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ANNOUNCEMENTS

Announcing the MINITEX Blog About Technical Services!

The BATS unit has developed our first blog, which is intended to keep you up-to-date on current topics and future trends related to technical services. Blog entries will feature tools and services that will help improve your workflow, and link you to additional resources and literature. The blog is open to staff members at any library to leave comments, and we hope it will help facilitate discussion throughout the region on issues important to you.

If you take a look today, you will find the following entries:

- ISBN Is Changing
- DVD Cataloger's Resource
- Digital Projects in the MINITEX Region (Oct. 16 OCLC User Group Panel summary)

To view the blog, visit the following URL:

<<http://blogs.minitex.umn.edu/bats>>

Our blog also has an RSS feed so you can have the information delivered to you, whenever the blog is updated. If you are unfamiliar with RSS feeds and how to use them, you may wish to review the section at the end of this article.

If you have any suggestions or any questions related to the blog, we would love to hear them! You can comment directly on the blog, or send us an email.

Glossary of Terms and More Information

Blog – short for Weblog, a blog is a web-based publication that consists of regularly updated articles, usually found in reverse chronological order. "Authoring a blog, maintaining a blog, or adding an article to an existing blog is called **blogging**. Individual articles on a blog are called 'blog posts,' 'posts' or 'entries'. A person who posts these entries is called a **blogger**" (Definition found at: <http://en.wikipedia.org/wiki/Blog>).

RSS - An XML-based format that serves as a means for delivering Web content to you as soon as it becomes available, without requiring you to visit a Web site in search of new content. If you are a regular visitor to a few different news sources and blogs, you will find RSS feeds to be extremely useful. There are many newsreaders available, including freeware, shareware and browser-based options. You may want to consult with your IT staff before choosing a newsreader to install. For a list of available newsreaders, visit this Web site:

<<http://www.newsonfeeds.com/faq/aggregators>>

For more information on RSS, visit the entry for RSS on Wikipedia:

<http://en.wikipedia.org/wiki/Really_Simple_Syndication>

Sara Ring, MINITEX/BATS

GENERAL

MINITEX OCLC Contacts Electronic Mailing List

If you are a new staff member who uses OCLC products and services, you may want to subscribe to our OCLC Contacts electronic mailing List. Generally, we have one OCLC contact at each library on this mailing list, but it is open to anyone who is interested in subscribing. Upcoming training announcements and OCLC system alerts are sent to this list. System alerts are notifications of system-wide problems with OCLC products, so you can determine if the problem is local or one that affects all users.

To subscribe, send your name, institution, and email address to the BATS unit (Contact information at the end of this *Mailing*).

WorldCat Collection Analysis Announcement

MINITEX Libraries can prorate subscriptions to WorldCat Collection Analysis through Jan. 15, 2007. If you have considered analyzing your library's collection, this is an opportunity to try out WorldCat Collection Analysis at a prorated price! You must subscribe by Jan. 15 to prorate your subscription.

WorldCat Collection Analysis is a Web-based service that provides analysis and comparison of library collections based on holdings information contained in the WorldCat database.

Benefits

- Evaluate your holdings - Identify unique items, overlaps and gaps in your collection
- Compare with peer libraries - Evaluate your collection against other WorldCat libraries of your choice
- Leverage your investment in WorldCat - Your holdings provide the necessary data for the analysis
- Demonstrate fiscal responsibility - Analyses support collection development activities and funding requests
- Improve your library's standing - Academic libraries can create reports to help support accreditation
- Contribute to consortia activities - Participate in collaborative collection development activities
- Support both print and electronic acquisitions decisions

Features

- Compare your holdings with all holdings in WorldCat and with other WorldCat libraries of your choosing

- Reveal the gaps in your eBook collection by comparing your holdings with the complete NetLibrary collection, as well as all eBook titles in WorldCat
- Reports let you generate data tables or graphs
- Export report data to Microsoft Excel and similar applications
- Browser interface that's easy to use from within the FirstSearch interface

New Enhancements

New interlibrary loan enhancements have been made to WorldCat Collection Analysis that will be particularly helpful to collection development professionals. The enhancements are based on WorldCat Resource Sharing data and give individual subscribing libraries the ability to:

- Compare borrowing requests over time to identify acquisitions priorities
- Compare borrowing requests based on age, subject, serial and non-serial items
- Analyze what your library borrows to identify items that would supplement your collection
- Analyze the items your library is lending to reveal how your collection is used

WorldCat Collection Analysis gives you the tools you need to see a 360-degree view of your collection. Compare your library to other libraries, analyze your collections by publication date, by formats and more. View a 10-minute tour that demonstrates the software by going to the following URL:

<<http://www.oclc.org/info/wcademo/swf/>>

The WorldCat Collection Analysis Order Form can be found at:

<<http://www.oclc.org/support/forms/pdf/wcaind.pdf>>

For additional information on WorldCat Collection Analysis or to request a quote, please contact Mark Wilhelmi (see the Contact information at the end of this *Mailing*) or Cynthia Busse, OCLC, (877-308-0547, bussec@oclc.org).

Cynthia Busse, OCLC; edited

CATALOGING & METADATA

ISBN is Changing

The International Standard Book Number is changing. For almost two years, the publishing industry has been moving towards a 13-digit ISBN. During that time, OCLC has instructed catalogers to place 13-digit ISBNs in the 024 field so that catalogers can search for them using the Standard Number index search (sn).

The migration to the 13-digit ISBN is due to be officially completed on Jan. 1, 2007. In preparation for that deadline, OCLC enhanced the 020 to accommodate the 13-digit ISBN last month. Catalogers should now put all ISBNs in 020 fields. The 020 field is repeatable, and each valid ISBN should go in a separate 020 field.

When you enter an ISBN in the course of cataloging, Connexion performs the following process:

- 10-digit ISBNs in 020 generate 13-digit ISBNs.
- 13-digit ISBNs with prefix 978 in 020 generate 10-digit ISBNs.

Connexion automatically performs these actions when you validate while on line, update holdings, or replace a record. No 10-digit ISBN will be created if the ISBN has a 979 prefix and no action will occur if there is a 13-digit ISBN in field 024.

Before the end of the year, OCLC will run a one time conversion of ISBNs in existing WorldCat records. The conversion will perform three major actions.

- If it finds a 10-digit ISBN in a 020 \$a and no corresponding 13-digit ISBN, it will generate a 13-digit ISBN with prefix 978 in a 020 \$a.
- If it finds a 13-digit ISBN with prefix 978 in a 020 \$a and no corresponding 10-digit ISBN, it will generate a 10-digit ISBN in a 020 \$a.
- If it finds a 13-digit ISBN with prefix 978 in a 024 (1st indicator 3) \$a, it will generate both 10 and 13 digit ISBNs in 020 fields if they are not already present. If it finds a 13-digit ISBN with prefix 979, it will generate only a 13-digit ISBN in a 020 \$a if not already present.

Note: a 10 digit ISBN will not be created if it finds a 13-digit ISBN with a 979 prefix because such ISBNs have no corresponding 10-digit ISBNs.

For more information consult the OCLC Technical Bulletin 253. It can be found at:
<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

Mark Wilhelmi, MINITEX/BATS

Hey Catalogers! Do you know about OLAC?

Do you catalog audio-visual materials? If you do, I hope you know about OLAC (Online Audiovisual Catalogers) and the combined wealth of information available from its members and its Web site. But if you don't already know about OLAC, here's your introduction!

OLAC's purpose is to support and help catalogers of audiovisual materials. These materials include, but are not limited to, sound and video recordings, electronic resources, three-dimensional artifacts and realia, kits, and graphic and cartographic materials.

OLAC has a Web site, a newsletter, a discussion list, and a biennial conference. Membership is very reasonable, but you do not have to be a member to take advantage of the OLAC resources.

OLAC Web site

<<http://ublib.buffalo.edu/libraries/units/cts/olac/>>

The Web site includes an abundance of extremely useful information and cataloging aids, but you might have to do some searching to find everything. I encourage you to thoroughly browse the Web site to see what it has to offer. Meanwhile, here are a few things you can find there:

- Authority Tools for Audiovisual and Music Catalogers: An Annotated List of Useful Resources
<<http://ublib.buffalo.edu/libraries/units/cts/olac/capc/authtools.html>>
- Source of Title Note for Internet Resources
<<http://ublib.buffalo.edu/libraries/units/cts/olac/capc/stnir.html>>
- Useful Web Sites for AV Catalogers
<<http://ublib.buffalo.edu/libraries/units/cts/olac/websites.html>>

OLAC Newsletter

The Newsletter is issued in paper format for members, but its online version is available to anyone.

<<http://ublib.buffalo.edu/libraries/units/cts/olac/newsletters/>>

OLAC Discussion List

<<http://ublib.buffalo.edu/libraries/units/cts/olac/olaclist/>>

There are lots of expert AV catalogers in OLAC and they are ready to answer your questions posted to the discussion list. To read more about the list, to visit the list archives, or to subscribe, go to:

<<http://ublib.buffalo.edu/libraries/units/cts/olac/olaclist/>>

OLAC Biennial Conference

The OLAC conferences offer a variety of practical workshops for AV catalogers. You can't help but learn a bunch of new things at one of their conferences! The latest conference was held near Phoenix in Oct. of this year. Conference offerings included sessions on cataloging videorecordings, maps, sound recordings, electronic resources, plus an introduction to metadata for educational resources, and more. OLAC has all the handouts from the conference posted on its Web site at:

<<http://ublib.buffalo.edu/libraries/units/cts/olac/conferences/2006.html>>

OLAC Brochure

Check out the brand new brochure that gives a broad overview of OLAC and membership benefits. The brochure is attached to the *Mailing*, or you can view it online here:

<<http://ublib.buffalo.edu/libraries/units/cts/olac/brochure.pdf>>

Virginia Dudley, MINITEX BATS

Recent Updates to Connexion: Client and Browser

Early last month, OCLC installed updates to Connexion client 1.60 and Connexion browser. See the specific sections below depending upon which interface you use.

Connexion client 1.60

The following changes impact users of Connexion client 1.60, which is OCLC's Windows-based interface to the Connexion service. These changes are made at the OCLC host and are automatically available to you; you do not need to install software on your workstations. Additional changes will be coming in the new release of the client software, version 1.70, in December. See Future Enhancements to Connexion Client at

<<http://www.oclc.org/connexion/interface/client/enhancements/future.htm>>

for more information about Connexion client 1.70.

ISBN-13

OCLC fully supports the new 13-digit ISBN. WorldCat records will include both the 10-digit and 13-digit ISBN's in 020 fields. If you enter one format, Connexion automatically adds the other format when you take a final action on your record. For more information, see *Technical Bulletin 253* at:

<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

OCLC number expansion (9-digit number)

To accommodate the ongoing growth of the WorldCat database, OCLC will change the format of the 001 in OCLC MARC bibliographic records starting with OCLC record number 100 million. As of Nov. 12, 2006, all OCLC systems, products, and services are ready to handle the new format. To see how close WorldCat is to reaching 100 million, view "Watch WorldCat grow" at:

<<http://www.oclc.org/worldcat/grow.htm>>

For bibliographic records up to and including OCLC number 99999999, the 001 continues to use the three character prefix (ocm), followed by an eight digit number, and a trailing space (e.g., ocm99999999). Starting with record number 100000000, the prefix will be ocn, the number will be 9 digits in length and have no trailing space (e.g., ocn100000000).

Records exported from Connexion client 1.60 do not include the OCLC control number in the 035 field. This will be implemented with client 1.70 in Dec. 2006. A sample file of bibliographic records is available for download from Product Services Web:

<<http://psw.oclc.org>>

For more information, see *Technical Bulletin 253*:

<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

Extract Metadata for MP3 Files

You can extract metadata from a file in the MP3 format in addition to the .htm, .html, .pdf and .doc formats that have been supported previously. However, with Connexion client 1.60, the data is inserted into a Books workform instead of a Sound Recordings workform. Except for the URL, which appears in field 856, all other data is entered in field 887. This feature will be fully implemented with client 1.70 in Dec. 2006.

Changes to controlling headings

Previously, when editing in the Control Headings window while controlling headings in Connexion client, you were required to enter a dollar sign (\$) as a subfield delimiter. Now, you are required to use the same double dagger subfield delimiter in the Control Headings window that you do in records and other windows in the client.

Full mode users can now control more headings in bibliographic records. Previously, if the act of controlling a heading resulted in any type of a change (i.e., terminal punctuation), users were unable to replace the master record. Now, if the heading you are attempting to control results in no change to the *normalized heading* (the heading text), you can replace the master record. Changes in capitalization, diacritics, punctuation, or first indicator value are ignored.

Previously, when attempting to control headings containing a '\$' (dollar sign), the process of controlling resulted in either the incorrect omission of the '\$' in the controlled heading or the inability to control the heading to the correct heading containing a '\$'. This problem has been resolved. An example of a heading containing a \$ is: P\$c (Musical group).

Previously, when attempting to control headings containing a '+' (plus sign), the process of controlling resulted in the incorrect omission of the '+' when the controlled heading was inserted into the bibliographic record. However, when clicking on the controlled heading in the bibliographic record, the authority record would correctly show the '+' sign. This problem has been resolved. Examples of headings containing a + sign are: A+ \$c (Vocalist) ; Coastal Safety + Environmental (Firm).

[CHILDREN'S] label added to Authority Searching Results

When searching the authority file, the label [CHILDREN'S] is now displayed in search result lists next to entries associated with Children's subject authority headings (010 prefix 'sj', and 008/15 = b). Previously it was difficult to distinguish these headings from other Library of Congress Subject authority records. Please note: the [CHILDREN'S] label is not presented when browsing the authority file.

Search Authority LCCN with or without hyphen

You now have the flexibility to include or exclude the hyphen when searching the authority file by LCCN, which makes searching LCCN's for bibliographic and authority records consistent.

Full-mode users enabled to add non-Latin scripts

Full-mode users can add or change non-Latin script fields in full-level master records (e.g., encoding levels blank, I, L, etc.). Previously, an Enhance authorization was needed to perform these activities. Connexion treats non-Latin script fields like other database enrichment fields such as call numbers, subject headings, contents notes, etc.

Bengali and Devanagari script cataloging

Connexion client 1.60 users can catalog using Bengali and Devanagari scripts and search WorldCat using either the romanized data or the script data. Bengali script is used for Bangla, Assamese, and other languages. Devanagari script is used for Hindi, Marathi, and other languages.

Bengali and Devanagari records can be exported using the Unicode UTF-8 export option only.

The Connexion client booklet on "International Cataloging" is updated at:
<<http://www.oclc.org/support/documentation/connexion/client/international>>

Help, which is accessed from within the client software, will be updated for Bengali and Devanagari with the next client version (1.70).

In addition to accessing from Connexion client, Bengali and Devanagari script records can also be searched and downloaded via Z39.50 Cataloging using the new Unicode UTF-8 option.

Connexion browser

The following changes impact users of the Connexion browser, which is OCLC's Web-based interface to the Connexion service.

ISBN-13

OCLC fully supports the new 13 digit ISBN. WorldCat records will include both the 10 and 13 digit ISBN's in 020 fields. If you enter one format, Connexion automatically adds the other format when you take a final action on your record. For more information, see *Technical Bulletin 253* at:
<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

OCLC number expansion (9-digit number)

To accommodate the ongoing growth of the WorldCat database, OCLC will change the format of the 001 in OCLC MARC bibliographic records starting with OCLC record number 100 million. As of Nov. 12, 2006, all OCLC systems, products, and services are ready to handle the new format. To see how close WorldCat is to reaching 100 million, view "Watch WorldCat grow" at:
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For bibliographic records up to and including OCLC number 99999999, the 001 continues to use the three character prefix (ocm), followed by an eight digit number, and a trailing space (e.g., ocm99999999). Starting with record number 100000000, the prefix will be ocn, the number will be 9 digits in length and have no trailing space (e.g., ocn100000000).

As of Nov. 12, records exported from Connexion browser include the OCLC control number in the 035 field. A sample file of bibliographic records is available for download from Product Services Web:

<<http://psw.oclc.org>>

For more information, see *Technical Bulletin 253*:

<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

Enhancements to Metadata Extraction and Creation: Extract metadata for MP3 files

You can extract metadata from a file in the MP3 format in addition to the .htm, .html, .pdf and .doc formats which was supported previously. The browser extracts metadata from an electronic file and inserts the data into a Sound Recordings workform (Type: j) to produce a preliminary record for you to edit and complete. Go to Cataloging → *Create Options* → *Extract metadata* to catalog electronic documents stored on a local server or the Internet. You must change Type: from "j" to "i" if the file is not music.

Change in bibliographic format for metadata extracted from files in an .htm or .html format

When you extract metadata from a file in an .html or .htm format, the browser inserts the data into a Continuing Resources workform instead of a Books workform and codes the workform as an integrating resource (Type: a/BLvl: i). An updating Web site is an example of an integrating resource. Metadata extracted from a file in a .pdf or .doc format will continue to be added to a Books workform (Type: a/BLvl: m).

“Standardized” notes and 007 field automatically supplied for records created via Metadata Extraction

In addition to extracting metadata from a file in a .pdf or an .html/.htm format and inserting it into a bibliographic workform, the browser automatically supplies some notes required by AACR2. Examples include: Title from title screen (viewed on [current date]); Mode of access: World Wide Web. The 007 field for electronic resources is automatically supplied on any workform created through the extraction process.

Guided entry for fields 541 and 583 for archival materials

If you routinely work with archival materials, use guided entry to create or edit MARC fields 541 and 583 for easy data entry. Select the + to the left of a 541 or 583 field to open guided entry.

Authority history for LC Names and Subjects

Use the authority history database to view superseded versions of records in order to trace the changes made to a given authority heading and/or the history of an LCCN. This information provides a way to easily identify issues arising from the distribution of authority records from the Library of Congress. Access to authority history is available to all cataloging users and is read-only. You may copy and paste or print information from superseded authority records.

Go to the [Authorities](#) tab → Search → Authority History or [Authorities](#) tab → Browse → Authority History to find Authority History records. To toggle between records in the Authorities and the Authority History files, open the currently distributed authority record from an associated authority history record or vice versa by selecting View → Authority Record or View → Authority History Record.

Changes to controlling headings

Full mode users will now be able to control more headings in bibliographic records. Previously, if the act of controlling a heading resulted in any type of a change (i.e., terminal punctuation), users were unable to replace the master record. Now, if the heading you are attempting to control results in no change to the *normalized heading* (the heading text), you can replace the master record. Changes in capitalization, diacritics, punctuation, or first indicator value are ignored.

Previously, when attempting to control headings containing a '\$' (dollar sign), the process of controlling resulted in either the incorrect omission of the '\$' in the controlled heading, or the inability to control the heading to the correct heading containing a '\$'. This problem has been resolved. An example of a heading containing a \$ is: P\$C (Musical group).

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Search Authority LCCN with or without hyphen

You now have the flexibility to include or exclude the hyphen when searching the authority file by LCCN, which makes searching LCCN's for bibliographic and authority records consistent.

Records with non-Latin script suppressed

Non-Latin script data in a WorldCat record does not display when you open the record using the Connexion browser. "Non-Latin script suppressed" displays in the upper right of the record. You cannot lock or replace these records; however, you can continue to locally edit and export them. You must continue to use the Connexion client interface to replace master records in WorldCat that contain non-Latin script.

Choose Fields to Delete on Export

You can choose fields to delete from authority and bibliographic records that you export from the Cataloging tab. Go to the General tab → Preferences → Export options to make your choices. You can choose any combination of single fields and/or ranges of fields that fit your needs. This is an excellent method for omitting fields that you do not want to use in your local system.

"Find in a Library" link

From a displayed WorldCat record in Connexion browser, select *Display Find in a Library* from the *View* list to display the Find in a Library service at WorldCat.org in a new window. Use the screen to locate WorldCat libraries that hold the work described in the current record and to link directly to library OPACs. You can also access cover art, information on alternative formats (large print, audiobooks, etc.), user reviews and other evaluative content.

Cheryl Baugess, OCLC; edited

New Connexion Enhancement: OCLC Authority History Database

Connexion **browser** users now have access to the Authority History file. If you use the Connexion browser, you can read more about how to search and browse the Authority History file in the browser online Help (search for "Authority History"). To get to the Authority History file in the browser, go to the Authorities tab, then select *Authority History* from the *Search* or *Browse* drop-down menu.

This feature will be available in Connexion client 1.70, planned for release in Dec. Around that time, we will include an article with more detailed instructions on how to access and use the Authority History file.

Sara Ring, MINITEX/BATS

RESOURCE SHARING

Recent WorldCat Resource Sharing Enhancements

Early last month (Nov. 6), OCLC installed the following enhancements to WorldCat Resource Sharing:

Search Box on all Request Manager Screens

The search box now appears at the top of a complete category of requests and when an action has been completed.

Additional LHR data on lender printouts

Lenders that have loaded their local holding information now see complete LHR data on screen and on their full-request printouts in WorldCat Resource Sharing.

These fields will only appear in WorldCat Resource Sharing for now. OCLC is working to get this into ILLiad, but that will require additional development.

Electronic Delivery address on work forms

Users of WorldCat Resource Sharing and ILLiad now have an appropriate field in which they can note their electronic delivery addresses for Odyssey, Ariel FTP and Ariel E-mail. On staff work forms, users have to manually type their electronic delivery address.

In the coming 2-4 months OCLC will add these fields to Constant Data and allow users to further automate the process of using electronic delivery fields.

Several ILLiad beta sites had this functionality available in mid-October and all users of ILLiad 7.2 will have these additional fields when it is fully released in December.

Christa Starck Weiker, OCLC WorldCat Resource Sharing; edited

REFERENCE

New Materials for Public Library Users of WorldCat

Do your users know they can Find in a Library® from major Web search engines, WorldCat.org and the freely distributed WorldCat search box? They can when you use the free promotional materials available on the OCLC Web site at:

<<http://www.oclc.org/worldcat/promote>>

New Toolkits

Newly added to these materials are eight toolkits focused on common subjects of WorldCat research:

- Genealogy
- Cooking and nutrition
- Music
- Gardening and landscaping
- Real estate
- Resources for people with disabilities
- Languages
- Current events

Each toolkit includes several themed print pieces--a flyer, shelf hangers, and bookmarks--that you can distribute throughout your library. Each kit also contains a short article you can customize and place on your Web site or in your print or e-mail newsletters. Each piece gives your users ideas and instruction on locating resources in WorldCat.

Materials promoting open-Web WorldCat

Also available are a variety of updated print pieces and other tools that explain how your library's content and services are discoverable on the open Web through sites such as Google, Yahoo! and WorldCat.org. These materials, some of which are customizable, are geared to the different audiences to whom you communicate.

End users

- WorldCat posters and table tents
- Suggested text for print or e-mail

Local press

- Press release

Administrators, funding bodies and other stakeholders

- High-level overview flyer
- PowerPoint presentation slide

Visit the WorldCat promotional materials Web page at:
<<http://www.oclc.org/worldcat/promote>>

Contact Information

MINITEX Bibliographic and Technical Services (BATS), 612-624-4002, 800-462-5348, mino@othello.minitex.umn.edu (Carla Dewey Urban, Virginia Dudley, Carlos Portillo, Sara Ring, Mark Wilhelmi)

OCLC Cataloging, ILL, Digitization and Preservation products and services

Edward Swanson, Manager, MINITEX Contract Cataloging Program (ConCats), 612-624-4002, 800-462-5348, ConCats@tc.umn.edu

MINITEX Cooperative Purchasing & Electronic Resources Services (CPERS), Tim Peters 612-625-9527, t-pete@umn.edu and Mary Parker, 612-624-1024, m-park1@umn.edu

OCLC Reference products and services

Cecelia Boone, 612-624-6353, 800-462-5348, c-boon@umn.edu

Dave Linton, 612-624-3360, 800-462-5348, linto001@umn.edu

OCLC Local Holdings Maintenance (formerly Union Listing), including MULS

**MINITEX Calendar of Training, Meetings, and Conferences
December 2006**

(Updated November 30, 2006)

This calendar primarily lists events scheduled by MINITEX, although other events are included. This is an informational posting only, registration materials are sent separately. If you are interested in attending a workshop and have not received registration materials two weeks prior to the event, contact the MINITEX Office (612-624-4002, 800-462-5348). For OCLC training sessions, ask for Kay Kirscht. There is a registration fee for many of the events listed.

Some events listed on the calendar may be cancelled due to lack of registered participants. Cancellations and changes are highlighted by ****CANCELLED**** following the date of the event.

This calendar will be updated and posted at the beginning of each month. If you would like your event included in the calendar, please call Kay Kirscht at 612-624-3532.

DECEMBER

- 6 Tools for Original Cataloging with Connexion Client
1:00 p.m. – 2:00 p.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#98>
- 12 WorldCat Collection Analysis
1:00 p.m. – 2:00 p.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#76>
- 12 & 13 Searching WorldCat Using Connexion Client
10:00 a.m. – 11:30 a.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#90>
- 14 Outsourcing Authority Work
9:30 a.m. – 10:45 a.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#130>
- 25 **CHRISTMAS HOLIDAY**
MINITEX Office Closed
- 26 **UNIVERSITY FLOATING HOLIDAY**
MINITEX Office closed

JANUARY

- 1 **NEW YEAR'S DAY**
MINITEX Office Closed
- 15 **MARTIN LUTHER KING JR. DAY**
MINITEX Office Closed

ABOUT OLAC

Online Audiovisual Catalogers, Inc. is the only organization for catalogers concerned with all types of nonprint materials, including a wide range of digital resources as well as more “traditional” formats: video and sound recordings, Internet websites, databases, maps, multimedia, graphic materials, and realia.

Through OLAC’s conferences, workshops, publications, and the OLAC website and electronic discussion list, catalogers exchange information and enjoy expert and practical advice on cataloging audiovisual resources.

An international organization representing a diverse library constituency, OLAC has been in the forefront of advocacy for the integration of standard bibliographic records for all nonprint material into library catalogs.

As library collections reflect increasing use of nonprint media, especially electronic media of all kinds, OLAC provides a channel of communication with the Library of Congress and with other library organizations about developing international standards and practices for cataloging new and existing formats.

OLAC’s Cataloging Policy Committee (CAPC) publishes authoritative resources and training materials for cataloging AV materials. Recent publications include *Authority Tools for Audiovisual and Music Catalogers* (2005) and *Introduction to Cataloging Electronic Integrating Resources: An Online Training Presentation* (2003). CAPC publications may be viewed on OLAC’s website, along with *Book Reviews of Interest to AV Catalogers* and *Useful Websites for AV Catalogers*.

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Online Audiovisual Catalogers

...The Internet and AV Media Catalogers Network

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FURTHER INFORMATION

OLAC membership applications, conference information, newsletters, book reviews, and publications can be found at the OLAC Web site: <http://www.olacinc.org>

For membership inquiries, applications and address changes, please contact:

Bobby Bothmann, OLAC Treasurer
Memorial Library 3097

PO Box 8419

Minnesota State University, Mankato
Mankato, MN 56002

robert.bothmann@mnsu.edu

Membership rates in U.S. dollars:

Personal (North America) \$20.00

Institutional (North America) \$25.00

Foreign (Outside North America) \$25.00

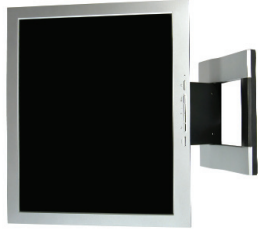
Questions about OLAC or AV cataloging can be posted to the OLAC listserv.

For more information see

<http://www.olacinc.org/>

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OLAC'S PURPOSES AND OBJECTIVES

To establish and maintain a group that can speak for catalogers of audio-visual materials, including digital

resources of all types, video recordings, sound and music, websites, databases, three-dimensional artifacts and realia, kits, and graphic and cartographic materials.

- To provide a means for exchange of information about the cataloging of audiovisual materials.
- To provide a means of continuing education for catalogers of audiovisual materials.
- To provide a means of communication among catalogers of audiovisual materials.
- To work toward common understanding of international cataloging practices and standards for audiovisual materials including but not limited to AACR3, RDA, and evolving metadata schemas.
- To provide a means of communication and advocacy with the Library of Congress, bibliographic utilities and other organizations.
- To encourage research and professional development in the field of audiovisual cataloging through research grants and scholarships awarded to members.

MEMBERSHIP BENEFITS

OLAC members enjoy a reduced rate for OLAC conference attendance. A scholarship is awarded each conference year to a member who has not previously attended an OLAC Conference. A research grant is awarded annually.

OLAC conferences, held biennially, feature a mix of practical workshops dealing with a variety of non-print media, along with theoretical and visionary sessions on new and emerging cataloging standards presented by leaders in the field. Recent conferences have taken place in Seattle, Washington; St. Paul, Minnesota; and Montreal, Canada.

The quarterly *OLAC Newsletter*, available online at <http://www.olacinc.org/newsletters> keeps members up to date with OLAC's activities. It includes reviews of professional resources as well as the useful OLAC Cataloger's Judgment column with questions and answers about challenging nonprint cataloging conundrums.

OLAC membership meetings, held during the ALA midwinter meetings and annual conferences and at OLAC biennial conferences, regularly include a question-and-answer session where members and visitors may address questions to cataloging experts.

Members can recommend and have influence on developing cataloging standards for emerging and existing formats through OLAC's Cataloging Policy Committee (CAPC.)

All catalogers can find assistance with cataloging on the OLAC website: <http://www.olacinc.org> and through the OLAC electronic discussion list.

RECENT PUBLICATIONS

Available at the OLAC website <http://www.olacinc.org/capc/>

- Authority Tools for Audiovisual and Music Catalogers
- Guide to Cataloging DVDs Using AACR2r Chapters 7 and 9
- Source of Title Note for Internet Resources
- Summary Notes for Catalog Records
- Online Training: Implementing the Revised AACR2 Chapter 9 for Cataloging Electronic Resources

KEY EVENTS

1980

- 30 catalogers meet in New York City to form On-Line Audiovisual Catalogers

1984

- First OLAC conference, Dublin, Ohio
- Cataloging Policy Committee formed

1986

- First OLAC Award (later renamed the Nancy B. Olson Award) presented to Verna Urbanski

1991

- OLAC Archive established

1995

- OLAC becomes NACO member via Funnel Project

2005

- OLAC is granted an official representative to ALA's Committee on Cataloging: Description and Access (CC:DA)

For current Key Events, see <http://www.olacinc.org/facts.html>