



University Coordinating Council
November 17, 2023 | 12:00-1:15
For Approval

Attendees: Lesa Radtke, Lin Xiu, Katy Morgan, Abel Knochel, Curt Albertson, Jennifer Mencl, Keith Young, Krista Twu, Uyen Nguyen, Weiguo Xie,

Excused: James Sellers, Jeremy Youde, Sunna Mujteba

Guest: Jen Mencl

The meeting was called to order at 12:00pm and began with introductions.

For Information and Discussion

Wendy Larrivy reviewed the University Coordinating Council (UCC) Charge and the UMD Shared Governance website.

The May 5, 2023, minutes were approved as written.

UCC Leadership Roles (Chair and Vice Chair) - Wendy will send out an email for nominations to serve in the leadership roles.

Information Sharing

UMD Academic Policy Review Process (Jen Mencl, AVC)

Jen Mencl shared the Academic Policy Review process last year transitioned to a more inclusive review process. The policies may start with the committee or a work group, and then are filtered through governance. When a policy is ready for a governance review, Jen will send information to the primary governance groups and subcommittees. She shares information broadly throughout campus to be as inclusive as possible. This information should be shared with constituents for their review and feedback. Generally, the Strategic Planning & Budget Committee does not review academic policies, but the committee leadership will receive a link to the [UMD Policy Review](#) site. When all policy feedback is reviewed and the feedback process complete, Jen will provide a summary of all policies reviewed to UCC for their final review and determination of whether the policy is ready to move to the administration.

Historically, UMD would have policies specific to UMD due to the faculty union. UMD faculty are not included in the University Senate which is the systemwide governance structure. However, there may be some policies that apply to the system.

Jen represented Duluth on a work group that reviewed two policies that are now considered to be systemwide. The Office of General Counsel was consulted to see which policies could be reviewed as a system and those policies that have direct or indirect implications for terms of employment will be maintained separately. An example is the Syllabus Policy.

UMD has one policy called Instructor and Student Responsibilities while the campuses have two separate policies. A proposal for our campus is to create two policies and align the student part of the policy with the system. The instructor responsibilities would stay separate.

Governance Group Updates

Some governance group highlights are below. Please access the Governance Group Update document for more information.

Keith Young shared that there is a systemwide proposal for Universal Access. The information was presented by Matthew Rosenthal (UMD Library), Mike Herrick (UMD Bookstore), Paige Rohman (Chief of Staff, U of M university services), and Neil Olness (Director of UMTC bookstore). Please see the [Universal Access](#) link.

Staff Senate is working on staff engagement through governance roles and assemblies.

Faculty Senate has focused on the Academic Program Array Analysis (APAA) and students have reached out to discuss the student evaluations of teaching with faculty senators to ensure they are effective and inclusive. There was a proposal to create a script or a video to students prior to the start of the evaluation that may help slow down some biases. The video would be optional.

New Business

UCC future meetings. A majority shared that UCC should be flexible with the meeting modality.

Adjourn 12:45

Wendy J Larrivy