

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

September 8, 1922

A meeting of the Agricultural Committee was held in the President's office on Friday, September 8, 1922, at eight-thirty o'clock.

Present: Regent M. M. Williams, chairman; Regents Boeckmann, Coffman, Preus, Snyder, Warren, Williams, J. G., and Wilson.

Voted to accept the following resignations:

Mrs. Florence Engberg, Loan Desk Assistant, effective September 1, 1922.

Harvey E. Hoberg, Poultryman, Northwest School and Station, effective September 8, 1922.

Houston Letcher, Assistant in Agricultural Biochemistry, effective July 5, 1922.

Cora Paulsberg, Accountant at the Northwest School and Station, effective October 1, 1922.

A. R. Pullen, Assistant in Agricultural Biochemistry, effective at time of appointment.

Vera Vogen, Stenographer, Department of Agriculture, effective September 1, 1922.

Voted to approve the following appointments:

H. B. Hungerford as Professor of Entomology to conduct special entomological survey work from August 15 to September 1, 1922, at \$100 for the period, Class CH.

A. A. Dowell as Livestock Specialist with the rank of Associate Professor in the Department of Agricultural Extension, beginning August 1, 1922, at \$3,500 per year, Class A.

Frank E. Cross as Project Supervisor with rank of Instructor from August 1 to October 1, 1922, at \$250 per month, Class C.

Mary Coffin Ford as Instructor in Vocal Music, School of Agriculture, from October 1, 1922, to March 31, 1923, at \$1,200 for the period, Class C.

Huldah M. Johnson, continuation of appointment as Nurse and Instructor at the West Central School and Station from June 12 to June 17, 1922, at \$30 for the period, Class C.

Jessie McMahon as Instructor in the Division of Home Economics for the year 1922-23, at \$1,800, Class B.

Mildred Nemeck as Instructor in the Division of Home Economics for the year 1922-23, at \$1,200, Class BH.

Alpha Peterson as Instructor in the Division of Home Economics for the year 1922-23, at \$1,450, Class BH.

Irene Sell as Instructor in the Division of Home Economics for the year 1922-23 at \$1,700, Class B.

Gertrude Allen as Assistant in the Division of Home Economics for the year 1922-23, at \$540, Class BH.

Edla V. Anderson to lecture for Agricultural Extension Department from August 7 to September 2, 1922, at the rate of \$200 per month, Class CX.

Ellsworth D. Ayers as Supervisor of Summer Projects, School of Agriculture, from August 16 to October 1, 1922, at \$200 per month, Class C.

Olive Boltz as Assistant in the Department of Agricultural Engineering, beginning September 21, 1922, at \$50 per month, Class EH.

Ezra A. Calhoun as Supervisor of Summer Projects in the School of Agriculture, from August 7 to October 1, 1922, at \$200 per month, Class C.

Sherman E. Dickinson as Supervisor of Summer Projects from August 5 to September 20, 1922, at \$244.44 per month, Class C.

Inez M. Hobart to lecture for Agricultural Extension Department from August 2 to 4 inclusive, 1922, at \$10 per day, Class CX.

James Courtenay Hening as Assistant in Dairy Husbandry from October 1, 1922, to April 1, 1923, at \$75 per month, Class CH.

Earl Conrad Jertson as Assistant in Agricultural Biochemistry from September 15, 1922 to June 15, 1923, at \$500 for the period, Class CH.

William S. Kelly, Jr., as Assistant in Drainage, beginning September 15, 1922, at the rate of \$1,500 per year, Class A.

Norville C. Pervier as Assistant in the Department of Agricultural Biochemistry from July 15 to September 15, 1922, at \$100 per month, Class CH.

Julius Romness as Assistant in the Department of Agricultural Engineering from September 15, 1922, to June 15, 1923, at \$60 per month for half time, Class EH.

Walton Bunyan Sinclair as Assistant in the Department of Agricultural Biochemistry for the year 1922-23, at \$600, Class BH.

Ferdinand H. Steinmetz as Assistant in the Department of Agronomy and Farm Management from August 1 to September 15, 1922, at \$200 per month, Class C.

Ruth J. Thayer as Assistant in the Department of Agricultural Engineering from September 20, 1922, to June 20, 1923, at \$60 per month, Class EH.

Ella Buck as Clerk in Agricultural Extension from July 1 to August 31, 1922, at \$65 per month, Class C, C7.

Adelaide Bunnell as Clerk in Agricultural Extension Division, beginning August 29, 1922, at \$80 per month, Class A, C5.

Walter B. Iverson as Blue Print Boy in the Department of Agricultural Engineering, beginning September 1, 1922, at \$50 per month, Class A.

Mrs. Della M. Perry as Loan Desk Clerk in the Library, beginning September 1, 1922, at \$75 per month, Class A.

Voted to approve the following promotion:

Robert C. Reck from Assistant in Drainage at \$1,500 to Instructor at \$1,800 per year, effective July 1, 1922.

Voted to approve the following leaves of absence:

Olga Loe, Clerk in the Book Store, continuation of leave, from July 31 to August 15, 1922, without pay.

E. C. Stakman, continuation of sabbatical leave from September 27 to October 16, 1922.

Voted to approve the following trips outside of the State:

F. J. Alway to Hancock and Coddington, Wisconsin, between August 25 and 28, 1922, to inspect work and results at the Wisconsin Sand Experimental Farm and the Wisconsin Peat Farm, expenses not to exceed \$30 to be charged to Budget 264; to South Bend, Indiana, to attend the Sixteenth Annual Convention of the American Peat Society, August 29 to 31, 1922, expenses not to exceed \$100 to be charged to Budget 263; to Stroh, Indiana, and East Lansing, Michigan, from South Bend, Indiana, September 1 to 4, 1922, to study methods of excavating and drying marl for agricultural use, expenses not to exceed \$60 to be charged to Budget 266.

T. A. Erickson to Sioux City, Iowa, to supervise Junior Judging Demonstration Teams and to attend the Annual Conference of Club Leaders in Midwestern States, September 18 to 23, 1922, expenses not to exceed \$65 to be charged to Budget 205.

D. D. Mayne to Turtle Lake, Bayfield, Spooner, Washburn, Clayton, Webster, Beloit, Frederic, Danbury, Withee and Wolf Creek, Wisconsin, to supervise project work carried out by trainees, August 22 to October 2, 1922, expenses not to exceed \$200 to be charged to Budget 212.

W. H. Peters to Madison, Pewaukee, Albany, and Sun Prairie, Wisconsin, to purchase sheep for class room and for use in breeding flock, August 10 to 20, 1922, expenses not to exceed \$45; and to Des Moines, Iowa, to visit livestock farms and the Iowa State Fair to make purchases August 25 to 30, 1922, expenses not to exceed \$50, both of the above to be charged to Budget 230.

C. O. Rost to Knoxville, Tenn.; Madison and Lafayette, Indiana, for conference on agricultural lime, September 11 to 13, 1922, expenses not to exceed \$150 to be charged to Budget 262.

C. G. Selvig to Winnipeg, Canada, for conference with station staff and to interview candidate for position, late in July or early in August, 1922, expenses not to exceed \$47 to be charged to Budget 800-c.

A request from the Veterans' Bureau that the University furnish residence instruction for trainees of the Bureau at McGrath and Orchard Gardens, Minnesota, was received.

Voted that the request be referred to the following committee with power: Regents Coffman, Snyder, Wilson, and J. G. Williams, and Dean Coffey.

Voted to adjourn.

A. J. LOBB, Secretary

The University of Minnesota

BOARD OF REGENTS

MINUTES

September 8, 1922

A meeting of the Board of Regents was held in the President's office on Friday, September 8, 1922, at ten o'clock.

Present: Regent Snyder, presiding; Regents Boeckmann, Coffman, Mayo, Partridge, Preus, Warren, Williams, M. M., Williams, J. G., and Wilson.

Voted to approve the minutes of the Agricultural Committee of July 19, 1922, and the minutes of the Board of Regents of July 10, 1922.

Voted to approve the report of the Agricultural Committee of September 8, 1922.

Voted to approve the following budget correction:

Payroll item A-5, Section XVII, Frank T. Wilson, from BH to AH classification.

Voted to approve the following amendment of minutes:

June 12, 1922, Regent John G. Williams present at the regular meeting.

Voted to approve the following corrections of minutes:

June 12, 1922, Katherine Moyer, appointment as Record Clerk in the Registrar's Office, beginning July 1, 1922, to read at \$900 per year, Class A, C6.

June 12, 1922, Severin Rishovd reappointed Assistant at Morris, to read Northwest School and Station.

June 12, 1922, appointment of Lloyd V. France at a salary of \$449.98 to read \$349.98.

July 10, 1922, appointment of O. F. Kuhlman to read C. B. Kuhlman.

Voted to accept the following resignations:

- O. M. Akey, Teaching Fellow in Physics, effective August 21, 1922.
- Grant W. Anderson, Clerk, Employment Bureau, effective September 1, 1922.
- Helen Arper, Librarian, Education Seminar, effective September 12, 1922.
- Izora M. Brandt, Clerk, General Extension Division, effective July 31, 1922.
- Katherine Brännick, Lecturer, Sociology, effective July 21, 1922.
- Clifford T. Ekelund, Teaching Fellow in Surgery, effective September 1, 1922.
- Edmund B. Feldman, Instructor in Civil Engineering, effective August 16, 1922.
- Edward Folsom, Service Man in Pediatrics, effective August 16, 1922.
- Florence Freeman, Stenographer, General Extension Division, effective August 7, 1922.
- May H. Grabow, Secretary, School of Chemistry, effective September 1, 1922.
- Bernice Huseby, Technician, Department of Surgery, effective August 19, 1922.
- Lydia Jensen, Stenographer, Medical School, effective August 15, 1922.
- A. H. Kohlrase, Assistant in the School of Chemistry, effective September 15, 1922.
- Dorothy Lawrence, Record Clerk, Registrar's Office, effective August 31, 1922.
- Herman Leader, Teaching Fellow in History, effective July 27, 1922.
- H. A. Moffat, Stockroom Clerk, School of Chemistry, effective July 15, 1922.
- Martha Moorhead, Department of Preventive Medicine and Public Health, effective September 15, 1922.
- Milton N. Nelson, Instructor in Economics, effective July 1, 1922.
- Avis Pillsbury, Cataloger in the Library, effective September 1, 1922.
- Stella Robertson, Infirmary Nurse, College of Dentistry, effective September 1, 1922.
- Minnie R. Rice, Secretary, General Extension Division, effective September 1, 1922.
- Philip J. Riley, Lecturer Assistant, School of Chemistry, effective September 15, 1922.
- Emmet Rowles, Assistant in Animal Biology, effective July 8, 1922.
- Alfred J. Schweppe, Instructor in Law School, effective at time of appointment.

Carlton H. Smith, Assistant in the School of Chemistry, effective September 15, 1922.

Harold Smith, Stockroom Clerk, School of Chemistry, effective September 1, 1922.

Florence Louise Smythe, Bill Clerk, Business Office, effective September 15, 1922.

Katherine D. Steele, Assistant Reference Librarian, effective September 1, 1922.

Clara F. Sykes, Associate Professor of Economics, effective July 1, 1922.

Nettie Thornquist, Stenographer, Department of Anatomy, effective September 1, 1922.

Donald A. Wallace, Assistant in Economics, effective July 1, 1922.

Benjamin McClure, Assistant in English, effective July 10, 1922.

Voted to approve the following re-appointment:

H. W. Grant as third year Teaching Fellow at the Miller Hospital, beginning August 1, 1922, at \$820, Class A.

Voted to approve the following appointments:

Samuel B. Harding as Professor of History, General Extension Division, from September 1, 1922, to June 30, 1923, at \$3,500, Class DH, 75%.

H. J. Leonard as Chief of Dental Service in the Health Service, beginning September 15, 1922, at \$2,400 per year, Class AH, 60%; and increase of one unit of service in the College of Dentistry from September 15, 1922, to June 15, 1923, at \$350 additional for the period.

Henry Rottschaefer as Professor of Law, beginning September 15, 1922, at \$5,000 per year, Class B.

Thomas A. H. Teeter as Associate Professor of Engineering, General Extension Division, from September 1, 1922, to June 30, 1923, at \$3,500, Class D.

Raymond Otto Filter as Assistant Professor of Psychology, General Extension Division, from September 1, 1922 to June 30, 1923, at \$2,750, Class D.

Casper G. Aaberg as Instructor in the University High School for the year 1922-23, at \$1,200, Class B.

Emma Bach as Instructor in the Department of German for the year 1922-23, at \$1,800, Class B.

Sue Marie Burton as Instructor in Romance Languages, General Extension Division, from September 1, 1922, to June 30, 1923, at \$1,800, Class D.

Theodore R. Clark as Instructor in Civil Engineering for the year 1922-23, at \$1,800, Class B.

John W. Dawson as Instructor in Architecture for the year 1922-23, at \$1,800, Class B.

