

Meeting Minutes: April 1997

Present: Goodnews Aruai, Debra Basarich, Theresa Baultrippe, Steve Carnes Carol Cline, Chuck Dahl, Gail Fraser, Caroline Gilbert, Nancy Gonzalez, Christine Gordon, Elizabeth Grundner, Jack Johnson, Sarah Johnson-Wilson, Mary Koskan, Andrew LaChapelle, Andrew Lewis, Karl Lorenz, Pamela Marsh-Williams, Don Meyers, Katherine Murphy, Debbie Nelson, Earl Nolting, Katy Olson, Kelly Pearson, Steven Pearthree, Terry Petek, Lonna Riedinger, Jan Schlueter, Kim Swanson Linner, Jeanine Theroux, Richard Wassen, Doris Wiehe, Amy Winkel

March 3, 1996 minutes approved.

Announcements :

Two OTR RAC members will be leaving this summer. Sam Lewis will be taking on new yet to be designated duties on Sept 1, and Elizabeth Grundner will be retiring on July 1. No decisions about replacements have been made.

Web assisted advising - Karl Lorenz showed a set of new web pages that are being developed to assist with advising. These pages include: Advising at the U (a philosophy statement), Who is my advisor (a procedure for students to find their advisors name/office), Advising Offices (similar to the current list), Send me more information on...(a check list for the generation of an information request), Majors (a brief description of each of the campus majors) and a search engine.

Karl is working with an advisory group to develop this site along with a set of Agriculture college office pages to mesh with the site. Other colleges will be encouraged to develop a similar set of pages. As this site is further developed more information will be shared.

New financial hold procedures - Kaye Butler and Sam Lewis have moved toward the single central billing concept with a new hold code policy. Starting next fall, all departments wanting to place a financial hold on a student's record will need to either put the billing on the STARS system or allow the cashier (bursar) to accept payment and delete the hold. Also the minimum charge for hold placement will be raised from \$25 to \$100. RAC members applauded this move and asked how RAC could encourage further movement. This item to be discussed further in June.

Summer Session Items - Jack Johnson had several summer session items. The class cancellation policy that was started last year will remain in effect for another year.

A proposal for summer 98 is that there be only one summer term. The five and ten week schedule for most classes would remain in effect. This change would bring attendance certification in line with financial aid practice.

A proposal for summer 2000, our first under semesters, is again two sessions. The first would be a three week mini term. This would be followed by an eight week regular term. This regular term would have two 4 week part terms.

RAC members reported a lot of confusion about day and evening summer because both are now part of University College - CEE. RAC recommends that U college be clear about this difference in its publications.

Mary Koskan announced that OTR would probably not open early on day one of summer registration. Most students register themselves. The on-line systems will be up and running by 7:00 AM.

OTR will accept paper overrides for summer. New summer only students are not in the system until they register; they have no record to post an override to. Continuing summer only students have a record, but they are not allowed to register themselves.

Mary also reminded people that there is no fall second queue. Come Sept 2, students can sign on first come first served.