

Curriculum Subcommittee
November 5, 2021

Members in attendance: Dahui Li, Igor Melnykov, Jerry Pepper, Kelley Phillips, Jeanine Weekes Schroer, Jared Strasburg

Member unable to attend: Carla Boyd

The minutes from the October 22, 2021 meeting were approved.

Jerry updated the subcommittee on the new program CIP code requirement and how closely the Higher Learning Commission (HLC) reviews the suggested codes. Jennifer Mencl asked HLC and their response was "We do not give any guidance on CIP codes. You should pick the code from the list that fits the program most.

<https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55> Just make sure to use the same code when you apply for financial aid from the USDE." It will be up to the department and college to determine the appropriate code.

The class scheduling guidelines were revisited. The updates are in response to the Office of the Registrar (OTR) request to develop standard class times. It was noted there is intentional redundancy in the policy to emphasize some key points. There were several issues raised regarding how the exception form and scheduling will work. Also questioned is if an exception request is needed each semester, if it would be advantageous to departments and/or OTR and what criteria is used to make exceptions. Jerry will discuss these questions with OTR. Additional review will continue at the next meeting.

The online addendum was briefly discussed, it was noted there are academic integrity and accessibility concerns with online classes. The question of why online delivery is preferable was brought up and pedagogical reasons for teaching online. Discussion will continue at the next meeting.

Next meeting is scheduled for November 19, 2021

Respectfully submitted Nancy Hansen Burley