

# The University of Minnesota

## OFFICIAL DAILY BULLETIN

VOL. II,

WEDNESDAY, DECEMBER 17, 1919

No. 60

### GENERAL FACULTY MEETING

This afternoon at 4:30, in the Chemistry Auditorium there will be held a General Faculty meeting. All members of all the Faculties and staffs are expected to attend this meeting. The general financial situation of the University will be set forth; plans for the preparation of the University budget for 1920-21 will be outlined; the comprehensive building plan, particularly in its relationship to the new library, will be presented; the necessity of laying very careful plans for the next biennium will be anticipated; and other matters of vital importance to all will be considered.

The General Faculty meetings of last year met a real need of the University. Many of our difficulties arise out of a lack of knowledge of our situation as a whole. A unified, coherent institution is possible only when all of us are concerned for its welfare. A full attendance of all of the Faculties therefore is urgently requested.

M. L. BURTON, President

### ALL-UNIVERSITY CONVOCATION

Tomorrow morning at 11:30 in the Armory there will be held a Christmas convocation. President Burton will speak on "Life's Surprises," and there will be special music by the Choir, and Miss Hull of the Music Department. All members of the University are asked to be present.

### NOTICE TO THE DEANS

The Administrative Committee of the Senate will meet this morning at 10:30 at the President's office.

### SENATE MEETING

The second regular meeting of the University Senate will be held tomorrow afternoon at 4:30 o'clock, in the Library of the Main Engineering Building.

### COLLEGE OF ENGINEERING AND ARCHITECTURE

On account of the general faculty meeting tomorrow, the faculty meeting of this College has been postponed until 3:30 p.m. Friday.

LAUDER W. JONES, Dean

### FACULTY NOTICE

#### COLLEGE OF SCIENCE, LITERATURE, AND THE ARTS

Under the present marking system students who are able to pass are divided into five ranks which have the following significance: A, unusual excellence; B, high grade; C, fair; D, passing; E, conditioned. The mark I is not a mild condition and indicates nothing about the quality of the student's work. It means only that because of unavoidable circumstances the work is not finished.

The standard of grading that should be applied wherever possible is the performance of successive classes in the same course or similar work during a series of years.

Large bodies of students tend to distribute themselves among the five ranks according to the normal distribution curve, the percentages being somewhat as follows: A, 0 to 6; B, 15 to 25; C, 45 to 55; D, 20 to 26; E, 0 to 8. About half of the total number fall in the middle group C.

How far any given class consists of selected students (good or poor) the instructor must decide. In the freshman class each year a variable number prove themselves not to be of University calibre. These failures are not considered in the above distribution. Among upper classes the F students may be included.

It is highly desirable that the whole faculty should gain the same point of view regarding the significance of the marks and that each one should consciously accept the responsibility for grading his classes. The purpose of a marking system is to show the relative ability of all students.

J. B. JOHNSTON, Dean

### CHANGE OF REGISTRATION

#### NOTICE TO STUDENTS IN THE COLLEGE OF SCIENCE, LITERATURE, AND THE ARTS

Students who desire to change their registration may do so at the Registrar's office January 2. The fee for changing registration, including change of program, is \$2.50. Students in the

Junior College will not be allowed to make any change in their registration involving the dropping of a continuation course without the approval of the Administrative Board.

R. R. SHUMWAY, Chairman, Administrative Board

### QUARTER EXAMINATION SCHEDULE

#### COLLEGE OF SCIENCE, LITERATURE, AND THE ARTS

Friday, December 19

8:00-10:00	I	MWF	classes
10:30-12:30	I	TThS	classes
1:30-3:30	VII	MWF	classes
4:00-6:00	VII	TTh	classes

Saturday, December 20

8:00-10:00	II	MWF	classes
10:30-12:30	II	TThS	classes
1:30-3:30	VIII	MWF	classes
4:00-6:00	VIII	TTh	classes

Monday, December 22

8:00-10:00	III	MWF	classes
10:30-12:30	III	TThS	classes
1:30-3:30	VI	MWF	classes
4:00-6:00	VI	TTh	classes

Tuesday, December 23

8:00-10:00	IV	MWF	classes
10:30-12:30	IV	TS	classes
1:30-3:30	V	MWF	classes
4:00-6:00	V	TTh	classes

Two and four credit courses will use the examination period specified for the majority of their recitation periods. If four credit courses are evenly divided between the two series, the MWF schedule should be followed.

Two, three, and four credit courses are limited to a two-hour examination.

Five credit courses are limited to a three-hour examination.

The examination in all sections of Freshman Rhetoric will be given 1:30 p.m., Saturday, December 20.

Examination in Principles of Economics will be given 10:30 a.m., Tuesday, December 23.

The examination in General Psychology may be taken at 8:00 a.m. or 1:30 p.m., Friday, December 19.

The examination in Economics 143, Money and Banking, may be taken at 1:30 p.m., Saturday, December 20, or 10:30 a.m., Tuesday, December 23.

With the above exceptions, no student may take an examination at a period other than the one scheduled for his section.

CONFLICTS.—Students in the College of Science, Literature, and the Arts, who have two examinations scheduled for the same period will report that fact to Dean Shumway's office, 119 Folwell, BEFORE 4:30, WEDNESDAY, DECEMBER 17. Ask for a Quarter Schedule blank, and fill it out completely.

R. R. SHUMWAY, Chairman, Administrative Board

(OVER)



### SCHOOL OF CHEMISTRY

The executive faculty voted that final examinations in the School of Chemistry be given on December 19, 20, 22, and 23, in accordance with the schedule recommended by the University Schedule Committee:

Friday, December 19	8:00-10:00	I	MWF	classes
	10:30-12:30	I	TThS	classes
	1:30- 3:30	VII	MWF	classes
	4:00- 6:00	VII	TTh	classes
Saturday, December 20	8:00-10:00	II	MWF	classes
	10:30-12:30	II	TThS	classes
	1:30- 3:30	VIII	MWF	classes
	4:00- 6:00	VIII	TTh	classes
Monday, December 22	8:00-10:00	III	MWF	classes
	10:30-12:30	III	TThS	classes
	1:30- 3:30	VI	MWF	classes
	4:00- 6:00	VI	TTh	classes
Tuesday, December 23	8:00-10:00	IV	MWF	classes
	10:30-12:30	IV	TS	classes
	1:30- 3:30	V	MWF	classes
	4:00- 6:00	V	TTh	classes

LAUDER W. JONES, Dean

### NOTICE TO FRESHMEN

#### COLLEGE OF SCIENCE, LITERATURE, AND THE ARTS

All freshmen are urged to keep their registration appointments promptly and thus avoid the five dollars penalty for late registration. Any freshmen who have not yet received an appointment for registration should report the fact to the Clerk of Advisers, 106 Folwell Hall, at once. Freshmen who have not appeared for registration at 106 Folwell Hall on or before December 18th, must register at the Registrar's office and be charged five dollars for late registration.

R. R. SHUMWAY, Assistant Dean

### STUDENTS WHO HAVE NOT COMPLETED REQUIRED WORK IN RHETORIC

Students who have credit for one quarter of the required three-hour course in freshman Rhetoric and who are required to complete this course before the beginning of the autumn quarter should register for Rhetoric 2w-3s offered at the first hour TThS.

Students who have credit for two quarters of the same course should register for Rhetoric 3w at the third hour TThS, as no assurance can be given that this course will be repeated during the spring quarter.

Students who wish to begin the five-hour course in freshman English this year should register for AW as it will be impossible to offer English A during the spring quarter of the year.

Those who wish to make changes in their programs in order to register for any one of these courses should secure the approval of Mr. Shumway, and be assigned to a section in Room 222, Folwell.

J. M. THOMAS

### RHETORIC Aw, 2w, AND 3w

Any student who has registered for Rhetoric Aw, 2w, or 3w without getting an assignment card from Miss Peterson, Folwell 222, must get one *immediately*. The number of students in each section is limited. (This notice does not apply to students at present registered in Rhetoric 2f-3w.)

REGISTRATION for students in the COLLEGE OF DENTISTRY will be held as follows:

Juniors and Seniors, all day Thursday, December 18.

Freshmen and Sophomores, all day Friday, December 19, and Saturday morning, December 20.

### NOTICE—PREMEDICAL STUDENTS

Attention is called to the requirement of laboratory work as part of the physics course for admission to the Medical School.

E. P. LYON, Dean

### NOTICE TO DEPARTMENTS

The following interpretation of the regulations governing the ownership of University equipment was approved by the Board of Regents on December 9, 1919:

Non-essential or non-used equipment of one department may be transferred by the inventory clerk to another department having use for the same, without budgetary adjustment of funds, provided that the equipment in question was purchased on a

previous year's budget, and provided further that should the department releasing the equipment subsequently have need of the same during the year the transfer was made, the equipment will either be returned or a budgetary transfer made.

### WISCONSIN EDUCATIONAL BONUS

November checks have been received at the Registrar's office for students in the University under the Wisconsin Educational Bonus.

### MILITARY AND NAVAL DISCHARGE PAPERS

Military and naval discharge papers, forwarded to the Adjutant General's Office in connection with War Service Tuition applications are now being returned. As fast as received, all certified copies will be mailed to the applicants through the University Post Office. Originals will be held in the Registrar's Office and notices will be sent to the applicants to call for them.

### MILITARY DEPARTMENT

Those students who had rifles last year and did not return them should do so at once. As these rifles should have been checked in last year it is essential that this matter be attended to without delay.

### EXPRESS SHIPMENTS

New rules regarding express shipments were promulgated by the American Express Company to go into effect on December 10th. These rules will not permit the use of paper wrapping for packages over twenty-five pounds nor of ordinary paper boxes wrapped or unwrapped when the weight of the package is over that limit. For shipments over twenty-five pounds, wood containers or fiber board or corrugated straw board boxes of proper test strength are required. New shipping regulations are embodied in Supplement No. 5, Express Classification No. 26. Copies may be secured at any express office. Departments making express shipments would do well to obtain copies.

R. S. CALLAWAY, Purchasing Dept.

### DEPARTMENT OF AGRICULTURE

The Annual Christmas Assembly for the College of Agriculture, Forestry, and Home Economics will be held tomorrow morning at 11:40, in the Assembly Hall, Administration Building, University Farm.

### ACADEMIC FRESHMEN AND UPPERCLASSMEN

will hold their last informal luncheon before the holidays, tomorrow, at 12:30, in the Minnesota Union, Room 206. Make reservations at once through Warren Hamburg, P.O. 1711.

DICK HAUPT

### NOTICE TO LELAND STANFORD MEN

All men who have been connected with Leland Stanford, Jr. University are invited to meet at luncheon today at 12:30 in the carpet room of the Minnesota Union.

W. J. JAMESON

DECEMBER MEETING of the Minnesota Section of the American Chemical Society, Thursday, December 18, 1919, at 8:15 p.m., in the auditorium of the School of Chemistry.

Professor W. H. Emmons of the Department of Geology will speak on "The Geologic Occurrence of Petroleum." All interested in the subject are cordially invited to attend.

THE CHOIR will have a special rehearsal today at 12:30 at the Armory.

CARLYLE SCOTT

THE SYMPHONY ORCHESTRA will rehearse at 7:30 this evening.

THE FIRST BAND rehearses at 4:30 this afternoon.

ALL UNIVERSITY GIRLS are invited to Mrs. Ladd's Reading Hour this afternoon from 3:30 to 4:30, in Shevlin Hall.

SCABBARD AND BLADE will hold their regular meeting this evening.

FORUM LITERARY SOCIETY will meet this evening at 7:30 at the Minnesota Union. All persons interested in public speaking are welcome.

WOMEN'S SWIMMING TOURNAMENT—to-day—VI TTh vs. VI MW. It will last twenty minutes, so members of Squads I and II in the classes scheduled will be expected to participate.