Meeting Minutes: October 1998

Present: Josh Borowicz, Jean Cameron, Reed Carpenter, Don Chamberlain, Carol Cline, David Coral, Chuck Dahl, Colleen Evens, Gail Fraser, Chris Gordon, Susan Grotevant, Carol Hande, John Kellogg, Mary Koskan, Derek Larson, Linda Lorenz, Farzaneh Nabauian, Kelly Pearson, Steven Pearthree, Terry Petek, Jan Reifsteck, Lonna Riedinger, Vickie Roberts, Alice Ross, Jim Rowan, Cindy Salyers, Jan Schlueter, Sue Hunter Weir, Amy Winkel

September 1998 minutes distributed late.

Announcements - Next meeting will be at 2221 Univ Ave #335-51; information from the PSoft advising team will be presented.

End of term transcript production - Do colleges want transcripts printed after the main grade run to be early but have many missing grades, after the first Late Grade run to be a bit later but have more grades, or after the latest grade run? Consensus was to print after the first late grade run.

Data Warehouse in the PeopleSoft environment - Susan Grotevant, John Kellogg, Linda Lorenz and Reed Carpenter presented information on the plans for the new Data Warehouse.

The new Data Warehouse will be very different. Access will be in two forms, web based for most users and client server based for power users. The web system will be "self explanatory" but, for the uninitiated, possibly overwhelming; training will be needed. There will be many tables, with the possibility of multiple occurrences in most of these. (For example, a student could have 3 different high schools with three different high school ranks.)

Final decisions have not been made on all the software tools. But the software chosen will have good filtering capability (e.g. a list of Ramsey county IT applicants with a HSR of over 95%).

Not all the data will be available to start with. Feedback is needed as to the most important to have up early. An update schedule has not been set but some data will need to be updated nightly and others weekly. There will be critical date snapshot tables (e.g. end of second week data) as well as most current updates.

Also not decided are exactly which reports will be in the production system and which via the warehouse.

Admissions information in eighteen prospective tables and ten applicant tables will be up soon. Course information will be coming in November.

Colleges are encouraged to share their data bases with those in the project. Project staff need to see what is being done now to get a better idea of what is important to include.

Please contact Susan Grotevant at s-grot@tc.umn.edu with questions or ideas.

Common Graduation Deadlines - Starting Fall 1999, there will be a campus wide graduation application deadline. OTR needs time to enter the application material into the system and run reports. Colleges need time to plan commencement ceremonies and get information to applicants. In addition there is the issue of advising, i.e. making sure students are taking the necessary courses their last term. Should this be a part of ongoing advising? Or should we see if APAS can be used to send "lack notices" at seemingly appropriate times? This issue will be forwarded to the PSoft/APAS team.

Registration Queue - The issue of the length of the Registration Queue was discussed. A shorter later queue would provide for more accurate last minute information about the schedule to students, but a longer queue provides an incentive to students to make timely advising appointments. This issue will be discussed again when more is known about the PSoft registration system.

Inactive Students - As this issue was discussed many questions were raised. Who will be responsible to inactivate students? How will they do it? How will students be advised about their inactivation? What about students in degree programs who come one term a year (e.g. summer only Education)? How will leaves of absences be administered. This issue will be discussed again when more is known about the PSoft registration system.

Split terms - Several colleges are planning to do split semesters for some courses - that is have two 7 week terms during each semester. This may create administrative problems (refunds, financial aid). In a related item, everyone needs to know that the May term is tied to spring, and not to summer, and that spring, or summer, courses can not be set up to straddle these terms.