

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of Executive Committee
Thursday, February 18, 1971
11:30 A.M. Campus Club

Present: Professors Alfred Caldwell, John Hall for Frederick Forro, J. Robert Schork, James Terwilliger for Robert Dykstra, William Warner, David Berninghausen, Rutherford Aris, E. W. McDiarmid; Dr. Eugene Grim for Dr. Lewis Wannamaker; Dr. Gerald Needham; Deans M. Harry Lease, Millard Gieske, Francis Boddy, Warren Ibele; Graduate Student Representatives, Richard Aura and Marguerite Bissonnette; Beverly Miller; Dean Bryce Crawford, Jr., presiding; Shirley McDonald, Secretary.

The dates for the next 3 Executive Committee meetings were confirmed: March 18, April 22, and May 20 at 11:30 A.M., room 626-627 Campus Club.

1. Proposed Graduate Programs and Modifications in Existing Programs

A. M.A. with a double major in French and Italian

This proposal would give support to the Italian program and provide better opportunity for teaching positions in junior colleges and secondary schools which do not often offer instruction in Italian.

Professor Schork mentioned the main points of the proposal: (1) 57 credits with 48 distributed between French and Italian and 9 credits for starred papers; (2) that the program be designated as a Plan C for the double major; (3) that one of the majors replace the current related field requirement involving two areas.

The Language, Literature, and Arts Group Committee recommend approval of the program with the following modifications which are acceptable to the Department:

- (1) a total of at least 48 quarter credits (consisting of at least 21 credits in each language) will be required. No credit will be given for starred papers; (2) the program will be entitled "Double Major in French and Italian," but it will be a Plan B program; (3) One of these majors will substitute for the related fields requirement; (4) The three Plan B starred papers will be divided between the two languages, i.e. two in French, one in Italian or vice versa; (5) Students in this program need not pass a reading examination in a third modern foreign language.¹

The Executive Committee approved the establishment of the M.A. with a double major in French and Italian.

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From Professor Schork's report.

The proposal will be revised according to the guidelines prepared by the Minnesota Higher Education Coordinating Commission and will then be submitted to the Commission for review. Final approval must, of course, come from the Board of Regents.

B. Ph.D. with a major in Geo-engineering

About two years ago, there were some changes in the areas of Mineral and Metallurgical Engineering. The old Metallurgical Engineering was changed to Metallurgy and Materials since it encompasses physical metallurgy and materials science. At that time the M.S. in Geo-engineering was established because the Mineral Engineering rubric did not describe the training in the use of sub-surface for non-mining activities and in non-mineral resources. Since the development of that M.S. degree, the staff and program have strengthened. Current problems such as pollution, traffic congestion, preservation of landscapes, etc., which involve the use of the sub-surface point to the need for extensive research.

Professor Warner reported that the Physical Sciences Group Committee recommends acceptance of the proposal.

Dean Boddy said that a principal concern of the Minnesota Higher Education Coordinating Commission is the need for a new major which might be available through one of the existing fields. Professor Warner said that this is clearly a developing field not available within another discipline and that he believes the proposal is clear on this.

The Executive Committee approved the establishment of the Ph.D. with a major in Geo-engineering.

Preliminary notification has been sent to the HECC. The final proposal and summary sheet will be prepared and transmitted to the Commission. Following the HECC review, the Board of Regents must take action.

C. Master of Architecture

The proposal has been referred to the Physical Sciences, Social Sciences, and Agriculture Group Committees. Professor Warner reported that the Physical Sciences Group Committee concluded that it is not able to judge the merits of the proposal. The Committee did, however, have some recommendations about the administration of professionally oriented programs. If such programs are to be offered jointly by the Graduate School and an undergraduate college, why not expand the function of the present joint committee for the Master of Engineering to include these? The group committee also recommends that the Implementation Committee for the Task Force give some thought to the professional Master's programs. Perhaps a "separate group committee" for this kind of program would help the Executive Committee judge the quality of proposed programs as well as the review of those already established.

Dean Crawford will refer the suggestion to Professor D. W. Thompson, chairman of the Implementation Committee. Two other committees will have some interest in the subject and their chairmen will be informed: the Committee on Post-baccalaureate Programs chaired by Professor Albert Linck, and the Committee on Master's Programs in the Institute of Technology, chaired by Professor Paul Christiano. These committees may wish to consult with the appropriate group committee chairmen and faculty in the School of Architecture and the Department of Horticultural Science.

D. Proposed Modification in the M.S. in Otolaryngology

Dr. Grim reported for the Medical Sciences Group Committee. There are two parts to the proposal: (1) a request to apply the Plan B option as well as the Plan A for the M.S. in Otolaryngology; (2) that surgery be acceptable as a minor for the Plan A program.

The consensus of the committee is that it would be unwise to deviate from the long standing policies that clinical majors be offered under the Plan A and that the minor for the Master's degree in the clinical areas be in a basic laboratory field. Dr. Grim said that while it is not so clearly spelled out for the Ph.D., the group committee recently re-affirmed the policy that clinical majors for the Ph.D. must minor in a basic science field.

The Executive Committee accepted the recommendation that the proposed modification in the M.S. in Otolaryngology not be approved.

E. Graduate Program in Social Work at Duluth

Dean Lease reported that the last legislature appropriated funds to plan a School of Social Work and a program in Social Work at Duluth. A director has been hired, to begin July 1 to recruit staff and plan the curriculum. The Graduate School has received a copy of a report, prepared for the legislature, which sets forth the need and justification for the program. Preparation of the program proposal itself will come as soon as the staff has been organized. Dean Crawford pointed out that there is a variety of ways in which to approach training in Social Work; the Duluth program does not necessarily have to be precisely like the one offered on the Minneapolis Campus. A copy of the report will be sent to Professor Berninghausen, chairman of the Social Sciences Group Committee, for information.

2. Proposed Programs and Modifications currently before the HECC

The following are before the Minnesota Higher Education Coordinating Commission and have not yet cleared:

- A. Ph.D. and Ed.D. with a major in Vocational Education
- B. M.S. with a major in Nursing (non-designated degree)
- C. M.A. with a major in Speech Pathology at Duluth
- D. Pilot Program for School Administrator Development

You will be informed of the progress.

3. Graduate Student Organization

Mr. Dick Aura, a graduate student representative on the Executive Committee, reported on the developing Council of Graduate Students. A copy of his report and of the proposed Constitution, as currently drafted, are attached. Dean Crawford will have copies of Mr. Aura's report and the Council's constitution sent to the Directors of Graduate Study. The dean mentioned another purpose which Mr. Knutson had suggested: the Council of Graduate Students can promote participation by graduate students in governance at the departmental level.

Perhaps the Council will find the Task Force Implementation Committee's restructuring of the group committees useful in forming their own sub-groups. Dean Crawford also suggested that the Council consider representatives to the Executive Committee; a more representative group might be, for example, its president, vice president, and 3 or 4 other members selected by the Council. A better means for selecting graduate student members on the University Senate is needed. They have, so far, been elected at large and are not necessarily representative across the various fields.

Dean Lease asked if the Duluth representatives would be a part of this group or a separate organization. Mr. Aura said that this is left open to Duluth. Dean Lease will talk with the Twin Cities Campus representative from Duluth and to the Duluth Graduate Faculty to get their thoughts on the subject. Dr. Needham will contact the Mayo group also.

Dean Boddy asks that the steering committee consider timing in respect to the restructuring of the graduate group committees and the organization of the Council. In considering members for the University Senate, the Council may wish to use the current group committee structure with one member representing each area for this next election; he explained that last year's election came upon us so quickly that no consideration could be given to this kind of representation. The Senate Constitution states that there may be one delegate per unit plus one delegate per thousand students. The Graduate School has 8 delegates.

4. Implementation of Task Force Recommendations

The members of the Implementation Committee are moving forward on the restructuring of the present group committees. The members are "running experiments" with groupings which they believe would be workable. Professor D. W. Thompson, chairman of the Implementation Committee, proposed one possible plan using 13 group committees each containing some applied and some basic fields. With Professor Thompson's encouragement, Dean Crawford used this plan and did some re-shuffling, particularly with areas with which he is familiar. The dean circulated copies of this plan and asked the Executive Committee members to look at it and suggest changes. He said that, in all probability, there may be a need for some subdividing or redistribution in the areas of education and social sciences. Size of graduate faculty and numbers of students in the different areas should be considered in light of the main functions of

the new group committees -- the review of graduate degree programs and general Graduate School policy matters. While there might be doubts about separating certain related disciplines, the dean mentioned an advantage in having interaction and exchange of ideas between different fields. Dean Crawford asked the Executive Committee to let him have suggestions or to transmit them to Professor Thompson; he expects to present a "draft plan" at the March 4 meeting of Directors of Graduate Study.

5. Timing the Preliminary Oral and Final Oral Examinations

Graduate School regulations state that the preliminary oral and final oral examinations cannot be taken during the same quarter. Dean Gieske reported that there are a good many exceptions and suggested that the purpose for the rule be reviewed. Even the medical areas, which at one time held firmly to the rule, petition for exceptions. Professor Warner suggested that the question be referred to the Committee on Doctoral Programs. Dean Gieske will contact Professor Loud and will also consult with Dr. Wannamaker, chairman of the Medical Sciences Group Committee.

6. Tuition and Assistantships

Dean Boddy reported that the Association of Student Teaching and Research Assistants (ASTRA) suggests that the Graduate School adjust the stipends and allow free tuition to these students. There would be a tax advantage and it also might hasten the student towards getting his degree. Many graduate students have registered for only one or two courses a quarter to get the tuition at the half rate; this was pointed up with the introduction of the 4 and 5 credit module. If tuition were free, students would probably carry a heavier course load. Dean Boddy said that up to two tax years ago, students holding assistantships could deduct tuition and books as a business expense; this is no longer true.

Professor McDiarmid said that if tuition were free, all of the tuition scholarships could go to students who do not hold appointments. As it is now, some who do have assistantships simply cannot manage the whole tuition cost without some additional help.

The proposal is under study; Dean Boddy said he would like to have the Executive Committee's reaction to the suggestion.

7. The Use of Adult Special Credits

Dean Warren Ibele, chairman of the ad hoc committee on Adult Special Credits, reviewed the history of the various categories of credit transfer. In 1961, a rule allowing transfer of just the first term's Adult Special credit was adopted. In the fall of 1966 a system of Joint Registration between the Graduate School and the General Extension Division was introduced. Prior to the fall of 1966, a

graduate student could petition to transfer up to 9 credits taken in the GED (if they were graduate level courses and taught by Graduate Faculty) to the Master's program. With JR, the admitted graduate student could apply up to a total of 12 credits (could be a combination of first term's GED and credits taken through JR). Effective with the fall of 1969, the admitted graduate student could apply up to 9 quarter credits of graduate work taken at another institution provided he was a bonafide graduate student at that institution when he took the work. It is possible, then, for a student to apply to his program credits taken in the GED, through JR, as a first term Adult Special and credits taken at another institution.

The main issue, Dean Ibele said, seems to be one of the use of Adult Special credit as a trial for admission to the Graduate School. If a student isn't admissible on the basis of four years of undergraduate work, it would be difficult to determine his capabilities on the basis of some Adult Special credits. It was brought out that the grade point average in Graduate School is always higher. Adult Special credits taken this way should not become a part of the student's program. The ad hoc committee concluded that relaxing the first-term Adult Special rule would undermine the quality of admissions.

Professor Warner reported that the Physical Sciences Group Committee believes that a part time student who takes a course each quarter, say, for three quarters and then becomes interested in graduate school and is admitted should be allowed to use these credits on the program if it is academically sound. Dean Boddy referred to the "hard" cases with which the Graduate School must deal. If a student would have been clearly admissible without the Adult Special credit, he might have a case for transfer, but what of the others who attempt to use the Adult Special credits as a lever to gain admission? And there is also some divisional inequality. The College of Liberal Arts, for example, will not admit students to the Adult Special category without permission.

Professor Berninghausen said that Library Science no longer admits via the Adult Special route. Applicants are counseled in advance and if they are rejected, that is that. Certainly the School may miss a few good students, but they also miss a lot of poor ones.

Dean Crawford said that the Adult Special rule will probably be retained. There are always some individual exceptions.

The meeting was adjourned.

Respectfully submitted

Shirley McDonald
Secretary

February 24, 1971

THE COUNCIL OF GRADUATE STUDENTS

On January 14, 1971, Dean Crawford and Mr. Spolyar of the Student Activities Bureau met with about 50 representatives of graduate student department organizations to discuss the possibility of organizing an overall formal group to represent the total graduate student population which numbers between eight and nine thousand students.

Dean Crawford stated that such a group is needed because, although there are boards to represent the other levels of students, none exists for the Graduate School. He suggested that the group could serve two purposes: it could be a coherent source of information for those concerned about Graduate School problems and those who want to find graduate students to serve on committees; and it would operate as the official power source for all of the graduate student constituency. Then after some discussion Dean Crawford and Mr. Spolyar left. A majority of the students present expressed an interest in investigating the need and agreed that a steering committee be formed.

This thirteen member steering committee has met three times and has chosen Daniel Knutson, German Department representative, as temporary chairman. Its major functions are: (1) to organize meetings, (2) establish a communications system, and (3) propose a constitution.

After reviewing the Ohio State, Michigan State and University of Washington graduate student constitutions, we modeled our constitution after Michigan State's because of its clarity, brevity, and flexibility. This is ready now for ratification. The time table adopted by the steering committee calls for setting up a communications system by April 1, ratification by April 15, election of officers, and choice of by-laws by May 1. This will allow a complete functioning organization by the end of spring quarter. We now have interim recognition by the Student Activities Board as a University organization.

When we first met with Dean Crawford I would guess that one-third of the group walked out declaring this was just another Graduate School inspired impediment to the efficiency of Graduate School procedures. Of course it does not have to be this in fact. Its involvement and efficiency will prove its value, I am sure.

Another internal problem has arisen. Daniel Knutson, temporary chairman of our steering committee, appeared to be a perfect candidate for president.

These are internal student problems. It will not be easy. We need your help with our next step. It is to build an efficient communications system among the student organizations. We have a survey to be completed by one student in each department who will be identified for communications purposes. We wish to beg the Directors of Graduate Study in each of the departments, University-wide, to personally encourage the graduate student, whose responsibility it is, to complete the survey and return it as soon as possible.

The students are coming and perhaps the best way to keep their involvement efficient, effective and without too much harassment to our Graduate School structure is to allow them a representative organization. We hope that you will.

Dick Aura

THE CONSTITUTION OF THE COUNCIL OF GRADUATE STUDENTS
OF THE UNIVERSITY OF MINNESOTA

ARTICLE I NAME

The name of the organization shall be The Council of Graduate Students.

ARTICLE II OBJECTIVES

The objectives of the Council of Graduate Students shall be:

1. To promote the academic, social, and economic aims of graduate and professional students of the University of Minnesota.
2. To act as the representative organization for the graduate and professional student body at the University of Minnesota.
3. To establish effective communication among graduate and professional students and create channels of communication with the other parts of the University.

ARTICLE III MEMBERSHIP

1. Each constituent unit, as defined by the bylaws, shall be entitled to at least one vote or more as apportioned by the bylaws.
2. The membership of The Council of Graduate Students includes the recognized representatives of the constituent units.
3. The Council of Graduate Students represents all registered, degree-seeking, graduate and professional students of the constituent units of the University of Minnesota.

ARTICLE IV OFFICERS AND THEIR ELECTION

1. There shall be a President, Vice-President, and other executive officers as elected by The Council of Graduate Students.
2. To be eligible for an office, an individual must be a member of The Council of Graduate Students at the time of election.
3. The term of office shall be for one year.
4. The elections shall be held annually as determined by the bylaws.

ARTICLE V MEETINGS OF THE COUNCIL OF GRADUATE STUDENTS

1. There shall be at least two meetings during each of the fall, winter, and spring terms of the academic year.
2. Each member of the Council shall have one vote at meetings of the Council.
3. Members of the Council must be present at the meetings to vote.

ARTICLE VI BYLAWS

The Constitution and Bylaws, not inconsistent with the Constitution, shall be the rules of the organization.

ARTICLE VII REDRESS

1. Upon petition of five percent or more of the represented graduate and professional students, The Council of Graduate Students will consider any issue or officer.
2. Upon re-petition of ten percent or more of the represented graduate and professional students, a referendum will be held on any issue or officer. The Council of Graduate Students will conduct the referendum in a fair and impartial manner decided by the delegates.

ARTICLE VIII AMENDMENTS

The Constitution may be amended by at least three-fourths of those present and voting members of The Council of Graduate Students. A motion to amend must be made at least one meeting prior to voting on the motion and the members of The Council of Graduate Students shall receive written notification.

ARTICLE IX RATIFICATION