

**Approved 1-22-25**  
**Teaching and Learning Committee**  
**December 4, 2024**

Attendees:

Evan Brier, Adam Brisk, Alexis Elder, Kurt Guidinger, Star Gump, Kim Habig, Ahmed Heikal, Susan Hudec, Kristen Hylenski, Jonathan Lee, Kelly MacPhail, Jen Mencl, Jomara Sandbulte, Raluca Stan, Ariuna Taivan, Maureen Tobin Stanley, Sandra van den Bosse, Sam Welchance  
Absent: Chris Haidos, Susana Pelayo-Woodward, Jodie Riek, Aidan Zeissler

The minutes from the 11-6-24 meeting were approved.

**Updates**

Assessment Subcommittee (Evan B.)

The assessment subcommittee workgroups reported on their work on the outstanding program assessment awards. Assessment reports from the lib ed categories that were due in Fall 24 will be shared with the lib ed subcommittee next semester. Campus assessment reports with details about graduate and undergraduate programs that reported this fall will be shared with the assessment subcommittee meeting in spring 25.

Curriculum Subcommittee (Maureen T.S.)

The committee discussed the course proposal for Vertically Integrated Projects, which are multidisciplinary, project-based, team-based courses supporting faculty research. This has been developed by a staff member in SCSE. It is a way for faculty to work with a small cohort of students across multiple semesters. The curriculum subcommittee provided feedback on the proposals.

Graduate Programs Committee (Ariuna T.)

This group discussed dual listed course proposals, focusing on undergraduate SLOs and graduate SLOs because a distinction needs to be made between the two levels. The group continued discussion on the topic of stacking post baccalaureate certificates and higher degrees. They are working on a draft statement that has not yet been finalized.

IT & Library Subcommittee (Kim H.)

For the first time UMD now has a unified course materials request form. These materials will show up on a student's Course Works program on Canvas. Peer research mentors are now available in the library; there is a QR code posted in the library to sign up. The library is now offering a service that delivers books to students living in the dorms. ITSS is hosting spring semester jumpstart sessions for faculty on Dec 17, 18, and 19. There is a new proctoring tool called Honor Lock (replacing Proctorio). Slightly over half the campus has moved to zoom phones, with about 750 faculty and staff yet to migrate. The ITL subcommittee met with the Office of Digital Accessibility to discuss the upcoming April 2026 deadline for ADA compliance.

Liberal Education Subcommittee (Kristen H.)

The lib ed subcommittee is continuing their work reviewing lib ed course proposals.

Student Government Association (Aidan Z.)

The SGA has been gathering feedback regarding Course Works. They are planning for student government elections in the spring. Subcommittee work will be starting back up in spring semester.

Academic Affairs (Jen M.)

This committee will have more policies to review spring term.

## **Creating recommendations for a community engagement co-curricular pathway program**

At the end of last month's meeting, it was decided this group would focus our efforts on creating a community engagement co-curricular pathway for students. Jen [shared a document](#) that listed practices related to community engagement, characteristics of community engagement, and guidelines that the U of M system has provided for alternative credentials.

There are different tools to deliver a digital representation for a badge, and we can work with ITSS on that, but the focus for this group is what the criteria would be for a badge. A number of examples of other types of badging programs were shared including the [LSBE Passport program](#), the [Graduate School, UMD Honors Program](#), and [UMTC Community Engagement Scholars Program](#).

The LSBE Passport program has three categories, and students complete a certain number of activities within each category. That might be a structure we could model so that students could customize it in ways that make sense for their interests and career goals. Challenges with passport program include the amount of staff time it takes to manage it and to verify the activities for each student. One major difference would be that this program would be optional, whereas the LSBE passport program is a graduation requirement. This would be something that would be available to all students regardless of their major that could include either curricular and/or co-curricular components. Whatever we construct, we need to make sure that it is flexible enough so that every student who wants to participate can participate. We are looking for activities that provide opportunities for ongoing commitment rather than a one-time event. What is ideal for community engagement is a reciprocal and ongoing relationship that is mutually beneficial.

There are not currently any guidelines on the number of hours that an alternative credential requires. There are a wide variety of time requirements across various programs, but these programs all have different intentions. It would be helpful to review existing programs to compare the various expectations and time commitments. It was suggested that Jen work with Cheryl Skafte in UMD Engage to draft a framework to bring back to this group to refine. A motion was made and seconded for the UMD Engage office to propose criteria for this group to review and provide feedback. Motion approved.

Meeting adjourned 4:15 pm