

**Commission on Women
Meeting Minutes
November 14, 2012**

Present: Sunshine Carter, Fizz Forsey, Linda Klint, Katey Levenson

1. Minutes were not approved for the 10/10/12 or 10/24/12 meeting due to the lack of a quorum.
2. No progress has been made on sending out truffles to new female employees.
3. The MaterniTEA was recapped. We had a pregnant woman, a small baby and table toppers. Cindy will be contacting catering to reduce the amount of coffee, tea and cookies. We brainstormed about December's TeeTEA on December 4. Fizz will make suggestion sheets on the table to allow our attendees to provide suggestions for logos. These will be compiled and made available as a resource for contestants. Katey will provide colored pencils. A poster is going to be created to advertise the logo contest. Closing date of the contest will be Monday, March 25 at midnight. A winner will be announced at the April 3rd tea and we'll put up all logo contest submissions. A new banner will be made. Linda will contact art/design staff and faculty about promotion and help with the specifications. At our next meeting, we'll be brainstorming what the Commission would like to see in a new logo.
4. We discussed a "reporting at UMD" event. We would like to invite the police chief, human resources, and the office of equal opportunity. Linda will contact the interested parties and gauge interest, cost sharing and availability.
5. The budget report was postponed until next meeting.
6. At our next meeting, we'll be doing committee work to plan the events we'd like to do this academic year and next academic year.

Meeting adjourned 12:50

Respectfully submitted,
Sunshine Carter