

# MEETING OF THE STUDENT SENATE

THURSDAY, MARCH 3, 2011

11:30 A.M. - 1:30 P.M.

Coffman Theatre--Twin Cities Campus  
105 Kiehle Hall--Crookston Campus  
173 Kirby Plaza--Duluth Campus  
7 Humanities and Fine Arts Bldg--Morris Campus  
Room 322--Rochester Campus

This is a meeting of the Student Senate. There are 49 voting members of the Student Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

## 1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information

Resolution on the Policy on Makeup Work for Legitimate Absences – Sickness of Minor Dependents

Approved by the: Student Senate May 6, 2010

Approved by the: Administration December 2, 2010 (as amended)

Approved by the: Board of Regents – no action required

Resolution on the Policy on Makeup Work for Legitimate Absences – Student Senators

Approved by the: Student Senate May 6, 2010

Approved by the: Administration did not approve\*

Approved by the: Board of Regents – no action required

\* While the President fully supports and encourages student participation in governance and other leadership activities at the University, he cannot support missing class to do so, particularly when the class schedule is clearly identified at the beginning of each semester.

## 2. COUNCIL OF ACADEMIC PROFESSIONALS AND ADMINISTRATORS UPDATE (5 minutes)

### For Information:

Council of Academic Professionals and Administrators (CAPA) represents the professional class of 5200 non-unionized employees at the University. This class was started in 1980 and CAPA was formed as an advisory committee to the President. Academic professionals (P&A) have skills between civil service employees and faculty in jobs such as teachers, researchers, advisors, counselors, and extension service workers. Most people stay in this classification or move to a faculty position. P&A employees have some of the same benefits as faculty, but work on annually renewable contracts.

CAPA meets from 9:00-11:00 am the third Friday of each month in 101 Walter Library and meetings are open to the public. CAPA consists of 40 representatives from campus units and colleges and has four committees: Benefits and Compensation, Representation and Governance, Professional Development and Recognition, and Communications.

**3. CIVIL SERVICE COMMITTEE UPDATE**  
(5 minutes)

**For Information:**

The Civil Service Committee (CSC) represents the approximately 5000 employees in this category which includes accountants, scientists, executive assistants, and administrators. The classification was started in 1945 with the passage of the civil service rules by the Regents. In 1984 PELRA was passed which allowed for the creation of a bargaining unit separate from civil service employees.

CSC is composed of fifteen members and several alternates. The committee elects a chair, vice chair, and treasurer each year, with the vice chair becoming next year's chair. Members are selected by a committee and appointed by the President to three-year terms. CSC meets the fourth Thursday of each month from 9:00 am-12:00 pm.

**4. STUDENT SENATE/ STUDENT SENATE  
CONSULTATIVE COMMITTEE CHAIR REPORT**  
(5 minutes)

**5. ASSEMBLY/ASSOCIATION UPDATES**  
(5 minutes)

**6. STUDENT SENATE CONSULTATIVE COMMITTEE  
Resolution on a Student Evaluation of Teaching Award  
Action**  
(10 minutes)

**Resolution on a Student Evaluation of Teaching Award**

Whereas, University of Minnesota students stand to benefit from knowing how students of previous semesters have graded teachers' past performance.

Whereas, providing students with the means to differentiate among instructors according to the quality of their instruction allows students to make better-informed choices while registering for classes.

Whereas, publicly recognizing those instructors whom students rate highly provides a positive incentive for instructors to adapt their teaching to better suit the needs of students.<sup>1</sup>

Whereas, student course evaluations constitute the most accessible and relevant measure of the teaching that occurs at the University of Minnesota.

For the reasons stated above, therefore be it decided that the Student Senate endorses the following action:

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<sup>1</sup> Office of the Vice Provost for Faculty and Academic Affairs

The creation of an award which recognizes the top rated instructors by their students, according to the Student Rating of Teaching Forms. All teachers will automatically be considered for the award, but only those whose student evaluations place them in the them in top Nth percentile of all teachers will be eligible to receive it. Those eligible teachers will receive notification of their achievement and choose whether or not to accept the award. The names of those teachers who accept the award as well as the course each taught would be made public in the form of a list. Student Senate supports the integration of this award into existing university databases and search engines such as the University's online program "Class Search," whereby a student who refines his or her search to "Teaching award winners only" could see recipients of this award.

The administration shall formally recognize the creation of the Student Evaluation of Teaching award by amending the Policy on Evaluation of Teaching: Twin Cities, Crookston, Morris, Rochester as follows (language to be added is underlined):

### **Evaluation of Teaching: Twin Cities, Crookston, Morris, Rochester**

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### **C. Student Rating of Teaching**

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#### **15. Student Evaluation of Teaching Award**

- a. The creation of an award which recognizes the top rated instructors by their students, according to the Student Rating of Teaching Forms. All teachers will automatically be considered for the award, but only those whose student evaluations place them in the them in top Nth percentile of all teachers will be eligible to receive it.
- b. Those eligible teachers will receive notification of their achievement and choose whether or not to accept the award. The names of those teachers who accept the award as well as the course each taught would be made public in the form of a list.
- c. Student Senate supports the integration of this award into existing university databases and search engines such as the University's online program "Class Search," whereby a student who refines his or her search to "Teaching award winners only" could see recipients of this award.

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## **FREQUENTLY ASKED QUESTIONS**

### **Student Evaluation of Teaching Award**

#### **How will the data that provides the basis to rank the instructors be obtained?**

The data that will determine teaching performance will be collected from the first four questions of the Student Rating of Teaching forms. These questions include: "The instructor was well prepared for class;" "the instructor presented the subject matter clearly;" "the instructor provided feedback intended to improve my course performance;" and "the instructor treated me with respect."

#### **How will instructors be given the choice to release their name as well as the course title they taught in a publication of the top n% of instructors?**

Instructors will be prompted by the University of Minnesota using the most feasible means, to be determined by the administration, to opt into providing their name and

course title for the publication of a list of the top N% of instructors for the previous semester or indefinitely until stated otherwise. Instructors will be given the choice to opt out at any time.

**The list will be published how often?**

A list will be published for each semester and will remain available to students for registration purposes for the following two semesters. For example, students registering for classes during fall 2011 will have access to the lists compiled from the previous two semesters.

All the lists would be available online or to the public, but only those from the most recent year would be used in the "Class Search" program.

**How many instructors will receive the award?**

In practice therefore, the proportion of instructors who receive the award will be less than or equal to N%. However, all instructors who receive it would undisputedly reside within that percentile. This model stands in contrast to an alternative system in which instructors would choose whether to be even considered for the award.

**Will a complete list of instructors and rating information be available to students?**

Due to laws which restrict public access to personnel files and out of respect for teachers' privacy, a complete list of instructors will not be available to students. A list of only those instructors from the top N% who have accepted the award will be available for student access. The list will feature their names alphabetically and the courses they taught.

**Will the data that provides the basis to rank the instructors be accessible to students?**

For the reasons mentioned above, the data that provides the basis to rank the instructors will not be accessible to the students.

## 7. MEMORANDUM OF UNDERSTANDING

Discussion  
(20 minutes)

### MEMORANDUM OF UNDERSTANDING Student Involvement in University Decision Making

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The University of Minnesota administration recognizes the value of student input to inform University decision-making, particularly when the decision will impact directly a significant student interest or the student experience. As past practice has demonstrated, (see the attached materials outlining existing student participation in University governance and decision making), the University has sought to uphold the following principles:

Students should be involved in the University decision-making process in consultative and representative capacities.

Students should be consulted in a timely and proactive manner on policy issues and other matters that will impact directly a significant student interest or the student experience.

Students may be consulted on other matters that will not impact a significant student interest or the student experience, and students may also request representation or consultation on other matters.

Students should be represented on system, campus, and college committees that are charged to make recommendations that will impact directly a significant student interest or the student experience.

Student input should be sought from regular consultation avenues that include campus student associations and the Student Senate. The administration may seek input from students beyond those consultation avenues

The Office for Student Affairs on the Twin Cities campus is working with students and the current administration to explore the feasibility of creating a Board of Regents or an administrative policy regarding student involvement and shared governance.

As part of this process, Student Affairs will work with students to create proposals regarding the following: 1) regular meetings of student leaders with senior administrators, 2) the range of issues that warrant student representation and/or consultation (as well as those that do not), 3) a process for nominating students who may serve on standing system- and campus-wide committees, 4) approaches to training/orienting students to their responsibilities as participants in University governance, and 5) a process for campus student associations and Student Senate to seek, collect, and communicate to the administration input of students outside of the regular consultation avenue.

As part of this Memorandum of Understanding, representatives from the appropriate offices are agreeing to meet monthly, January-May 2011, to develop these proposals, consult further with the current administration, and further explore the feasibility of an administrative or Regents policy.

Recognizing that this is a time of presidential transition, the parties agree that significant progress can be made but a final resolution may be after July 1, 2011.

Signed on December \_\_\_\_, 2010, by:

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Robert H. Bruininks, President, University of Minnesota

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E. Thomas Sullivan, Senior Vice President for Academic Affairs and Provost

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Gerald Rinehart, Vice Provost for Student Affairs

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Aaron Carlson, Chair, Student Senate

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Abou Amara, GAPSA President

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Sarah Shook, MSA President

# MEETING OF THE UNIVERSITY SENATE

THURSDAY, MARCH 3, 2011

2:30 - 4:00 P.M.

Coffman Theatre--Twin Cities Campus  
220 Dowell Hall--Crookston Campus  
173 Kirby Plaza--Duluth Campus  
Science Auditorium--Morris Campus  
Room 419--Rochester Campus  
Southwest Research and Outreach Center

This is a meeting of the University Senate. There are 258 voting members of the University Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

## 1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information

### University Senate

University Senate Rules Amendment – Equity, Access, and Diversity Ex Officio

Approved by the: University Senate December 2, 2010

Approved by the: Administration - no action required

Approved by the: Board of Regents - no action required

University Senate Rules Amendment – Committee Absences

Approved by the: University Senate December 2, 2010

Approved by the: Administration - no action required

Approved by the: Board of Regents - no action required

University Senate Rules Amendment – P&A Senate Rules

Approved by the: University Senate December 2, 2010

Approved by the: Administration - no action required

Approved by the: Board of Regents - no action required

University Senate Constitution Amendment – P&A Senate

Approved by the: University Senate December 2, 2010

Approved by the: Administration January 27, 2011

Approved by the: Board of Regents PENDING

University Senate Constitution Amendment – Faculty and Staff Delegation

Approved by the: University Senate December 2, 2010

Approved by the: Administration January 27, 2011

Approved by the: Board of Regents PENDING

## 2. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY COMMUNITY

### FACULTY/ACADEMIC PROFESSIONALS/STAFF

Lloyd O. Bakke

Staff  
University Bookstore  
1926 – 2010

Richard Behrens  
Staff  
Agronomy and Plant Genetics  
1921 – 2010

Robert J. Cabak  
Staff  
Administrative Information Services  
1932 – 2010

Roy E. Carter  
Professor  
Degree and Credit Programs  
1922 – 2010

Lyle M. Eakins  
Staff  
Space Programming and Management  
1920 – 2010

Shari Fodness  
Staff  
Pharmacy  
1953 – 2010

Kenneth Gleason  
Staff  
Plant Services – University of Minnesota Duluth  
1926 – 2010

Dorothy E. Greb  
Staff  
Boynton Health Services  
1915 – 2011

Barry Halm  
Professor  
Public Health  
1950 – 2011

John S. Ingle  
Professor  
Humanities – University of Minnesota Morris  
1933 – 2010

James R. Jensen  
Staff  
Dentistry  
1922 – 2011

Gretchen T. Johnson

Staff  
Boynton Health Services  
1939 – 2010

Charles W. Jones  
Staff  
Police Department – University of Minnesota Morris  
1921 – 2010

Jane D. Keto  
Staff  
Education and Human Services Professions – University of Minnesota Duluth  
1921 – 2010

Young J. Kim  
Staff  
University Dining Services  
1960 – 2010

Jean A. Langowski  
Staff  
Student Finance  
1946 – 2010

Blythe S. Larson  
Staff  
Maternal and Child Health  
1923 – 2010

Curtis L. Larson  
Professor  
Agricultural Engineering  
1920 – 2010

Jean E. Magney  
Staff  
Genetics, Cell Biology, and Development  
1931 – 2010

Leslie V. Martens  
Professor  
Preventive Sciences  
1938 – 2011

Glen H. Nelson  
Professor  
Veterinary Diagnostic Investigation  
1921 – 2010

Takashi Okagaki  
Professor  
Obstetrics and Gynecology  
1933 – 2010

Mark E. Pardy



Staff  
Physical Plant Operations  
1926 – 2010

Clifford L. Peterson  
Staff  
Plant Services – University of Minnesota Duluth  
1930 – 2010

David R. Plath  
Staff  
Animal Sciences  
1949 – 2010

Betty Robinett  
Staff  
Executive Vice President and Provost  
1919 – 2011

Delphine Scharber  
Staff  
Education  
1941 – 2010

Ferdinand Schoettle  
Professor  
Law School  
1933 – 2010

David A. Skrien  
Staff  
Men's Intercollegiate Athletics  
1929 – 2010

John Stecklein  
Staff  
Educational Psychology  
1923 – 2010

Deloris J. Stone  
Staff  
Facilities Management  
1937 – 2010

Edward Swanson  
Staff  
Minitex  
1941 – 2010

Edward Sweiven  
Staff  
Facilities Management  
1935 – 2010

Steven Willert

Staff  
Facilities Management  
1950 – 2010

Donna M. Wolean  
Staff  
Psychology and Mental Health – University of Minnesota Duluth  
1922 – 2010

### **STUDENTS**

Nathan A. Estep  
School of Public Health

Jaclyn A. Evert  
College of Liberal Arts

David Kleiber  
Carlson School of Management

Tyler Lavers  
College of Liberal Arts

Keaton P. Murphy  
College of Liberal Arts

Kalen R. Pohjonen  
College of Liberal Arts

Holly Stahl  
College of Design

Edward Swanson  
Graduate School

### **3. SENATE CONSULTATIVE COMMITTEE REPORT (5 minutes)**

### **4. SOCIAL CONCERNS COMMITTEE Resolution on the Personal Floating Holiday for Academic Employees Action by the University Senate (5 minutes)**

#### **MOTION:**

To approve the following resolution:

The University Senate recommends to the President that the University revise its policy regarding the Twin Cities and Rochester campus' academic employees' personal holiday so that the personal holiday may be used at any time during the year.

#### **COMMENT:**

The Senate Social Concerns Committee believes that the policy regarding personal holidays is unnecessarily restrictive. The current policy allows all academic employees on the Twin Cities and Rochester campuses to take a personal holiday only during a finite period over winter break. The policy is at: <http://www1.umn.edu/ohr/benefits/leaves/personalholiday/index.html> and states:

A personal holiday has been added for academic employees on the Twin Cities and Rochester campuses to bring their total up to 11 holidays, consistent with other employee groups and other campuses. The personal holiday for academic staff (on the TC and Rochester campuses only) for FY 2010 must be taken between December 24, 2009 and January 18, 2010. If not used in that time period, it is lost. This holiday cannot be banked or utilized outside of this window. The specific dates of this window will change in future years consistent with the academic calendar. Approval and tracking of this holiday is the responsibility of the local unit.

This personal holiday applies to those whose terms and conditions of employment are covered by academic, graduate assistant, or professionals-in-training policies.

The term academic employee applies to both nine and twelve-month faculty and professional and administrative employees. If the employee is eligible for other paid holidays, such as Thanksgiving, they would also be eligible for the floating personal holiday.

Allowing academic employees to utilize the personal holiday at any time during the year would bring academic employees personal holiday use into line with Twin Cities and Rochester civil service and bargaining unit employees who may already use the personal holiday at anytime during the year. It would also provide them with time off work to observe religious holidays that fall outside of the finite period over winter break.

Approved by the Social Concerns Committee on October 25, 2010.

**TIMOTHY SHELDON, CHAIR  
SOCIAL CONCERNS COMMITTEE**

**5. SENATE CONSULTATIVE COMMITTEE  
Policy on Conflict Resolution for Faculty, Staff, and Student Employees  
Discussion by the University Senate  
(10 minutes)**

**MOTION:**

To approve changes to the Policy on Conflict Resolution for Faculty, Staff, and Student Employees. Italicized language shows what has been modified between the two versions listed.

**NEW LANGUAGE**

**POLICY STATEMENT**

Faculty, P&A, Civil Service, and student employees may access the University's carefully coordinated network of options for the good faith review and resolution of workplace conflicts.

These options include:

- Informal services to encourage prompt resolution of disputes, to include consultation, problem solving, facilitated discussion, and mediation; and/or

- A formal petition reserved for conflicts not resolved through informal efforts, including a peer hearing, a final University decision by the Senior Vice President for Academic Affairs, and the opportunity to elect binding outside arbitration.

## **Scope**

The conflict resolution process applies to employment-related conflicts of non-bargaining unit faculty, academic professional and administrative (P&A) staff, civil service staff, and student employees, including graduate student teaching and research assistants. In some circumstances, it applies to faculty emeriti and to recently terminated employees.

## **Arbitrations**

The University will maintain procedures that promote the fair, efficient, and cost-effective arbitration of employment conflicts at the election of the employee. The amount of, and responsibility to pay, arbitrator fees will depend on the source of the arbitrator chosen by the employee:

- *If the employee selects an arbitrator from the National Academy of Arbitrators, the employee and the University will share equally in paying the entire arbitrator fees.*
- *If the employee selects an arbitrator from a roster maintained by the Minnesota Bureau of Mediation Services, with the agreement of the arbitrator the total fees will be capped at \$5,000, unless fees in excess of that amount are approved by the Senior Vice President for System Academic Administration upon a showing of good cause by the arbitrator. The employee and University will share equally the arbitrator fees up to \$3,500. The University will pay the arbitrator fees over \$3,500.*

## **Relief Available**

When warranted, resolution of conflicts under this policy may include corrective action for the benefit of the employee, including reinstatement of back pay and restoration of benefits actually lost. Relief does not include attorneys' fees, damages for pain and suffering or emotional distress, or punitive damages. Resolution may not direct disciplinary action against an employee.

## **No Retaliation**

Employees are prohibited from retaliating against any individual for using the conflict resolution process. Retaliation may be the subject of a petition.

## **Exclusions**

Employees who are represented by a labor organization are excluded from services. Bargaining unit employees may pursue their concerns through the process established in their collective bargaining agreements.

Persons who are not employed by the University, even if their work is physically located at the University, such as employees of University of Minnesota Physicians, are excluded from services.

## **PREVIOUS LANGUAGE**

## Arbitration

1. **Decision to Arbitrate and Waiver/Release.** If the petitioner is dissatisfied with the decision of the peer panel or with the Provost's final University decision, the petitioner may choose to proceed to arbitration by submitting a written notice to the Office for Conflict Resolution within two weeks of receipt of the Senior Vice President and Provost's decision. Alternatively, the petitioner may have a right to appeal the decision to the Minnesota Court of Appeals by a "writ of certiorari." The statute that describes the right of certiorari review is Chapter 606 of Minnesota Statutes. The timelines for seeking certiorari review are set by that statute. To the extent that a petition involves alleged violations of the Board of Regents Policy: Tenure Code, employees may have a right to review by the Senate Judicial Committee.

To proceed to arbitration, the petitioner will sign an acknowledgment of the voluntary choice to waive and release all rights to pursue substantially the same claim in any other forum, including the right to seek certiorari review at the Court of Appeals.

2. **Purpose and Parties.** Arbitration provides an opportunity for the parties to engage voluntarily in binding arbitration of the dispute. The parties are the petitioner and the President or a delegate, who will be the respondent for arbitration.
3. **Selection of Arbitrator and Panel.** The Office for Conflict Resolution will obtain a list of five arbitrators randomly selected by the Minnesota Bureau of Mediation Services from rosters maintained by the Bureau.
  - a. In cases involving faculty or P&A staff, the roster of arbitrators will have no fewer than fifteen non-Minnesota resident members of the National Academy of Arbitrators holding either tenured faculty rank or emeritus status in a university located in the United States, other than the state of Minnesota. Faculty or academic professional and administrative staff may choose, instead, to use the Bureau of Mediation Services roster described in the following paragraph by notifying the Office for Conflict Resolution in writing.
  - b. In cases involving civil service or student employees, the roster will be the Bureau's own roster of arbitrators in Minnesota who meet the Bureau of Mediation Services' criteria, excluding University of Minnesota employees.The petitioner and the respondent will alternate in striking names from the list provided by the Bureau of Mediation Services until a single arbitrator's name remains. The party to strike first will be determined by the toss of a coin. In addition to the arbitrator, the arbitration panel will consist of a panel member selected by the petitioner from the panelist roster and a senior administrator selected by the President or a delegate.
4. **Roles of the Arbitrator and Panel.** The arbitrator will direct the course of the hearing and decide all preliminary issues. In performing these roles, the arbitrator will follow professional arbitration practice, the provisions of this policy, and the general rules in Section V.D.

All panelists will serve as neutrals, not advocates, and none will have a direct interest in the dispute. All panelists will give the petitioner and the respondent's cases open-minded, fair consideration. Panelists will not have private conversations about the petition with the parties, their advisors, or attorneys.

5. **Role of the Office for Conflict Resolution.** The Office will convene the arbitration panel, notify the panel members of their selection, and forward to the panel members the petition, the response, the peer panel decision, the final University decision, and the waiver and release. The parties are responsible for submitting any other materials to the

panel. On request by the arbitrator, the Office will coordinate scheduling of the arbitration hearing and conferences.

6. **Panel Decision.** The arbitration panel will issue a decision within one month from the date of the close of the record. The decision will be by a majority of the panel. The decision will be in writing, will be signed, and will include a statement of the issues, contentions of the parties, findings of facts, and opinion and award, if any. A dissenting panel member may submit a written dissent. The decision will be sent to the Office for Conflict Resolution, which will distribute it to the parties promptly. The decision is subject to the provisions of Minnesota's Uniform Arbitration Act found at Chapter 572 of Minnesota Statutes.
7. *Expenses.* The petitioner and the respondent will each be responsible for one-half of the arbitrator's fees and expenses. The party canceling a scheduled arbitration will be solely responsible for any cancellation fee. The arbitrator will be responsible for making fee arrangements, billing the parties directly, and collecting payments. There will be no charge for participation by the other panelists. The parties will be responsible for their own expenses.

**KATHRYN VANDENBOSCH, CHAIR  
SENATE CONSULTATIVE COMMITTEE**

**6. UNIVERSITY SENATE BYLAW AMENDMENT  
Amendment to the Committee on Committees  
Action by the University Senate  
(2 minutes)**

**MOTION:**

To amend Article II, Section 5 of the University Senate Bylaws as follows (language to be added is underlined, language to be deleted is ~~struck-out~~). As an amendment to the University Senate Bylaws, the motion requires either a majority of all voting members of the University Senate (130) at one regular or special meeting, or a majority of all voting members of the University Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

**ARTICLE IV. COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)**

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**5. University Senate Committee Charges**

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**H. SENATE COMMITTEE ON COMMITTEES**

- a. To forward annually to the University Senate for approval names of faculty members, academic professionals, undergraduate students, graduate/professional students, and chairs it recommends for appointment to those committees of the University Senate specified in the Bylaws of the University Senate. The committee shall give consideration to 1) representation from the various campuses and units when appropriate; 2) the number of committees on which the faculty/academic professional, undergraduate student or graduate/professional student member currently is serving; 3) the principle of rotation

of committee assignments; 4) the recommendations of the respective committee chairs, faculty, academic professional, undergraduate student and graduate/professional student members; and 5) expressions of interest in committee service offered by faculty, academic professionals, undergraduate students and graduate/professional students. In addition, the committee shall select senators for committee membership when appropriate to encourage communication between the University Senate and its committees. The committee also shall strive to assure full and adequate representation by race, sex, and academic rank in constituting committees.

- b. To meet during the fall semester with committee chairs, on a rotating basis determined by the committee, to review with each committee chair the charge to the committee and how well it has been functioning, and pursuant to these discussions, to make recommendations to the Senate Consultative Committee about review periodically the committees of the University Senate and recommend to the Senate Consultative Committee any changes in committee structure, charge, or membership which it deems appropriate.
- c. To review and forward as appropriate to the University Senate any proposed changes to the charge, membership, or ex officio members for committees of the University Senate prior to approval from the University Senate.

**COMMENT:**

It has come to the attention of the Committee on Committees and the Faculty Consultative Committee, following discussions of an ad hoc review of Senate committees, that there needs to be a more systematic and regular review of committee charges, membership, and functioning. This amendment provides that the Committee on Committees will now begin meeting regularly with committee chairs to ensure that the committees are functioning as the Senate intended and in a manner that ensures effective consultation is taking place.

**KATHRYN VANDENBOSCH, CHAIR  
SENATE CONSULTATIVE COMMITTEE**

**7. UNIVERSITY SENATE OLD BUSINESS**

**8. UNIVERSITY SENATE NEW BUSINESS**

**9. STATE OF THE UNIVERSITY ADDRESS**

**(40 minutes)**

**10. QUESTIONS TO THE PRESIDENT**

**(20 minutes)**

**11. UNIVERSITY SENATE ADJOURNMENT**