

MINUTES

JOINT CONFERENCE COMMITTEE

December 14, 1982

ATTENDANCE:

Present: David Cost, Chairman  
John Delaney, M.D.  
Fannie Kakela  
Arthur Klassen, M.D.  
William Krivit, M.D.  
Mary Lebedoff  
Robert Maxwell, M.D.  
Paul Quie, M.D.  
Don Van Hulzen

Absent: Edward Ciriacy, M.D.  
Debbie Gruye  
Richard Kronenberg, M.D.  
John Quistgard  
Timothy Vann

Staff: John Diehl  
Greg Hart  
Ron Werft

Guests: Dr. William Schofield

APPROVAL  
OF  
MINUTES:

The minutes of the October 19, 1982 meeting of the Joint Conference Committee were approved as submitted.

MEDICAL  
STAFF/HOSPITAL  
COUNCIL  
REPORT.

Dr. Quie reported on the December meeting of the Medical Staff Hospital Council. He indicated that the Council approved three policy recommendations from the Cardio-Respiratory Advisory Committee. Each of these items relates to the need for utilization review as it relates to respiratory care. Dr. Quie also indicated that the Pharmacy and Therapeutics Committee had submitted a policy, which the Council approved, related to control of the utilization of intravenous acyclovir. Dr. Quie summarized his portion of the discussion by indicating that each of these actions is evidence of the medical staff's efforts in cost containment.

Dr. Quie also submitted for the committee's approval the report of the Credentials Committee. The report contained three recommendations: (a) the appointment of two new members of the medical staff, (b) the waiver of the provisional appointment for Dr. Neal Vanselow, and (c) the appointment of a group of psychologists as specified professional personnel, along with clinical privileges for these psychologists. Dr. Quie then asked Dr. William Schofield, chairman of the Psychologists Standards Committee, to further elaborate on the latter item.

Dr. Schofield traced the history of psychology at University of Minnesota Hospitals and Clinics, noticing the institution's rich tradition in the profession. Dr. Schofield also outlined the history and activities of the Psychologists Standards Committee, noting that this group was approved in 1981 as a body which would review the applications and clinical privileges requests for the psychologists and submit its recommendations to the Credentials Committee. Dr. Schofield indicated that the Psychologists Standards Committee had reviewed and approved each of the applications before the Joint Conference Committee. After further discussion, the Joint Conference Committee approved the report and recommendations of the Credentials Committee.

JCAH INTERIM  
REPORT  
SCHEDULE:

Mr. Hart reported that the Hospitals received notice of need to file its interim (one year) report with the Joint Commission. In November, 1981, the Hospitals received a two-year accreditation from the JCAH. At that time the Hospitals also received several recommendations. The intent of the interim report is to provide the JCAH with a progress report relative to those recommendations.

The appropriate medical staff committees and department heads will, over the next 30 days, be working on the development of the interim report. Mr. Ed Howell will be leading this effort. The interim report will be reviewed with the Joint Conference Committee at its January meeting.

CLINICAL  
CHIEFS  
REPORT:

Dr. Krivit and Dr. Klassen reported on recent activities of the Clinical Chiefs, focusing primarily on the Renewal Project, recommendations from the Education Committee, and the current health environment.

OTHER  
BUSINESS:

Mr. Cost distributed the final draft report of the Regents/Governors Task Force on Hospital Governance. He indicated that this report is to be discussed at the January meeting of the Regents, and is also up for discussion at the December 15 meeting of the full Board of Governors. Mr. Cost invited discussion of the task force report and responded to several questions.

There being no further business, the meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

  
Greg Hart

JOINT CONFERENCE COMMITTEE  
UNIVERSITY OF MINNESOTA HOSPITALS & CLINICS

October 19, 1982

Minutes

ATTENDANCE: Present: David Cost, Chairman  
Edward Ciriacy, M.D.  
John Delaney, M.D.  
Debbie Gruye  
Fannie Kakela  
Arthur Klassen, M.D.  
William Krivit, M.D.  
Richard Kronenberg, M.D.  
Robert Maxwell, M.D.  
Don Van Hulzen

Staff: John Diehl  
Greg Hart

Guests: Jan Brockway  
Tom Jones  
George Tagatz, M.D.  
Ron Werft

Absent: Mary Lebedoff  
Paul Quie, M.D.  
John Quistgard  
Timothy Vann

MINUTES APPROVAL: The minutes of the September 9th meeting of the Joint Conference Committee were approved as submitted.

CREDENTIALS COMMITTEE REPORT: Dr. Kronenberg submitted for the committee's approval the recommendations of the Credentials Committee.

A motion was made, seconded and approved that the report of the Credentials Committee be approved.

CLINICAL CHIEFS REPORT: Dr. Klassen reported on behalf of the Clinical Chiefs, noting that recent agenda items at the Chiefs' weekly meetings have included discussions of the Renewal Project and monthly educational presentations. Dr. Klassen also noted that Dr. Neal Vanselow, Vice President for Health Sciences, has been attending the weekly Chiefs' meeting.

IN VITRO  
FERTILIZATION:

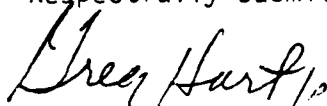
The committee heard a presentation from Dr. George Tagatz on the development of the program in In Vitro Fertilization and Embryo Transfer. Dr. Tagatz reviewed the history of the in vitro fertilization technique, noting that success rates with the procedure have recently reached approximately 20% in other centers. Because of these success rates and the evolving sophistication of the technique, the Department of OB/Gyn is currently in the process of developing such a program at the University of Minnesota.

Dr. Tagatz also described the clinical procedure and process planned for patients in the program at the University of Minnesota Hospitals. Dr. Tagatz described the population eligible for the procedure, the potential risks involved, and the potential issues related to the program.

Dr. Kronenberg reported on the discussion of the Medical Staff Hospital Council concerning the procedure. He indicated that the Council heard a report from the Biomedical Ethics Committee, which had discussed the program in depth. Dr. Kronenberg indicated that the Medical Staff Hospital Council had moved to unanimously endorse the development of the program. After further questions and discussion, a motion was made, seconded and approved that the Joint Conference Committee endorse continued development of the program, and that a resolution so indicating be presented to the full Board of Governors.

ADJOURNMENT: There being no further business the meeting was adjourned at approximately 7:20 p.m.

Respectfully submitted,

  
Greg Hart



UNIVERSITY OF MINNESOTA  
TWIN CITIES

University Hospitals and Clinics  
420 Delaware Street S.E.  
Minneapolis, Minnesota 55455

October 15, 1982

TO: Medical Staff - Hospital Council  
Joint Conference Committee

FROM: Henry Buchwald, M.D.  
Chairman, Credentials Committee

SUBJECT: Credentials Committee Report and Recommendations

The Credentials Committee after examining all pertinent information provided to them concerning the applicant's professional competence and qualifications, hereby recommend the approval of the following applicant's requests for clinical privileges and Provisional Medical/Dental Staff appointments:

DEPARTMENT OF ANESTHESIOLOGY

CATEGORY

Eugene R. Lucier Clinical

DEPARTMENT OF MEDICINE

Brian C. Barnes	Attending
Patrick J. Flynn	Attending
Roger L. Gebhard	Clinical
Marshall I. Hertz	Attending
Charles A. Herzog	Attending
Thomas H. Hostetter	Attending
Rubin R. Maiden	Attending
Brian H. Rank	Attending
Stephen C. Riendl	Attending
Carolyn A. Rosenberg	Attending
Peter T. Silberstein	Attending
Stanley J. Tillinghast	Attending
Dace L. Trence	Clinical

DEPARTMENT OF NEUROLOGY

Hal M. Corwin Attending

Clinical privileges and Provisional Medical/Dental Staff appointments Continued:

DEPARTMENT OF OBSTETRICS & GYNECOLOGY

Shaila A. Phansey	Attending
Roger C. Toffle	Attending

DEPARTMENT OF ORTHOPEDICS

Edward V. Craig	Attending
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DEPARTMENT OF PEDIATRICS

Margaret K. Hostetter	Attending
Joseph J. Sockalosky	Clinical

DEPARTMENT OF PHYSICAL MEDICINE & REHABILITATION

Jeffrey S. Cameron	Attending
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DEPARTMENT OF RADIOLOGY

Jeffrey R. Crass	Attending
Deborah L. Day	Attending

The following staff members have submitted applications requesting additional clinical privileges. The Credentials Committee have reviewed the requests and supporting information and hereby recommend the approval of the requests for the additional clinical privileges as submitted.

DEPARTMENT OF MEDICINE

Bruce Schwartz

DEPARTMENT OF OBSTETRICS & GYNECOLOGY

George E. Tagatz

DEPARTMENT OF PEDIATRICS

Alexandra Filipovich

William Krivit

Norma K.C. Ramsay

Applications for Change in Staff Category from the following members of the Medical/Dental Staff have been reviewed by the Credentials Committee and are hereby recommended for approval.

DEPARTMENT OF MEDICINE

Athanasios Theologides

DEPARTMENT OF PHYSICAL MEDICINE & PATHOLOGY

Rita Bistevins

FROM

Attending

Attending

TO

Clinical

Clinical

The following member of the Medical/Dental Staff has requested a leave of absence. The Credentials Committee have reviewed the request and the letter of support from the Clinical Chief and hereby recommend approval of the request for leave of absence.

DEPARTMENT OF MEDICINE

Jonathan S. Bishop

The following staff currently have Provisional staff appointments and are eligible for Regular appointments. The Credentials Committee reviewed letters of recommendation from their Clinical Chief and recommend approval of Regular Staff appointments.

<u>DEPARTMENT OF MEDICINE</u>	<u>CATEGORY</u>	<u>DATE ELIGIBLE</u>
Thaddeus Chao	Clinical	August 17, 1982
Masanao Takahashi	Clinical	" " "

DEPARTMENT OF LABORATORY MEDICINE  
& PATHOLOGY

Robert J. Bowman	Clinical	August 17, 1982
Larry C. Lasky	Attending	" " "

DEPARTMENT OF NEUROSURGERY

Stephen J. Haines	Attending	August 17, 1982
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DEPARTMENT OF OTOLARYNGOLOGY

Norman T. Berlinger	Attending	April 12, 1982
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The Credentials Committee have reviewed letters of resignation from the following members of the Medical/Dental Staff and hereby recommend their acceptance.

DEPARTMENT OF LABORATORY MEDICINE  
& PATHOLOGY

Phyllis Warkentin

DEPARTMENT OF OTOLARYNGOLOGY

William L. Meyerhoff

DEPARTMENT OF RADIOLOGY

Roger R. Stenlund

DEPARTMENT OF SURGERY

Ronald M. Ferguson

HB/cf

MINUTES

JOINT CONFERENCE COMMITTEE

September 9, 1982

PRESENT: Mary Lebedoff, Vice Chairman  
Richard Kronenberg, M.D.  
Arthur Klassen, M.D.  
Fannie Kakela  
Debbie Gruye  
Robert Maxwell, M.D.  
William Krivit, M.D.  
Paul Quie, M.D.  
Jack Quistgard  
Don Van Hulzen

Guests: Jan Brockway  
Rom Jones  
Christina Shih, M.D.  
Ron Werft

Staff: John Diehl  
Greg Hart

ABSENT: David Cost  
Edward Ciriacy, M.D.  
John Delaney, M.D.  
Timothy Vann

Minutes Approved: The minutes of the previous meeting of the Joint Conference Committee were approved as submitted.

Emergency Department Committee Report: Ms. Lebedoff introduced Dr. Christina Shih, Medical Director of the Emergency Department. Dr. Shih described for the Joint Conference Committee the role of the Emergency Department Committee and the functioning of the Emergency Department at University Hospitals.

She noted that the Emergency Department Committee is multi-disciplinary in membership, and that its primary role is to set policy for the interaction of clinical services related to the Emergency Department activities.

In describing the role of the Emergency Department, Dr. Shih indicated that the county hospitals serve as the primary trauma centers within the cities, and the University Hospitals serves in a trauma referral role and as a primary service provider to the University community. She noted the evolution of services and medical staff coverage within the Emergency Department, noting that full-time medical staff coverage was instituted in 1977. Dr. Shih also discussed the educational role of the Emergency Department.

In discussing quality assurance, Dr. Shih indicated that improved timing and responsiveness of services will be a primary goal for 1982-83.

The committee thanked Dr. Shih for her informative presentation.

Credentials  
Committee  
Report  
Motion:

The report of the Credentials Committee was presented by Dr. Quie. A motion for approval was made, seconded, and passed by the Joint Conference Committee.

Medical  
Staff  
Hospital  
Council  
Report:

Dr. Quie noted two items discussed at the most recent meeting of the Medical Staff Hospital Council. These included the admissions and transfer criteria for the general medical surgical station, which is scheduled to open on October 4, 1982. The second item related to bed allocation in Unit J.

Clinical  
Chiefs  
Report:

Dr. Klassen reported on the election of new officers for the Clinical Chiefs. Dr. Robert Goltz will be chairing the Council of Chiefs of Clinical Services, with Dr. Roby Thompson acting as vice-chairman. Dr. Michael Paparella was elected as chairman of the Council of Clinical Sciences.

Adjournment:

There being no further business, the meeting adjourned.

Respectfully submitted,

*Greg Hart*

Greg Hart

# MINUTES

## Joint Conference Committee

July 20, 1982

<b>Present:</b> David Cost, Chairman John Delaney, M.D. Fannie Kakela Arthur Klassen, M.D. William Krivit, M.D. Mary Lebedoff Robert Maxwell, M.D. Paul Quie, M.D. John Quistgard Don Van Hulzen	<b>Absent:</b> Edward Ciriacy, M.D. Debbie Gruye Richard Kronenberg, M.D. Timothy Vann
	<b>Staff:</b> John Diehl Greg Hart
	<b>Guests:</b> Jan Brockway Cindy Hart Tom Jones Mike Ladevich Barbara Tebbitt Ted Thompson, M.D. Ron Werft

1. The minutes of the June 15, 1982 meeting of the Joint Conference Committee were approved as submitted.
2. Biomedical Ethics (Thanatology) Committee

Mr. Cost welcomed Dr. Robert Maxwell, representative of the Medical Staff Hospital Council, as a new member of the Joint Conference Committee. Mr. Cost also introduced Mr. Mike Ladevich, who is serving an administrative clerkship at University Hospitals this summer as a graduate student from the University of Minnesota Program in Hospital and Health Care Administration.

Mr. Cost introduced Dr. Ted Thompson and Ms. Cindy Hart, who co-chair the Biomedical Ethics Committee. Dr. Thompson traced the history of the committee, noting that it was formed in 1976. Over the past six years the committee (which was formerly known as the Thanatology Committee) was involved in issues of death and dying as its primary mission. In fulfilling that mission, the committee conducted a series of conferences and in-services, and also served as a consultant to members of the medical staff and other health professionals.

In the last year, the committee has been involved in three major activities. The first involved a revision of the do not resuscitate (DNR) policy. The new policy, which has been approved by the Medical Staff Hospital Council, incorporates the recommended guidelines of the Minnesota Medical Association and focuses in large part upon family consent.

The second area of involvement over the past year has related to the role of the committee. The committee has recommended, and the Medical Staff Hospital Council has approved, a name change for the committee reflecting a change in role. The new name for the committee will be Biomedical Ethics, which is intended to reflect an expanded scope of educational and consultative activities, beyond that of death and dying.

Ms. Hart spoke to the third major activity of the committee over the past year. This involved revision of the guidelines for continuing care services for people with end stage disease, developed by the Subcommittee on Hospice Concepts. Dr. Quie noted the positive response of the Medical Staff Hospital Council to these revised guidelines.

Following the report, the Joint Conference Committee took action to endorse the revised policy on resuscitation of the terminally ill patient. Mr. Cost thanked Dr. Thompson and Ms. Hart for their report.

### 3. Medical Staff Hospital Council Report

Dr. Quie reported on the July meeting of the Medical Staff Hospital Council. Items discussed included a report from the Biomedical Ethics Committee and the efforts of the Nurse Strike Task Force (see below). In addition the Council approved a new policy on reuse of single use medical-surgical devices and approved a report from the Bed Allocation Committee relative to expansion of Station 40 (Pediatrics Intensive Care Unit).

The Credentials Committee report was also approved by the Medical Staff Hospital Council and presented by Dr. Quie to the Joint Conference Committee. The committee approved the Credentials report.

Dr. Quie also reported on his follow-up efforts relative to a letter received from an out-state physician regarding a member of the medical staff.

### 4. Recommendation for Interim Clinical Chief - PM&R

Mr. Van Hulzen transmitted Dr. Glenn Gullickson's name for an appointment as interim clinical chief for the Physical Medicine and Rehabilitation Department. He noted that Dr. Kottke had, over one year ago, expressed a desire to step down from his post. He also noted that an individual from outside of the University is currently being recruited for the position of head of the department, however negotiations with this individual may yet take several months.

The committee approved the recommendation of Dr. Gullickson as interim chief for the PM&R service.

5. Nurses Strike Task Force

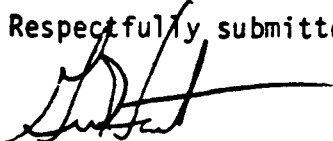
Dr. Quie reported that several staff members at University Hospitals had formed an ad-hoc task force to prepare for the community nurses strike should one have occurred. Dr. Quie particularly stressed the communications between the University and the Hennepin County Medical Society on this subject and the good will which resulted. Ms. Tebbitt also commented on the short-term staffing plans which had been developed and the discussions among the directors of nursing among the MAPTH hospitals.

6. Clinical Chief Report

Dr. Klassen and Dr. Krivit reported on behalf of the Clinical Chiefs, noting that recent agenda items have included a revision of the medical student curriculum, resident stipends, and a presentation on the status of the Bone Marrow Transplant Program.

There being no further business the meeting adjourned at 7 p.m.

Respectfully submitted,



Greg Hart

MINUTES  
JOINT CONFERENCE COMMITTEE  
BOARD OF GOVERNORS  
June 15, 1982

Present: David Cost, Chairman  
Debbie Gruye  
Fannie Kakela  
Arthur Klassen, M.D.  
Mary Lebedoff  
Paul Quie, M.D.  
John Quistgard  
Timothy Vann  
Don Van Hulzen

Staff: Greg Hart  
John Diehl

Guests: Tom Jones  
Sally Pillsbury  
Ron Werft

Absent: Edward Ciriacy, M.D.  
John Delaney, M.D.  
Richard Kronenberg, M.D.  
William Krivit, M.D.  
Philippe L'Heureux, M.D.

I. Approval of Minutes

The minutes of the May 18, 1982 meeting were approved as submitted, with the notation that Dr. Arthur Klassen's name should be removed from the absent list, as he was present at the meeting.

II. Medical Staff Hospital Council Report

Dr. Quie reported on the June 8, 1982 meeting of the Medical Staff Hospital Council. Several committee reports and policies were approved by the Council. These included a report from Dr. Frank Rhame, reporting on behalf of the Infection Control Committee on a restudy of the application of isolation policies. Dr. Rhame had reported that the documentation of isolation orders has improved dramatically from the first study to the restudy. Dr. Quie indicated that Dr. Rhame also presented a revision of the infection control policies relative to herpes simplex virus and obstetric patients on Stations 59 and 68. The Council also approved a revision to the wound care policy recommended by Dr. Rhame.

Other business considered by the Council included an alteration in the procedure for sibling contact on Station 59, approval of a policy on notification requirements prior to the performance of an abortion, and appointment of Dr. Robert Fish as medical director of the Intermediate Care Nursery.

Dr. Quie also reported on the results of the recent medical staff elections. He noted that Dr. Philip Peterson (Medicine), Dr. Robert Goodale (Surgery), and Dr. Michael Popkin (Psychiatry) have been elected to two-year terms on the Medical Staff Hospital Council. Dr. Quie also indicated that the Chief of Staff was re-elected to a two-year term.

It was noted that the bylaws require that the Chief of Staff election receive Board approval. A motion was thus made and approved recommending that the Board approve Dr. Paul Quie's reelection as Chief of Staff.

### III. Credentials Committee Report and Recommendations

Dr. Quie introduced this topic and outlined the process for re-appointment of the medical staff each year. He noted that the process involves review by the clinical chief of each member of his department's privileges, review by the Credentials Committee, and Medical Staff Hospital Council prior to full Board approval. In the course of the discussion, it was noted that a small number of medical staff have not yet submitted the requisite evidence of malpractice insurance. It was also noted that several members of the medical staff had been identified as being potential resignations by the clinical chief, but that an actual resignation from these individuals has not yet been received by the medical staff office.

For both of these instances, the Credentials Committee recommendation was that the Joint Conference Committee and Board approve the reappointments of these individuals contingent upon submission of additional information (malpractice information or resignation) by September 1.

A motion was made and approved that the Credentials Committee recommendations for reappointment, reappointment pending submission of additional documentation, regular medical staff appointments, changes in staff categories, additional clinical privileges, joint appointment, provisional medical/dental staff appointments, and resignations, be approved.

### IV. Medical Staff Hospital Council Chairmen Appointments

Dr. Quie recommended the appointments of chairmen of the 16 committees of the Medical Staff Hospital Council. He noted that two of the committees will have new chairs next year; the Credentials Committee will be chaired by Dr. Henry Buchwald (succeeding Dr. Robert Ulstrom) and the Tissue and Procedure Review Committee will be chaired by Dr. Clara Bloomfield (succeeding Dr. Ed Seljeskog). A motion was made and approved to appoint the recommended Medical Staff Hospital Council chairs.

V. Clinical Chief Re-Appointments

Mr. Van Hulzen noted that the Board is required to approve the reappointment of the Chiefs of Clinical Services each year, except that the initial term of appointment of a clinical chief is for three years. He referenced article 5, section 5b of the Board bylaws, and article 3, section 5 of the Medical Staff bylaws in this regard.

The Committee discussed the evaluation and reappointment process for the clinical chiefs. A question was raised as to the process the Board and Committee should utilize should there be questions or additional information which it desires regarding the reappointment of a clinical chief. It was agreed that the Chief of Staff would act as the Committee's representative in gathering such information should it be requested, acting in consultation with other appropriate offices within the Health Sciences.

The reappointment of the clinical chiefs was approved by the Joint Conference Committee, to be recommended to the full Board of Governors.

There being no further business the meeting adjourned at approximately 7:15.

Respectfully submitted,



Greg W. Hart

MINUTES  
JOINT CONFERENCE COMMITTEE  
BOARD OF GOVERNORS  
May 18, 1982

Present: David Cost, Chairman  
Fannie Kakela  
Arthur Klassen, M.D.  
John McConnell, M.D. (For Dr. Kronenberg)  
Jack Quistgard  
Timothy Vann

Absent: John Delaney, M.D.  
Edward Ciriacy, M.D.  
Debbie Gruye  
Arthur Klassen, M.D.  
William Krivit, M.D.  
Mary Lebedoff  
Paul Quie, M.D.  
Don Van Hulzen

I. Approval of Minutes

The minutes of the April 20, 1982 meeting were approved as submitted.

II. Medical Staff/Hospital Council Report

Dr. John McConnell, Professor, Department of Family Practice reported on behalf of the Medical Staff/Hospital Council. He discussed four of the agenda items from the Council's May meeting. The first of these was a report of the Thanatology Committee, which included a recommendation for a change in name and function of the group. The new recommended committee name is the Biomedical Ethics Committee and the function of the group will be expanded to include ethical issues in addition to death and dying related topics which the Thanatology Committee has dealt with over the past several years. The recommended name change and expansion of function will become formalized through a change in the medical staff bylaws, which will be brought forward for the Board's approval in coming months.

The Council also discussed the status of the general medical surgical station, and approved the appointment of Dr. Linda Hedemark as medical director for the station, and also appointed a policy advisory committee for the station. The committee will be chaired by Dr. John LaBree.

Dr. McConnell also noted that the Council approved a set of policies required by the End Stage Renal Disease Network. Dr. McConnell asked Mr. Howell to elaborate on this topic. Mr. Howell indicated that in order to receive Medicare reimbursement, the Federal Government requires that participating hospitals be approved or accredited through the End Stage Renal Disease Network and the State Health Department. One of the items necessary for this approval is annual board approval of the policies of the Renal Dialysis Unit. Mr. Howell then discussed these policies and noted some relevant changes. After some discussion, the Joint Conference Committee approved a motion that

the End Stage Renal Disease policies be recommended for full board approval.

The last item presented by Dr. McConnell was the recommendations of the Credentials Committee for new medical staff appointments, for regular medical staff appointments, and for additional clinical privileges. The Joint Conference Committee approved the recommendations of the Credentials Committee.

### III. Transfusion Therapeutics Committee Introduction

Dr. Jeffrey McCullough, Chairman of the Transfusion Therapeutics Committee and Director of the Blood Bank, reported on the role and recent activities of the committee. He noted that JCAH requires that the medical staff monitor its use of blood and blood products and that the Transfusion Therapeutics Committee carries out this role at University Hospitals. By way of background, Dr. McCullough noted that approximately 100,000 units of blood components are used per year at University Hospitals. He also noted that the primary source for these blood components is the St. Paul Red Cross, which is part of a large regional program for blood provision. He also noted that the Red Cross depends upon voluntary donations of blood in order to fulfill its role as a provider to the participating hospitals.

Dr. McCullough also outlined the particular needs of University Hospitals' patients for blood products and the developing technology as it relates to transfusions. He noted that because of the large numbers of cancer patients, chronic disease patients, transplant patients, and patients with neurological disorders who are treated at University Hospitals, our level of blood use is very high. Dr. McCullough also indicated that the technology used in transfusing these patients is becoming more sophisticated, and that advances continue to be made in use of specific blood component transfusions in treating these diseases.

Dr. McCullough then went on to explain the role and recent activities of the Transfusion Therapeutics Committee. He noted that it is a multidisciplinary committee, consisting of representatives of most of the of the medical departments as well as nursing and the hospital laboratories. He indicated that the primary role of the committee is in evaluation and quality assurance. To fulfill that role, the committee receives quarterly statistical reports on blood component use. The committee also reviews all transfusion reactions on a quarterly basis. Dr. McCullough went on to elaborate on some of the causes of these reactions.

As examples of the committee's contributions Dr. McCullough noted that the group has sponsored a series of educational activities on the use of platelet transfusions, and continues to monitor this activity, as we are the highest volume platelet transfusion institution in the country. He also noted that the committee has worked on developing policies relative to the ordering of blood in surgery, in order to assure appropriate use and maintain cost effectiveness. Toward that end, the committee has developed a set of standard blood orders.

In closing, Dr. McCullough noted the uniqueness of University Hospitals and its impact on the Blood Bank. Mr. Cost thanked Dr. McCullough for his interesting and informative presentation.

IV. Clinical Chiefs Report

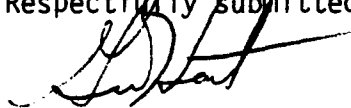
Mr. Hart reported on behalf of the Clinical Chiefs. He noted that the Chiefs weekly meeting discussion items have included the Renewal Project, the development of the general medical surgical station, and approval of a report from the Education Committee, over the last several weeks.

V. Other

Mr. Cost suggested that the Committee might wish to receive reports on specific clinical programs and their status, such as bone marrow transplantation, at future meetings.

There being no further business the Committee adjourned at 7:45 p.m.

Respectfully submitted,



Greg W. Hart



UNIVERSITY OF MINNESOTA  
TWIN CITIES

University Hospitals and Clinics  
420 Delaware Street S.E.  
Minneapolis, Minnesota 55455

April 29, 1982

TO: Medical Staff-Hospital Council  
Joint Conference Committee

FROM: Robert A. Ulstrom, M.D. *RU*  
Chairman, Credentials Committee

SUBJECT: Credentials Committee Report and Recommendations

The Credentials Committee after examining all pertinent information provided them concerning the applicant's professional competence and qualifications, hereby recommend the approval of the following applicants requests for clinical privileges and Provisional Medical Staff appointments:

<u>FAMILY PRACTICE &amp; COMMUNITY HEALTH</u>	<u>CATEGORY</u>
Sharon S. Allen	Clinical
<u>INTERNAL MEDICINE</u>	
Christina H. Y. Shih	Attending
<u>LABORATORY MEDICINE &amp; PATHOLOGY</u>	
Dale C. Snover	Attending
<u>PEDIATRICS</u>	
Steven A. Seelig	Attending

The following staff currently have Provisional staff appointments and are eligible for Regular appointments. The Credentials Committee reviewed letters of recommendation from their Clinical Chiefs and recommend approval of Regular staff appointments:

DATE ELIGIBLE: January 28, 1982

<u>INTERNAL MEDICINE</u>	<u>CATEGORY</u>
Robert C. Ash	Attending
Vincent R. Collins	Attending
Dennis L. Confer	Attending

Page 2  
Credentials Committee  
Report & Recommendations

Recommendations for Regular Staff Appointments Continued:

INTERNAL MEDICINE

	<u>CATEGORY</u>
William T. Hession	Attending
David C. Homans	Attending
Katherine A. Huffman	Attending
Thomas J. Rose	Clinical

OBSTETRICS & GYNECOLOGY

Harry F. Farb	Clinical
John D. Farr	Clinical
John E. Savage	Attending
Robert J. George	Attending

OPHTHALMOLOGY

John Daniel Nelson	Attending
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PEDIATRICS

D. Woodrow Benson, Jr.	Attending
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PSYCHIATRY

John R. Hughes	Attending
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The following staff members have submitted applications requesting additional clinical privileges. The Credentials Committee have reviewed the requests and supporting information and hereby recommend the approval of the requests for the additional clinical privileges as submitted:

INTERNAL MEDICINE

Philip B. McGlave  
Wesley J. Miller

RAU/lk

# Minutes

## Joint Conference Committee

April 20, 1982

Present:	David Cost, Chairman	Absent:	John Delaney, M.D.
	Dr. Edward Ciriacy		Debbie Gruye
	Arthur Klassen, M.D.		William Krivft, M.D.
	Richard Kronenberg, M.D.		John Quistgard
	Fannie Kakela		Philippe L'Heureux, M.D.
	Mary Lebedoff		Timothy Vann
	Paul Quie, M.D.		
	Don Van Hulzen	Guests:	Jan Brockway
Staff:	John Diehl		Ed Howell
	Greg Hart		Tom Jones
			Russell Larsen, M.D.
			Ron Werft

1. Approval of Minutes - The minutes of the March 17 meeting of the Joint Conference Committee were approved as submitted.
2. Medical Staff Hospital Council Report - Dr. Quie reported on the most recent meeting of the Medical Staff Hospital Council, held April 20, 1982. He noted that there were two items of business related to quality assurance. The first item involved approval of a study of arterial line utilization reported by Dr. Russell Larsen, chairman of the Cardiorespiratory Advisory Committee. The second quality assurance related item involved a recommendation from the Pharmacy and Therapeutics Committee relative to the monitoring of utilization of a new class of antibiotics. Dr. Quie noted that this new group of drugs is new on the market and offers many very beneficial clinical applications. The expense related to these new drugs and their use is also substantial, and the intent of the Pharmacy and Therapeutics Committee recommendation is to assure the most appropriate use of these new, expensive drugs. The specific policy recommended relates to the drug moxalactam. The policy has two sections. The first is to display on a request form for the attending physicians the relative cost of this new drug compared to other potentially substitutable and cheaper drugs. The policy also requires a consultation with one of the infectious disease sections (Internal Medicine, Pediatrics, Surgery) prior to the Pharmacy's dispensation of the drug. The Medical Staff Hospital Council discussed this policy in some detail, and approved the Pharmacy and Therapeutics Committee recommendation.

In other Medical Staff Hospital Council business, Dr. Quie noted that Dr. David Hurd has been appointed medical director of the Masonic Intensive Care Unit which is to be opened soon. Dr. Quie also noted that a nominating committee has been formed, with Dr. Paul Winchell as chair, to nominate candidates for Medical Staff Hospital Council seats which will be vacated effective July 1, 1982. It was also reported that a recommendation from the Bed Allocation Committee was approved by the Medical Staff Hospital Council. This recommendation involves the establishment of a general medical surgical station on Station 47, located in the Boynton Health Service, to be initially sized at 16 beds. Mr. Diehl also noted that the Council will be discussing the question of informed consent over

the next several months.

3. Cardiorespiratory Advisory Committee Introduction - Mr. Cost welcomed Dr. Russell Larsen, chairman of the Cardiorespiratory Advisory Committee, to the meeting. Dr. Larsen provided the group with a history and status report of the committee. He noted that the CRAC is a committee of the Medical Staff Hospital Council, established in 1972. Its membership includes representatives from several medical disciplines and hospital departments. He noted that the general charge to the committee is to monitor and assure the appropriate use of respiratory therapy modalities; in addition, the charge was expanded in 1980 to include monitoring of the application of cardiac invasive and noninvasive technologies. A patient monitoring subcommittee is responsible for this latter function.

Dr. Larsen then overviewed the activities of the committee over the past several years. Areas of focus have included a) studies related to blood gas result turn-around times, b) arterial line usage, including the indications for use, documentation of use, appropriate safety checks, and complications and infections. He noted that a study of arterial line utilization was reported at the most recent meeting of the Medical Staff Hospital Council and that a follow-up study to measure the effectiveness of the recommendations is planned. c) Monitoring of appropriate use of respiratory therapy modalities, including educational efforts, establishment of use guidelines, implementation of an automatic stop order policy, and implementation of a priority system.

Dr. Klassen noted the valuable contributions that this committee has made over the years to the medical staff. After a period of questions and answers, Mr. Cost thanked Dr. Larsen for his presentation.

4. Clinical Chiefs Report - Dr. Ciriacy noted that the most recent meeting of the Clinical Chiefs involved a discussion of the status of the Renewal Project. He indicated that the Chiefs had passed a resolution expressing their unanimous support for moving ahead with the Renewal Project as expeditiously as possible and that a representative group of the Clinical Chiefs and other Health Sciences representatives would be requesting a meeting with President Magrath to discuss this subject.

It was also noted that the Clinical Chiefs are now reserving one of their weekly meetings per month as "orientation" sessions, in which each of the clinical departments will be making a presentation relative to their current research programs, new technology, etc.

Dr. Quie noted that a special meeting of the medical staff is set for May 5 with the agenda being a discussion of the status of the Renewal Project.

5. There being no further business the committee adjourned at 8 p.m.

Respectfully submitted,

  
Greg Hart

Minutes

Joint Conference Committee

Board of Governors

March 16, 1982

Present: David Cost, Chairman	Absent: Arthur Klassen, M.D.
Edward Ciriacy, M.D.	Jack Quistgard
John Delaney, M.D.	
Debbie Gruye	Staff: John Diehl
Fannie Kakela	Greg Hart
William Krivit, M.D.	
Richard Kronenberg, M.D.	Guests: Frank Rhame, M.D.
Mary Lebedoff	Jan Brockway
Philippe L'Heureux, M.D.	Kim Simensen
Paul Quie, M.D.	
Timothy Vann	
Don Van Hulzen	

Mr. Cost opened the meeting by introducing Ms. Fannie Kakela as a new member of the Joint Conference Committee and Dr. Frank Rhame as a guest at this Committee meeting, speaking as Chairman of the Infection Control Committee.

I. Approval of Minutes

The minutes of the Joint Conference Committee of February 16, 1982 were approved as submitted.

II. Recommendation for Change in Medical and Dental Staff Bylaws

Dr. Quie introduced a recommended change in Article III, Part C, Section 2 of the Medical and Dental Staff Bylaws. This recommended change concerns the ability of the oral surgeons who are members of the medical/dental staff to do histories and physicals on their patients without the need for counter-signature from a member of the medical staff. The specific change is to substitute the word "qualified" for "physician" in the sentence referencing the members of the staff who can perform such histories and physicals.

Dr. Quie indicated that this recommendation has been approved by the Bylaws Committee, the Medical Staff Hospital Council, and the Council of Chiefs of Clinical Services. He also noted that a chart audit was performed prior to positive recommendation from these groups, and the histories and physicals which have been done by the oral surgeons (but in the past countersigned) have been of very high quality.

After some discussion by the Joint Conference Committee the recommended Bylaws change was approved.

III. Medical Staff/Hospital Council Report

Dr. Quie reported on behalf of the Medical Staff/Hospital Council. He referenced several of the agenda items taken up at the most recent meeting of the Council. These included a quality assurance report on the use of prophylactic antibiotics. Dr. Quie indicated that a process to insure appropriate use of these drugs was implemented several months ago on a pilot basis on a number of the surgery stations. The intent of the pilot implementation was to insure that the drugs are administered on timely basis preoperatively and postoperatively. The pilot study results indicated that substantial improvement has been made, and several monitoring mechanisms for continued quality assurance will be put in place.

Dr. Quie also indicated that the Medical Staff/Hospital Council heard a report from Mr. Ed Howell relative to the outcome of our November, 1981 visit from the Joint Commission on Accreditation of Hospitals. Dr. Quie then asked Mr. Howell to report on this subject.

Mr. Howell indicated that the Hospitals has received notification of a full, two-year accreditation from the JCAH. We did receive 46 recommendations from the Joint Commission, nine of which relate to the Medical Staff and two of which relate to the Board of Governors. The two items which relate to the governing board include a recommendation for review of the Board Bylaws every two years, and a periodic approval of the Medical Staff Bylaws by the governing body. The remainder of the recommendations related primarily to life safety and documentation.

The Hospitals will be required to submit an interim report relative to the Joint Commission recommendations in December of 1982. This interim report will be shared with the Joint Conference Committee.

IV. Infection Control Committee

Dr. Frank Rhame, Director of the Hospitals Infection Control Program and Chairman of the Infection Control Committee provided the Joint Conference Committee with a report on the infection control activities within the institution. He noted that the Infection Control Committee, as a committee of the Medical Staff/Hospital Council, is responsible for providing clinical guidance to the Infection Control Program as well as recommendation of infection control related policies.

Dr. Rhame indicated that the focus of infection control within the institution is in two areas. The first relates to prevention of infections, and includes what are primarily educational activities regarding precautionary measures which staff should take in order to prevent hospital-developed infections. The second role relates to detection, and includes the investigation and management of infection outbreaks which might occur within the Hospital. Dr. Rhame noted that the national average is that five percent of patients admitted to hospitals acquire some sort of infection during their hospital stay.

Dr. Rhame also indicated that the committee and the Infection Control Program balance cost considerations in their decision making. The new hepatitis B vaccine which will be available shortly was used as an example.

In discussion of Dr. Rhame's report, Dr. Krivit inquired as to the relative cost of University Hospitals' infection control program compared to other institutions. Dr. Rhame indicated that the Hospitals' expenditures for infection control do likely exceed those of other hospitals, but the nature of our patient population requires this level of resource use. Dr. Rhame also indicated that he and his staff provide a statewide service in terms of infection control consultation.

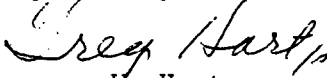
The Committee thanked Dr. Rhame for his informative report.

V. Other

Mr. Van Hulzen distributed the summary letter written by Mr. Robert Derzon to President C. Peter Magrath relative to the Renewal Project. The recently held Executive Coordinating Committee meeting for the Renewal Project was also discussed.

There being no further business the meeting adjourned at approximately 8 p.m.

Respectfully submitted,

  
Gregory W. Hart

MINUTES  
JOINT CONFERENCE COMMITTEE  
Tuesday, February 16, 1982

PRESENT:	Mr. David Cost, Chairman	ABSENT:	Dr. Edward Ciriacy
	Ms. Debbie Gruye		Dr. John Delaney
	Dr. Robert Howe (Chief of Staff designee)		Ms. Fannie Kakela
	Ms. Mary Lebedoff		Dr. Arthur Klassen
	Dr. Philippe L'Heureux		Dr. William Krivit
	Mr. Don Van Hulzen		Dr. Richard Kronenberg
	Ms. Timothy Vann		Dr. Paul Quie
			Mr. John Quistgard
GUESTS:	Dr. William Gentry	STAFF:	Mr. John Diehl
	Mr. Ed Howell		Mr. Greg Hart
	Mr. Tom Jones		
	Mr. Ron Werft		

1. Approval of Minutes

The minutes of the January 19, 1982 meeting of the Joint Conference Committee were approved as submitted.

2. Medical Staff Hospital Council Report

Dr. Robert Howe reported on the recent activities and meeting of the Medical Staff Hospital Council. He noted that at the last meeting of the Council topics of discussion included low acuity station development, recommendations concerning record policy revisions, approval of a revision in the autopsy permit process, and a discussion of access problems to University Hospitals during inclement weather. Dr. Howe also shared with the group the report and recommendations of the Credentials Committee. A motion was made and seconded for approval of the Credentials Committee report; this motion was approved by the full committee.

Mr. Cost then welcomed Dr. William Gentry to the Joint Conference Committee meeting. Dr. Gentry reported on the role and activities of the Pharmacy and Therapeutics Committee. He referenced the Pharmacy and Therapeutics Committee's responsibilities for updating and maintenance of the formulary, controlling the use of certain categories of drugs, and playing the lead for drug-related quality assurance studies. Dr. Gentry then outlined several of the recent issues the Committee has dealt with in each of these issues.

After substantial discussion, the Joint Conference Committee warmly thanked Dr. Gentry for his presentation.

3. Clinical Chiefs Report


Mr. Hart reported on the recent activities of the Clinical Chiefs, noting that the most important meeting of the group of late involved discussion of the Board of Governors' Task Force Report on Governance and Organization. Mrs. Pillsbury then reported on the meeting she and Mr. Hanser had with the Clinical Chiefs in this regard.

4. Other

Mr. Hart shared with the group the recent establishment of a referral and information center. The purpose of this center is to provide for improved access to University Hospitals on the part of referring physicians and the public. In conjunction with the referral center, Mr. Werft noted the recent public relations audit which is being conducted for University Hospitals by an outside consultant. The results of this study should be available by the end of March.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

  
Gregory W. Hart

GWH:bm

UNIVERSITY OF MINNESOTA  
TWIN CITIES

University Hospitals and Clinics  
400 Delaware Street S.E.  
Minneapolis, Minnesota 55465

January 19, 1982

TO: Medical Staff-Hospital Council  
Joint Conference Committee

FROM: Dr. Robert Ulstrom, Chairman *RU*  
Credentials Committee

SUBJECT: Credentials Committee Report and Recommendations

The Credentials Committee after examining all pertinent information provided to them concerning the applicant's professional competence and qualifications hereby recommend the approval of the following applicants requests for clinical privileges and Provisional Medical Staff appointments:

<u>Laboratory Medicine &amp; Pathology</u>	<u>Category</u>
Larry C. Lasky	Attending
<u>Neurosurgery</u>	
Stephen J. Haines	Attending
<u>Pediatrics</u>	
Robert M. Truding	Attending

The following staff currently have Provisional Staff appointments and are eligible for Regular Staff appointments. The Credentials Committee reviewed letters of recommendation from their Clinical Chiefs and recommend approval of Regular Staff appointments:

Date Eligible: January 1, 1982

<u>Medicine</u>	
John I. Allen	<u>Physical Medicine &amp; Rehabilitation</u>
Scot W. Hutton	Dennis D. Dykstra
Thomas E. Kottke	John L. Magness
<u>Obstetrics &amp; Gynecology</u>	
Leslie A. Sharpe	

## MINUTES

### JOINT CONFERENCE COMMITTEE January 19, 1982

PRESENT: Mr. David Cost, Chairman  
Dr. Edward Ciriacy  
Dr. John Delaney  
Ms. Debbie Gruye  
Dr. William Krivit

Dr. Arthur Klassen  
Ms. Mary Lebedoff  
Dr. Philippe L'Heureux  
Dr. Paul Quie

STAFF: Mr. John Diehl  
Mr. Gregory Hart  
Mr. Tom Jones

GUESTS: Dr. Robert O'Dea  
Ms. Sally Pillsbury  
Ms. Mary Vitala  
Dr. George Winn

ABSENT: Ms. Fannie Kakela  
Dr. Richard Kronenberg  
Ms. Timothy Vann  
Mr. John Quistgard

The meeting was called to order by Mr. David Cost, Chairperson. Mr. Cost noted the new membership of the Committee and asked each of those present to briefly introduce themselves.

#### 1. Approval of Minutes

The minutes of the November 17, 1981 meeting were approved as submitted.

#### 2. Clinical Chiefs Retreat

Drs. Krivit, Klassen, and Ciriacy reported on the recent activities of the Clinical Chiefs. The recent Clinical Chiefs' retreat was noted. Discussions of the Renewal Project, patient volumes, and several task force reports have been the primary topics at recent Chiefs' meetings. The Clinical Chiefs' next business meeting will include a discussion of the Board of Governors Task Force on Governance and Organization Report.

#### 3. Quality Assurance Report

Dr. Robert O'Dea, Assistant Professor, Pediatrics, and Chairman of the Aminoglycoside Antibiotics Study Task Force presented the quality assurance study in this area. The methodology for the study, as well as the findings and recommendations, were presented and discussed. The potential cost impacts of implementation of the study recommendations were pointed out by Dr. Krivit and others.

Following discussion, a motion was made for acceptance of the study. The motion was seconded and passed.

4. Medical Staff - Hospital Council Report


Dr. Quie reported on behalf of the Medical Staff - Hospital Council and reviewed several recent Council agenda items. He noted in particular that Dr. William Schofield has begun attending Council meetings as Chairman of the Psychologists' Standards Committee.

Dr. Quie also recommended approval of the Credentials Committee report relative to several new applicants for medical staff membership and several requests for additional clinical privileges. A motion for approval was made, seconded, and passed.

5. Other

Ms. Pillsbury concluded the meeting by outlining the role of the Joint Conference Committee, emphasizing the importance of the Committee, and thanking the members for their service.

Respectfully submitted,



Gregory W. Hart