

## Liberal Education Subcommittee

April 6, 2022 approved September 12 2022

Members in attendance: Karen Gran, Paula Gudmundson, Rick LaCaille, Charles Fountaine, Seung Lee, Jennifer Mencl, Trent Nelson, Roger Reinsch, Burke Scarbrough, Igor Melnykov

The minutes from the March 23, 2022 meeting were approved.

Committee updates:

Curriculum: Igor stated the subcommittee discussed the course deadline and differences between major (ex: number of credits) and minor (ex: terms offered) changes.

TLC: Charles noted a review of the exam outside of class policy. The definition of an 'exam' was discussed. Jen made edits based upon the discussion and sent out a revised proposal to the committee. Jen noted this is a revision of an existing policy and shared a dashboard with assessment, SLO and the new LEP category.

Jennifer proposed an update to the Liberal Education Program (LEP) assessment plan; it follows the pattern used by academic programs across campus. The major change is listing the 70% threshold for each outcome. Jennifer noted the 70% is common across institutions especially for general education courses that have students from different majors. The subcommittee voted to approve the updated plan.

The roles and responsibilities of the subcommittee was discussed as it relates to the possibility of a new faculty fellow position. Jennifer developed an initial breakdown of the duties and in keeping with the duties of other governance committees, and proposed moving the heavy work responsibilities from the chair to the faculty fellow. Charles, Burke and Jen drafted a list of required and preferred qualifications.

Required Qualifications:

Must be a current full-time faculty member at UMD

Preferred Qualifications"

Experience teaching one or more LEP courses

Experience completing one or more LEP course assessment reports OR

Experience completing one or more program assessment reports as a UMD Program Assessment Liaison (PAL)

Previous membership on the Liberal Education Subcommittee

The issue of being a PAL and the membership of the LEP may be helpful in not limiting the pool of applicants. Igor asked about the requirement to attend the meetings. We want someone to have LEP, assessment and campus governance experience in some form and perhaps not be specific. The qualification list was approved.

The subcommittee also continued discussing the structure for LEP sessions at New Student Orientation (NSO). Jen prepared a draft outline with Burke offering to help create slides. Discussion will continue.

Next meeting April 21, 2022

Respectfully submitted Nancy Hansen Burley