

Campus Assembly minutes 05/05/98

APPROVED 11/3/98

CAMPUS ASSEMBLY MEETING

Tuesday, May 5, 1998

2:00 p.m., Kirby Ballroom

1. CALL TO ORDER

The spring quarter 1998 Campus Assembly meeting was called to order at 2:05 p.m. by Chair Wayne Jesswein who reminded members to initial attendance sheets.

2. APPROVAL OF MINUTES (white attachments) A motion was made for approval of minutes of the winter quarter meeting of February 10, 1998. A motion to amend Number 3, paragraph 2, last sentence, to read "The effect of the motion is to require that upper division composition be listed as a campus graduation requirement while allowing major departments to require a particular variation of upper division composition to be taken," was seconded and approved. A motion for approval of the amended minutes was seconded and approved.

3. FOR INFORMATION - STANDING COMMITTEE REPORTS (pink attachments) A motion for acceptance of the standing committee reports attached to the agenda was seconded and approved.

Chair Jesswein brought to attention an item from the Executive Committee report. A recommendation was received from the Educational Policy Committee that the basic access fee for student computing be increased to \$2.50 per credit, and a five-cent per page printing cost be imposed. At the request of the Educational Policy Committee, the Executive Committee took interim action on the proposal on behalf of the Assembly (which can be done under the bylaws of the Constitution). This action, according to Robert's Rules of Order, can be reconsidered by the full membership of the Campus Assembly and requires a formal motion. Since no motion was made to reconsider, the action stood as approved.

For Action Items:

Chair Jesswein explained four similar motions, all emerging from a package received from the Subcommittee on Liberal Education, dealing with assessment of liberal education. The four motions, numbering from 4 to 7 below, come from the Educational Policy Committee and are presented by EPC chair Jonathan Conant. If approved, the motions will be submitted to the VCAA in detailed language.

4. FOR ACTION - Moved and seconded: "Whereas it is the sense of the Campus Assembly that the goals and objectives of the Liberal Education Policy at UMD are not readily apparent on the UMD campus, the Assembly requests that the office of the VCAA take steps to give these goals and objectives broader currency on the campus among faculty, students, and staff."

Motion approved.

5. FOR ACTION - Moved and seconded: "Whereas it is the sense of the Campus Assembly that the link between the Liberal Education goals and objectives and Liberal Education courses is not made regularly clear, the Assembly requests that the office of the VCAA take steps to require on the Assembly's behalf that the syllabus of each Liberal Education course state explicitly which goals and objectives are being met by that course."

Discussion: In answer to a question of the importance of the motion, assuming the bulletin would provide this information, Conant explained that information is available in the bulletin, but its availability/accessibility is questionable. Conant said the sense of the overall package is that the Liberal Education program does not have as high a profile as it should. Furthermore, students often are not aware of why, when they take a lib-ed course, that particular course is a lib-ed course. The subcommittee accepted that these connections need to be made more overt. Vice Chancellor Magnuson said including goals and measures in the syllabus will start the process of students looking at outcomes. The syllabus will be required of each course each time it is taught.

Motion approved.

6. FOR ACTION - Moved and seconded: "The assembly concurs with the EPC that all courses listed in the Liberal Education program should be reviewed for compliance with the goals and objectives, category by category, on a revolving schedule such that all courses will be reviewed every five years."

Motion approved.

7. FOR ACTION - Moved and seconded: "Whereas the North Central Association requires that UMD assess the student learning in its Liberal Education program; and whereas the Educational Policy Committee's Subcommittee on Liberal Education agrees that this is necessary; but whereas the said Subcommittee may not possess the necessary training nor time (given its recurring duties) to conduct an assessment project: the Assembly requests that the VCAA establish a small task force of suitably qualified individuals, including faculty and administration, to develop, administer, and interpret instruments for assessing the Liberal Education program; and that the task force report to the VCAA and through that office to its standing Committee on Educational Policy."

Discussion: The question arose as to why no students are included on this task force. Conant said the reason for setting up the task force is because certain kinds of training and expertise are necessary to conduct this job. The task force will not set policy, but rather, set up a system for investigating a situation and report the results. Motion approved.

8. FOR INFORMATION AND POSSIBLE REVISION - Proposal to Create the Campus Athletic Committee as a Standing Committee of the Campus Assembly (green attachment). Presented by Wayne Jesswein, chair, Executive Committee.

A recommendation has been made to change the Bylaws of the Constitution which involves creating a new standing committee -- the Campus Athletic Committee. The proposed amendment consists of three parts: 1) to amend Article III,1 to include the Campus Athletic Committee, 2) to add Article IV,4 to describe the function and duties of the Campus Athletic

Committee as stated in proposal, and 3) to add Article V,4 to describe the membership and composition of the Campus Athletic Committee. The rationale for the proposal, basically, is that the current oversight structure on campus athletics is not functioning adequately. The proposed bylaw amendment is the outcome of discussions among the athletic director, faculty representatives to various conferences, the chancellor and vice chancellor, and the Educational Policy and Executive Committees. Chair Jesswein explained that the proposal is being presented for discussion today, but will require a written ballot that can take place no sooner than five week days after discussion. Concern has been expressed about the charge given the committee, particularly the portion that states, "The Campus Athletic Committee shall, in connection with the Executive Committee, be empowered to advise the chancellor or his/her representatives on behalf of the assembly on campus athletic matters." Jesswein, interpreting this statement, said this committee under this charge would have the ability to go directly to the chancellor--the Budget Committee currently does the same thing. UMD's bylaws allow this action to happen, as clearly indicated in the charge given the Budget Committee. Further, article 111, 2, B of the Constitution states: "The assembly or its appropriate committee shall have the responsibility of advising the chancellor or her/his designee on such administrative matters as deemed appropriate by the assembly." This is what is being recommended in this proposal. Discussion: Responding to a concern about timelines for election of committee members, Jesswein said elections would probably take place first thing fall quarter as time will not allow for elections sooner.

Jesswein noted that committee membership structure permits the athletic director and faculty representative to be ex officio members (non-voting members) given the NCAA requirement that people who are directly involved in intercollegiate athletics are not allowed to make recommendations regarding intercollegiate athletics.

9. CHANCELLOR'S REPORT

Chancellor Martin began by thanking Wayne Jesswein for a superb job done over the last two years as chair of the Executive Committee of the Campus Assembly. Martin said she has thoroughly enjoyed working with the ECCA and thanked its members.

Vice Chancellor Vince Magnuson announced that, in view of the resignation of the dean of the College of Liberal Arts, Linda Krug has been appointed acting dean for the next year. Martin said with the turnover of deans she has enjoyed the opportunity to visit at length with faculty members being considered for the positions and thanked all who applied.

Chancellor Martin said that her comments today will include a litany of accomplishments at UMD this year that warrant celebration. Campus Assembly members were invited to join in a celebration in the Griggs Center following the meeting today. Martin feels UMD needs to take more time to celebrate the successes and wonderful things that occur.

Congratulations were extended to Linda Miller-Cleary for being selected a recipient of the University of Minnesota Alumni Association Horace T. Morse Faculty Award.

Martin voiced thanks for accommodating the change made in the planning process (now called the compact process). The schedule put in place for the compact at UMD would have worked better to meet our own needs. However, the University system imposed another schedule which did not allow for as complete a discussion on campus as we had hoped. UMD will have the campus calendar in place for next year by the first part of August. Hopefully, the UMTC

schedule will be made available prior to that so adjustments will not have to be made. Vice Chancellors Fox and Magnuson and the deans have been working to integrate more closely the budgeting process with the compact process. By the fall Campus Assembly meeting they will be able to demonstrate how the two processes interface. Martin said about 35 percent of the compact is currently integrated with the budget; we need to have a frame work that is closer to 60 or 70 percent integration. Hopefully, by the first of August information will be available on the World Wide Web.

Appreciation was expressed to Professor Jackson Huntley for providing an exceptionally well done report on the Chancellor's Advising and Retention Initiative. With this report, Huntley indicates a flow chart with goals and objectives for making more consistent the expectations for advising, therefore, assisting in meeting goals of an increase of 50 to 75 students through the retention process on an annual basis. The associate and assistant deans have been meeting regularly with Vice Chancellor Gildseth to put retention plans in place.

This year money was allocated for a diversity initiative. Last year it was brought to Martin's attention that UMD was not involved enough in areas of diversity, and funds were not available to bring in panel discussions, lectures, conferences, performers, etc. Approximately \$50,000 has been spent funding 10 or 12 projects, including the Fond du lac Community College, bringing in various lecturers, a planning conference, and an exhibition of American Indian art. A conference is being funded for next fall in the Sociology Department. Funding will be continued for this effort as Martin feels it is important to provide opportunities for under-represented professionals to come to UMD to lecture, meet with classes, etc.

Child Care Study: Martin said the process is ongoing and UMD is currently waiting to see if the lab school initiative at Chester Park School will allow for the possibility of a day-care center there. Two other options are being explored: 1) To grant or lease land to permit the development of a child-care center that would admit children from the campus and community, and 2) To develop a request for proposals that would enable community child-care providers to submit a proposal to run a child-care center either in a facility they would build or in the Chester Park School. Martin added this is a costly venture with substantial liabilities and must be explored thoroughly before making decisions. Hopefully, by fall 1998 Campus Assembly, we may be closer to recommending an option.

UROP and Research: UMD currently has in process \$25.5 million of sponsored research in which faculty and students are involved. Martin congratulated all involved. Currently 60 UROP students are funded at UMD. May 6, 1998, there will be a research artistic fair in the Campus Center; Campus Assembly members were urged to stop by. Recently 13 students and 9 faculty presented their projects at a UROP national conference in Maryland; those students and faculty are to be congratulated. Martin would like to increase the amount of funding available for UROP from the current \$80,000 to \$100,000.

U.S. News and World Report: Chancellor Martin, referencing information recently published in U.S. News and World Report that ranked regional universities in the Midwest, said UMD ranked fifth in terms of operating efficiently, third in top regional public universities in the Midwest, and is close to the top in academic reputation. UMD's acceptance rate for students was 77 percent. The area in which UMD is low is alumni giving rate (close to \$2 million a year is being raised with only 8 percent of UMD alumni giving on an annual basis).

Supplemental Budget: The library has been funded, bids are out, and the ground breaking will be June 23, 1998. Chancellor Martin invited all to the ground breaking and to the Judge Gerald Heaney Hall naming which will also be held at that time.

The Supplemental Budget has been funded as requested. Martin thanked Deans Sabra Anderson, Bob Bucker, and Harry Hellenbrand for the leadership they are providing to the committees that are defining positions, and of inclusions in the laboratories.

Martin reiterated thanks for a very fine year; she is still as happy being here as she when she came to UMD. Martin said her level of respect grows as she realizes the work done at UMD. Few students are disenchanted by the quality of what goes on. Undergraduate reviews in academic departments have steadily come in with very strong promise of the quality of teaching and program.

Budget - Presented by Vice Chancellor Greg Fox. Fox said that everything he addresses today will be subject to review by the Board of Regents at their May meeting (they will be approving the budget in June). There will be a tuition increase of 4.3 percent, an SE&E increase in nonrecurring funds of approximately 2 percent, an increase to base budget for faculty compensation of 6 percent, and an increase to base budget for non-faculty compensation of 4 percent. For the first time in ten years there will not be a reallocation. Funding has been received from the legislature to begin the classroom laboratory renovation, \$200,000 for planning for a \$3.4 million renovation to the dental hygiene space, \$22 million to begin to build a new library, \$650,000 for new positions (part of the supplemental increase that will bring 5 new faculty positions) and \$900,000 to build two new laboratories. UMD is in the process of working with the Twin Cities on Compact statements that will help identify our priorities/accountability for next year. The areas in which Compact statements are being developed are advising and retention, curriculum delivery, teaching and learning, and minority diversification. Beginning in the fall, most course fees will be eliminated and financial aid to students will be increased by \$300,000. It is hoped to begin the pre-design documents for a new science building and the design development for the music performance laboratory.

10. NEW BUSINESS

No new business was brought forward.

Chair Wayne Jesswein extended thanks to Campus Assembly members whose terms are expiring for their service, and to the Campus Assembly Clerk, Peggy O'Bey, for work done for the assembly.

11. ADJOURNMENT

Meeting adjourned at 3:10 p.m.

Peggy O'Bey
Clerk of Campus Assembly