

Meeting Minutes: July 12, 1999

Present: Kristeen Anderson, Debra Basarich, Larry Bjorklund, John Blanchard, Josh Borowicz, Steve Carnes, Don Chamberlain, Christen Christopherson, Chuck Dahl, Anne Daly, Teresa Fruen, Bill Ganzlin, Christine Mack Gordon, Paul Hartman, Susan Hunter Weir, Karl Lorenz, Sarah Moe, Debbie Nelson, Earl Nolting, Cindy Pavlowski, Kelly Pearson, Steve Pearthree, Jan Reifsteck, Lonna Riedinger, Kathye Rosel, Alice Ross, Jim Rowan, Jan Schlueter, Ben Sharpe, Paula Swanson, Amy Winkel, Gail Woodruff

Upgrade – The upgrade scheduled for next week has been delayed. Several colleges spoke in favor of delaying until October. College system access needs are heavy from the first of August until several weeks into the fall term.

Registration of P2 and P3 students through UC -- In the old system students with "day school" scholastic holds could register in "night school." This is no longer the case. So, the question becomes, "If and when can a degree seeking student with a scholastic hold register through UC?"

We want to allow students who have been out of school a while and want to take a course that does not relate to their degree to register without hassle. But we do not want to provide a loophole for academically struggling students to continue to register.

Several RAC members expressed the view that if a student wanted to continue in the degree program that placed the hold, the student must obtain a hold release from that college. But if the student wanted to formally leave that college, and become a UC student, the hold would then be UC's to deal with. (The student would need to file a change of college and be re-admitted to return to the degree program.)

Registration/Orientation feedback – RAC members expressed frustrations with the new registration system. These frustrations included:

- Schedule planning is clunky. The system requires looking on several panels to get complete course closure information.
- Access to computers is a problem with group planning. There are not enough labs to do the job.
- The five minute time out is a problem because it often takes more than five minutes to get the information needed to take the next step.
- The web data does not match the PSoft data (early complaint, better now?)
- The web team does not seem to know the actual issues students and advisers face. Have they been to registration?
- Printouts are not formatted for ease of use.
- Having student activation separated from term activation causes problems.
- The SAPs contained several errors, mostly of omission (better now?)
- The two ID problem is still an issue. Having only one person who can fix it is problematic.

- The slow response time saps staff time. Staff are waiting for panels to pop up rather than interacting with students. Service is poorer.

A related issue is the number of seats held for special populations. There seems to be many of these seats and many special populations. Are we going to shoot ourselves in the foot by holding back many seats that will never be used?

Information needs – A number of unanswered questions came out of this meeting. Below is a summary of information requested. OTR will work on getting information to RAC on these items.

- A list showing what changes to a course would necessitate deletion of the old course and addition of a new one.
- Departmental course override procedures – Who does what?
- Procedure for appeal of the \$10 "swap charge."
- Quick notification to colleges regarding the proposed system switchover date.
- Means to clarify system access capability of staff (i.e. for each office, who can do what?
- Dual data entry – what needs to be maintained in the old system, what in the new, and what in both?
- Memos – what memos from the current system will be carried forward, and which ones will not?
- Degree clearance dates
- Form update status (specifically new appl for degree)