

SCFP SUBCOMMITTEE ON TWIN CITIES FACILITIES AND SUPPORT
SERVICES (STCFSS)
MINUTES OF MEETING
DECEMBER 14, 2004

[In these minutes: Approval of October 19 and November 16, 2004 minutes, Emergency Management – Terry Cook, Miscellaneous Business]

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Assembly; none of the comments, conclusions or actions reported in these minutes represent the views of, nor are they binding on, the Senate or Assembly, the Administration or the Board of Regents.]

PRESENT: Calvin Alexander, chair, Elizabeth Anderson, Richard Straumann, David Crane for Steve Fitzgerald, Laurie Scheich, Steve Spehn, John Adams, Gary A. Davis, Gary Jahn, George Wilcox, Jennifer Hannaford

REGRETS: Carrie Meyer, Dan Allen, Peggy Johnson, Gordon Girtz, Brian Horgan, Patrice Morrow, Dayo Lawal

ABSENT: Lorelee Wederstrom

GUEST: Terry Cook, Director of Emergency Management

I). Professor Alexander called the meeting to order.

II). Members unanimously approved the slightly amended October 19th as well as the November 16th minutes.

III). Professor Alexander welcomed Director of Emergency Management Terry Cook to today's meeting. Mr. Cook provided members with information concerning the Department of Emergency Management. The Emergency Management Department:

- Operates the PAD (Public Access Defibrillator) Program and the Alert Radio Program.
- Plans for special events and terrorist attacks.
- Conducts vulnerability and hazard analyses as well as risk assessments.
- Represents the University to County, State and Federal emergency preparedness organizations.
- Coordinates activities among departments during emergencies and acts as a resource for departments.
- Responds to disturbances, accidents, disasters, fires, chemical spills.
- Provides EM and EMS training.
- Provides security analyses (along with DCS – Department of Central Security).
- Markets the University as an emergency management resource to other government entities.

- Assists coordinate campuses with planning (Crookston, Morris, Duluth) and will help manage their on-campus EM system for special events.
- Attains and maintains State and Federal EM certification.
- Writes the University's emergency plan.

EM undertakings/initiatives:

- Hiring a staff person to work specifically with the coordinate campuses.
- Seeking additional grant funding.
- Purchasing more monitoring and testing equipment.
- Conducting communication upgrades.
- Offering additional training opportunities.
- Increasing security at the University (target hardening).

Members discussed in depth security vulnerabilities at the University and strategies for addressing these vulnerabilities. According to Mr. Cook, it is EM's goal to create a culture of safety and security at the University.

Mr. Cook concluded by stating that STCFSS can help EM by spreading the word throughout the University community of the safety and security issues on campus.

IV). Professor Alexander commended Parking and Transportation on CESnOasis¹. This service provides students and residents a place to park their vehicle overnight on the first day of a declared Minneapolis Snow Emergency. The three University parking facilities participating in this service are the Oak Street, 4th Street, and 21st Avenue Ramps. For additional information on this service please visit the following URL:

<http://www1.umn.edu/pts/snoasis.htm>

A member noticed reduced staffing in some ramps and wondered whether these employees had been laid off. Ms. Scheich noted that within the past couple of months there has been a realignment of parking attendants, but none have been laid off. She added that these employees were moved to the busier, public ramps versus contract facilities where people can come and go with a swipe of their card.

Professor Alexander announced that there will be no January meeting, but that the next STCFSS meeting will be February 15, 2005.

V). Hearing no further business, Professor Alexander adjourned the meeting.

Renee Dempsey
University Senate