Meeting Minutes: March 1998

Present: Theresa Baultrippe, William Beyer, Larry Bjorklund, Don Chamberlain, Chuck Dahl, Mike Galegher, Caroline Gilbert, Nancy Gonzalez, Chris Gordon, Susan Hunter Weir, Mary Koskan, Karl Lorenz, Marni Lucas, Don Meyers, Katy Olson, Cindy Pavlowski, Steven Pearthree, Terry Petek, Craig Peterson, Jan Reifsteck, Lonna Riedinger, Jim Rowan, Ben Sharp, Karen Starry, Valerie Tvrdik, Sue Van Voorhis, Doris Wiehe, Amy Winkel

February 2, 1998 minutes approved.

Announcements:

NEXT MEETING IS APRIL 6, 1998, in NOLTE LIBRARY THE JUNE MEETING IS JUNE 1, NOT JUNE 8.

Transcript runs - Due to lack of consensus, no changes will be made to the transcript run dates. If any college does not need some of the transcripts it is getting, please let Don Chamberlain know.

Policy on posting 2nd language - Students are confused about getting credit for lower level language courses when they pass higher level ones. Some colleges allow this and some do not. CLA will distribute copies of its policy to colleges requesting it.

PeopleSoft Admissions reports - Admissions is starting to look at reporting requirements in the PeopleSoft environment. An advising team is being organized to provide input. The team is starting by looking at the SAP and Placement report. Are there recommendations for changes? Please provide input to Paul Hesterman via e-mail. phest@adv.cla.umn.edu

PeopleSoft IUT processing - Sue Van Voorhis distributed a draft transfer process document. In PeopleSoft there can be only one active college. As soon as an admission is processed, the student is put in the new college. Automatic admission presents potential registration problems. Non-automatic admission presents processing perils. Sue will redraft the document.

PeopleSoft Reports - The data warehouse concept will continue in PeopleSoft. Reports such as the Course Inventory and Major Advisor are very useful. What kinds of data from current reports should continue? What kinds of data would be useful in the data warehouse? What is necessary at day one and what can wait? To be continued.

PeopleSoft Update - Full scale functional testing has started. This concurrently looks at how we are going to do things, how we can improve processes, and searches for software bugs. A 14 page outline of one process, Course Authorization, was presented as an example. Course Authorization is one of about 60 processes identified so far.

More information can be found at the Enterprise Systems Project at:
http://www.umn.edu/redesign/
And the Student 2000 page at:
http://www.umn.edu/s2000/

SCEP has looked at 23 of the 36 Policy and Procedure Group recommendations for policy change. SCEP has basically endorsed the policy process and recommendations and will continue examining these at its next meeting.

Tracking flags/service indicators - PeopleSoft does not have a direct equilivant of tracking flags but it does have a number of ways to store and retrieve information. As a starter for looking at the what and how of tracking, the project would like to eliminate unnecessary flags. Colleges are asked to look at flags to see if any can be eliminated.

Summer term certification - At the November RAC meeting OTR announced that it was changing summer session certification terminology. Unfortunately, the cost to make the changes, to aid Scholarships and Financial Aid and many students, would be prohibitive. No change will be made until semesters is here.

1998-99 Cancel/Add and Refund Charts - Mary Koskan distributed a draft of 98-99 cancel/add dates. Please let her know if you see problems.

Semester May session - The May semester intersession must be tied to one of the semesters. Should this be part of spring or summer term? All units present recommended spring.