

Upcoming Institute Site Visit

The Institute on Community Integration (ICI), as one of over 50 University Affiliated Programs (UAPs) funded by the Administration on Developmental Disabilities, is required to participate in a peer review site visit at least once every three years. The purpose of these site visits is to:

- Provide an evaluation of a UAP's strengths and weaknesses and overall effectiveness in carrying out its mission as a UAP.
- Provide technical assistance to help enhance the impact the UAP has on the lives of individuals with disabilities, their families, and service systems.
- Provide a third party evaluation of UAP functions, including verification of compliance with UAP program criteria.

ICI's peer review site visit is scheduled for September 1-3. (NOTE: the dates have been changed from earlier announcements ...good news for those of us planning to leave town for the Labor Day weekend). Although the exact schedule for the site visit has not yet been confirmed, activities will include meetings with ICI faculty, staff, and students, core coordinator presentations, and visits with people in the community with whom we work.

The four-member site visit team will include:

- **Dr. Deborah Spitalnik (Chair):** President, American Association of University Affiliated Programs; Center for Developmental Disabilities, New Jersey UAP.
- **Dr. William Kiernan:** Administrator, Developmental Evaluation Center, Boston Children's Hospital.
- **Dr. Cory Robinson:** Associate Director, University Affiliated Program of South Carolina.

Fourth person to be named.

We have much to do to prepare for the site visit between now and the first of September. ICI related materials are being compiled for inclusion in packets to be handed out to our site visitors. New publications are being developed highlighting the most current activities across all ICI program areas. They include the 1991-92 Annual Report, 1992-93 Programs and Projects Book, 1991-92 faculty and staff publications list, and Core Function Manuals. We need the information from quarterly reports to complete the Annual Report, so please complete and submit yours to Laura Bloomberg, 101 Pattee, NOW. A self assessment of UAP program criteria is currently being completed in preparation for the site visit.

Pattee Hall will need to undergo a bit of a facelift before September. Before you decide to pile, file, or toss all those old papers and reports you've been saving, remember that all boxes and junk in hallways, copy rooms, and other public areas will need to go. Beth Nelson will be coordinating this clean up effort.

Mark the new dates on your calendar and plan to be available during that time to either meet with the site visitors or help out where needed. If you have any questions about the site visit, please contact Laura Bloomberg, 625-0502.

Have a Happy 4th of July!

Here's the Scoop

• **Advisory Committee Meetings.** The Institute's Community Advisory and University Advisory Committee meetings were held on June 15 and 22. A group of ICI faculty and staff met with both of these committees to solicit input regarding ways in which ICI should be addressing current and emerging issues facing individuals with disabilities. The results of the meetings have been compiled and will be made available to our site visitors and incorporated into ICI's long-range planning. Contact Laura Bloomberg, 5-0502, if you would like to see the summaries of the advisory meetings.

• **Town Meetings.** Throughout the summer and early fall, the Department of Human Services, in collaboration with the DD Council, will be conducting town meetings across Minnesota to hear people's comments and concerns regarding services to people with developmental disabilities. A schedule of these meetings is posted on the bulletin board across from 102 Pattee. For further information, contact Laura Bloomberg, 5-0502.

Dates to Remember ...

- **July 5-11:** 1992 Common Ground Consortium Summer Institute. For info call 625-6501.
- **July 7:** Public Forum on Assistive Technology, call Diane Mutchler, (612) 296-4245.
- **July 16:** Civil Service Staff Meeting, 9 a.m., conference room 118.
- **July 20:** Core Function Meeting, 9:30 - 11a.m., conference room 118.

Publications Update

The following new publications are available in 109 Pattee:

- *An Independent Assessment of Minnesota's Medicaid Home and Community Based Services Waiver Program (Project Report #37)*. This assessment provides an evaluation of the overall success of Minnesota's Home and Community Based Services program in meeting the required federal standards, as well as a number of specific state goals.

- *IMPACT: Feature Issue on Family Empowerment*.

Please help us out ...

We've just completed an inventory of all our publications. To help us maintain an accurate account of our stock, we ask that, if you take publications directly from either of our storage rooms, you indicate on the publications sign-out sheets in our office from which storage room you took the publications. Thank you.

Cross Reference

The following is a list of the classifications and locations of materials in the Institute's Resource Library:

- Audio/video tapes, newsletters, catalogs: 6 Pattee (Ruth Berman).
- Disabilities characteristics, human development, curricula, human service, family/consumer support, directories/catalogs/resource guides/bibliographies: 103 Pattee (Marijo McBride).
- Health care: 101 Pattee (Pat Tommet).
- Schools/education: 6A Pattee.
- Early intervention: 6A Pattee.
- Aging persons with MR/DD: 211 Pattee (Deborah Anderson/Eric Kloos).
- Employment/rehabilitation: 6A Pattee.
- Laws/regulations/policies, administration, reference: 101 Pattee.
- Technology: 111 Pattee (Jo Montie).
- Personnel training, training modules/materials: 214B Pattee (Sherri Larson).
- Journals: 5 and 14 Pattee.
- Tests: 110 Pattee.

Handling Compulsive Talkers

When dealing with compulsive talkers, you might regain control of the conversation by:

- **Speaking up.** If you remain quiet, you encourage these constant talkers to continue rambling.
- **Slowing the conversation's pace.** If you slow down, the chatterer may too.
- **Interrupting and politely reminding the talker that you're having a hard time getting your point across.**
- **Asking the chatterer to summarize his or her ideas in one or two sentences.**

Never attack chatterers. They're often insecure and hiding behind a wall of words.

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Odds and Ends

- **Quarterly Reports.** It's never too early! Submit your quarterly reports NOW to Laura Bloomberg, 101 Pattee!!!
- **Civil Service Staff Meeting.** The next one is scheduled for July 16 from 9 to 10 a.m. in conference room 118. Contact Beth Nelson, 6-8042, with agenda items.
- **Call for Posters.** The 1992 Annual Meeting of the American Association of University Affiliated Programs will be held October 16-21, 1992 in Bethesda, Maryland. Faculty and staff of the UAPs are invited to submit abstracts for poster session presentations. Two copies of proposals must be submitted no later than July 15 to Program Chairman, AAUAP, 8630 Fenton St., Ste. 410, Silver Spring, MD 20910.
- **Family Services and Support Project.** This new project, directed by Mary Hayden, gives families of persons with disabilities the opportunity to convey how waiting for community services is affecting their lives. If you are working on a project that puts you in contact with these families, please call Mary Hayden, 5-6046, to obtain brochures describing this project to give to them. Thank you.
- **New Phone Numbers in 6 Pattee.** Elizabeth Garretson's, Shiu Fong Lam's, and Nina Russo's new phone number is 6-7941. Theresa Mustonen's and Maryanne Marchal's number has been changed to 6-7940. Please note these changes on your staff directory.

Celebrations!

Happy Birthday to ...

Charlie Lakin	July 10
Mary Sinclair	July 12
Barb Pollister	July 16

Congratulations to ...

Sherri Larson, who passed her oral prelim exam in May; and Cheri Gilman, who successfully completed that hurdle last week! Sherri and Cheri are now doctoral candidates in Ed Psych.