

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
SPECIAL COMMITTEE  
MINUTES

June 12, 1940

A meeting of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota was held on Wednesday, June 12, 1940 in the Regents' Room in the Administration Building at the University of Minnesota, Minneapolis, Minnesota at two o'clock.

Present: Regent Wood, presiding; Regents Lawson and Snyder, and Mr. Ford. (Mr. Bell absent from city)

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent George W. Lawson, with the recommendation of W. F. Holman, Supervising Engineer, Professor Roy Childs Jones, University Advisory Architect, Johns H. Hopkins, Decorative Consultant, and W. T. Middlebrook, Comptroller, to approve the award of contracts for furnishings, equipment, and outside grounds work for the Dormitory for Women, Docket No. Minnesota 1415-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

**A resolution awarding contracts for furnishings, equipment, and outside grounds work for the Dormitory for Women, Docket No. Minnesota 1415-F.**

WHEREAS, bids for the furnishings, equipment, and outside grounds work for the Dormitory for Women, Docket No. Minnesota 1415-F, were opened at two o'clock p.m. on June 4, 1940, the aggregate of the unqualified low bids on all items advertised for being in the amount of \$156,140.14, and

WHEREAS, the budget for the construction and furnishing of the project is in the amount of \$754,314, which is now obligated

in the amount of \$630,886.61, resulting in a balance of \$123,427.39 with which to complete the project, and

WHEREAS, the aggregate of all acceptable low bids for furnishings, equipment, and outside work exceeds the available balance by the amount of \$32,712.75, it is deemed advisable to take the following actions:

A. Reject Bids B, F, G, K, L, M, Q, and Q1, which bids include carpets and rugs, accessories, lamps, chinaware, glassware, and cooking china, silverware, cooking utensils, and piano, to bring the present contract awards within the available fund of \$123,427.39. It is possible to forego the purchase of the new equipment mentioned until such time as further funds become available without seriously impairing the operation of the building for the following reasons:

a. Finished floors are provided throughout the building and the temporary omission of carpets and rugs will not prevent use of the building.

b. The accessories proposed consisted of ash trays, sand jars, fireplace tools, and waste baskets. All items except waste baskets can be dispensed with and waste baskets can be advanced from warehouse stock.

c. Lamps proposed for purchase included students' study lamps and bed lamps to the value of \$9,238.50, as revealed by a breakdown of low lamp Bid G, which was in the amount of \$11,755. In all University of Minnesota dormitories study and bed lamps are provided by the students themselves. This policy can be followed in this instance. Suitable miscellaneous lamps for lounges and commons rooms can be advanced through the University warehouse.

d. The purchase of new chinaware, glassware, silverware, and cooking utensils can be dispensed with until other funds become available by equipping this building temporarily with used equipment of this nature from Shevlin Hall, which will not be used for food service following the opening of the Coffman Memorial Union Building

e. By transferring a used piano from the present Union Building to the Dormitory for Women following the opening of the Coffman Memorial Union Building the purchase of a new piano at this time can be dispensed with.

B. Award contracts covering bids A, A1, A2, E, H, O, P, R, S1, S2, S3 with deductive alternate S5 accepted, S6, S7, and T11 to the low bidders.

C. Reject the low bid in the amount of \$4,500 as submitted by the Advance Venetian Blind Corporation, Chicago, Illinois under Bid C, for glass curtains and draperies, and award a contract covering this bid to the Emporium of St. Paul, Incorporated, St. Paul, Minnesota on the basis of the second low bid as submitted by that firm in the amount of \$9,815.60 for the following reasons:

The bid submitted by the low bidder was not accompanied by the required bid security and waiver of this omission on

the part of the bidder was not deemed advisable for the reason that the low bid when compared with all other bids submitted on item C is obviously an error and represents an amount entirely inadequate for the execution of this contract in accordance with specifications.

D. Reject the low bid in the amount of \$184.50 as submitted by the Monroe Calculating Machine Company under Bid N for office equipment and award a contract covering this bid to Boutell Brothers, Incorporated, Minneapolis, Minnesota on the basis of the second low bid as submitted by that firm in the amount of \$577 for the following reason:

Bid submitted by the low bidder was qualified to exclude all items included in Bid N except the adding and subtracting machine.

E. Authorize and direct that payment of the fee to Mr. Johns H. Hopkins, Decorative Consultant, be made from the Department of Buildings and Grounds Engineering Authorization M5376, Budget 6838-4100, this fee being in the nature of an engineering expense for the preparation of furniture and furnishings drawings, specifications, and schedules.

WHEREAS, such actions are recommended by W. F. Holman, Supervising Engineer, Professor Roy Childs Jones, University Advisory Architect, Johns H. Hopkins, Decorative Consultant, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That all bids on the following bid items for furnishings and equipment for the Dormitory for Women, Docket No. Minnesota 1415-F, be rejected:

Bid B—Carpets and rugs

Bid F—Accessories

Bid G—Lamps

Bid K—Chinaware, glassware, and cooking china

Bid L—Silverware

Bid M—Aluminum and stainless steelware and service trays

Bid Q—Piano

Bid Q1—Alternate piano

2. That contracts be awarded on the basis of the following bids:

Carron Industries, Incorporated

Ludington, Michigan

Bid A, Furniture, low bid ..... \$ 13,929.55

Boutell Brothers, Incorporated

429 Marquette Avenue

Minneapolis, Minnesota

Bid A1, Furniture, low bid ..... \$30,926.00

Bid N, Office equipment, low acceptable bid 577.00 31,503.00

The Golden Rule Seventh and Robert Streets St. Paul, Minnesota Bid A2, Mattresses, bed springs, and pillows, low bid .....		4,458.00
The Emporium of St. Paul, Incorporated St. Paul, Minnesota Bid C, Glass curtains and draperies, low acceptable bid .....		9,815.60
Hauenstein and Burmeister, Incorporated 614 Third Avenue South Minneapolis, Minnesota Bid E, Venetian blinds (base specification), low bid .....		334.00
H. A. Rogers Company 911 Marquette Avenue Minneapolis, Minnesota Bid H, Mirrors, low bid .....		769.80
Fred Medart Manufacturing Company 3535 De Kalb Street St. Louis, Missouri Bid O, Lockers, low bid .....		288.90
Nutting Truck Company Faribault, Minnesota Bid P, Carts, dollies, and handcarts, low bid .....		564.30
The General Fireproofing Company 310 North First Street Minneapolis, Minnesota Bid R, Metal shelving, low bid .....		997.90
Knutson Construction Company 601 Plymouth Building Minneapolis, Minnesota Bid S1, Grading, seeding, sodding, et cetera, low bid .....	8,895.00	
Bid S3, Curbs, steps, sidewalks, et cetera (\$13,064) less deductive alternate S5 (\$3,700), low bid .....	9,364.00	18,259.00
Devereux-Olson Construction Company 2235 East 38th Street Minneapolis, Minnesota Bid S2, Driveways, low bid .....		3,810.00
Regal Construction Company 3728 Park Avenue Minneapolis, Minnesota Bid S6, Sewers, lawn sprinkler piping, et cetera, low bid .....		1,746.82

Kvalsten Electric Company 311 Second Avenue South Minneapolis, Minnesota Bid S7, Street lighting, low bid.....	1,274.00
Southern Equipment Company 5017 South 38th Street St. Louis, Missouri Bid T11, Kitchen equipment (Combined Bids T1 to T10 inclusive), low bid.....	35,250.00
Total Awards .....	\$123,000.87

3. *Provided* that the awards proposed in Section 2 of this resolution shall be contingent upon Public Works Administration approval and shall not become effective until the contractors shall have been notified in writing by the Comptroller and Secretary of the Board of Regents or the Assistant Comptroller and Assistant Secretary of the Board of Regents, or the University Purchasing Agent.

4. That payment of the fee to Mr. Johns H. Hopkins, Decorative Consultant, for the preparation of furniture and furnishings drawings, specifications, and schedules be made from Department of Buildings and Grounds Engineering Authorization M5376, Budget 6838-4100.

The following members voted in favor of the adoption of the above resolution:

George W. Lawson	Sheldon V. Wood
Fred B. Snyder	Guy Stanton Ford

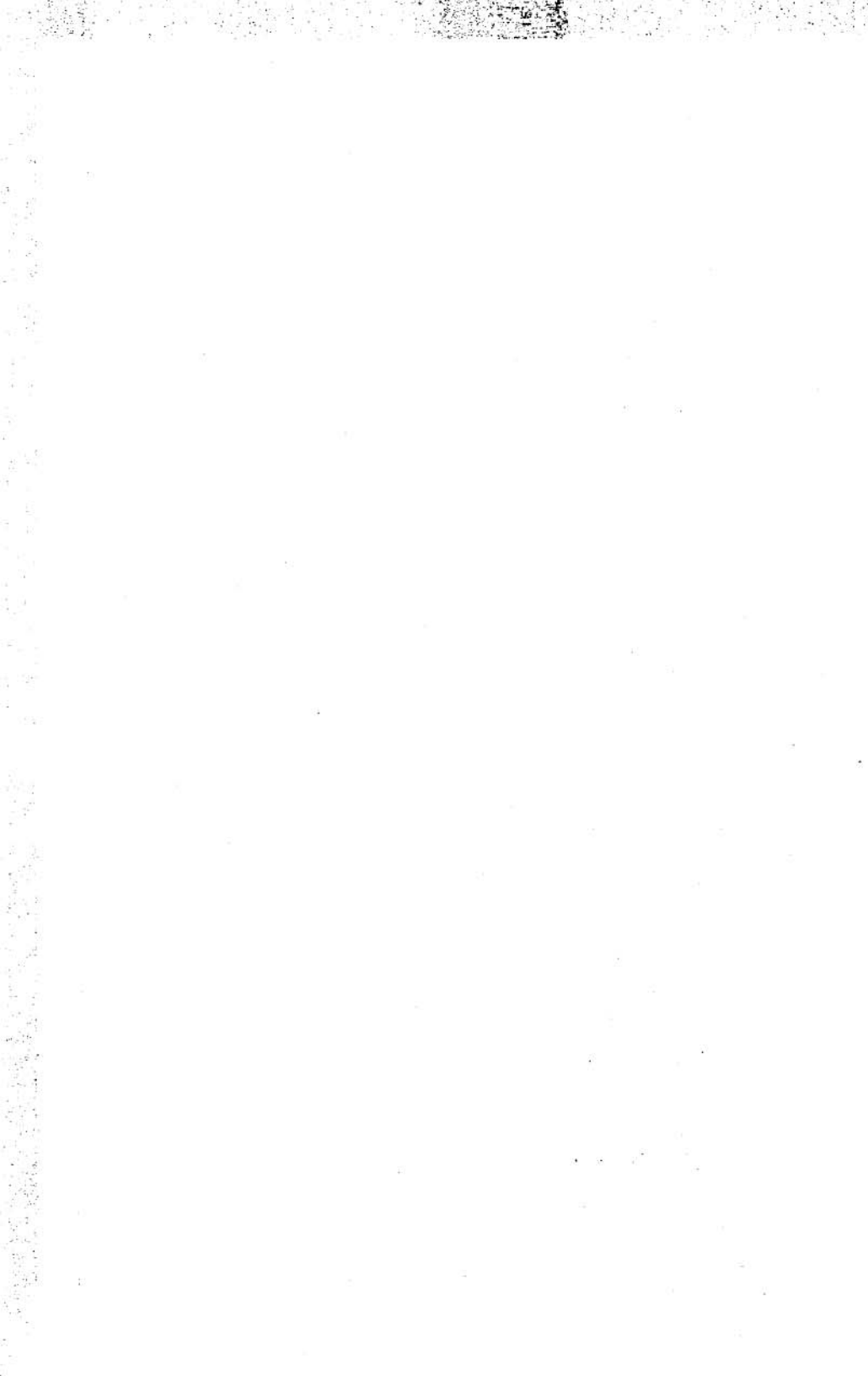
and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary



**UNIVERSITY OF MINNESOTA**  
**BOARD OF REGENTS**  
**BUDGET COMMITTEE**  
**MINUTES**

June 14, 1940

A meeting of the Budget Committee was held in the Regents' Room on Friday, June 14, 1940, at two-thirty o'clock.

Present: Regent Snyder, presiding; Regents Lobb, Novak, and Quinlivan, and Mr. Ford.

Voted on recommendation of the President to recommend approval of the following lists of budget adjustments and inclusion of these adjustments in the budget for 1940-41. Voted further to recommend approval of the budget for 1940-41 as recommended and presented by the President, with the understanding that the President may make such minor adjustments as are required to complete the budget.

Voted to include on notices to members of the staff of appointments, reappointments, or other adjustments paid in full or in part from federal funds the following: "Subject to cancellation or reduction if federal funds are reduced."

**ACADEMIC SALARY ADJUSTMENTS 1940-41**

**PRESIDENT'S OFFICE**

Malcolm M Willey, Univ Dean and Asst to the Pres to Univ Dean and Asst to the Pres and Prof of Sociology .....	A	7,500	A	8,000
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**UNIVERSITY ART GALLERY**

Ruth E Lawrence, Curator and Inst to Director and Asst Prof.....	AIV	2,400	AIV	2,700
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