

UNIVERSITY OF MINNESOTA  
Graduate School

Minutes of Executive Committee  
Tuesday November 14, 1972  
11:30 A.M. 626 Campus Club

Present: Professors Robert Scott, Paul Johnson, Stephen Prager, Betty Robinett, Donald Rasmusson, Professor Burton Shapiro for Professor Frank Ungar; Professors Johannes Riedel and Bernhard Weiser and Mr. Charles Byrne, visitors; Deans M. Harry Lease, Frank Boddy, Warren Ibele, Andrew Hein; Graduate Student Representatives, Mary Ebert, Julie Belle White, William Brakel, Dennis Jackson; Beverly Miller, Taewon Rno; Dean May Brodbeck, presiding; Shirley McDonald, secretary.

Dates for future meetings were set: December 12, 1972; January 9, 1973; February 13, 1973 and March 13, 1973.

A correction in the October 10, 1972 Executive Committee Minutes was noted. Item 10, page 6, Paragraph 4 was amended as follows: "Mr. Brakel said that since tuition could be assessed for these credits, might it not be better to include them in the present categories of registration?"

1. Proposed Doctor of Musical Arts

The proposal was reviewed and recommended by the Language, Literature, and Arts Policy and Review Committee last spring; when it was presented to the Executive Committee, several members had questions. Professors Bernhard Weiser, and Johannes Riedel and Mr. Charles Byrne of the Department of Music were invited to attend this meeting to speak to these questions.

Professor Weiser presented the background for the proposal. It has been his experience and that of former students in the performing arts that there is a need for a continuous learning process in order to be better performers and teachers. Both the practical and scholarly aspects of the program are to be considered and the Doctor of Musical Arts would provide the learning experience and guidance these students need.

Dean Boddy pointed out that new and modified programs are to be reviewed by the Minnesota Higher Education Coordinating Commission (HECC) and that certain questions should be dealt with in preparing the proposals. For example, should this kind of program be administered in the Graduate School?

Professor Riedel said that an area of contemporary music would be covered and this would require research in order to prepare manuscripts. Another question had to do with the extent of DMA's

programs offered in graduate schools throughout the country. Mr. Byrne listed quite a number of other Universities and conservatories connected with Universities which offer the DMA through their graduate schools. And the Music Department has no other mechanism through which the program could be offered.

Professor Riedel said that while the DMA emphasized performance, the program also includes the preparation of papers which would be published. The recital component of the examination would include outside examiners.

In response to Dean Brodbeck's question about admission to the program, Mr. Byrne said that the regular Graduate School and departmental procedures for reviewing and evaluating applications for admission would be applied.

Professor Scott asked if the department might be pressured to offer other specialties because of the prestige connected with the doctorate. Mr. Byrne noted that the department is competent to offer the degree in piano, organ, and voice. Other specialties would be added only if the competence is there and there is sufficient demand.

Professor Rasmusson asked if the program could possibly be included in the Doctor of Arts Degree, should it be established. Dean Brodbeck said that the DMA is a more specific degree and probably would not fit easily into the Doctor of Arts framework.

Professor Prager asked about the number of students expected to enroll in the program. Mr. Byrne said that there could be as many as 24 programs in progress after the first year; probably no more than 6 or 8 students entering on an annual basis.

Dean Ibele asked how the introduction of the new program would affect the current staff work loads. Mr. Byrne implied that there may be some increase in advising and other faculty functions which the faculty responsible for the program expects to absorb.

Dean Brodbeck mentioned the need for information for the Regents and the HECC on internal costs for proposed programs which indicate that no new resources or faculty will be required to carry them out. Dean Boddy will work with appropriate faculty in Music on how to calculate this cost.

The Executive Committee voted to establish the Doctor of Musical Arts Degree. There were no dissenting votes. The proposal will be submitted to the HECC for review. Final action must come from the Board of Regents.

2. Proposed that the Plan B Paper Requirement be a Departmental Option

In the spring of 1972, the Mathematics Department requested that additional 8-000 level course work in lieu of Plan B papers be

included in Plan B programs for students, most of whom were not going to be able to complete a Ph.D. This request was approved for one year, pending further review of the Master's Degree program as a whole.

A subcommittee of the Physical Sciences Policy and Review Committee drafted a proposal which the P & R Committee presented to the Executive Committee. Essentially the proposal suggests that the Plan B Paper requirement be a departmental option; that each field submit its requirements for the Plan B program to the Graduate School along with the reasons for these requirements.

No action was taken by the Executive Committee on this proposal. The Committee would like this to be considered as part of a general review of the Master's Degree program.

As to the option of 8-000 level coursework in lieu of Plan B papers, approved for one year for Mathematics, Dean Boddy moved that action be tabled for the present. He suggested that the Mathematics Department report on what has been accomplished with this option. If the department wishes to ask for an extension of the option, a proposal should be submitted at the time the report is presented. The Committee voted in favor of this motion. There were no dissenting votes.

On the matter of the pending review of the Master's Degree program, Dean Brodbeck will define the charge to the Policy and Review Committees and will offer some suggestions and questions to be considered in the review. A date when the reports are due will be specified. After the reports are complete, they will come up for discussion by the Executive Committee. The dean may appoint an ad hoc committee to coordinate the reports and to make recommendations in respect to the Master's Degree. Some of the questions which have been mentioned are: Are the current Master's programs doing what they were intended to do? If not, what are some alternatives to these programs? Should a coursework only Master's be established, perhaps with additional credits? How would an alternative Master's program be labeled--Plan C, for example? What about the seven year time limit? Is an oral examination useful?

### 3. Proposed Internal Supporting Program for Art History

This proposal would alter the current Plan B Master's in Art History by making some changes in prerequisites and adding an option of an Internal Supporting Program consisting entirely of courses in the Art History Department. The option to take courses in related fields outside the department is also available. There are some additional modifications contained in the proposal.

Following some discussion, the Committee voted to return the proposal to the Art History Department for clarification. There

were no dissenting votes. It was suggested that the proposal needs justification by demonstrating that there is sufficient diversity within the field and enough strength to make the program, which could be entirely in the Art History Department, a sound one.

Several Committee members expressed an interest in the developing Internal Supporting programs both for Master's and Ph.D. programs. An inventory of fields which use this option will be supplied to the Policy and Review Committees.

4. Nomination and Appointment to the Graduate Faculty

- A. A discussion on ways in which adjunct or visiting professors could be appointed for thesis advising resulted in a recommendation that individual situations be handled on an ad hoc basis by the Policy and Review Committees and the Graduate School rather than establishing general policy to cover such isolated instances.
- B. There is no general requirement that letters of recommendation accompany nominations to the A-3 and B status, but individual Policy and Review Committees may ask for them if they feel that they would be useful.
- C. Dean Brodbeck reviewed reasons why the policy to withhold full status on the Graduate Faculty to new Minnesota faculty who are well qualified, should be reconsidered. First, the policy is awkward if the faculty member has been recruited because of his ability to advise Ph.D. candidates; the pool of Ph.D. advisers available to students is decreased by the policy; and furthermore, there is a duplication of work because the nomination form must be resubmitted a year later, after the faculty member is no longer new.

The Executive Committee agreed that the rule is of little value and that if the person has good research and publication records, the full appointment should be recommended.

5. Graduate Program Review

Dean Brodbeck asked that the Policy and Review Committees and the Graduate School work with department chairmen as well as Directors of Graduate Study in identifying fields for review. As they are identified, the Dean should be notified so that she can communicate with the Collegiate Deans, informing them of the fields selected. The Collegiate Deans may have suggestions and duplication of effort might be avoided.

Professor Rasmusson mentioned the possibility of a simultaneous review of undergraduate and graduate programs and that the mechanics might need modification to accommodate a com-

bined review. Deans Boddy and Brodbeck emphasized that the ongoing review function of the Policy and Review Committees was instituted primarily for graduate programs; there would be no objection to a combined review as long as this main purpose can be achieved.

Professor Scott anticipates requests for various kinds of statistics and data to assist the Policy and Review Committees in their studies; what kind and how much will be available? Ms Miller will work with Data Processing personnel to attempt to develop a common data base which can generate information useful to all of the Committees. If tests are required for admission to programs, scores may be accessible, but grade point averages would have to be calculated manually. Ms Miller will supply a listing of the kinds of information which can be furnished by the Graduate School. The Graduate School may be able to direct the Committees to other sources for certain information also.

6. Affirmative Action

Dean Ibele has received replies to the statement on Affirmative Action from approximately one-half the fields. He will draft a revised statement which will be sent to the Policy and Review Committees for their suggestions and possible modification.

Ms Aliniece Crosby has been appointed as Equal Opportunity Coordinator for Graduate Studies, and will assist the departments in developing procedures for recruiting, admission, and support of disadvantaged and minority students and women.

7. Graduate Student Grievance Committee

Dean Ibele reported that the Grievance Committee is complete save for one faculty member to be appointed. As soon as this has been done, a meeting will be called to work on organization and procedures.

8. The Master of Fine Arts Degree - Duluth

Dean Lease said that the Duluth Graduate Faculty Committee has sent the proposal back to the department for more information. Dean Brodbeck reported on her visit with Professors Boyce and Nelson. At the present time, there is one Duluth faculty person who would be involved with the MFA program. The Dean suggested that a kind of a cooperative program between the Duluth and Twin City Campuses might be considered. Perhaps some of the Twin City faculty could participate in the program at Duluth during the summer.

9. Reports by the Committee on Doctoral Programs

The reports have been sent to the Directors of Graduate Study,

department chairmen, and Policy and Review Committees for discussion. Carry forward.

10. Research Credit Registration

RC registration began with the Winter Quarter; Ms Miller reported that there have been very few errors in the approximately 90 registrations she has seen. Apparently the instructions have been well circulated.

11. Proposed: that a Representative from the University Libraries be an ex officio member of the Policy and Review Committees

Dean Brodbeck reported that it would be useful to ask a representative from the University Libraries to serve as an ex officio member on all Policy and Review Committees. Library resources are critical to proposed new graduate programs and to ongoing review of existing programs as well. The Executive Committee agreed.

Dean Brodbeck will extend the invitation to Mr. James Kingsley who has been suggested for the post.

12. Pending Items for Discussion and Review

- A. Graduate School Admissions Policies - the Foster Report
- B. The New University Grading System as applied to the Graduate School
- C. Size of Policy and Review Committees; our experiences this year can be the basis for review next spring.

The meeting was adjourned.

Respectfully submitted,

Shirley McDonald,  
Secretary

November 15, 1972