
The University Senate

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UNIVERSITY OF MINNESOTA

Classroom Advisory Subcommittee (CAS)
February 19, 2024
Minutes of the Meeting

These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate; none of the comments, conclusions or actions reported in these minutes reflect the views of, nor are they binding on, the senate, the administration, or the Board of Regents.

[In these minutes: OCM Survey Data; Classroom Needs Survey Results]

PRESENT: James Cotner (chair), Matt Anderson, Keith Brown, James Forester, Tracey Hammell, Roberta Kehne, Sarah Kussow, Jeff Lindgren, Eugene Park, Connor Prok, Bianca Turman, Mike Weimerskirch, Cynthia Zwicky

REGRETS: Linli Xu

ABSENT: Shrivasa Mangalampalli

1. OCM Survey Data

Professor Jim Cotner, chair, called the meeting to order. He turned the floor over to Sarah Kussow, who went over results from the Office of Classroom Management (OCM)'s fall semester survey. Kussow explained that, around week 10 of fall semester, OCM sends out a survey to all instructors who were assigned general purpose classrooms. A similar but shorter survey is sent out in the spring. The goals of the survey are to let people know that OCM exists; to identify issues that need attention; and to assist with lifecycle planning.

2. Classroom Needs Survey Results

Next, Cotner went over [preliminary results](#) from the Faculty Classroom Needs Survey. He noted that the student survey needs to go out to more students, as a disproportionate number of responses were from one college.

Next steps are to get feedback from department administrators/schedulers; get the student survey out to more students; and develop a strategic classroom plan based on the results of the surveys.

Amber Bathke
University Senate Office