Jones Fund)

A C Heine and Virgil Dwinell to Brookings, South Dakota March 6-7, 1937 to take basketball team for game with South Dakota School of Agriculture expenses not to exceed \$36 to be charged to Budget 7218-2500 (Student Activities Fund)

Voted to approve introduction of a resolution in the Legislature calling for the required legislative acceptance

of the provisions of the federal Bankhead-Jones Act of June 29, 1935.

President Coffman called to the attention of the Regents for their information the editorial appearing in the Stock and Dairy Farmer, published at Duluth, Minnesota, urging the desirability of the construction of an administration building at the Northeast Experiment Station.

Voted to approve a registration fee of \$3 for the Vegetable Growers Short Course.

Voted to approve continuation of memorandum of agreement between the Minnesota Agricultural Experiment Station, the Bureau of Agricultural Economics, and the Agricultural Adjustment Administration, United States Department of Agriculture, for a study of farm leasing arrangements in relation to agricultural conservation and adjustment from January 1, 1937 to June 30, 1937, filed supplement to the minutes, page 1273.

Voted to accept with thanks the following gift:

Donor American Soya Products Corporation  
Amount \$900  
Fund American Soya Products Corporation Fellowship  
Purpose For continuation of fellowship from December 1, 1936 to May 31, 1937

Voted to accept with thanks the following gift:

Donor C. L. Lewis, Jr.  
Amount \$100 annually  
Fund C. L. Lewis, Jr. Scholarship in Forestry  
Purpose To establish a scholarship to be awarded to an undergraduate student in Forestry, in accordance with letter dated January 16, 1937, filed supplement to the minutes, page 1274

Voted to accept with thanks the following gift:

Donor Student Corporation of the 1936 Forestry and Biological Station at Itasca Park  
Amount \$87.56  
Fund Itasca Park Student Corporation Fund  
Purpose To establish two scholarships of \$35 each, one for a man and one for a woman. Balance of \$17.56 to be used for improvement about the grounds, in accordance with correspondence filed supplement to the minutes, page 1275

Voted to accept with thanks gift of a rowboat from the Student Corporation of the 1936 Forestry and Biological Station at Itasca Park.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

January 29, 1937

A meeting of the Board of Regents was held in the Regents' Room on Friday, January 29, 1937, at ten o'clock.

Present: Mr. Coffman, presiding; Regents Coller, Hagen, Lawson, Mayo, A. J. Olson, Pfaender, Quinlivan, and Snyder.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the minutes of the following meetings:

*Agricultural Committee of December 19, 1936*

*Board of Regents of December 19, 1936*

*Special Committee on Public Works Administration Projects of January 19, 1937*

Voted to approve the report of the Agricultural Committee of January 29, 1937.

Voted to accept the following resignations:

Fred Engelhardt Professor College of Education effective April 1, 1937

Helen Gibbons Instructor College of Education effective March 16, 1937

C J Wendell Johnson Instructor in Play Production General Extension Division effective December 19, 1936

Melville H Manson Instructor Surgery effective January 1, 1937

Blodwen Morgan Instructor and Teaching Surgical Supervisor University of Minnesota Hospitals effective January 22, 1937

Erling J Ordal Instructor Bacteriology and Immunology effective January 1, 1937

Harold O Soderquist Instructor College of Education effective December 16, 1936

Myron O Henry Physician Students' Health Service effective January 1, 1937

Roger Andrews Stockroom Clerk School of Chemistry effective January 1, 1937

E. Jean Barnhill Research Fellow Engineering Experiment Station effective December 16, 1936

Enoch B Brick Assistant Oto-laryngology effective December 16, 1936

William B Graham Engineer's Helper University of Minnesota Hospitals effective December 16, 1936

Dorothy L Hanson Junior Clerk Stenographer 1 Office of Dean of Student Affairs effective January 31, 1937

Margaret G Hartley Clerk Stenographer 3 University Testing Bureau effective January 26, 1937

A Stephen Stephan Assistant to Committee on Examinations of the Social Science Group of the Graduate School effective January 1, 1937

Edgar Piret Assistant in Chemistry for Embalmers General Extension Division effective January 1, 1937

Voted to approve the following appointments:

Mervin G Neale as Professor College of Education March 16 to June 15, 1937 at the rate of \$6,000 (no reduction) Class B

Benedict S Deinard as Professorial Lecturer Law School February 1 to June 15, 1937 at \$750 Class CH33

James Kelly as Assistant Professor Physical Education and Athletics April 1 to June 15, 1937 at the rate of \$4,500 per year Class B

Edward T Evans as Physician Students' Health Service January 1-June 30, 1937 at the rate of \$863 Class AH25

Paul S Carroll as Lecturer Law School January 1 to May 31, 1937 at \$22.50 per lecture

Victor L Fixen as Lecturer Civil Engineering winter quarter of 1936-37 at \$250 Class CH

Sverre Norborg as Lecturer Scandinavian Languages winter quarter of 1936-37 at \$100 Class CH

John W Powell as Lecturer English winter and spring quarters of 1936-37 at \$393 Class CH33

Jean F Piccard as Lecturer Aeronautical Engineering winter and spring quarters of 1936-37 at \$2,000 Class CH75

Helen Stevenson as Lecturer School of Business Administration January 1 to June 15, 1937 at \$800 Class CX

Aerol Arnold as Instructor English winter quarter of 1936-37 at \$590 Class C

Robert Bladet as Instructor in Flute January 1 to June 15, 1937 on fee basis Class CH

Archer W Hurd as Instructor College of Education December 16, 1936 to March 15, 1937 at \$600 Class C

C J Wendell Johnson as Instructor Department of Speech winter quarter of 1936-37 at \$502 Class CHX85

Boris G Karpov as Instructor Astronomy January 1 to June 15, 1937 at \$1,081 Class C

Elizabeth Kerr as Instructor English winter quarter of 1936-37 at \$590 Class C

Levi A Lovegren as Instructor College of Education December 16, 1936 to March 15, 1937 at \$550 Class C

Jessica Lowry as Instructor Sociology January 1 to March 15, 1937 at \$450 Class CH91

Harold O Peterson as Instructor Cancer Institute January 1 to June 30, 1937 at the rate of \$1,800 Class A

Owen F Robbins as Instructor Obstetrics and Gynecology without salary January 1 to June 30, 1937

Deane W Starrett as Instructor English winter quarter of 1936-37 at \$590 Class C

Alphonse E Walch as Instructor Medicine January 1 to June 30, 1937 at \$600 Class CH50

William Weinfeld as Instructor Sociology winter quarter of 1936-37 at \$224 Class CH38

Edwin Ziegfield as Carnegie Foundation Art Research Fund Instructor December 16, 1936 to March 15, 1937 at \$300 Class CH50

The following as Critic Teachers College of Education winter and spring quarters of 1936-37 Class CH:

Alice Humphrey \$87.50 per quarter

Florence Legate 87.50 per quarter

Mary MacKnight 87.50 per quarter

Sigurd H Anderson as Research Fellow Engineering Experiment Station January 16 to June 15, 1937 at the rate of \$600 Class BH50

Raymond E Buirge as Assistant Surgery on Medical Research Fund January 1 to March 31, 1937 at \$200 Class C

Russell M Carlson as Research Fellow Aeronautical Engineering December 16, 1936 to June 15, 1937 at the rate of \$300 Class BH25

Norman L Christianson as Teaching Assistant Romance Languages winter quarter of 1936-37 at \$267 Class CH66

Jean M Deutsche as Research Assistant on General Education Board General College Fund January 1 to June 30, 1937 at \$450 Class CH60

Donald A Dukelow as Assistant Preventive Medicine and Public Health and as Physician Students' Health Service at \$1.41 per hour Class CH January 16 to June 30, 1937

Willis A Eggler as Assistant Botany winter quarter of 1936-37 at \$200 Class CH50

Rachel Frisvold as Assistant in Art University High School winter quarter of 1936-37 at \$100 Class CH25

Harvey H Hoehn as Assistant Organic Chemistry winter quarter of 1936-37 at \$200 Class CH50

Robert E Hoyt as Teaching Fellow Bacteriology January 1 to June 30, 1937 at the rate of \$900 Class A

F A Jorgenson as Assistant Embalming General Extension Division January 1 to June 30, 1936 at \$60 per month Class CH

Hans F Laas as Teaching Assistant German winter quarter of 1936-37 at \$240 Class CH60

Simon E Bourgin as Assistant Committee on Educational Research for winter quarter of 1936-37 at \$50 Class CH12

Anne C Gustafson as Assistant College of Education January 16 to June 15, 1937 at \$167 Class CH25

Claire D LeClaire as Assistant Organic Chemistry winter quarter of 1936-37 at \$150 Class CH38

Harry Rudolph Newman as Teaching Assistant Surgery without salary January 1 to June 30, 1937

Otelia H Torbenson as Supervising Teacher College of Education winter quarter of 1936-37 at \$87.50 Class CH

Emerson Vanderboom as Assistant School of Business Administration January 1 to June 30, 1937 at rate of \$400 Class EHX33

Lloyd A Wilford as Assistant Anthropology spring quarter of 1936-37 at \$400 Class C

Carl L Wallfred as Chemical Engineer Northwest Research Foundation January 1 to March 31, 1937 at \$200 per month Class C

Lawrence J Reader as Assistant Chemical Engineer Northwest Research Foundation January 1 to March 31, 1937 at \$150 per month Class C

Francis E Jilk as Assistant Chemical Engineer Northwest Research Foundation January 1 to June 30, 1937 at \$100 per month Class C

The following as Assistants Committee on Educational Research winter quarter of 1936-37

Fannie M Hall	\$ 75	CH19
Clarence J Hemming	100	CH25
Robert H Hose	100	CH25
Kurt Lindstrom	100	CH25
Arnold C Matthies	75	CH19
Lucille Petterson	75	CH19
Kenneth K Wunsch	50	CH13

Oscar L N Nelson as Minneapolis General Hospital Instructor in Medicine January 1 to June 30, 1937 at the rate of \$2,400 per year and maintenance Class A

Alexander Blumstein as Minneapolis General Hospital Instructor in Medicine January 1 to June 30, 1937 at the rate of \$1,800 per year and maintenance Class A

The following as Minneapolis General Hospital Instructors January 1 to June 30, 1937 at the rate of \$1,200 per year each and maintenance Class A

Raymond A Lawn	Medicine
Louis Odessky	Medicine
Herman Seltz	Medicine
Lloyd A Whitesell	Surgery

S Alan Challman as Minneapolis General Hospital Instructor in Medicine January 1 to June 30, 1937 at \$225 and meals Class CH20

The following as Minneapolis General Hospital Fellows January 1 to June 30, 1937 at the rate of \$600 per year each and maintenance Class A

Albert T Hays	Surgery
Robert H LaBree	Surgery
Charles G Uhley	Surgery
Perry T Walters	Ophthalmology and Oto-laryngology

The following as Minneapolis General Hospital Fellows January 1 to June 30, 1937 at the rate of \$300 per year each and maintenance Class A

Robert J Brotchner	Medicine
Randall Derifield	Medicine
Irving Ershler	Medicine
Olaf M Heiberg	Medicine
Joseph Garten	Ophthalmology and Oto-laryngology
Egil Hanssen	Surgery
Luverne W Johnsrud	Surgery
William W Lockwood	Pediatrics

Evelyn V Johnson as Minneapolis General Hospital Fellow in Pediatrics January 1 to June 30, 1937 without salary but with maintenance at Minneapolis General Hospital

Mary Hemmy as recipient of Medical Social Work Scholarship January 1 to March 31, 1937 at \$75

Norma Moe as recipient of Fellowship for Graduate Students in Social Work January 1 to March 15, 1937 at \$150

Mary Pinney as recipient of Fellowship for Graduate Students in Social Work January 1 to March 15, 1937 at \$150

Ellen J Brown as Clerk Stenographer 3 University Testing Bureau February 1 to June 30, 1937 at the rate of \$960 per year Class A

Russell E Frazier as Stockroom Clerk School of Chemistry January 1 to June 30, 1937 at the rate of \$900 per year Class A

Vincent A Kohlroser as Engineer's Helper University of Minnesota Hospitals January 1 to June 30, 1937 at the rate of \$900 per year and board Class A

Gladys Nollman as Assistant Circulation Department University Library December 16, 1936 to January 31, 1937 at \$75 per month Class C

Dorothy L Peterson as Senior Clerk Stenographer 6 College of Education January 1 to June 30, 1937 at the rate of \$960 per year Class A

Mabel Duffy as Clerk Stenographer 4 University Press January 1 to June 30, 1937 at the rate of \$960 per year Class A

Albert Lovejoy as Instructor General Extension Division class in Acting January 4 to June 15, 1937 at the rate of \$150 per class per semester

Claude Eggertsen to revise correspondence study courses in American History A-B consisting of 20 lessons in each course at the rate of \$12.50 per course.

The following to conduct courses for the Embalming Short Course during 1936-37:

S C Burton	Derma Surgery	Winter quarter	\$200
		Spring quarter	200
Stanley W Dikeman	Lecturer Embalming	Winter and spring quarters	5 per lecture date
Milton Levine	Laboratory Asst (Bacteriology)	Winter quarter	75
R I Lund	Introduction to Accounting	Winter quarter	100 per section
A Kenneth Malone	Lecturer Embalming	Winter and spring quarters	5 per lecture date
H R Menzel	Lecturer Embalming	Winter and spring quarters	5 per lecture date
A G Nyland	Lecturer Embalming	Winter and spring quarters	5 per lecture date
T F Saholt	Lecturer Embalming	Winter and spring quarters	5 per lecture date

Arthur W Wishart as Laboratory Assistant in Chemistry for Embalmers General Extension Division for winter quarter at \$62.50 and spring quarter \$31.25 of 1936-37

William R Brown as National Livestock and Meat Board Fellow January 1 to June 30, 1937 at \$1,000 Class CH80

The following as recipients of the Women's Self-Government Association Scholarships for the winter and spring quarters of 1936-37 of \$100 each

Rafeigh Aarnson  
Anne Petrovich

Susan Pohland

The following fellows on the Mayo Foundation Class A

Name	Department	Yearly Rate	Date
R Charles Adams	Anesthesia	900	January 1, 1937-September 30, 1938
Ercell A Addington	Radiology	900	January 1, 1937-December 31, 1939
Kent A Alcorn	Urology	900	January 1-April 30, 1937
John J Ambler	Neurosurgery	Without stipend	October 1-December 31, 1936
Jere W Annis	Medicine	900	January 1, 1937-September 30, 1939
George F Archer, Jr	Surgery	900	January 1, 1937-March 31, 1938
Thomas D Armstrong	Obstetrics and Gynecology	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
		Without stipend	October 1, 1934-December 31, 1936 (3 months leave)
Cyril J Attwood	Pathology	900	January 1-December 31, 1937
		Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
† Daniel H Autry	Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Allan A Bailey	Neurology	900	January 1, 1937-December 31, 1939
George S Baker	Surgery	900	January 1-December 31, 1937
Thomas W Baker	Medicine	900	January 1-March 31, 1937
James A Barr	Medicine	900	January 1, 1937-June 30, 1938
Martin Batts, Jr	Surgery	900	January 1, 1937-March 31, 1938
Robert E Bedard	Surgery	900	January 1-June 30, 1937
Albert Behrend	Surgery	900	January 1-September 30, 1937
Kenelm W Benson	Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Charles J Betlach	Anesthesia	900	January 1-June 30, 1937
Henry L Birge	Ophthalmology	900	January 1, 1937-September 30, 1938
John R Black	Orthopedics	900	January 1, 1937-June 30, 1938
Benjamin B Blum	Medicine	900	January 1-June 30, 1937

Name	Department	Yearly Rate	Date
Edward W Boland	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Louis W Breck	Orthopedics	900	January 1, 1937-March 31, 1938
James R Brink	Medicine	900	January 1-June 30, 1937
Henry A Brown	Oto-laryngology	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Joachim T Brugsch	Medicine	Without stipend	August 1-December 31, 1936
		900	January 1, 1937-July 31, 1939
Henry A Brunsting	Dermatology	900	January 1-December 31, 1937
Harold F Buchstein	Neurosurgery	900	January 1, 1937-June 30, 1938
Howard R Burchell	Medicine	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
Charles D Bussey	Surgery	900	January 1, 1937-March 31, 1938
Hugh R Butt	Medicine	900	January 1-July 31, 1937
Joseph B Cady	Medicine	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
S Joseph Campbell	Surgery	900	January 1, 1937-September 30, 1938
Leslie A Carlson	Medicine	900	January 1-June 30, 1937
Francis A Carmichael, Jr	Neurosurgery	900	January 1, 1937-June 30, 1938
Lester R Chauncey	Surgery	900	January 1, 1937-September 30, 1938
Eric M Chew	Medicine	900	January 1, 1937-September 30, 1938
Edgar Childrey, Jr	Ophthalmology	900	January 1-July 31, 1937
Oscar T Claggett	Surgery	900	January 1, 1937-March 31, 1938
Randolph L Clark	Surgery	900	January 1, 1937-March 31, 1938
William H Cleveland	Surgery	Without stipend	April 1-December 31, 1936
		900	January 1, 1937-March 31, 1939
James R Coffey	Medicine	900	January 1-March 31, 1937
Thomas D Cronin	Laryngology	900	April 1, 1937-March 31, 1940

Name	Department	Yearly Rate	Date
Leo K Crumpacker	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Paul L Cusick	Ophthalmology	900	January 1-May 31, 1937
Haydn H Cutler	Medicine	Without stipend	April 1-December 31, 1936
		900	January 1, 1937-March 31, 1939
Lois A Day	Obstetrics and Gynecology	900	January 1-June 30, 1937
William H Dearing	Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Charles D Deeds	Medicine	Without stipend	October 1, 1934-December 31, 1936
		900	January 1-September 30, 1937
Edward J Delmonico	Anesthesia	900	January 1, 1937-December 31, 1939
Douglas D Dickson	Orthopedics	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
451 Frank S Dietrich	Medicine	900	January 1-June 30, 1937
Carl F Doehring	Surgery	900	January 1-March 31, 1937
Douglas H Donath	Surgery	900	January 1, 1937-December 31, 1939
Arthur D Ecker	Neurosurgery	900	January 1, 1937-September 30, 1938
Earl C Elkins	Physical Medicine	900	January 1, 1937-June 30, 1938
David E Engle	Medicine	900	April 1, 1937-March 31, 1940
Clarence W Erickson	Medicine	900	January 1-September 30, 1937
Robert D Fairchild	Surgery	900	January 1, 1937-September 30, 1938
Edward V Famiglietti	Surgery	900	January 1-December 31, 1937
J Watts Farthing	Surgery	900	January 1, 1937-September 30, 1938
Thomas J Fatherree, Jr	Medicine	900	January 1-March 31, 1937
Antonio E M Ferreira	Surgery	900	January 1-December 31, 1937
Herbert C Fisher	Surgery	900	January 1, 1937-December 31, 1939
Piero Frugoni	Surgery	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938

Name	Department	Yearly Rate	Date
John D B Galloway	Orthopedics	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Leslie M Garrett	Radiology	900	January 1-June 30, 1937
Howard J Gaudin	Urology	900	January 1-December 31, 1937
William R Gibson	Medicine	900	January 1, 1937-June 30, 1938
Donald L Gillespie	Pediatrics	900	January 1-July 31, 1937
Olin B Gober	Medicine	900	January 1, 1937-March 31, 1938
Moe Goldstein	Pediatrics	900	January 1, 1937-June 30, 1938
Clarence A Good, Jr	Radiology	900	January 1, 1937-June 30, 1938
William H Goodson, Jr	Medicine	900	April 1, 1937-March 31, 1940
Arnoldus Goudsmit	Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Robert W Graham	Medicine	900	January 1, 1937-June 30, 1938
Robert O Gregg	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
John H Grindlay	Surgery	900	April 1, 1937-March 31, 1940
C Meredith Guernsey	Surgery	900	January 1, 1937-June 30, 1938
Harold J Gunderson	Medicine	900	January 1-December 31, 1937
Charles E Gurney	Oto-laryngology	900	January 1, 1937-April 30, 1938
Diedrich J Haines	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Byron E Hall	Medicine	900	January 1, 1937-June 30, 1938
Malcolm M Hargraves	Medicine	900	January 1, 1937-September 30, 1938
Erich Hausner	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Reid R Heffner	Medicine	900	January 1, 1937-September 30, 1938
Dorothy H Heilman	Bacteriology	Without stipend	August 1-December 31, 1936
		900	January 1, 1937-July 31, 1939

Name	Department	Yearly Rate	Date
Standiford Helm	Medicine	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
John A Hendrick, Jr	Urology	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
Wallace E Herrell	Medicine	900	January 1-June 30, 1937
Charles S Hertz	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
William W Heyerdale	Surgery	900	January 1, 1937-September 30, 1938
Clinton B H Hollister	Pediatrics	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
John C Holman, Jr	Dermatology	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
J Carl Hutchinson	Surgery	900	July 1-September 30, 1937
Donald W Ingham	Medicine	900	January 1, 1937-March 31, 1938
Raymond J Jackman	Proctology	900	January 1, 1937-March 31, 1938
Joseph F Jenovese	Medicine	900	April 1, 1937-March 31, 1940
Russell M Jensen	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Robert E Jewett	Obstetrics and Gynecology	900	January 1, 1937-September 30, 1938
H Maltby Jones	Surgery	900	January 1-June 30, 1937
R Wynn Kearney	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Hobart M Kelly	Obstetrics and Gynecology	900	January 1-December 31, 1937
T Douglas Kendrick	Medicine	900	January 1, 1937-March 31, 1938
Louis H Kermott	Surgery	Without stipend 900	January 1-December 31, 1936 January 1, 1937-December 31, 1938
Jack G Kerr	Proctology	900	January 1, 1937-September 30, 1938
Robert R Kierland	Dermatology	900	January 1, 1937-December 31, 1939
Ferdinand (L P) Koch	Ophthalmology	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939

Name	Department	Yearly Rate	Date
George F Kowallis	Medicine	900	January 1, 1937-June 30, 1938
Haldon C Kraft	Pediatrics	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Walter F Kvale	Medicine	900	January 1, 1937-June 30, 1938
Donald R Laird	Proctology	900	January 1, 1937-June 30, 1938
Kenneth A Latter	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Robert G Lemon	Surgery	900	January 1, 1937-June 30, 1938
Herbert P Lenton	Medicine	900	January 1-June 30, 1937
Everett B Lewis	Surgery	900	January 1, 1937-June 30, 1938
Edwin M Limbert	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
William R Lipscomb	Surgery	900	January 1, 1937-March 31, 1938
454 Samuel J Lloyd	Surgery	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
George A Lord	Surgery	900	January 1, 1937-June 30, 1938
William R Lovelace	Surgery	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
Sim B Lovelady	Obstetrics and Gynecology	900	January 1, 1937-September 30, 1938
Walter C MacKenzie	Surgery	900	January 1-March 31, 1937
Alexander R MacLean	Medicine	900	January 1-June 30, 1937
Malcolm M MacPherson	Surgery	900	January 1, 1937-December 31, 1939
George Maksim	Pediatrics	900	January 1, 1937-June 30, 1938
Arthur S Mann	Medicine	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
David M Marcle	Medicine	900	January 1, 1937-March 31, 1938
(Larkin) Keith Mason	Dermatology	Without stipend	April 1-December 31, 1936
		900	January 1, 1937-March 31, 1939

Name	Department	Yearly Rate	Date
Morgan W Matthews	Medicine	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 31, 1939
Alexander McEwan	Medicine	900	January 1-September 30, 1937
Daniel A McKinnon	Surgery	Without stipend 900	June 1-December 31, 1936 January 1, 1937-May 31, 1939
Paul M Mecray, Jr	Surgery	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
Lodwick S Meriwether	Neurology	900	January 1-March 31, 1937
James W Merricks, Jr	Urology	900	January 1, 1937-September 30, 1938
Anthony W Middleton	Urology	Without stipend 900	January 1-December 31, 1936 January 1, 1937-December 31, 1938
Joseph M Miller	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
455 Thomas R Montgomery	Urology	900	January 1-June 30, 1937
Ferrall H Moore	Medicine	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Carl G Morlock	Medicine	900	January 1-June 30, 1937
Lloyd H Mousel	Anesthesia	900	January 1, 1937-December 31, 1938
Raymond E Mulrooney	Surgery	Without stipend 900	January 1-December 31, 1936 January 1, 1937-December 31, 1938
Benjamin J Mundell	Obstetrics and Gynecology	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 31, 1939
Harry B Neel	Surgery	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 31, 1939
Lydia G Nelson	Nutrition	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 31, 1939
Paul Henry Noth	Medicine	900	January 1-September 30, 1937
Ofeigur J Ofeigsson	Medicine	Without stipend 900	January 1-December 31, 1936 January 1, 1937-December 31, 1938

Name	Department	Yearly Rate	Date
John W Olds	Radiology	900	January 1, 1937-December 31, 1939
Arthur M Olsen	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Yelena P Olsen	Parasitology	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Charles C Orr	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Pietro N Pastore	Oto-laryngology	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
George D Patton	Obstetrics and Gynecology	900	April 1, 1937-March 31, 1940
Robert O Pearman	Surgery	900	April 1, 1937-March 31, 1940
Thelma Perozzi	Pediatrics	900	January 1, 1937-June 30, 1938
Donald L Peterson	Surgery	900	January 1-March 31, 1937
Richard B Phillips	Surgery	900	April 1, 1937-March 31, 1940
George A Pollock	Orthopedics	Without stipend	April 1-December 31, 1936
		900	January 1, 1937-March 31, 1939
T Lloyd Pool	Surgery	900	January 1, 1937-March 31, 1938
Robert E Pumphrey	Proctology	900	January 1, 1937-December 31, 1939
Robert D Ralph	Oto-laryngology	900	April 1, 1937-March 31, 1940
Theodore B Rasmussen	Neurology	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
James F Regan	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Roger J Rhorer	Surgery	900	January 1, 1937-September 30, 1938
Granville L Richey	Surgery	900	January 1, 1937-September 30, 1938
Edward F Rosenberg	Medicine	900	January 1, 1937-September 30, 1938
Edward C Rosenow, Jr	Medicine	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939

Name	Department	Yearly Rate	Date
Henry C Rosenstiel	Medicine	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Joseph G Rushton	Medicine	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 31, 1939
David I Rutledge	Medicine	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Carlos F Sacasa	Medicine	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
Hawley S Sanford	Neurology	900	January 1-June 30, 1937
Thomas S Saunders, Jr	Dermatology and Syphilology	900	January 1-31, 1937
Malcolm H Sawyer	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939
Paul W Searles	Anesthesia	900	January 1-June 30, 1937
Eugene W Secord	Orthopedics	900	January 1-June 30, 1937
Thomas H Seldon	Anesthesia	Without stipend 900	April 1-December 31, 1936 January 1, 1937-March 30, 1939
Leo P Sheedy	Radiology	Without stipend 900	July 1-December 31, 1936 January 1, 1937-June 30, 1939
Rosemary Shoemaker	Gynecology	900	January 1-September 30, 1937
William L Sibley	Surgery	900	January 1-March 31, 1937
James R Sickler	Pediatrics	900	January 1, 1937-March 31, 1939
Kinsey M Simonton	Oto-laryngology	900	January 1-June 30, 1937
Wyatt C Simpson	Surgery	900	January 1-September 30, 1937
Ira C Skinner	Surgery	900	January 1, 1937-December 31, 1939
Caleb H Smith	Surgery	900	January 1, 1937-September 30, 1938
Lucian A Smith	Medicine	Without stipend 900	January 1-December 31, 1936 January 1, 1937-December 31, 1938
John M Snyder	Surgery	Without stipend 900	October 1-December 31, 1936 January 1, 1937-September 30, 1939

Name	Department	Yearly Rate	Date
Bouton F Sowers	Surgery	900	January 1-December 31, 1937
Randall G Sprague	Medicine	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Leonard K Stalker	Surgery	900	January 1-June 30, 1937
Emerson J Steenrod	Surgery	900	January 1, 1934-September 30, 1937
Lincoln F Steffens	Ophthalmology	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Clyde A Stevenson	Radiology	900	January 1, 1937-June 30, 1938
Samuel N Stone, Jr	Surgery	900	January 1, 1937-March 31, 1938
Frederick C Swartz	Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Edward V Swift	Medicine	Without stipend	October 1, 1935-December 31, 1936
		900	January 1, 1937-September 30, 1938
438 Hugh F Swingle	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Martin V Teem	Medicine	900	January 1-March 31, 1937
William J Tennison	Surgery	Without stipend	July 1-December 31, 1936
		900	January 1, 1937-June 30, 1939
Jan H Tillisch	Medicine	900	January 1-June 30, 1937
Kenneth R Trueman	Surgery	900	January 1, 1937-September 30, 1938
Louis D Vaughn	Medicine	900	January 1, 1937-June 30, 1938
Maurice N Walsh	Medicine	900	January 1-June 30, 1937
Richard N Washburn	Medicine	900	January 1, 1937-September 30, 1938
			(Leave without salary January 1-March 31, 1937)
Kenneth W Watterson	Physical Medicine	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Delmar F Weaver, Jr	Oto-laryngology	Without stipend	April 1-December 31, 1936
		900	January 1, 1937-March 31, 1939

Name	Department	Yearly Rate	Date
Charles S Welch	Surgery	900	January 1-March 31, 1937
Donald H Williams	Dermatology	900	January 1, 1937-March 31, 1938
Robert B Wilson	Obstetrics and Gynecology	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
William D Wilson	Surgery	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Luther H Wolff	Surgery	900	January 1-June 30, 1937
Don J Wolfram	Medicine	900	January 1, 1937-June 30, 1938
Eric E Wollaeger	Medicine	900	January 1, 1937-December 31, 1939
George A Wood	Surgery	900	January 1-December 31, 1937
George H Wood	Medicine	Without stipend	July 1, 1936-March 31, 1937
		900	April 1, 1937-June 30, 1939
Donald H Wrork	Surgery	Without stipend	October 1-December 31, 1936
		900	January 1, 1937-September 30, 1939
Charles L Yeager	Neurology	900	January 1, 1937-June 30, 1938
Henry H Young	Surgery	Without stipend	January 1-December 31, 1936
		900	January 1, 1937-December 31, 1938
Harry A Zide	Urology	900	January 1-June 30, 1937

Voted to approve the following promotions and transfers:

Frances Obst Research Associate Carnegie Foundation Art Research Fund at \$500 Class BH36 to Instructor University High School at \$466.66 for the winter quarter of 1936-37

Margaret S Sheurman from Junior Account Clerk 2 Office of the Comptroller at \$900 Class A to Senior Clerk Stenographer 6 College of Education at \$100 per month September 16 to December 31, 1936

Melba Johnston from Laboratory Technician University of Minnesota Hospitals at \$1,200 Class A to Laboratory Technician Students' Health Service at \$100 per month December 4, 1936 to January 12, 1937

Voted to approve the following salary adjustments:

Ralph E Casey Professor and Chairman Journalism from \$5,160 Class B to \$5,500 Class B January 16 to June 15, 1937

William L Prosser Professor Law School from \$4,250 base (reduced \$4,035) per year Class B to \$6,000 per year without reduction Class B beginning with year 1937-38

Charles E Shepard Professorial Lecturer Preventive Medicine and Public Health at \$900 Class CH25 to receive \$600 additional from General College for a course in Human Biology January 1 to June 30, 1937

Orwood J Campbell Assistant Professor Surgery without salary to receive \$100 during winter quarter of 1936-37 to teach Surgery 22 at Minneapolis General Hospital

Albert V Stoesser Assistant Professor Pediatrics at \$2,340 Class A to receive \$100 per month additional from the Minneapolis General Hospital January 1 to June 30, 1937 as Chief of its Division of Pediatrics

Charles Hymes Instructor and Refractionist University of Minnesota Hospitals from \$600 Class AH50 to \$600 Class AH20 for 1936-37

Charles Hymes Instructor and Refractionist University of Minnesota Hospitals at \$600 Class AH20 to receive \$50 per month additional December 16, 1936 to March 15, 1937 for dispensary clinical service in Ophthalmology

Wallace P Ritchie Clinical Assistant Department of Surgery without salary to receive \$295 January 1 to June 30, 1937 Class CH40

Herbert A Carlson Instructor in Surgery without salary to receive \$295 January 1 to June 30, 1937 Class CH33 in addition to salary from Health Service on hourly basis

N Logan Leven Instructor in Surgery without salary to receive \$295 January 1 to June 30, 1937 Class CH33 in addition to salary from Health Service on hourly basis

Horace T Morse Special Investigator Committee on Social Studies Research at \$120 per month Class CH75 to \$32 per month for 20% time and \$190.22 per month for 80% time December 16,

1936 to June 15, 1937 as Instructor Bureau of Recommendations College of Education

Russell L Chryslor Assistant School of Business Administration at \$400 Class EH33 to receive \$100 additional during winter quarter of 1936-37 for work on Committee on Educational Research

Joseph H Daoust Assistant Committee on Educational Research from \$167 Class CH42 for winter quarter to \$242 Class CH61 for additional work as Assistant in College of Education

Paul A Sanders Assistant Committee on Educational Research from \$100 Class CH25 to \$175 Class CH44 for winter quarter of 1936-37 for additional work as Assistant in General College

Merril Distad Caretaker and Laboratory Assistant Physics at \$581 Class CH50 to receive \$48.93 per month additional January 1-31, 1937 for course in Agricultural Engineering

Helen Clapsattle Teaching Assistant History at \$600 Class BH50 to receive \$100 additional during winter quarter of 1936-37 for 75% time for course in General College

John Fitch Teaching Assistant English from \$133.33 Class CH33 to \$400 full time for winter quarter of 1936-37

Margaret I Conway Teaching Assistant Sociology from \$200 Class CH50 to \$300 Class CH75 for winter quarter of 1936-37

Mason R Boudrye Teaching Assistant Zoology at \$300 Class BH25 to receive \$100 additional during winter quarter of 1936-37 for 50% time for work on Committee on Educational Research

Ralph A Warner Stockroom Clerk School of Chemistry from \$900 Class A to \$1,020 Class A January 11 to June 30, 1937

Voted to approve the following leaves of absence :

George Filipetti Professor School of Business Administration sabbatical furlough for 1937-38 to study industrial management policies and techniques in Europe

Ralph E Montonna Professor Chemical Engineering sabbatical furlough for 1937-38 for travel and study abroad

Samuel N Dicken Assistant Professor Geography sabbatical furlough for 1937-38 to study geography of Northeastern Mexico

Henry N Stephens Assistant Professor Inorganic Chemistry sabbatical furlough for 1937-38 for travel and study abroad

Cancellation of sabbatical leave granted Roy G Blakey Professor School of Business Administration at meeting on April 22, 1936

Roy G Blakey Professor School of Business Administration leave without salary December 16, 1936 to June 15, 1937 to continue work as Director of Economic Research Bureau of Foreign and Domestic Commerce, Washington, D.C.

Clara M Brown Associate Professor Home Economics without salary January 16 to March 15, 1937 to serve as consultant on Home Economics for President's Committee on Vocational Education, Washington, D.C.

Dora V Smith Associate Professor College of Education leave on half pay February 16 to March 15, 1937 for Survey of the Cost and Character of Education in state of New York

Eula B Butzerin Assistant Professor and Supervisor Public Health Nursing without salary January 16-31, 1937 on account of illness in her family

Norma K Henry Instructor School of Business Administration without salary January 1 to June 15, 1937 on account of illness

James W Horner Assistant School of Chemistry without salary for winter quarter of 1936-37 on account of illness

Robert M Dinkel Teaching Assistant Sociology without salary winter quarter 1936-37 to continue supervision of sub-division of WPA National Research Project in Minneapolis

Gladys Miller Reference Assistant University Library with salary December 14, 1936 to January 9, 1937 on account of illness

Jeanette Sweney Statistical Clerk 5 Tabulating Machine Department without salary December 16, 1936 to March 15, 1937 to conduct special study for National Research Project of WPA, Philadelphia, Pennsylvania

Don E Himes Electrician Physical Plant without salary October 6, 1936 to June 30, 1937 on account of illness

Bertha Larsen Janitress Building and Grounds Department without salary December 1, 1936 to June 30, 1937 on account of illness

Anna Smith General Duty Nurse University of Minnesota Hospitals continuation of partial leave January 1 to June 30, 1937 to receive \$10 per month and maintenance for service rendered

Voted to approve the following trips outside the state:

Everett Fraser to Chicago, Illinois December 28, 1936 to January 1, 1937 for meeting of Association of American Law Schools expenses not to exceed \$21.50 to be charged to Budget 2800-2100

Melvin E Haggerty to New Orleans, Louisiana February 16 to March 2, 1937 for meetings of Department of Superintendence of the National Education Association expenses not to exceed \$158.75 to be charged to Budget 3000-2100

Russell A Stevenson to Washington, D.C. and New York City January 13-24, 1937 for meeting in New York of the Committee on Research for the National Bureau of Economic Research and meeting in Washington with Committee of State University Deans on proposed federal cooperation in business research expenses not to exceed \$174.55 to be charged to Budget 1125-6100

W T Middlebrook to Chicago, Illinois January 10-12, 1937 for conference of business officers of the universities of Illinois, Ohio, Purdue, Wisconsin, Michigan, and Iowa and for a conference on Federal Income Tax called by R M Underhill of California expenses not to exceed \$32.50 to be charged to Budget 1199-2100

Henry Rottschaefer to Chicago, Illinois January 10-12, 1937 for conference on Federal Income Tax called by R M Underhill of California expenses not to exceed \$32.50 to be charged to Budget 1199-2100

Kenneth F Maxcy to Washington, D.C. December 26, 1936 to January 2, 1937 for conference on venereal disease control work called by Surgeon General Thomas Parran expenses not to exceed

\$109.55 to be charged to Budget 2310-2211 (Public Health Service Training Center Fund)

T Raymond McConnell to Chicago, Illinois January 21-26, 1937 to consult faculty records relative to assistantships in the office of the North Central Association at University of Chicago in connection with study of assistantships at the University of Minnesota expenses not to exceed \$41.30 to be charged to Budget 1121-2100

Marcia Edwards to New York, Iowa, Illinois, Wisconsin, and other points January 1 to March 27, 1937 to investigate practices in graduate education expenses not to exceed \$990 to be charged to Budget 9202-2800 (Carnegie Foundation Research Fund)

Carl L Nordly to New York December 12-30, 1936 for meeting of College Physical Education Association and to interview National Recreation Association relative to matters pertaining to "The Minnesota Study of Physical Education and Related Activities" expenses not to exceed \$100 to be charged to Budget 1121-2501

Charles A Mann, Ralph E Montonna and Cornelius S Grove to Appleton, Milwaukee, and Carrollville, Wisconsin; Chicago, Joliet, Streeter, and LaSalle, Illinois March 17-27, 1937 for Senior Chemical Engineering inspection trip expenses not to exceed \$90 each to be charged to Budget 2120-2100

Margaret S Harding to Boston via Cleveland, New York, New Haven, Philadelphia, Columbus, Chicago, and Milwaukee January 15 to February 11, 1937 for meetings of University Press Managers and National Association of Book Publishers and to attend to business in connection with University Press matters expenses not to exceed \$275 to be charged to Budget 7305-2500

Voted to approve the budget for the Summer Session of 1937, as submitted, in the amount of \$142,384, with the understanding that the Director of the Summer Session is authorized to make appointments of the instructional staff with the following provisions:

1. That the University reserves the right to cancel any and all classes which, in the judgment of the Director, have insufficient registration to justify their continuation.

2. That in case the income from tuition is insufficient to pay the staff the full  $\frac{1}{8}$  of their annual salary, a pro rata reduction in salary may be made to each member retained on the instructional staff, such reduction to be sufficient to bring the cost of instruction within the receipts from tuition fees.

The President presented for the information of the Board letter from Captain R. A. Radford, State Public Works Administration head, relative to possible Public Works Administration funds for the construction of the proposed Minnesota Union.

The President called to the attention of the Board recommendations of the Interim Committee of the Legislature on the Minnesota State Employees Retirement Association Fund, which recommendations involved the charging back to the University of one-half of the cost of the pension paid retired University employees.

Voted to authorize acceptance of the assets of the student organization, University Singers, and provide from University reserve for the payment of accounts of the University Singers to an amount not to exceed \$3,000.

Voted to authorize the acceptance of the following described land in Lake of the Woods County from Mr. Arthur E. Morgan, Knoxville, Tennessee, with the understanding that of any net income arising from said land in the future 25 per cent be paid to Antioch College, 25 per cent to any non-profit institution or organization which may be designated by Mr. Morgan, his wife, or his surviving children, and the remainder to be retained by the University, and with the further understanding that at the present time no further exploration on the property would be continued at University expense:

SE $\frac{1}{4}$	Section 25	T159-R33
SW $\frac{1}{4}$	Section 36	T159-R33
SE $\frac{1}{4}$ -NW $\frac{1}{4}$	Section 31	T159-R32
NE $\frac{1}{4}$ -NW $\frac{1}{4}$	Section 20	T159-R32
NE $\frac{1}{4}$ -NW $\frac{1}{4}$ and Lot 3	Section 30	T159-R32
SW $\frac{1}{4}$ -SW $\frac{1}{4}$	Section 26	T159-R33
SE $\frac{1}{4}$ -SE $\frac{1}{4}$	Section 27	T159-R33
SW $\frac{1}{4}$ -NW $\frac{1}{4}$	Section 35	T159-R33
NE $\frac{1}{4}$ -SW $\frac{1}{4}$	Section 35	T159-R33
SE $\frac{1}{4}$ -NE $\frac{1}{4}$	Section 34	T159-R33
SW $\frac{1}{4}$ -SE $\frac{1}{4}$	Section 34	T159-R33

Voted to grant permission to Professor John D. Akerman and Assistant Professor Howard W. Barlow, Department of Aeronautical Engineering, to serve as permanent consultants for the Porterfield Aircraft and Engineering Corporation of Kansas City, beginning January 1, 1937.

Voted to approve membership in the Association of American Colleges, at \$50 a year.

The President presented for the information of the Board certain aspects of the investment policy of the Manhattan Foundation, Incorporated, particularly relating to investment in stocks.

The President presented to the Board acknowledgment of the Honorable C. A. Halverson of his election as treasurer of the Regents.

Voted to approve the following increases in fees in Summer Session physiology courses:

Number	From	To
100	\$5.00	\$7.50
101	5.00	7.50
103	5.00	7.50
104	5.00	7.50
58-59	3.00	5.00
4	0.00	2.00

Voted to approve an incidental fee of \$1 per quarter for the University High School.

Voted to approve the following fees for the course in Hospital Library Training:

\$ 4 per credit hour
40 per quarter for residents
45 per quarter for non-residents

Voted to authorize the establishment of a University High School Student Activities budget to which would be credited the incidental fee and other income earned and collected in connection with student activities, and from which would be paid the expenses of student activities, with the understanding that a petty cash fund of \$15 would be allowed the University High School under the usual conditions of such a fund.

Voted to approve a fee of \$2 per quarter for courses in Architectural Design and Interior Design now designated as Architecture 31 to 39 inclusive and 131 to 136 inclusive, and \$1 per quarter for courses in Drawing, Painting, and Modeling, designated as Architecture 21 to 29 inclusive, and 84 to 89 inclusive, effective beginning with the fall quarter of 1937, with the understanding that the fee so collected would be credited to the supplies and expense budget of the School of Architecture.

Voted to approve the following recommendations:

1. That each application for admission to a senior professional school or college from a non-resident of Minnesota shall be accompanied by a \$5 credential examination fee. (The senior professional schools are the Medical School, School of Dentistry, Law School, College of Education except courses admitting freshmen, and the School of Business Administration.)

2. That this fee be not refundable, but if the applicant enrolls within one year following the date of application, the \$5 payment shall be credited to his tuition for the first quarter.

3. That this fee be charged beginning with applications for the fall quarter of 1937-38.

The increasing registration at the University of Minnesota, the prospect that it will continue for approximately ten years, and the decreasing income per student have made it necessary for the Regents to survey the situation to determine what constructive steps should be taken to insure effective scholastic work at the institution.

Although a number of suggestions have been considered, only one has been acted upon and it relates to non-resident students. The Regents are of the opinion that the University should not become local and provincial. They welcome and wish to encourage students from foreign countries, the children of alumni and former students residing in other sections of the United States or the world, students from the Northwest and from neighboring states, and a reasonable number of non-resident students from every part of the United States. The Regents know that the number of non-resident students at the University in the past has been approximately equal to the number of residents of Minnesota in attendance at universities in neighboring states. But of late there has been a tendency for the number of non-residents at Minnesota to increase more rapidly than the number of residents attending universities in other states. The Regents believe that a balance should be maintained in this matter. It is their opinion that the time has come when the University of Minnesota should exercise discretion with regard to the number of non-resident students it admits. Students from outside Minnesota should not be admitted whose secondary school work, intelligence rating, or other measures of scholastic achievement do not give better than average promise of an ability to profit from courses of instruction and residence at the University of Minnesota.

A study of the fees paid by non-resident students at other institutions makes it apparent that larger non-resident fees could and should be charged at the University of Minnesota.

Looking toward the above adjustment between non-

resident students and resident students, the Regents hereby approve and adopt the following resolutions:

Beginning with the academic year 1937-1938, the President of the University or such person or committee as he may designate, is directed to exercise discretion in the admission of non-resident undergraduate students; and the fees for non-resident students in the various colleges are fixed at the rates per quarter shown below with the understanding that corresponding non-resident credit hour fees will be charged non-resident students carrying less than the complete schedule of work.

For Science, Literature, and the Arts	\$ 40 per quarter
Education	40 per quarter
Agriculture	40 per quarter
General College	40 per quarter
Business	45 per quarter
Law	65 per quarter
Institute of Technology	45 per quarter
Dentistry	80 per quarter
Dental Hygiene	40 per quarter
Medicine	125 per quarter
Medical Technicians	45 per quarter
Pharmacy	50 per quarter
Library Instruction	50 per quarter
Graduate School	40 per quarter
Graduate School Clinical Medicine	125 per quarter
Nursing Instruction	40 per quarter

Voted to authorize redistribution of income from the Appreciation Day Band Fund as follows effective beginning with year 1936-37:

	From	To
Student Manager	\$100 a year	\$100 a year
Library Custodian	40 a year	60 a year
Uniform Custodian	40 a year	60 a year
Locker and Instrument Custodian	40 a year	Discontinued

The Regents, having under consideration resolutions relative to Edward E. Nicholson, Dean of Student Affairs, from the following organizations,

City Council of the City of Minneapolis, Minnesota  
 Second Ward Farmer-Labor Club of Minneapolis  
 Tenth Ward Farmer-Labor Club of St. Paul

voted after discussion to place said resolutions on file. (Supplement to the minutes, page 1276.) It was the consensus of opinion of the members of the Board that the matter mentioned in the communications did not impugn Dean Nicholson's integrity or involve in any way the competency of the performance of his University duties.

Voted to authorize the administration to begin the study and preparation of the budget for the year 1937-38 in advance of legislative appropriations, with the understanding that any free money which the University may have would be used for the following objectives and in the following order:

1. The restoration of salaries and wages.
2. The promotion of members of the staff who are clearly entitled to recognition on the basis of their achievements in recent years.
3. The introduction and carrying out of the proposals of the Committee on Classification of Non-academic Personnel so far as funds will permit.
4. The creation of new positions.

Voted to authorize transfer of funds from the Mayo Properties Association to be placed in a special fund of the Mayo Foundation for Medical Education and Research and to be used for the payment of stipends of fellows of the Mayo Foundation heretofore recommended to the Board of Regents for appointment without salary. (Filed supplement to the minutes, page 1277.)

Mr. George MacKinnon, Representative from the Twenty-ninth District, appeared before the Board and discussed with the Board problems involving fraternities and the relationship of fraternities to the dormitory system. The President of the Board was authorized to appoint a committee consisting of himself and two other Board members to meet with undergraduate and/or fraternity alumni groups to discuss the situation.

Voted to approve the following revision of the rules and regulations as recommended by the President and the Committee on Classification of Non-academic Personnel:

## **COMMITTEE ON CLASSIFICATION OF NON-ACADEMIC PERSONNEL**

1. **Definition:** The Committee on Classification of Non-Academic Personnel (hereinafter referred to as the Committee) shall consist of three University staff members appointed by the President of the University, and approved by the Administrative Committee of the Senate. The Comptroller and the Director of the Employment Bureau shall also be members ex-officio of the Committee, and the Director of the Employment Bureau shall serve as executive secretary of the Committee (hereinafter referred to as the Secretary).

### **2. Duties:**

- (1) Under the direction of the President to be responsible for the administration of the certification, job classification, and salary schedules of the non-academic personnel under the rules and regulations approved by the President and the Board of Regents.
- (2) To consider and propose to the President from time to time revisions in policies, job classification, salary schedules, and rules and regulations of the classified service.
- (3) To be responsible for all records necessary to the administration of this classification of non-academic personnel.

## **CLASSIFIED SERVICE OF NON-ACADEMIC PERSONNEL**

1. **Definition:** The classified service of non-academic personnel shall include all positions in the University on the regular payroll and those positions on the miscellaneous payroll substantially permanent (six months or more of every year) except:

- (1) General Administrative Officers
- (2) Deans and Directors
- (3) Assistant Deans
- (4) Instructional staff with extra-instructional duties
- (5) Instructional staff (including all with the rank of instructor or above)
- (6) Instructional staff below the rank of instructor with respect to selection, appointment and removal

**2. Appointments: Transfers: Promotions: Demotions:** Appointments in the non-academic staff shall be understood to be for the fiscal year, subject to annual renewal by the Board of Regents.

Vacancies in the non-academic classified service shall be filled as far as practicable by promotion from among persons holding positions of a lower rank in the University; such promotions are to be based upon merit as indicated by examinations, previous experience, and service with due weight to seniority.

All recommendations for appointments, transfers, promotions and demotions to positions in the classified service shall be reviewed by the Committee.

The Secretary shall maintain a file of applicants for positions together with information as to their qualifications. Information from this file shall be made available upon request to administrative officers and heads of departments.

Vacancies shall be filled by competitive examination except in such cases as the Committee shall recommend for exemption. Such examinations shall be conducted under the supervision of the Committee or such members of the staff as it may call upon for assistance in conducting written or oral examinations.

**3. New Positions: New Classes: New Duties:** The Committee shall classify all new positions in the classified non-academic personnel, recommend the establishment of new classes, and review all changes in duties affecting the classification of positions.

**4. Probationary Period:** The appointment of an individual entering the classified service shall be made for a probationary period of six months during which period the appointment may be terminated. If the appointment is terminated by the administrative officer or department head during the probationary period the reasons for the termination shall be stated on the prescribed resignation form. If the appointment is not terminated and the Secretary is not notified of unsatisfactory service, the appointment shall be continued.

**5. Vacancies:** All University offices shall notify the Secretary of any imminent vacancy in any other group

than the "Teaching and Research Assistance", "Extension Assistance" or any other group or positions exempted by the Committee.

The Committee shall then examine and certify eligibles appropriate to the position, or, in case of waiver of examination by the Committee, the Committee shall certify qualified candidates.

6. **Records:** All University officers shall from time to time as requested provide the Secretary with pertinent information regarding the efficiency and conduct of employees that might be of importance to their service records.

7. **Suspensions: Discharges:** Any employee in the classified service who has completed the probationary period may be suspended or discharged by the administrative officer or the department head for just cause. With the exception of the "Teaching and Research Assistance", "Extension Assistance" or any other group or positions exempted by the Committee, the administrative officer or the department head shall notify the employee and the Secretary of the reasons for such suspension or discharge and said employee shall have the right of appeal to the Committee within two weeks after the receipt of such notice. The Committee shall if requested provide a hearing and make recommendation to the President and the Board of Regents for action.

8. **Salaries:** Salary rates for the non-academic personnel shall be maintained according to the salary schedule as adopted, subject to general financial limitations, and such schedule shall remain in effect for each position in the classified service until revised upon recommendation by the Committee and approval by the President and the Board of Regents.

9. **Medical Examination:** A medical examination may be required by the Committee from any individual in the non-academic personnel at the time of appointment or at any time during the period of service.

10. **Religion and Politics:** In no case shall enquiry be made as to religious or political affiliations of an applicant or an incumbent.

11. **The Regular Working Day:** The standard

working day for office employees shall be seven and one-half hours except for Saturday. Employees will be allowed a half holiday on Saturday afternoon whenever the work in their department is completed and there is no other necessary work to be done. Overtime without pay shall be required when necessary, but may be compensated for in a reasonable manner by hours of leave at times when the work of the office will allow it.

The standard working day for other than office employees shall be eight hours except as the practice of the profession, trade or vocation may otherwise designate.

## LEAVES

**1. Vacation Leave:** University employees in the non-academic classified service on regular payroll on twelve-month full-time appointments, shall be entitled to annual vacation with pay provided that such employees have given one fiscal year's full time service. Such employees shall be entitled to pro-rata vacation allowances provided that on the first June 30 following their employment they have rendered six or more months of continuous service.

University employees in the non-academic classified service on the miscellaneous payroll on twelve-month full time service shall be entitled to annual vacation leave with pay provided such employees have given two consecutive fiscal years of full time service.

Full time employment on the miscellaneous payroll preliminary to regular employment and the probationary period shall be considered in the term of service. All leaves of absence with pay regardless of duration, and leaves of absence without pay to a maximum of four months, may be counted as part of the period of service in determining vacation allowances. Leaves of absence without pay longer than four months shall be deducted in their entirety from the year of service.

All vacations shall be taken at a time acceptable to and convenient for the department concerned.

In case of resignation of employees on the regular payroll at the end of the first fiscal year of service and of employees on the miscellaneous payroll at the end of

the second fiscal year of service, vacation allowances shall be granted if notice is given on or before June 1. In case of resignation during a subsequent year at other than the close of the fiscal year, pro-rata vacation shall be allowed.

2. **Sick Leave:** In addition to and upon attaining eligibility for vacation leave, sick leave with pay for a period not exceeding four weeks may be permitted to full time non-academic employees on twelve-month appointments. A medical certificate may be required.

3. **Accumulation of Leaves:** Vacation taken in any fiscal year shall be in recognition of services rendered in the preceding fiscal year. Neither vacation nor sick leaves may be accumulated from one fiscal year to another.

4. **Part Time Employment:** No vacation allowances with pay are permitted to members of the non-academic personnel who are serving less than full time on twelve-month appointments.

5. **Recesses:** Members of the non-academic personnel are not entitled to additional vacation leave at the time of student recesses and vacations.

### VACATION ALLOWANCES

The following groups shall be entitled to a vacation leave of at least one month with pay:

1. General Administrative Officers
2. Deans and Directors

The following groups shall be entitled to a vacation leave of four weeks with pay:

1. Administrative Officers
2. Assistant Administrative Officers
3. Assistants to the Deans
4. Secretary to the President
5. Nursing Group
6. Social Service Workers
7. First Library Assistants
8. Secretaries
9. Teaching and Research Assistance group (Class A)
10. Agricultural Extension Assistance group
11. Instructional and Extra-instructional group (Class A)

The following groups shall be entitled to vacation leave of three weeks with pay:

1. Administrative Assistants
2. Professional and Scientific group
3. Library group—(except First Library Assistants)
4. Fiscal group
5. Clerical group
6. Foremen in the Service group

The following group shall be entitled to vacation leave of two weeks with pay:

1. Service group (With the exception of Foremen and Skilled Tradesmen and Trades Helpers employed at prevailing union rates).

### **RELATIVES**

Not more than one member of a family may be employed in a temporary or permanent capacity without the specific approval of the Board of Regents. This policy applies to temporary as well as permanent appointments.

The employment of two members of the same family by the University of Minnesota shall not be regarded as violating the spirit of the regulation if either of the two following things is true:

First, that either member is in the University primarily in the capacity of a student and only secondarily in the capacity of an employee. This will cover such cases as irregular work by the hour done by students; those engaged as fellows, scholars, assistants, readers and the like.

Second, where because of the location of the work, it is very difficult if not quite impossible to secure suitable employees without using more than one member of the same family. This situation applies particularly to the outlying stations.

“Members of a family” shall be interpreted as including relatives of the fourth degree (first cousin) or closer, including relatives of the same degree resulting from marriage or adoption.

### **RETIREMENT AND INSURANCE**

Employees in the classified service shall be included in the retirement and insurance plans in accordance with the

provisions of the action of the Board of Regents, November 15, 1929, and all subsequent revisions and interpretations of said action.

Voted to approve class specifications for positions in the non-academic service with the understanding that in the application of these class specifications to existing positions the Committee on Classification of Non-academic Personnel is authorized to make minor corrections due to clerical errors and minor adjustments due to misunderstandings which might arise in the course of preparation and application of the classification, and with the further understanding that said class specifications shall be effective July 1, 1937, subject to general financial limitations.

Voted to approve the following security transactions:

### SECURITY TRANSACTIONS

December 12, 1936 to January 15, 1937

#### ACQUISITIONS

##### Mayo Foundation

Amount	Security	Maturity	Yield	Cost
\$20,000	American Telephone and Telegraph Co. 3¼%	12-1-66	\$3.15	\$20,400.00
25,000	National Dairy Products Deb. 3¾%	5-1-51	3.15	26,573.75

##### Minnesota Hospital and Home for Crippled Children— Endowment

25,000	Oklahoma Gas and Electric Co. 3¾%	12-1-66	3.60	25,625.25
10,000	Ohio Edison Company 3¾%	1-1-72	3.60	10,300.00
7,500	United States Savings Bonds (These bonds mature at a cash value of \$10,000.00)	12-31-46	2.90	7,500.00

##### Minnesota Hospital and Home for Crippled Children— Temporary

25,000	Consolidated Oil Corp. 15 Year Conv. 3½%	6-1-51	3.00	26,312.50
25,000	Houston Lighting and Power Co. 1st 30 Year Bonds 3½%	12-1-66	3.35	25,750.00

### Group Investments

Amount	Security	Maturity	Yield	Cost
15,000	York Ice Machinery Corporation 6%	10-1-47	5.85	15,150.00
5,000	Kansas Electric Power Co. 3½%	12-1-66	Par	5,000.00
20,000	Missouri Power and Light Co. ¾%	12-1-66	3.61	20,400.00

#### Senate Committee on Intercollegiate Athletics— Temporary

5,000	New York and Erie Ry. 4½%	3-1-38	1.40	5,200.00
10,000	Western Pacific Ry. Co. 2¾%	12-1-38	2.75	10,000.00

### MATURITIES

#### Mayo Foundation

Amount	Security	Maturity	Price Paid	Price Received
\$11,000	Freeborn Co., Minn. 5½%			
	Bldg. Bonds School	1-1-37	\$11,816.20	\$11,000.00
3,000	Ramsey County, Minn. Road and Bridge 4½%	1-2-37	3,084.30	3,000.00

#### Renewals

#### Senate Committee on Intercollegiate Athletics— Temporary

5,000	American National Bank, St. Paul, Certificate of Deposit	1-5-37	5,000.00	5,000.00
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#### Called Bonds

#### Service Enterprises

5,000	Ohio Associated Telephone Co. 6% Called @ 104	1-1-62	4,087.50	5,200.00
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#### Sales

#### Long Island Ry. Refunding 4% Due 3-1-1949

Sold @ 105½ net, less tax and shipping charges

#### Mayo Foundation

10,000	Nos. M948/9, 7428/3, 7488 D1121/30		9,788.54	10,544.17
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#### W. J. Murphy Fund

5,000	Nos. M23836, 24034, 23841 D4842, 3640/1		4,900.00	5,272.09
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Voted to accept with thanks the following gift:

Donor Minneapolis General Hospital  
Amount \$7,125  
Fund Minneapolis General Hospital Fellowships  
Purpose For continuation of twelve fellowships and seven instructorships for the period January 1, 1937 to June 30, 1937.

Voted to accept with thanks the following gift:

Donor Minneapolis General Hospital  
Amount \$600  
Fund Minneapolis General Hospital Pediatrics Directorship  
Purpose For continuation of supplement to salary of Dr. Albert V. Stoesser as Chief of the Minneapolis General Hospital Department of Pediatrics, for the period January 1, 1937 to June 30, 1937.

Voted to accept with thanks the following gift:

Donor Eli Lilly Company  
Amount \$1,000  
Fund Eli Lilly Research on Chronic Arthritis  
Purpose For an investigation of chronic arthritis under the direction of Dr. Macnider Wetherby and Dr. B. J. Clawson, in accordance with correspondence filed supplement to the minutes, page 1278.

Voted to accept with thanks the following gift:

Donor Dr. Frank E. Burch  
Amount \$825  
Fund Miller Hospital Fellowship for 1937-38

Voted to accept with thanks the following gift:

Donor E. I. duPont de Nemours and Company  
Amount \$750  
Fund duPont Fellowship for 1937-38  
Remarks Fellowship to carry exemption from laboratory fees

Voted to accept with thanks the following gift:

Donor George Davis Bivin Foundation, Inc.  
Amount \$255  
Fund George Davis Bivin Foundation, Inc. Prizes  
Purpose To be distributed as awards for papers on the "Relationship of the Emotions to the Mental Hygiene of the Child," in accordance with correspondence filed supplement to the minutes, page 1279.

Voted to accept with thanks the following gift:

Donor	Mead Johnson and Company
Amount	\$225
Fund	Mead Johnson and Company Research in Pediatrics
Purpose	To be used for the support of studies in infant metabolism by Dr. Arild E. Hansen, in accordance with letter filed supplement to the minutes, page 1280.

Voted to accept with thanks gift of electrical equipment from the Western Electric Company, for the Department of Electrical Engineering.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 1281.

Voted to approve transfers of funds No. 471 to No. 583.

Voted to approve journal vouchers No. 4465 to No. 5677.

Voted to approve requisitions No. 59811 to No. 62079, \$543,141.38.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary