

Curriculum Subcommittee

January 21, 2022 approved February 4, 2022

Members in attendance: Tracey Bolen, Dahui Li, Igor Melnykov, Jerry Pepper, Kelley Phillips, Jeanine Weekes Schroer, Jared Strasburg

With a minor edit, the minutes from the December 3, 2021 meeting were approved.

Nancy asked members to remind their colleagues of the curriculum procedures and deadlines as faculty may be unaware or not remember the process. She clarified that the procedure to approve changes within a college is up to the college to determine as long as the proposal is submitted to Academic Affairs by the Associate Dean or their designator.

The Scheduling Protocol: Standard Class Times (Excluding Labs) were discussed. Numerous suggestions and edits were made, and most protocols were confirmed. Still in discussion are three-credit courses that meet for 75 minutes two days a week and 50-minute courses that meet three days a week. Jerry will send the current version to members and encourages them to discuss the updates with their colleges, noting we are open to change. Discussion will continue at the next meeting.

Next meeting is February 4, 2022

Respectfully submitted by Nancy Hansen Burley