

University Coordinating Council  
Information Sharing  
November 30, 2018

*Please add your respective association, senate, or committee name below following with a report.*

**Strategic Planning & Budget:**

No report.

**Staff Senate:**

- Staff Assemblies held on 11/26 & 27 - EVCAA Delgado answered questions regarding the budget, structural imbalance, and FY19 budget letter.
- Service Project - will be personally purchasing and donating gifts/toys to Safe Haven through a UMD sorority. Please share and join us. New toys (unwrapped) can be dropped off with Julie Visger in DadB 104 by 12/7.

**Campus Athletics:**

No report. Our next meeting is December 7.

**Teaching and Learning Committee:**

*In our last meeting of the Fall 2018 semester:*

- In the last *SITL (Subcommittee on Information Technology & Library)* meeting Matt Rosendahl presented library's annual report; included benchmarks and goals.
- *Assessment Subcommittee* working on campus recognition event, will announce soon.
- *LibEd Subcommittee* is focused on LE assessment reports to finalize at their next meeting. Current work includes revisiting the rubric for the fine arts category.
- *Credit Standards Policy* work. Jerry Pepper contacted department heads for feedback on current internship-type course practices (Item #6 in policy), which has modified it's phrasing to "minimum of 40 hours per credit" (removing maximum hours numbers). A motion was made/approved to move it forward in governance.
- *Student Academic Integrity Policy* work. Our academic integrity policy was found to not be in compliance (by the BOR). Biggest change is under section "*Procedures for Handling Student Violations.*" New language reads as follows: "The student has the right to have at least one advisor present with them when presented with the faculty member's allegation(s). According to the Office of Student Conduct and Conflict Resolution, an advisor refers to an "individual who advises the complainant or respondent, as permitted by campus procedures, through the disciplinary process. An advisor may be an attorney, union representative, advocate, support person, or any other individual of the student's choosing with the exception of those who are witnesses with information about facts material to the underlying case. Parties may have up to two advisors present during the hearing, but these advisors cannot actively participate in the hearing process. Students may call witnesses; however, a witness is no longer eligible to

serve as the student's advisor." A committee member suggested the language "the student *and the faculty member* have the right to have an advisor present." Another faculty member noted that the first conversation with a student about a suspected academic integrity violation is typically more exploratory in nature rather than a formal accusation. Faculty often choose to use this as a teaching moment for the student(s). There is continued discussion to also make the timeline of the entire process clearer for all parties involved: students and instructors.

- *Undergraduate Admission Policy* work. Very extended discussion. In summary, the three core issues of concern are: (1) Faculty participation needs to be more deliberately embedded in this policy. (2) Point #5 needs additional language that better clarifies that "administering" is not just within a college. (3) The policy needs to include a reference to high school prep requirements. Committee members noted an awareness that SEM is going to revise the policy changes proposal further; and that TLC needs to see the revisions that are being proposed before we can take any action.

## Faculty Senate Report

### ***Update: SCSE Gender Equity Issues***

EVCAA Delgado noted that he could address gender equity concerns in SCSE by requesting the Office of Internal Audit to conduct an internal audit of resource allocations in SCSE departments. The audit has been approved by Office of Internal Audit, the Office of Equal Opportunity and Affirmative Action, and the senior leadership of SCSE. A final report titled "SCSE Faculty Recommendations Regarding Gender Inequity Produced for UMD's Faculty Senate" was generated collaboratively by female faculty in SCSE and has been distributed to all stakeholders involved in the audit process. This report can be found in the Faculty Senate November 20th, 2018 meeting materials. The process is moving forward.

### ***UMD Experts List for the Media***

Faculty Senate took on the initiative of working with UMD's Marketing and Public Relations office (UMPR) to compile a list of faculty experts for the media. This is not a comprehensive list of UMD experts, but a list of experts who are willing and able to speak to the media should the occasion arise. FS was in charge of soliciting faculty experts. FS solicited approximately 65 faculty names for the media from across four colleges -SFA, CLA, SCSE, and CSHSP. LSBE will be coordinating its own media experts list as they have a dedicated marketing professional for this purpose. This list compiled by Faculty Senate will be forwarded to UMPR on December 1st, 2018.

### ***Student Evaluations of Teaching***

Faculty Senate is collaborating with UEA to undertake a study of student evaluations of teaching. A task force comprising of three representatives each from UEA, Faculty Senate, and the Employees of Color and American Indian Mentoring group will constitute this task force.

## ***Faculty Assembly, Fall 2018***

Faculty Senate has spent time and resources planning and organizing the Fall 2018 Faculty Assembly titled "Gender Equity: A Roundtable Addressing Discriminatory Behavior and Inequitable Resource Allocations among Faculty at UMD". The goals for the assembly are to build awareness around gender equity issues and the role institutional leaders and faculty can play in remediating the issues. The format will include: Opening remarks, Collegiate Data presentations, Campus Climate Survey Data Presentation, and a Roundtable with UM System Equal Opportunity and Affirmative Action (EOAA) Associate Annalisa Peterson; Executive Vice Chancellor of Academic Affairs Fernando Delgado; and UEA-D contract administrator Eric Hessler

## ***Proposed Undergraduate Admissions Policy***

Faculty Senate sent its recommendations to Marc Seigar, chair of the SEM committee.

- In proposal provision #5, Faculty Senate would like it explicitly stated that the AVC for Undergraduate Education will continue administering waivers for high school deficiencies and that these campus requirements cannot be waived by colleges (Dr. Pepper affirmed that this latter process will remain the same)
- In proposal # 3: Faculty Senate recommends adding "appropriate shared governance entities" to the list of collaborators mentioned at the beginning of the provision.
- An additional feedback came from the Faculty Senate after the UCC meeting, which I would like to add to the list of proposed revisions. Regarding proposal #2: One college was concerned about the role advising directors play in the process of setting enrollment targets- is their input solicited and how? From my own college, I received similar feedback from a faculty department head, who said that the process of how these targets were set, who sets them, and under what parameters they are set was unclear. It might be helpful for faculty and staff to make these processes and procedures more transparent. This can be stated in #2 or a link/ reference to where these processes are outlined might be in order.

## ***Academic Standing Policy***

Faculty voted to approve the policy.

## ***Syllabi Policy***

Faculty voted to approve the policy (although there were some concerns with one week being too short of a time frame for contract-type syllabi).

## ***Recommended Syllabi Policy Statements***

Faculty discussed the need for making contact information for each crisis center consistent. Faculty discussed the need for revising language on mental health in collaboration with mental health experts.

### Student Association Report

- Approved Fall Student Organization grant funding for several student orgs
  - *We award over \$100,000 in grants annually. Most are awarded in the spring for the entire upcoming academic year but there are a few awarded in fall for newly formed student orgs. This money all comes from SSF and is separate from our operating budget*
- Paired up new members with veteran mentors
- Held listening session with architects for upcoming new Residence hall and dining facility
- State Representative Jennifer Schultz attended Congress 11.26.18 to report on how we can lobby for UMD priorities
  - UMDSA makes three annual trips to the capitol to lobby. Two are large in which we take a whole bus. Another is smaller and usually consists of our Legislative relations committee and a few others. We are doing all three again this year.
- Working with dining services to offer emergency meal options to students who can't afford it
  - Details are not set but student will likely visit office Champs Cupboard (office of Student Life) and receive a voucher/ coupon to show at Superior Dining/ Food court etc..
- Next Congress 12.3.18 will be held at Glensheen (*annual tradition for last Congress of fall semester*)

### Student Experiences Report

No Report. Next Meeting on Monday