

The University of Minnesota

BUILDINGS AND GROUNDS COMMITTEE

MINUTES

April 10, 1923

A meeting of the Buildings and Grounds Committee of the Board of Regents was held in the President's office on Tuesday, April 10, 1923, at two o'clock.

Present: Regent Partridge, chairman; Regents Coffman, Warren, and Williams, M. M.

Voted that \$5,000 additional be allotted from the comprehensive building plan fund for the continuance of the campus survey and that the bills of Morell and Nichols for this work be referred to the Board of Regents as received.

Voted to approve the recommendations of the State Architect in his letter of March 26, 1923, for extras and credits on the new Library building. A net credit of \$2,456.87 is provided by these recommendations.

Voted to request the State Board of Control to advertise for bids on the Electrical Engineering building and on the Dairy building, in accordance with the plans submitted by the State Architect.

Voted that the State Board of Control be requested to proceed with preliminary plans for the Todd Memorial Hospital to cost not to exceed \$150,000, and for the George Chase Christian Memorial Cancer Hospital to cost not to exceed \$200,000.

Voted to refer the question of the construction of the proposed Heating Plant unit to the Consulting Architect and the Comptroller for investigation and report.

Voted to approve the sale of the old Perine building, at 1413 University Avenue, and the Connor house, at 1415 University Avenue, at public auction.

Voted to adjourn.

A. J. LOBB, Secretary

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

April 11, 1923

A meeting of the Agricultural Committee was held in the President's office on Wednesday, April 11, 1923, at nine o'clock.

Present: Regent M. M. Williams, chairman; Regents Coffman, McConnell, Mayo, Snyder, Warren, and Williams, J. G.

Voted to accept the following resignations:

Dixon Lloyd Bailey, Assistant in Plant Pathology with the rank of Instructor, effective April 20, 1923.

Henry D. Barker, Instructor in Plant Pathology, effective April 15, 1923.

Jessie W. Chard, Clerk in the Division of Dairy Husbandry, effective March 1, 1923.

H. Philip Constans, Instructor at the Northwest School and Station, effective April 1, 1923.

Georgia Durkin, Assistant in Soils, effective January 30, 1923.

Edith Hansen, Stenographer at the Northwest School and Station, effective April 1, 1923.

H. M. Harshaw, Assistant in Biochemistry, effective April 1, 1923.

Alma Johnson, Nurse at the Northwest School and Station, effective April 1, 1923.

Arnold H. Johnson, Special Analyst in Biochemistry, effective April 1, 1923.

Wm. S. Kelley, Jr., Assistant in Drainage, effective April 1, 1923.

Katherine Kneeshaw, Instructor at the Northwest School and Station, effective April 1, 1923.

E. B. Lambert, Assistant in Plant Pathology, effective February 15, 1923.

Instructor at the Northwest School and Sta-

..... 1, 1923
Louise Pederson, Instructor at the Northwest School and Station, effective April 1, 1923.

Juniata L. Shepperd, Lecturer in Agricultural Extension, effective July 1, 1923.

N. A. Thorson, State Club Agent in the Division of Agricultural Extension, effective March 25, 1923.

Elmer F. Uggen, Instructor for the Band at the Northwest School and Station, effective April 1, 1923.

Voted to approve the following appointments:

John Oscar Christianson as Supervisor of Summer Projects with the rank of Instructor in the School of Agriculture, from April 1 to June 30, 1923, at \$200 per month, Class C.

Ruetta T. Day as Instructor in Home Economics, beginning February 1, 1923, at \$1,000, Class B.

E. A. Eliason as Instructor in Agricultural Engineering, West Central School and Station, from January 1 to March 31, 1923, at \$60 per month, Class C.

Arthur W. Henry as Assistant Plant Pathologist with the rank of Instructor, beginning April 21, 1923, at the rate of \$900 per year, Class AH, 50%.

Jasper I. Swedberg as Supervisor of Summer Projects, rank of Instructor, in the School of Agriculture, from April 1 to June 30, 1923, at \$200 per month, Class C.

Mabel Borgman as Lecturer for Boys' and Girls' Short Course from March 26 to 30, 1923, at \$70 for the period, Class C.

Minerva Kellogg as Lecturer in Boys' and Girls' Short Course, March 26 to 30, 1923, at \$35 for the period, Class C.

Mae Ross as Lecturer in Boys' and Girls' Short Course, March 29, 1923, at \$15.

Julia H. Aune continuation of appointment as Assistant in Music at the Northwest School and Station, from April 1 to 6, 1923, at \$7.50 for the period, Class C.

Basil I. Burrell as Assistant in the Department of Horticulture from April 1 to June 30, 1923, at \$66.66 per month, Class CH, 50%.

Harold H. Flor as Laboratory Assistant in Plant Pathology, beginning February 15, 1923, at \$50 per month, for one-third time from February 15 to May 30, and \$162.50 full time for the month of June, Class AH.

Clarence E. Johnson as Assistant in Land Clearing from April 1 to June 30, 1923, at \$150 per month, Class C.

Robert H. McGowan as Assistant in Land Clearing from April 9 to June 30, 1923, at \$120 per month, Class C.

Horace Vaala as Assistant in Music at the West Central School and Station for the month of March, 1923, at \$10 for the period, Class CH.

Fritz Franze as Attendant for Boys, beginning February 1, 1923, at \$80 per month, Class BH, 75%.

Dorothy Jones as Record Clerk, beginning February 1, 1923, at \$780, Class A, C7.

Mary L. O'Rourke continuation of appointment as Stenographer in Agricultural Engineering for the month of March, 1923, at \$65 per month, Class C.

Voted to approve the following promotions and transfers:

Frank Anderson from Trolley Holder, Physical Plant Department at \$1,260 per year, Class AII, to Foreman at the State Fruit Breeding Farm, beginning April 16, 1923, at \$1,260 per year, Class AIII.

Fred Rohner from Foreman, Campus Maintenance, at \$1,200 per year, Class A, to Horticultural Foreman, beginning March 1, 1923, at \$1,500 per year, Class AIII.

Mary Archer Randolph from Assistant Bookkeeper, Agricultural Extension at \$960 per year, Class A, C6, to Bookkeeper, beginning March 16, 1923, at \$1,080 per year, Class A, C4.

Earl C. Jertsen from Assistant in Agricultural Biochemistry at \$55.55 per month, Class CH, 50%, to Assistant, beginning April 1, 1923, at \$66.66 per month, Class BH, 50%.

Forrest R. Davison as Assistant in Plant Pathology with the rank of Instructor, beginning March 16, 1923, at \$103.50 per month, Class AH, 69%, in addition to work as Research Assistant in the Department of Agricultural Biochemistry.

Victor Christgau from Attendant for Boys at \$55 per month, Class EH, 50%, to Director of Gymnasium, beginning February 1, 1923, at \$112.50 per month, Class BHX, 75%.

Monica Utley from Clerk in the Department of Soils at \$1,080 per year C4, to Clerk in Dairy Husbandry, beginning March 16, 1923, Class A, C6, at \$900 per year.

Voted to approve the following salary adjustments:

Mrs. Fern Sewall Burns from Assistant in Institutional Management at \$55.55 per month for 42%, Class BH, to \$88 per month for two-thirds time, Class CH, from February 1 to April 1, 1923.

Theodore Christgau from Locker Attendant at \$25 per month for one-fourth time to Assistant for Boys in Gymnasium from February 1 to March 31, 1923, at \$50 per month for half time, Class CH, 50%.

Voted to approve the following leave of absence:

Walter F. Hoffman, Instructor in Agricultural Biochemistry, from July 1 to August 15, 1923, without pay, to work in the Federal Department of Agriculture on a series of investigations.

Voted to approve the following trips outside of the State:

P. E. Miller to points in Iowa and Illinois to interview candidates for positions at the West Central School and Station, April 1 to 6, 1923, expenses not to exceed \$75 to be charged to Budget 810.

A. G. Ruggles to Winnipeg, Canada, April 18 and 19, 1923, to attend conference of entomologists, expenses not to exceed \$50 to be charged to Budget 245.

Voted that the following committee be appointed to visit the substations at Grand Rapids, Morris, and Crookston, and other substations as considered necessary, to investigate the need for special repairs and alterations: Regents M. M. Williams and Wilson, Dean Coffey, the Superintendent of Buildings and Grounds, and the Comptroller.

Voted to accept with thanks \$1,000 from the Flax Development Committee of the eastern paint and oil dealers for the continuance of investigations on the growth of flax and wheat as a combined crop.

Voted to accept with thanks \$1,000 from A. P. Strietmann for a fellowship in the Division of Agricultural Biochemistry for research and investigation of the cracker industry.

Voted to accept with thanks \$800 from the Fleischmann Company for the continuance of a fellowship for research purposes in the Division of Agricultural Biochemistry.

Voted to approve the transfer of unexpended balances left by defunct student and alumni organizations of the Department of Agriculture to the treasurers of the alumni associations respectively of the School and College of Agriculture.

Voted to approve the payment of the Caleb Dorr extemporaneous speaking contest prizes and the essay contest prizes for the year 1922-23, in accordance with the recommendations of the Dean of the Department of Agriculture.

Voted to refer the question of the purchase of one share of stock in the American Hereford Cattle Breeders' Association to the Comptroller.

Voted to approve the petition to the State Game and Fish Commissioner requesting that the Cloquet Forest be made a state game refuge.

Voted to approve the payment of \$65.04 to C. O. Reed for traveling expenses from Columbus, Ohio, to St. Paul and return.

Voted to adjourn.

A. J. LOBB, Secretary

The University of Minnesota

BOARD OF REGENTS

MINUTES

April 11, 1923

A meeting of the Board of Regents was held in the President's office on Wednesday, April 11, 1923, at ten o'clock.

Present: Regent Snyder, presiding; Regents Boeckmann, Coffman, McConnell, Mayo, Partridge, Preus, Warren, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the Agricultural Committee of February 6, 1923, the minutes of the Board of Regents of February 6, 1923, and the minutes of the Buildings and Grounds Committee of April 10, 1923.

Voted to approve the report of the Agricultural Committee of April 11, 1923.

Voted to approve the following correction of minutes:

December 12, 1922, appointment of Monica Utley to read, "beginning October 7, 1922, Class A."

Voted to approve the following amendment of minutes:

October 30, 1922, leave of absence for John H. Beaumont, Instructor in the Division of Horticulture, to read, "from October 1, 1922, to February 5, 1923, on half salary."

Voted to accept the following resignations:

Edith A. Barber, Instructor in Nursing, effective February 1, 1923.

Olive Barrett, Record Clerk, Registrar's Office, effective April 15, 1923.

Mabel Beatrice Beyer, Instructor in Nursing, effective March 1, 1923.

Mrs. Gertrude Blomquist, Head Telephone Operator, effective February 16, 1923.

Leverett D. Bristol, Professor of Preventive Medicine and Public Health, effective April 1, 1923.

Stanley L. Carl, Laboratory Assistant in Surgery, effective February 14, 1923.

Theodore R. Clark, Instructor in Civil Engineering, effective April 1, 1923.

Kathleen Derlin, Operating Room Assistant, Mayo Foundation, effective February 1, 1923.

Z. Clark Dickinson, Assistant Professor of Economics, effective at the end of the spring quarter of the year 1922-23.

Emma C. Einerson, Nurse in the Health Service, effective March 1, 1923.

Frank Folsom, Service Man in Pediatrics, effective March 16, 1923.

Alma Gjertsen, Scholar in Scandinavian, effective April 1, 1923.

Mabel A. Gray, Assistant Head Nurse in the Health Service, effective March 1, 1923.

Beatrice Carton Hazeltine, Stenographer, Office of the Dean of Student Affairs, effective April 1, 1923.

Leora Jaax, Stenographer in the Registrar's Office, effective February 23, 1923.

Anna Jones, Instructor in Public Health Nursing, effective April 1, 1923.

W. H. McCord, Instructor in Economics, effective April 1, 1923.

Gordon C. McRae, Assistant in Animal Biology, effective April 1, 1923.

Clemens Niemi, Instructor in Anthropology, effective April 1, 1923.

Arnold J. Roterus, Student Helper in the School of Business, effective April 1, 1923.

Wayne A. Rupe, Instructor in Pediatrics, effective January 1, 1923.

Gladys R. Sayer, Distributing Clerk, College of Dentistry, effective February 16, 1923.

Margaret A. Smith, Vocational Adviser for University Women, effective April 15, 1923.

Walter B. Smith, Instructor in Economics, effective at the end of the spring quarter of the year 1922-23.

Frank W. Stevenson, Teaching Fellow in Medicine, effective March 1, 1923.

Mary L. Sturman, Teaching Fellow in Psychology, effective February 1, 1923.

Beatrice E. Tomelty, Stenographer in the Department of German, effective April 1, 1923.

Voted to approve the following appointments:

Earl Hudelson as Professor of Education, beginning with the year 1923-24, at \$4,500, Class B.

