2017-18 UNIVERSITY OF MINNESOTA

University Senate Minutes: No. 4
Faculty Senate Minutes: No. 4

Thursday, May 3, 2018
2:30 - 5:00 P.M.

The fourth meeting of the University Senate and Faculty Senate for 2017-18 was convened in Coffman Theater on Thursday, May 3, 2018, at 2:31 p.m., as a joint meeting of the two bodies. System campuses were linked by videoconference. Checking or signing the roll as present were 13 academic professional members, 10 civil service members, 92 faculty/academic professional members, and 27 student members. President Eric Kaler presided.

1. Administrative Response to Senate Actions

University Senate

- **Resolution Seeking a Commitment to High-Quality Campus Child Care**
  Approved by the University Senate: March 1, 2018
  Administrative response: The administration appreciates the Senate's resolution on childcare and its overall advocacy for childcare for the campus community. We look forward to the recommendations of the Provost's Childcare Advisory Committee. Campus listening sessions have been scheduled for April 23 and May 3, 2018. The committee welcomes all University community perspectives as it develops a set of values and goals and recommends criteria that should be included in the specifications for any RFP the University might issue to private or nonprofit child care services providers or potential partners. The administration encourages community members who are unable to attend a forum, but who wish to share their thoughts with the advisory committee, to please share them via the committee website.

2. Tribute to Deceased Members of the University Community

Faculty/Staff
Mary Bigelow
Campus Operations/Protection Professional 2
Arboretum Operations
Minnesota Landscape Arboretum
1956 - 2018

Ellen Dodds
Researcher 5
Family Medicine
Medical School
1975 - 2018

Arnold Fredrickson
Professor
Chemical Engineering & Materials Science
Institute of Technology
1932 - 2017

Douglas Johnson
Finance Professional 3
Earth Sciences
College of Science & Engineering
1962 - 2018

Gloria Sotelo
Senior Nursing Assistant
University of Minnesota Hospital
1937 - 2018

3. Presentation of Outstanding Service to University Senate Governance Recognition
Professor Joseph Konstan, chair, Senate Consultative Committee
Professor Joseph Konstan, chair, Senate Consultative Committee, presented the recipients of the 2018 Outstanding Service to University Senate Governance Recognition— Carol Chomsky, Steven Pearthree, and Terri Wallace—with their certificates.

4. Minutes for April 5, 2018
Professor Robert Goldstein, clerk, University/Faculty Senate

Motion: To approve the University/Faculty Senate minutes from April 5, 2018.

Approved.

5. University Senate Old Business
Professor Joseph Konstan, chair, Senate Consultative Committee

Professor Konstan explained that the following resolution had been presented at the previous meeting, but had been mistakenly marked as a counted vote, which did not pass due to lack of quorum. The resolution was therefore being presented again at this meeting as a voice vote, requiring a simple majority to pass.

- **COGS/Student Senate Resolution Measuring and Maintaining Adequate Systemwide Campus Mental Health Services**

  Motion: To approve the following resolution.

  Background:

In 2015-2016, waitlists for mental health counseling services on campus were out of control. Twin Cities students routinely waited over a month to receive care after requesting an appointment[1], and waitlists at Boynton Mental Health Clinic peaked at 50-60 students[2]. The Duluth campus had only half of the number of counselors recommended by the International Association of Counseling Services[3]. Students united around this problem in an unprecedented way. Several student organizations including the Student Senate[4] advocated for the hire of new counseling staff to address the waitlist crisis, and also a more intentional approach to planning services, so that a crisis of that magnitude would never happen again[5].

Waitlists have been mostly under control in recent semesters, but demand for mental health services has continued to increase substantially. For example, this semester, Boynton Mental Health Clinic estimates an 18% increase in demand over last year[6]. If the University does not proactively address these increases in demand, then we will quickly find ourselves back where we started two years ago. We must continue to make incremental progress, so that we do not slip back into crisis.

Toward that goal, students have advocated for the University to collect and publicly report data on mental health services to the Board of Regents[7]. The Board is charged with monitoring and evaluating the University's performance, and is the chief mechanism for ensuring accountability among University administration. The information that the University is required to report to the Board shapes how staff allocate their time and attention, and the situation that arose in 2015-2016 could only have come about by inattention. Preparing and delivering this report to the Board will ensure that University administration is actively attending to and monitoring mental health needs.

Here, we request that the Board receive an annual report on the status of student mental health system-wide, consisting of the measures identified in the Appendix of this resolution. Furthermore, we request that a subset of these measures be reported annually on the University Progress Card. These measures would provide enough information, to the Board and to the public, to be able to identify potential problems in the University mental health system before they reach a crisis level.

Resources to support student mental health should not only be obtained through a destructive cycle of crisis and agitation followed by reluctant investments. Routine assessment and evaluation of mental health services will allow us to break this destructive cycle.

Resolution:
Resolved, the Student Senate Consultative Committee requests that the Office of the President and the Office of the Provost commit to providing an annual report of the measures indicated in the Appendix of this Resolution to the Mission Fulfillment committee of the Board of Regents; and be it further

Resolved, the Student Senate Consultative Committee requests that the first three measures indicated in the Appendix of this Resolution be published annually on the University Progress Card.

Appendix: Proposed Mental Health Measures

---

[1] 2015-2016 Report of the Student Representatives to the Board of Regents
[2] Boynton Health Service Student Services Fee Request, 2015-2016 and 2016-2017 Academic Years
[3] Vice Chancellor Erwin, January 26 2017, SSCC Meeting.
[4] Student Senate Resolution Concerning Student Mental Health Planning, May 5, 2016
[5] COGS Resolution, *Commitment to Campus Mental Health Services,* December 2016
[6] http://www.mndaily.com/article/2017/10/n-traffic-increases-18-percent-at-boynton-mental-health-clinic
[7] 2016-2017 Report of the Student Representatives to the Board of Regents

First, we recommend that three measures of student mental health outcomes be added to the University Progress Card. These three measures, outlined below, would provide the most basic and important information about student mental health, without needlessly lengthening the Progress Card.

Proposed Progress Card Measures
Prevalence of specified mental illnesses as diagnosable, diagnosed, and treated, as measured by screening questions in student mental health surveys such as Healthy Minds
Ratios of counseling staff to student number, by campus
Wait times for beginning multi-session individual counseling, as measured by days till third available appointment; peak and average over academic year

Second, we recommend that, in addition to the Progress Card measures, the University collect and report more detailed data on student mental health to the Board of Regents on an annual basis. This report could take place in an appropriate committee of the Board, such as Mission Fulfillment. Here, we recommend several measures that should be included in such a report, in order to provide the Board with an appropriate amount of information to be able to hold administrators accountable for their commitment to meeting students' mental health needs. We recommend that these measures be reported for each campus in the University System.

Wait times
Average number of days until third available appointment for beginning multi-session individual counseling
Peak number of days until third available appointment for beginning multi-session individual counseling
Average number of days until third available appointment for psychiatry
Average number of days until third available appointment for services with a specific provider
Average number of days until third available appointment for services with the first available provider
Student perception of accessibility of services
Incidence
Prevalence of specified mental illnesses as diagnosable, diagnosed, and treated as measured by screening questions in student mental health surveys such as Healthy Minds.
Suicide and Crisis
Number of completed suicides
Number of attempted suicides, as currently measured by Boynton Health Services

Number of calls and texts to crisis hotlines
Number of crisis appointments made with on-campus providers
Referral
Proportion of students referred to community resources due to a complex diagnosis
Proportion of students referred to community resources due to reaching service limits
Quality of insurance of students referred to community resources
Quality of Services
Overall self-reported client satisfaction
Self-reported client satisfaction by diagnosis
Self-reported client satisfaction by severity of concerns
Self-reported client satisfaction by type of service received
Number of appointments, by appointment length
Number of missed appointments that had been scheduled in advance (“no-shows”)
Credentials of staff members
Number of counseling staff, and ratios of counseling staff to student number
Rate of staff turnover
Provider’s reported satisfaction with quality of care
Provider’s reported satisfaction with work environment
Expenditures
Revenues and Reimbursement
Reimbursements from insurance
Revenues from state funds

Approved.

6. Faculty/Senate Consultative Committee Report

Professor Joseph Konstan, chair, Faculty/Senate Consultative Committee

Professor Konstan announced that this was the last senate meeting this academic year. In the month since the last meeting, he said, the Faculty Consultative Committee (FCC) had met with

the chair and vice chair of the Board of Regents, as well as representatives from Athletics. The Senate Consultative Committee (SCC) had consulted on changes to the faculty and optional retirement plans, the Administrative Policies: *Business Expenses* and *Hospitality and Entertainment of Non-Employees;* a proposed Administrative Policy: *Gender Identity, Gender Expression, Names and Pronouns*; and had heard an update from the President and Provost's Advisory Committee on University History. He thanked governance leaders and volunteers for their service, and thanked University Senate Office staff, remarking that the University of Minnesota University Senate Office has a larger and more experienced staff than many peer institutions. Konstan then thanked administrative partners for the time they spend engaging with governance, noting his appreciation of a continued trend of earlier consultation before decisions are made. Finally, he thanked people who had brought issues and concerns to governance leaders.

7. Organics Recycling Resolutions
Ingrid Nuttall, chair, Social Concerns Committee

Ingrid Nuttall, chair, Social Concerns Committee, introduced the resolutions, explaining that the Social Concerns Committee had originally passed them at the end of the 2016-17 academic year. The current resolutions are the result of a lot of feedback and consultation from governance members and administrative stakeholders, she said, and thanked all who gave feedback. She then invited questions and comments.

Motion: To approve the following resolutions:

A Resolution in Support of Organics Recycling

The University Senate Social Concerns Committee urges the University of Minnesota to offer and promote organics recycling through the adoption of methods that support increased diversion of compostable material from the waste stream. Specifically, we urge adoption of centralized waste collection, including organics collection, in place of collecting waste from each desk or workspace.

"Centralized collection" refers to collection of waste from central receptacles (most recognizably, the four-bin collection points for office paper, mixed paper, cans and bottles, and trash, the "Quad System") rather than from each desk or workspace. The main method for implementing organics recycling would be to modify the Quad System to add a container for organic waste. For financial reasons, implementation of organics collection would require ending deskside collection of trash and require employees to dispose of their trash and recyclables at the centralized location points. This collection system has been successful at both the Duluth and Morris campuses for many years and is currently used in some locations on the Twin Cities campus.

In locations where centralized collection is not feasible, organics recycling may be implemented through alternative methods that are appropriate to the space and community.

Comments: Recent pilot studies conducted at the Donhowe and the Food Operations Buildings using the centralized collection model yielded recovery rates greater than 65%, and a survey of pilot building participants found that 85 out of 90 respondents said that they were now recycling organics at work. The same number believe it is extremely or moderately important that the University has a comprehensive organics recycling program.

The pilot studies also determined that elimination of trash pick up from individual workspaces and the increased recycling rate that accompanies that elimination will balance out the cost of compostable bags and additional operational costs associated with organics recycling. The University saves $47 for each ton composted ($25 per ton) instead of disposed of as trash ($72 per ton).

The recycling rate on the Twin Cities campus has been stagnant at 42%, but a recycling rate of greater than 50% is achievable. However, the current custodial collection process of collecting deskside trash, but not deskside recyclables, makes waste collection more convenient than recycling, and as a result, favors disposal over recycling. Centralized collection is expected to not only allow for organics recycling but also increase the rate of recycling of paper, cans, and bottles.

Finally, the pilot studies also indicated that the shift from collection of waste in individual offices to centralized waste collection will not eliminate any custodial jobs, but rather create the need for about five additional custodial employees. Custodial staff have been and will continue to be included in conversations about the implementation.

This resolution urges the University to adapt collection and recycling of organic waste in locations on the Twin Cities campus where it is operationally feasible and not currently in place. This includes residence halls, office and laboratory buildings, and classroom buildings. Organics recycling is already implemented successfully on the Morris and Duluth campuses, and in several locations, such as campus dining halls, on the Twin Cities campus. Centralized collection also is used at several institutions and universities throughout the country, such as the University of Vermont, West Virginia University, the University of North Carolina at Greensboro, Western Michigan University, and Duke University. The Minnesota State Capitol Complex has recently implemented a new recycling system in which centralized collection is a component.

This resolution is proposed in conjunction with the resolution A Resolution in Support of Compostable Food Serviceware. The two resolutions work together to move the University in the direction of sustainable waste management.

Approved by the Social Concerns Committee, 3.27.2017
Endorsed by the P&A Consultative Committee, 12.7.17
Endorsed by the Senate Committee on Faculty Affairs, 12.12.17
Endorsed by the Civil Service Consultative Committee, 2.15.18
Endorsed by the Senate Committee on Finance and Planning, 3.18.18
Endorsed by the Student Senate Consultative Committee, 4.20.18

A Resolution in Support of Compostable Food Serviceware

The University Senate Social Concerns Committee urges the University of Minnesota to require all food vendors, caterers, and food services working on campus to use compostable or reusable, instead of disposable, food serviceware.

Comments: The University has an existing organics collection program that recovers approximately 1200 tons of organic material annually from 17 food service locations and 11 Research Animal Facilities. This tonnage represents roughly half of the total potential (and approximately 15% of the University's Municipal Solid Waste). Adoption of compostable food serviceware (plates, cups, utensils, etc.) on campus would facilitate efforts to increase the amount of organic material that is being composted and move the University of Minnesota closer to a zero waste campus (>90% recovery). The Duluth and Morris campuses already have exclusively compostable serviceware; therefore, this resolution calls for changes only at the Twin Cities, Crookston, and Rochester campuses.

Aramark, the contracted food service vendor on the Twin Cities Campus, has made the conversion to compostable serviceware. However, many of the food service items currently used by caterers and contracted vendors on campus are disposable and are not acceptable for composting. The use of disposable but not compostable serviceware makes it difficult to collect organic material compatible with the standards of local composting facilities, which accept only certified compostable materials. Having all compostable food serviceware on campus would promote diversion of organic materials from the trash stream to composting facilities.

The committee recognizes that ideally, all serviceware would be reusable; however, eliminating single-use serviceware is neither financially or operationally realistic.

While the purchasing and selection of compostable materials is outside of the scope of this resolution, this resolution creates the expectation that vendors working with the U of MN should routinely evaluate new options for compostable serviceware and select the most sustainable solutions.

This resolution is proposed in conjunction with the resolution of A Resolution in Support of Organics Recycling. The two resolutions work together to move the University in the direction of sustainable waste management.

Approved by the Social Concerns Committee, 3.27.2017
Endorsed by the P&A Consultative Committee, 12.7.17
Endorsed by the Senate Committee on Faculty Affairs, 12.12.17
Endorsed by the Civil Service Consultative Committee, 2.15.18
Endorsed by the Senate Committee on Finance and Planning, 3.18.18
Endorsed by the Student Senate Consultative Committee, 4.20.18

Discussion:

Charles Rank, a student senator from the College of Liberal Arts, noted that he uses the recycling bin next to his workstation frequently, and asked if he would need to go to the Quad every time he has something to dispose of under the proposed new system. Nuttall responded that individual situations may vary slightly, but that under the proposed Centralized Collection plan, waste would generally be picked up from the Quad System and not from individual workspaces.

Professor Ron Siegel, senator from the College of Pharmacy, asked why the senate needed to vote on this, as it seemed like an administrative issue. Nuttall said that there was concern that without consensus from the community, the administration might choose not to pursue organics recycling due to competing priorities. Professor Konstan added the reception of these resolutions had not been uniformly positive. Most people are on board with the idea of recycling in general, he said, but there was concern about the cost impact of the highest paying people at the University bringing their own trash to the Quad system, as well as potential odors arising from the receptacles. He noted that the Social Concerns Committee had done an amazing amount of work to address the concerns that had been raised.

Professor Clement Pryke, a senator from the College of Science and Engineering, noted his strong objection to having highly paid individuals move trash around.

Professor David Morse, a faculty senator from the College of Science and Engineering, said that most of the waste generated in his office was paper, which he already takes to the Quad, as recycling is already not picked up from individual workspaces. He asked if there were things besides food waste that would go into the organics recycling bin. Nuttall said food waste would be the most common source of organics recycling.

Professor Jerry Froelich, Medical School senator, remarked that he had been at the University for 14 years, and during that time he has seen many changes, including reduced office cleaning and trash collection reduced from daily to once a week. He expressed anger at the degradation in service and argued that the proposed change was economically, not environmentally, motivated.

Professor Melissa Sellew, member of the Social Concerns committee, said she believed many had misunderstood the concept of central collection. She said that there are three Quad System locations within about 25 feet of her office, and reminded members that they already bring other recyclables to the Quad System.

A senator from Morris commented that Morris has utilized a similar system for many years, and remarked that the benefits of the program outweigh challenges associated with it. She added that odor was not an issue.

Becky Nelson, a civil service senator from Duluth, said that Duluth has also utilized centralized collection for a few years, and the Quad System locations are convenient. A P&A senator from Duluth, Peter Angelos, added that the amount of non-recyclable waste in his college has diminished so much that they use yogurt containers for trash containers and even have to empty them daily.

Deborah Levisson, faculty senator from Public Affairs, noted that the Humphrey School was one of the locations in the pilot program on the Twin Cities Campus. She said that the organics recycling is picked up regularly and doesn't smell. The system works great, she added.

A voice vote was taken and the resolutions passed, with a few dissenters.

8. Slate of Faculty Candidates for Senate Committee on Committees
Professor Doug Ernie, chair, Committee on Committees

Motion: To approve the following faculty members to serve on the Senate Committee on Committees for a term beginning July 1, 2018:

- Julia Dabbs, associate professor, Art History, Division of Humanities, University of Minnesota Morris
- Benjamin Clarke, associate professor, Department of Biomedical Sciences, Medical School, University of Minnesota Duluth
- Simone French, professor, Division of Epidemiology and Community Health, School of Public Health, University of Minnesota Twin Cities
- Ann Waltner, professor, History, College of Liberal Arts, University of Minnesota Twin Cities

Approved.

9. Approval of Faculty Senate Officers
Professor Joseph A. Konstan, chair, Faculty Consultative Committee

Motion: To approve the following officers for 2018-19 as recommended by the chair of the Faculty Senate and the Faculty Consultative Committee:

- Faculty senate vice chair: Professor Cathy French
- Clerk: Professor Robert Goldstein
- Parliamentarian: Professor Christopher Roberts

Approved.

10. Faculty Consultative Committee Election Slate
Professor Cathy French, chair, Faculty Consultative Committee Nominating Subcommittee

Motion: To approve the following eight people to stand for election to the Faculty Consultative Committee, from which one of each pair are to be elected by the Twin Cities and non-Union represented UMD faculty for a term beginning July 1, 2018:

- First Pair:

    - Abimbola Asojo, associate professor, Design, Housing and Apparel, College of Design, University of Minnesota Twin Cities. Faculty Consultative Committee 2017-18.
    - Sue Chu, professor, Design, Housing, and Apparel, College of Design, University of Minnesota Twin Cities. Senate Judicial Committee 2006-12, Senate Committee on Committees, 2016-18.
- Second Pair:
    - Colleen Flaherty Manchester, associate professor, Department of Work and Organizations, Carlson School of Management, University of Minnesota Twin Cities.
    - Paul Vaaler, associate professor and John and Bruce Mooty Chair in Law & Business, Law School, Strategic Management & Entrepreneurship, Carlson School of Management, University of Minnesota Twin Cities.
- Third Pair:
    - Phil Buhlmann, professor, Chemistry, College of Science & Engineering, University of Minnesota Twin Cities. Senate Library Committee 2011-14, Academic Freedom & Tenure Committee 12-18 (co-chair 14-17, chair 17-18).
    - Michael Kyba, professor, Pediatrics, Medical School, University of Minnesota Twin Cities. Senate Research Committee 2013-18 (chair 16-17).
- Fourth Pair:
    - Carl Flink, professor, Theater Arts & Dance, College of Liberal Arts, University of Minnesota Twin Cities. Academic Freedom & Tenure Committee 2007-08, 2012-14; (co-chair 12-14).
    - Lynn Lukkas, professor, Photography & Moving Image, College of Liberal Arts, University of Minnesota Twin Cities.

For information:
The Faculty Consultative Committee serves as the executive committee of the Faculty Senate and forms the faculty membership of the Senate Consultative Committee. Senate legislation has merged the Twin Cities faculty and non-represented UMD faculty for purposes of Faculty Consultative Committee elections. Should a non-represented UMD faculty member be elected, that individual will be a member of the Senate and Faculty Consultative Committees.

Additional nominations of eligible faculty, confirmed as willing to serve, may be made by:
(1) petition of 12 voting members of the Twin Cities faculty, provided that the petition is in the hands of the clerk of the senate the day before the Faculty Senate meeting; (2) nomination on the floor of the Faculty Senate by members of the Twin Cities Faculty Delegation when the slate is presented. If the nominees are paired, any additional nominations shall specify against which pair
the nominee will run. The clerk of the senate shall present the slate to the Twin Cities Faculty Delegation for its approval. In the event there are additional nominations, the Twin Cities Faculty Delegation will reduce the slate to twice the number to be elected by voting by secret ballot. The slate as approved shall be presented to the faculty for an election.

Members with terms continuing at least through next year are:

- Robert Blair, College of Food, Agricultural and Natural Resource Sciences, U of M TC
- Sheri Breen, U of M Morris
- Tabitha Grier-Reed, College of Education and Human Development, U of M TC
- Peggy Nelson, College of Liberal Arts, U of M TC
- Ned Patterson, College of Veterinary Medicine, U of M TC
- Amy Pittenger, School of Pharmacy, U of M TC

The terms of Abimbola Asojo (College of Design, U of M TC), Greta Friedemann-Sanchez (School of Public Affairs, U of M TC), and Peter Tiffin (College of Biological Sciences, U of M TC) expire at the end of the academic year.

Approved.

Motion A
Consent Agenda
Action by the Faculty Senate
(5 minutes)

Agenda items 11. through 13. are considered to be non-controversial or "housekeeping" in nature and are offered as a Consent Agenda to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator.

As Item 11. is an amendment to the Faculty Senate Constitution, the motion requires either a two-thirds majority of all voting members of the Faculty Senate (105) at one regular or special meeting, or a majority of all voting members of the Faculty Senate at each of two meetings. This is the first meeting at which this motion is being presented.

As Item 12. is an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (79) at one regular or special meeting, or a majority of all members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

Bylaws and Rules amendments that are dependent on Constitution amendments will not go into effect until and unless the Constitution amendments are approved.

Comments: In addition to the AHC FCC membership change detailed below, this motion contains a set of changes to the composition and structure of the Faculty Consultative Committee, resulting from extensive deliberations earlier this year. Specifically, the changes: (a) increase the pool of eligible FCC chair and vice chair candidates to all sitting elected FCC members (including those with expiring terms) and to sitting ex officio members who serve based on chairing a designated Senate committee; (b) specifies that the FCC vice chair becomes the sole candidate for chair unless FCC votes otherwise or the vice chair becomes unwilling or unable to serve as chair; (c) adds the chair of the Academic Freedom and Tenure committee to the set of ex officio committee chairs serving on FCC, (d) clarifies the nomination and voting

process and timeline for FCC chair and vice chair, including specifying that the vice chair election happen after a chair is elected to help FCC promote diversity, and (e) adds details to the vice chair role description.

11. Faculty Senate Constitution Amendments

Professor Joseph Konstan, chair, Faculty Consultative Committee

Motion: To amend Article IV, Section 2(a) of the Faculty Senate Constitution, as follows (language to be added is underlined; language to be deleted is ~~struck out~~):

> **ARTICLE IV. THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)**
>
> …
>
> **2. Membership**
>
> a. The Faculty Senate shall be composed of the following voting members:
>
> …
>
> (4) the 10 elected members of the Faculty Consultative Committee, the chair and vice-chair of the Faculty Consultative Committee, and the past chair of the Faculty Consultative Committee, who shall serve as ex officio voting members.

12. Faculty Senate Bylaws Amendments

Professor Joseph Konstan, chair, Faculty Consultative Committee
Professor Wendy St. Peter, chair, Academic Health Center Faculty Consultative Committee

Motion: To amend Article III, Sections 5(d) and (e) and Article IV, Section 4(f), 5(b), and 5(g) of the Faculty Senate Bylaws, as follows (language to be added is underlined; language to be deleted is ~~struck out~~).

> **ARTICLE III. FACULTY SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS (Changes to this article are subject to vote only by the Faculty Senate)**
>
> …
>
> **5. Officers**
>
> …
>
> d. Duties of the Consultative Committee Chair
>
> The duties of the Consultative Committee chair are (1) to be the official spokesperson of the Faculty and University Senates; (2) to set the Faculty and University Senate agendas, to be approved by the Faculty/Senate Consultative Committees; (3) to serve as the chair of the Faculty/Senate Consultative Committees; (4) to act in an advisory capacity to the Director of the University Senate Office on the annual University Senate Office budget and committee chair stipends; and (5) to serve on central University advisory committees as needed, or to ~~delegate~~ appoint faculty members for advisory committees.

e. Duties of the Consultative Committee vice chair

The duties of the Consultative Committee vice chair are (1) to serve as the vice chair of the Faculty/Senate Consultative Committees; (2) to assume the duties of the chair in the event of an absence or incapacity of the chair; (3) to assist the chair in carrying out the responsibilities of leading the Faculty and Senate Consultative Committees; (~~5~~4) to assume responsibilities delegated by the chair; and (5~~4~~) to act in an advisory capacity to the Director of the University Senate Office on the annual University Senate Office budget and committee chair stipends.

…

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

…

4. Removal

…

f. The Faculty Consultative Committee shall have the authority, by a two-thirds majority vote, to remove its chair or its vice chair. The Faculty Consultative Committee shall also have the authority, by a two-thirds majority vote, to remove one of its members.

...

5. Faculty Senate Committee Charges

…

B. ACADEMIC HEALTH CENTER FACULTY CONSULTATIVE COMMITTEE
The Academic Health Center Faculty Consultative Committee (AHC FCC) shall represent the faculty at large in the Academic Health Center and not the individual institutes, colleges, schools, or departments.

Membership
The AHC FCC shall be composed of ~~8~~ 9 faculty members as follows: 3 from the Medical School (one from Basic Sciences, one from Clinical Sciences, and one from the School of Medicine, UMD) and 1 each from AHC Shared, Dentistry, Nursing, Pharmacy, Public Health, and Veterinary Medicine. Members shall be nominated and elected by the colleges' faculty governance committees.

In case of a faculty vacancy, the remaining members of the Academic Health Center Faculty Consultative shall fill the vacancy, by majority vote, with an interim appointment until the next general election.

The Academic Health Center Faculty Consultative Committee shall elect its chair from amongst its members for a one-year term of office. The chair shall be eligible for re-election to that position.

...

G. FACULTY CONSULTATIVE COMMITTEE

…

Membership

~~The Nominating Committee shall elect a chair from among its members.~~ The Faculty Consultative Committee chair shall appoint a member of the Nominating Committee to serve as its chair.
~~The chair of the Faculty Consultative Committee shall be elected by their respective members from among their number for a one-year term of office. Chairs shall be eligible for re-election to that position. The chair of the Faculty Consultative Committee shall serve as chair of the Senate Consultative Committee.~~

Each spring, the voting members of the Faculty Consultative Committee shall elect a chair and a vice chair to serve for a one-year term of office commencing July 1 of that year. Eligible candidates for chair and vice chair include all elected members of the Faculty Consultative Committee; the chair, vice chair, and immediate past chair of the Faculty Consultative Committee; the vice chair of the Senate; and all committee chairs serving as ex officio members on the Faculty Consultative Committee. Members of the Faculty Consultative Committee who are eligible for election to the Faculty Senate are eligible candidates even if their term of service is expiring and even if they have completed the maximum term of service. All candidates must meet the eligibility requirements for election to the Faculty Senate.

The Faculty Consultative Committee shall hold an approval ballot for chair with the vice chair as the sole candidate unless the vice chair is unable or unwilling to serve as chair. Should the vice chair fail to receive a majority vote, or should the vice chair be unable or unwilling to serve, the Faculty Consultative Committee shall solicit nominations of eligible candidates for chair (including self-nominations) and conduct a ballot for chair in the manner specified for vice chair below.

To enable the Faculty Consultative Committee to consider the diversity of its leadership, the Faculty Consultative Committee shall only elect a vice chair from among eligible candidates once a chair has been elected. The (current) Faculty Consultative Committee chair shall solicit vice chair nominations (including self-nominations) and shall present a ballot with all nominated candidates who are willing to serve. The Faculty Consultative Committee may conduct its election using ranked-choice voting, approval voting, iterated majority voting, or another mechanism of its choosing so long as a mechanism exists to break ties and establish a majority candidate.

Election as chair or vice chair of an elected member of the Faculty Consultative Committee with a continuing term does not create a vacancy. The number of voting members of the Faculty Consultative Committee may vary depending on the outcome of the chair and vice chair elections.

Comments: The AHC FCC proposes adding a faculty member from the AHC Shared unit to its membership. The rationale for this proposal is that at the May 4, 2017, Faculty Senate meeting, Article III. Faculty Senate Membership, Elections and Officers was amended to include AHC Shared senators on the Faculty Senate. AHC Shared units include:

- Institute for Health Informatics
- Center for Allied Health Programs
    - Medical Laboratory Sciences
    - Occupational Therapy
- Center for Drug Design
- Center for Spirituality and Healing
- Center for Bioethics

Additionally, during the 2016 Center for Allied Health Programs (CAHP) accreditation site visit by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), the University of Minnesota was found to be in violation of one of NAACLS's standards (Section V Operational Policies; Section B Fair Practices) because CAHP faculty had no representation in the faculty governance structure.

13. Faculty Senate Rules Amendments
Professor Joseph Konstan, chair, Faculty Consultative Committee

Motion: To amend Article III, Section 1 of the Faculty Senate Rules, as follows (language to be added is underlined; language to be deleted is ~~struck out~~). As a Rules amendment, the motion requires a simple majority for approval.

> **ARTICLE III. RULES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)**
>
> **1. Ex Officio Members of Faculty Senate Committees**
>
> …
>
> **- Faculty Consultative--**Vice chair of the Faculty Senate (voting), chair, vice chair, and past chair, Faculty Consultative Committee (voting~~, if not otherwise a voting member~~); chair of the Academic Freedom and Tenure, Academic Health Center Faculty Consultative, Educational Policy, Faculty Affairs, Finance and Planning, and Research Committees; elected representative from the Duluth faculty eligible to vote in Senate elections; faculty legislative liaison(s).

End of Motion A

With no discussion, a vote was taken. With 82 votes in favor, zero opposed, and no abstentions, Items 12. and 13. were approved. Item 11. was not approved due to insufficient votes.

Motion B
Consent Agenda
Action by the University Senate
(5 minutes)

Agenda items 14. through 16. are considered to be non-controversial or "housekeeping" in nature and are offered as a Consent Agenda to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator.

As Item 14. is an amendment to the University Senate Constitution, the motion requires either a two-thirds majority of all voting members of the University Senate (166) at one regular or special meeting, or a majority of all voting members of the University Senate at each of two meetings. This is the first meeting at which this motion is being presented.

As Item 15. is an amendment to the University Senate Bylaws, the motion requires either a majority of all voting members of the University Senate (125) at one regular or special meeting, or a majority of all members of the University Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

Bylaws and Rules amendments that are dependent on Constitution amendments will not go into effect until and unless the Constitution amendments are approved. This motion as a whole will not go into effect until and unless the companion Faculty Senate motion passes.

Comments: These amendments are a companion to the changes specified in changes to the Faculty Senate Constitution, Bylaws, and Rules to broaden eligibility for election to FCC chair and vice chair. These University Senate amendments are designed to maintain the balance of votes among faculty, students, P&A, and civil service members of the Senate Consultative Committee and the University Senate. A potential imbalance occurs because FCC may grow if the chair and/or vice chair are not otherwise sitting elected members of FCC (as is current). These amendments rectify these changes by reallocating the voting membership help ex officio by the FCC past chair to the FCC chair, and then making the vice chair and past chair ex officio members of both the Senate and the SCC, but only voting when the total number of votes does not exceed the prior number of votes available.

14. University Senate Constitution Amendments
Professor Joseph Konstan, chair, Senate Consultative Committee

Motion: To amend Article III, Sections 2(a) and 2(b) of the University Senate Constitution, as follows (language to be added is underlined; language to be deleted is ~~struck out~~):

> ARTICLE III. THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)
>
> …
>
> **2. Membership**
> a. The University Senate shall be composed of the following voting members:
>
> ...
>
> (3) the 10 elected faculty members of the Faculty Consultative Committee, the 10 elected student members of the Student Consultative Committee, the 2 P&A Consultative Committee members of the Senate Consultative Committee, the 2 Civil Service Consultative Committee members of the Senate Consultative Committee, and the ~~past~~ chair of the Faculty Consultative Committee~~, who shall~~ serve as ex officio voting members;
>
> …
>
> (8) in the event that the chair of the Faculty Consultative Committee is also an elected faculty member of the Faculty Consultative Committee, the past chair of the Faculty Consultative Committee shall also serve as an ex officio voting member.
>
> b. Each member of the University Senate shall represent the University as a whole. The deans, vice presidents, chancellors, provosts, the University Librarian, and the General Counsel shall serve as ex officio nonvoting members. Student body presidents of the Twin Cities, Duluth, Morris, and Crookston student bodies shall, if not otherwise elected, serve as ex officio nonvoting members. If not otherwise elected or serving as an ex officio voting member, the vice chair of the Faculty Consultative Committee serves as an ex officio nonvoting member.

15. University Senate Bylaws Amendments

Professor Joseph Konstan, chair, Senate Consultative Committee

Motion: To amend Article II, Section 5(I) of the University Senate Bylaws, as follows (language to be added is underlined; language to be deleted is ~~struck out~~):

> ARTICLE II. COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)
>
> …
>
> 5. University Senate Committee Charges
>
> …
>
> I. SENATE CONSULTATIVE COMMITTEE
>
> **Membership**
>
> The Senate Consultative Committee shall be composed of the:
> 10 elected members of the Faculty Consultative Committee,
> the chair, vice chair, and immediate past chair of the Faculty Consultative Committee,
> 7 elected members from the Student Consultative Committee,
> 2 academic professional members from the P&A Consultative Committee,
> 2 civil service members from the Civil Service Consultative Committee, and
> the vice chair of the University Senate.
>
> Faculty members shall have no more than 12 total votes on the Senate Consultative Committee. If more than 12 faculty are included in the above membership, the immediate past chair and if necessary the vice chair shall serve as nonvoting members.
>
> The chair of the Faculty Consultative Committee shall serve as chair of the Senate Consultative Committee.

16. University Senate Rules Amendments

Professor Joseph Konstan, chair, Senate Consultative Committee

Motion: To amend Article II, Section 1 of the University Senate Rules as follows (language to be added is underlined; language to be removed is ~~struck-out~~). As an amendment to the University Senate Rules, the motion requires a simple majority for approval.

> **ARTICLE II. RULES FOR COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)**
>
> **1. Ex Officio Members of University Senate Committees**
>
> …
>
> **- Senate Consultative--**Vice chair of the University Senate (voting); chair of the Faculty Consultative Committee (voting), vice chair of the Faculty Consultative Committee (voting if total number of voting faculty does not exceed 12), past chair of the Faculty Consultative Committee (voting ~~if not otherwise a~~

~~voting member~~ if the total number of voting faculty does not exceed 12 including the FCC vice chair); chair of the Finance and Planning Committee; chair of the Educational Policy Committee; elected representative from the Duluth faculty eligible to vote in Senate elections.

End of Motion B

With no discussion, a vote was taken. With 116 votes in favor, zero opposed, and no absentions, Items 14 and 15 were not approved due to insufficient votes. Item 16 was approved.

17. Proposal to Amend the Twin Cities/Rochester Academic Calendar for 2019-20, 2020-21, and 2021-22 *(Action by the Faculty Senate)* (5 minutes)
Professor Jennifer Goodnough, chair, Senate Committee on Educational Policy

Professor Jennifer Goodnough, chair, Senate Committee on Educational Policy (SCEP) said that SCEP had carefully reviewed and approved a proposal to amend the Twin Cities/Rochester academic calendar for 2019-20, 2020-21, and 2021-22 by moving spring break a week earlier. The change was proposed in response to feedback from academic units and does not impact the number of instructional days in the total term, nor any University holidays, she said. The Office for Human Resources, Athletics, and other stakeholders were also consulted before the proposal was brought to SCEP. The rationale for this change is the effect of the transition to 70-day spring semesters that occurs in 2019-20. With the shorter semester and the previously approved timing of spring break, spring semester B term courses have one class meeting before spring break, which is problematic. With the proposed move, explained Goodnough, spring break would take place before the last class of the A term, rather than after the first class of the B term. The new dates would be as follows:

Year	Current Dates	Proposed Dates
2019-20	March 16-20	March 9-13
2020-21	March 15-19	March 8-12
2021-22	March 14-18	March 7-11

Approved.

18. Liberal Education Redesign Committee Update (15 minutes)
Executive Vice President and Provost Karen Hanson
Professor Sally Kohlstedt, chair, Liberal Education Redesign Committee

President Kaler introduced Professor Sally Kohlstedt, chair of the Liberal Education Redesign Committee. Kohlstedt explained that during the fall 2017 semester, the provost appointed the committee to consider the current liberal education requirements and recommend changes. It consists of twenty members, with Julie Tonneson, associate vice president, Central

Administration & Centers, University Finance, and Robert McMaster, vice provost and dean, Undergraduate Education, serving as ex officio members. There is representation from all undergraduate colleges.

The committee had received a report from the College of Liberal Arts Student Board on student feedback on liberal education requirements. This report indicated that the biggest complaints about the current requirements were around the language requirement, but in general there were no serious criticism, and students felt that the current requirements provided sufficient breadth. It showed no significant consensus on anything that should be added, said Kohlstedt. Upon receiving this report, the committee requested feedback from other colleges, and received responses from all of them.

During spring 2018, the committee has been meeting every other week, said Kohlstedt. It has looked at other universities that have redone liberal education requirements recently in order to learn from those institutions' experiences.

Kohlstedt added that the Council on Liberal Education has come up as an item of discussion, but that discussion has been tabled until after the committee comes up with its recommendations.

As of now, said Kohlstedt, the committee is leaning toward making the structure of the requirements more clear and streamlined, while also allowing more opportunity for exploration. This could take the form of more unidimensional requirements, rather than the grid of themes and cores. There is agreement within the committee that not more than 20% of overall credits should be liberal education requirements, and that the three disciplinary areas (arts/humanities, social science, and science) should not change, as this ensures that students are exposed to a breadth of knowledge. The committee feels that teaching good communication skills is important, she said, and the topic of information literacy has also come up often. The committee is also interested in figuring out more ways to allow for innovative curriculum, such as interdisciplinary courses, cross-disciplinary cutting concepts for problem-solving, and experimental pedagogy. The committee hopes to have preliminary recommendations for the Faculty Senate to consider in fall 2018 or very early spring 2019. New requirements would likely be implemented in 2020, she said.

Kohlstedt then invited questions and comments. Stephanie Heim, faculty senator from Extension, asked whether the committee plans to consult with students and big employers in Minnesota. Kohlstedt said that they had consulted the Undergraduate Advisory Board about how many credits the liberal education requirements should be, and added that once the committee has a proposal in place, it will hold open forums to gather feedback.

Aleksander Holleran, a student senator from Duluth, said that he liked all of the ideas so far, and asked how they will be brought to the full system. Kohlstedt said that these requirements would apply only to the Twin Cities campus, but that the committee had met with faculty from the Minnesota Transfer Curriculum so they would have advance notice.

David Morse, faculty senator from the College of Science and Engineering, said he was glad to hear that the committee hopes to streamline the curriculum. He asked why the requirements were set at the University level rather than at the college level. Kohlstedt answered that the committee had discussed this as well, but generally agreed that a University-wide curriculum was desirable, with the caveat that colleges can add additional requirements.

19. Faculty Legislative Liaisons Report (5 minutes)
Professor Donna Spannaus-Martin, faculty legislative liaison

Next, Kaler invited Professor Donna Spannaus-Martin, faculty legislative liaison, to give an update. Spannaus-Martin said that it was an honor and privilege to serve in this capacity. As part of her duties in this role, she had visited four out of the five campuses, she said, and hopes to visit Crookston in the future. These visits were helpful, she added, because the University's request to the legislature this year consisted mainly of Higher Education Asset Preservation and Restoration (HEAPR) funding. It was useful to see first hand what repairs are needed, as legislators like to hear examples, she explained. She also pointed out that legislators monitor Twitter, and encouraged faculty to tweet about why repairs are needed.

A joint meeting of the House and Senate Higher Education Committees would soon convene to identify candidates for the open Regent seat, said Spannaus-Martin.

20. President's Report (10 minutes)
President Eric Kaler

Next, the president gave his report. He began by thanking members for another great year, and stated that he was proud of the value the University brings to the state and the world. He added that the faculty is the heart and soul of the University, and expressed appreciation for all faculty.

He then provided an update on the Systemwide Strategic Plan, utilizing a PowerPoint.

21. Questions to the President
After his update, the president invited questions.

Ann Hagen, P&A senator, referred to a recent *City Pages* article about sexual harassment at the University. She asked what the next steps are in the President's Initiative to Prevent Sexual Misconduct. The president said he was not prepared to give a detailed response to the article, but that a response would be forthcoming.

Professor Ron Siegel commented on the differences between universities in terms of their ability to shape national research policy. He said that many universities seem to be able to get their people onto proper decision making bodies, whereas the University of Minnesota does not. The president said that the most effective means of shaping research policy decisions is to have representatives in the National Institute of Health and National Science Foundation committee structure.

Stephanie Heim, faculty senator from Extension, asked whether Minnesotans have been a part of the strategic plan development. Kaler said yes, and added that the first stage was very consultative: Vice Provost for Faculty and Academic Affairs Rebecca Ropers-Huilman and then-Chancellor of the Rochester campus, Stephen Lehmkuhle, visited all of the system campuses and gathered data, thoughts, and feedback.

22. Budget and Finance Overview
Brian Burnett, senior vice president, Finance and Operations

President Kaler welcomed Brian Burnett, senior vice president, Finance and Operations, to give an overview of the University's budget processes and finances. Burnett presented a PowerPoint, highlighting the following points:

- For 30 years (1976-2003), the state of Minnesota was in the top 10 in terms of investment in higher education. Recently, it was as low as 25th in the rankings.
- States have to balance budgets, and have to make hard choices. Higher education funding has halved since 1990.
- The growth of tuition over the last seven years has slowed. This has been a purposeful effort on behalf of the president to focus on affordability.
- 40% of the University's budget was funded by the state in 1989. Now, the state funds just 18%. Tuition covers 28% of the University's budget now, as opposed to about 11% in 1989. This represents a dramatic and, Burnett believes, permanent change in the sources of University funding.
- The vast majority of the University's budget goes to personnel.
- Part of Burnett's budget strategy is to try not to increase cost pool charges. Every dollar that has to go to the support units is a dollar that does not go to academic units.
- The proposed budget for fiscal year 2019 will go to the Board of Regents later this week. In June, the Board of Regents will approve a budget. Next, Burnett's team will be working on putting together the next biennial budget request, which will be tied to the system wide strategic plan.
- Hard decisions have been made to keep the University financially stable. Some institutions routinely dig into their reserves, which is not sustainable.

Burnett then opened the floor for questions. Jonathan Borowsky, a student senator, asked when a unit has a structural imbalance leading to financial trouble, what processes exist to ensure that cuts are made equitably and humanely. Burnett said that his team is increasing efforts to balance the budget centrally, but that it is a partnership between his team and the finance departments in each resource responsibility center. Burnett said that deans, department heads, etc. need to be better trained on resource management of multimillion dollar public assets. In partnership with the provost, said Burnett, his team is looking into how to do that. He acknowledged that they need to have heightened awareness of the human impacts of financial issues at the central level as well as in the units.

Will Durfee, faculty senator, asked Burnett to define administrative costs. Burnett said that the University's costs fall into four categories: mission, financial aid, mission support, and

leadership and oversight. The leadership and oversight category, which represents about 8.6% of the total budget and includes deans and above, encompasses administrative costs in his mind. However, he said, the legislature tends to classify mission support as administration, as well.

23. 2018-19 University/Faculty Senate Meeting Dates

The University Senate and Faculty Senate meetings for 2018-19 will take place on the following dates, starting at 2:30 p.m.:

October 4, 2018
November 1, 2018
March 7, 2019
April 4, 2019
May 2, 2019

24. Letter in Support of the Student Parent HELP Center

Professor Keisha Varma, chair, Senate Committee on Equity, Access, and Diversity

28 March 2018

Dear Assistant Vice Provost Knudson:

In fall 2017, the University Student Services Fees Child Care Assistance Grant Program was created in response to changes to the Student Service Fee process on the Twin Cities Campus, aimed at stricter compliance to student service fees guidelines. These changes reduced the amount of funding that the campus child care centers can request. Although these changes were needed, they made it difficult for the child care centers to offer sliding-scale fees to low-income parents as they had done in the past. The Equity, Access, and Diversity Committee of the University Senate appreciates the allocation of these funds to help student parents with childcare costs and acknowledges that this program allows the Student Parent HELP Center (SPHC) to serve a greater number of student parents, such as those who were ineligible for benefits in the past due to residency and time-clock restrictions. It also offers increased flexibility to student parents to choose whatever child care facility they wish, including in-home providers and facilities outside of the city, which tend to be more affordable than the centers on campus. The committee understands that as of this date, over 50 grants have been awarded, mostly to graduate and professional students.

The committee also learned that the Post-Secondary Child Care Assistance Grant (PSCCG), a state sponsored child-care assistance grant available to students determined to be Minnesota residents, which was previously available to undergraduate students only, has now been expanded to include graduate students.

The increased funding available to graduate and professional student parents is welcome and appreciated, but it also greatly increased the student traffic the SPHC has experienced. The committee also appreciates the addition of a graduate-focused student parent counselor (in addition to the longstanding position of undergraduate-focused student parent counselor) to the SPHC staff, in order to accommodate the increased number of graduate students served by the center. The creation of this position allows the center to fulfill its goal of serving undergraduate student parents, who often need more one-on-one assistance than graduate students, while continuing to provide the new services to graduate and professional students, would be greatly impacted.

Therefore, the Equity, Access, and Diversity Committee of the University Senate encourages you to continue to fund the Student Parent HELP Center's graduate-focused student parent counselor so that the SPHC can offer support to what has become a greatly expanded population of U of M students with children.

Kind regards,
Professor Keisha Varma, chair, Equity, Access, and Diversity Committee

25. Statement of the University of Minnesota Faculty Consultative Committee in Support of the HEAPR Request

Professor Joseph Konstan, chair, Faculty Consultative Committee

Adopted unanimously April 27, 2018

The University of Minnesota faculty support full funding of the HEAPR request by the Minnesota legislature. This funding will help ensure faculty, staff, and students can work in safe environments, conducive to learning. HEAPR funding will not only help to maintain valuable university classrooms, but is also needed to renew septic systems, replace leaking roofs, and restore valuable and historically significant buildings. Although far more than $200 million is needed to complete all of the high priority renewal across the University system, this $200 million is essential to address the most critical issues.

26. University/Faculty Senate New Business

None.

27. University/Faculty Senate Adjournment

President Kaler adjourned the meeting at 4:39 p.m.