

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

MINUTES

October 8, 1932

A combined meeting of the Agricultural Committee and the Board of Regents was held in the Regents' Room on Saturday, October 8, 1932, at eleven o'clock.

AGRICULTURE

Present: Regent Olson, Chairman; Regents Boeckmann, Butler, Gemmell, Hagen, Mayo, Snyder, Williams, J. G., Williams, J. V., and Wilson, Mr. Coffman and Dean Coffey.

Voted to accept the following resignation:

Ruth Sheldon Nurse-Instructor Northwest School and Station effective September 24, 1932

Voted to approve the following appointments, subject to resolutions of Board of Regents, June 28, 1932:

Lydia H Dahlen as Nurse with rank of Instructor Northwest School and Station from October 1, 1932 to March 31, 1933 at \$750 Class C

Earl C Murdoch as Assistant Entomology and Economic Zoology from September 16-30, 1932 at \$50 Class C

Ernest R Tinkham as Assistant Entomology and Economic Zoology from September 16-30, 1932 at \$50 Class C

J Ross Cavers as Research Assistant Poultry Husbandry from September 16, 1932 to June 15, 1933 at \$75 per month Class CH50

Anita G Sallans as Assistant Home Economics for 1932-33 at \$600 Class BH50

Orval H Ause as Dairy and Ice Cream Machinery and Supplies Association Fellow from October 1, 1932 to June 30, 1933 at \$562.50 for the period Class CH50

Margaret Morell as Clerk Stenographer 3 School of Agriculture from October 1 to December 31, 1932 at \$80 per month Class C

Voted to approve the following salary adjustment, subject to resolutions of Board of Regents, June 28, 1932:

Helen Karow Clerk Stenographer 3 Entomology and Economic Zoology from \$480 Class AH50 to \$800 Class C from September 1,

1932 to June 30, 1933 (half time in Entomology and half time in Cafeteria and Dining Hall)

Voted to approve the following leave of absence:

Mabel J Mattson Clerk Stenographer 4 Dairy Husbandry without salary from October 1 to December 31, 1932 on account of illness

Voted to approve the following travel outside the state:

E F Ferrin to Melbourne, Iowa October 10-12, 1932 to attend auction sale of Poland China hogs with view to purchasing Poland China boar expenses not to exceed \$41 to be charged to Budget 2214-2100

Voted to authorize the Department of Agriculture to purchase from the Livestock and Feed revolving budget two purebred Belgian mares at an estimated cost of \$700.

The Dean of the Department of Agriculture reported to the Board statement of winnings of livestock exhibited by the University at the Minnesota State Fair which was ordered filed supplement to the minutes, page 890.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

GENERAL

Present: Mr. Coffman, presiding; Regents Boeckmann, Butler, Gemmell, Hagen, Mayo, Olson, Snyder, Williams, J. G., Williams, J. V., and Wilson.

Under the provision of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the report of the Agricultural Committee of October 8, 1932.

Voted to approve the following amendment of minutes:

June 28, 1932, name of W L Hart to be inserted in place of R W Brink as Chairman of the Department of Mathematics for 1932-33

Voted to accept the following resignations:

Ellen T Davies Senior Clerk Stenographer 6 College of Education effective October 1, 1932

Jacob A Polzak Assistant Obstetrics and Gynecology effective August 1, 1932

Voted to approve the following appointments, subject to resolutions of the Board of Regents, June 28, 1932:

Althea Atwater as Instructor Sociology for fall quarter of 1932-33 at \$300 Class CH50

Howard W Barlow as Instructor Aeronautical Engineering for 1932-33 at \$2,100 Class B

Mary E Barry as Instructor College of Education for fall quarter of 1932-33 at \$250 Class CH42

Thorvald B Madsen as Instructor Scandinavian Languages for 1932-33 at \$250 Class CH40

Elliott L McMillen as Instructor Chemical Engineering for 1932-33 at \$1,800 Class B

Vernon A Stenger as Baker Fellow in School of Chemistry from October 1, 1932 to June 30, 1933 at \$1,000 for the period Class C

The following as Instructors in Music on the fee basis for 1932-33:

Alexandre Duvoir, Oboe

Christian Erck, Cello

Georges Grisez, Clarinet

Rudolph Peterson, Violin

Karl Scheurer, Violin

Jascha Schwarzmann, Cello

Miles Sery, Cornet & Trumpet

George Stump, Voice

Kate M Twichell, Piano

Henry J Williams, Harp

Ingolf O Friswold as Head Counselor Pioneer Hall from September 26, 1932 to June 17, 1933, board and room

The following as Assistant Counselors Pioneer Hall from September 26, 1932 to June 17, 1933, room:

John H Aldes

Edward D Allen

Robert Reihsen

Dan N Rice

Conrad F Katzenmeyer

Arthur C Douglass as Fellow Office of Dean of Student Affairs from September 26, 1932 to June 15, 1933 at the rate of \$600 Class BH

Mary S Gold as Teaching Assistant Sociology for 1932-33 at \$450 Class BH40

Alice M Johnson as Assistant Scandinavian Languages for 1932-33 at \$150 Class EH15

Lorraine Kranhold as Assistant Junior College of the University for 1932-33 at \$500 Class BH33

Mary E Lamson as Assistant Political Science for 1932-33 at \$225 Class EH20

Henry L Williams as Physician Students' Health Service from September 26, 1932 to June 15, 1933 at the rate of \$140 per month Class BH30

The following as physicians Students' Health Service from September 26, 1932 to June 30, 1933 Class CH

John E Holt at \$2.00 per hour
 Roy A Lundblad at \$1.75 per hour
 Louise M Paul at \$1.75 per hour
 Reuben Pennington at \$2.00 per hour
 Louie H Winer at \$2.50 per hour

Lillian A Blair as Technician Bacteriology from October 1, 1932 to June 30, 1933 at the rate of \$1,020 per year Class A

Robert F DeLestry as Senior Stores Clerk 6 General Storehouse from September 16, 1932 to June 30, 1933 at the rate of \$1,200 per year Class A

Lorraine Trowbridge as Junior Clerk Stenographer 1 Comptroller's Office from October 1, 1932 to June 30, 1933 at the rate of \$780 per year Class A

Olaf Lerfall as Janitor Sanford Hall from October 1, 1932 to June 30, 1933 at the rate of \$780 per year and maintenance Class A

The following to assist in teaching Extension class in Anatomy for Nurses for fall quarter of 1932-33:

Grant L Rasmussen at \$120 Class CH40
 Donald L Paulson at \$60 Class CH20
 Hugh O Morgan Jr., at \$60 Class CH20

Roy C Shelley as Assistant in Physiology for Nurses General Extension Division from October 3 to December 31, 1933 at \$100 Class CH40

The following to give instruction in beginning languages over the radio at \$175 per course during the year 1932-33:

Oscar C Burkhard Beginning German
 Jules Frelin Beginning French
 E C LeFort Beginning Spanish

The following to teach in Embalming Short Course during 1932-33 at amounts set opposite each name:

R G Hinckley	Personal Hygiene & Sanitation	fall quarter	\$106.66
R I Lund	Introduction to Accounting	fall quarter	106.66
N C Pervier	Chemistry	fall quarter	140.63
		winter quarter	140.63
		spring quarter	281.25
W W Wetzel	Orientation	fall quarter	160.00
Elizabeth M Kerr	Composition IV	fall quarter	160.00
Raphael J Koff	Anatomy	fall quarter	120.00

Maynard M Stephens as Assistant Geology and Mineralogy on Fluid Research Fund from September 16, 1932 to June 15, 1933 at \$50 per month Class CH50

Charles W Crane as Fluid Research Assistant in Botany from October 1, 1932 to February 28, 1933 at \$1,000 Class C

Bill Henry Williams as Assistant in Educational Psychology on Fluid Research Fund for 1932-33 at \$350 Class EH23

Byron O Mate as Dow Fellow in Chemistry from October 1, 1932 to June 30, 1933 at \$750

Phyllis Turrittin as recipient of P.E.O. Scholarship of \$100 for the fall and winter quarters of 1932-33

Ruth Haycock as recipient of Faculty Women's Club (Student Section) Scholarship of \$150 for the year 1932-33

Marion Maurer as recipient of Phi Beta of Mu Phi Epsilon Scholarship of \$50 for the fall quarter of 1932-33

The following as recipients of Women's Self-Government Association Scholarships of \$100 each for fall and winter quarters of 1932-33:

Lulie Becker
Elizabeth Blasing
Elizabeth S Brown
Verna DeLeo
Helen Doyle
Eleanor Lawrence
Veronica O'Brien

Gertrude Page
Virginia Pettigrew
Jeannette Stoner
Portia Swain
Virginia Swinland
Gertrude Willard
Grace Zschiesche

The following as recipients of University of Minnesota Junior High School tuition scholarships of \$15 each (tuition fees) from September 19 to December 23, 1932:

Helen E Gould
John M Sharp
Christian S Rondestvedt

Barbara Bailey as recipient of Medical Social Work Fellowship of \$400 from October 1, 1932 to May 31, 1933 Class CH33

Bernice Millunchick as recipient of Medical Social Work Fellowship of \$150 from October 1 to December 31, 1932 Class CH33

Harold C Herrmann as American Society of Heating and Ventilating Engineers Cooperative Research Fellow for 1932-33 at \$750 Class EH50

Richard C Jordan as American Society of Heating and Ventilating Engineers Cooperative Research Fellow for 1932-33 at \$650 Class EH50

Eleanor H Mann as Research Assistant in Anatomy on Medical Research Fund from October 1, 1932 to June 30, 1933 at \$500 Class CH50 in addition to her appointment as Technician in Anatomy at \$500 Class EH50

Dean Conley as Caretaker University Hospital from September 21, 1932 to June 30, 1933 at the rate of \$100 per month without maintenance Class A

Voted to approve the following salary adjustments, subject to resolutions of Board of Regents, June 28, 1932:

Cecil Birder Instructor in Voice School of Agriculture at \$700 plus fees not to exceed \$250 Class CH50 to Instructor in Voice in School of Agriculture at \$700 plus fees not to exceed \$250 and Instructor in Department of Music, College of Science,

Literature, and Arts on fee basis not to exceed a total salary of \$2,100 for 1932-33

Pearl T Cummings Assistant Professor and Extension Worker Institute of Child Welfare from \$278 SS2 to \$150 SS2 (1932)

Rebecca O Nelson Instructor and Extension Worker Institute of Child Welfare from \$1,275 Class BH75 to \$1,700 Class B for 1932-33

Doris M Anderson Librarian Municipal Reference Bureau from \$540 Class AH50 to \$90 per month for full time from October 1, 1932 to June 15, 1933

Voted to approve the following leaves of absence :

Elizabeth C Phillips Instructor and Teaching Surgical Supervisor University Hospital without salary from September 5-18, 1932 for vacation

Nettie Moses Clerk Stenographer 3 Political Science without salary October 3 to December 31, 1932 on account of illness

Voted to approve the following trip outside the state :

Thomas A H Teeter to Ann Arbor, Michigan, October 12-17, 1932 for meeting of Association of Summer Session Directors expenses not to exceed \$95.16 to be charged to Budget 3100-2100

Voted to approve the following recommendations of the Dean of Student Affairs relative to financial supervision of student activities :

1. Formal recognition of the position of Student Financial Adviser and Auditor in the Office of the Dean of Student Affairs.
2. That a charge be levied upon all recognized student activities having to do with the handling of funds, with the exception of distinctly internal affairs of fraternities.
3. That the cost of such supervision and guidance (salaries, etc.) be met from income from such charge.
4. That from a reserve built up from such charge, financial assistance may be given to worthwhile and deserving activities.
5. That all funds, other than operating checking accounts, shall be handled through the Comptroller's Office.
6. That all contracts shall be let on the basis of formal bids by a committee of three—a representative from the University Purchasing Department, one from the Dean of Student Affairs Office, and the student representing the business interests of the student organization concerned.
7. That so far as advisable the University procedure of handling funds (requisitions, vouchers, checks, etc.) be followed.
8. That each year a public report shall be made covering the work of the year.

Details of operation will be worked out in cooperation with the Comptroller's Office. This plan in operation will be another step in the creation of educational value of student activities.

Voted to authorize from Regents' Reserve \$200 to supplement existing budget funds for the Department of Astronomy.

Voted to authorize the establishment of twenty University High School Scholarships carrying tuition exemption in lieu of ten University Senior High School Scholarships authorized May 9, 1916, and ten Junior High School Scholarships authorized January 20, 1931 in accordance with correspondence filed supplement to the minutes, page 891.

Voted to authorize transfer of \$724.68 of interest accumulated in the Investment Collection Account to the General Student Loan Fund.

The President of the University presented to the Board a letter from Mrs. Mary M. Holway relative to plans for the future of the Holway Herbarium and Library which was discussed and ordered acknowledged and filed supplement to the minutes, page 892.

Voted to approve with regret discontinuance of the William A. French Prizes in Interior Decoration established and accepted by the Board of Regents, June 15, 1925.

Voted to approve continuation of agreement with the American Society of Heating and Ventilating Engineers for cooperative research in heating and ventilating to be conducted at the laboratories of the University of Minnesota for the period from July 1, 1932 to June 30, 1933, filed supplement to the minutes, page 893.

Voted to approve the following acquisitions and disposals of securities:

Acquisitions

September 27, 1932 to October 5, 1932

Minnesota Hospital and Home for Crippled Children

		Maturity	Yield	Cost	Rating	Legal
\$ 8,000	San Diego Consolidated Gas & Electric Co. 5½% First & Refunding Mortgage Gold Bonds	3-1-60	5.80(3M) 5.52(5M)	\$7,841.25	AA	Yes
5,000	Rochester Gas & Electric Co. 5% General Mtge. Bonds..	3-1-62	5.50	4,637.50	AA	Yes
5,000	Charles Mix County, South Dakota 4½% Refunding Courthouse Bonds	9-1-40	5.50	4,670.00	AA	Yes
5,000	Dayton Power & Light Co. 5% First & Refunding Mtge. Bonds..	6-1-41	5.20	4,825.00	AAA	Yes
Mayo Foundation						
10,000	Boston Elevated Ry. Co. 6½% Sinking Fund Gold Bonds	8-1-57	6.51	9,975.00	AA	No
Senate Committee on Intercollegiate Athletics						
10,000	Government of the Dominion of Canada 4% Gold Notes...	10-1-33	4.00	10,000.00	AA	No
<u>\$43,000</u>				<u>\$41,948.75</u>		
Disposals						
Mayo Foundation						
				Purchase Price		Amount Received
\$6,000	Pembina, North Dakota School District No. 1, 6% Funding Bonds. 4M due 7-1-33; 2M due 7-1-34..		Sale@98½	\$6,355.40		<u>\$5,910.00</u>
<u>\$6,000</u>						<u>\$5,910.00</u>

Voted to rescind rule requiring preliminary deposits for new students in Dentistry ratified November 15, 1929, and in Dental Hygiene authorized April 11, 1923.

Voted to authorize continuing Dean W. R. Appleby, School of Mines and Metallurgy, on full time and pay during 1933-34 notwithstanding the fact that he will have reached the retirement age established by the rules of the Board.

Voted to accept with thanks the following gift:

Donor J. T. Baker Chemical Company
Amount \$1,000
Fund Baker Fellowship in Analytical Chemistry
Purpose To be used for a fellowship in Analytical Chemistry for academic year 1932-33 in accordance with correspondence filed supplement to the minutes, page 894

Voted to accept with thanks the following gift:

Donor National Research Council
Amount \$750
Fund National Research Council (Research in Analytical Chemistry)
Purpose For technical assistance in the study of internal structural changes taking place in freshly prepared crystalline precipitate on standing in accordance with correspondence filed supplement to the minutes, page 895

Voted to accept with thanks the following gift:

Donor Minneapolis Women's Advertising Club and the University of Minnesota Business Women's Club
Amount \$100
Fund Minneapolis Women's Advertising Club Scholarship

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary