

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

May 25, 1932

A meeting of the Agricultural Committee was held in the Regents' Room on Wednesday, May 25, 1932 at nine o'clock.

Present: Regent Williams, John G., presiding; Regents Boeckmann, Butler, Coller, Gemmell, Hagen, Mayo, Snyder, Williams, J. V., and Wilson and Mr. Coffman.

Voted to accept the following resignations:

Harvey G Ahrens Instructor Entomology and Economic Zoology effective May 16, 1932

Harold E Gray Assistant Entomology and Economic Zoology effective May 16, 1932

Voted to approve the following appointments:

Norris J Ellingson as Instructor Entomology and Economic Zoology from May 16 to June 15, 1932 at \$133.44 for the period Class CH65

Arthur W True as Field Assistant Agricultural Economics from April 16 to June 30, 1932 at \$125 per month Class C

Tenho E Maki and Edward K Vaughan as Caleb Dorr Fellows in Agriculture at \$500 each for 1932-33

The following as recipients of various scholarships:

Florence E Bruce and Jeanne Tellier, the Agricultural Faculty Women's Club Scholarship of \$50 each for 1932-33

Ralph E Comstock, the Alpha Zeta Freshman Scholarship of \$50 for 1932-33

Ezra Reineke and Charlotte Young, the Henry Webb Brewster Scholarship of \$125 each for 1932-33

Theodore Niehaus and Betty Rogosheski, the Caleb Dorr Junior Year College Scholarship of \$50 each for 1932-33

Anna C Lindgren and Henry H Mayo, the Caleb Dorr Sophomore Year College Scholarship of \$50 each for 1932-33

Roy G Wagner, the Samuel B Green Scholarship of \$50 for 1931-32

Gertrude Esteros, the Home Economics Association Scholarship of \$50 for 1932-33

Mildred L Peterson, the Phi Upsilon Omicron Scholarship of \$50 for 1932-33

The following as recipients of Charles Lathrop Pack Foundation Prize for 1931-32

Theodore Niehaus	\$50
Henry Stoehr	30
Harry R Stritman	20

The following as recipients of various medals for 1931-32
Raymond Burkholder, Loe Fenske, Lester Hanson, and Donald Weseman, the Central Cooperative Association Medal
Villa M Enblom and Leo J Fenske, the Caleb Dorr Senior Gold Medals

Keith Barrons, the Dean E M Freeman Medal for Student Leadership

Robert Jacobs, the Tomhave Medal

Voted to approve the following leaves of absence:

Frances Dunning Assistant Professor and Manager of Dining Hall without salary from July 1 to August 31, 1932 for travel and study in Europe

Beatrice MacDonald Statistical Clerk 5/ Agricultural Economics with salary from April 19-30, 1932 on account of illness and death of her mother

Voted to approve cancellation of the following leave:

Frances Dunning Assistant Professor and Manager of Dining Hall sabbatical furlough from July 1 to December 31, 1932 for travel and study abroad. (Approved by Board of Regents February 11, 1932)

Voted to accept the following trips outside the state:

T A Erickson and 4-H Club delegates to Washington, D.C. June 10-26, 1932 for National 4-H Club encampment and conference of all state leaders expenses not to exceed \$540 to be charged to Budget 7441-2500 (Boys & Girls 4-H Club Revolving Fund)

Oscar Skovholt to Detroit, Michigan, May 21-27, 1932 for national convention of American Association of Cereal Chemists expenses not to exceed \$100 to be charged to Budget 8227-2800 (American Dry Milk Institute Fund)

Voted to authorize cancellation of the lease of approximately twenty-eight acres, dated December 1, 1917, from the Duluth and Iron Range Railway Company, and to authorize the proper officers to execute cancellation agreement.

Voted to approve revision of the Agricultural Faculty Women's Club Scholarship to provide two \$50 scholarships annually, in accordance with correspondence filed supplement to the minutes, page 861.

Voted to approve revision of the Henry Webb Brewster Scholarship from one scholarship of \$250 annually to

two scholarships annually of \$125 each, in accordance with correspondence filed supplement to the minutes, page 862.

Voted to recommend that the following action of the Board of Regents taken on September 21, 1923, be rescinded:

Voted that the salary of the manager and the assistant manager of the Agricultural Dining Hall be charged against the Division of Home Economics and that no part of the salary of any member of the staff of the Division of Home Economics be charged against the budget of the Agricultural Dining Hall.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
BUILDINGS AND GROUNDS COMMITTEE
MINUTES

May 25, 1932

A meeting of the Buildings and Grounds Committee was held in the Regents' Room on Wednesday, May 25, 1932 at nine-thirty A. M.

Present: Regent Coller, Chairman; Regents Boeckmann, Butler, Gemmell, Hagen, Mayo, Rand, Snyder, Williams, John G., Williams, J. V., and Wilson and Mr. Coffman.

Voted to approve on recommendation of Mr. C. H. Johnston, Architect, and Professor F. M. Mann, University Advisory Architect, acceptance of the following bids for the construction of the New Nurses' Home, Main Campus, and to authorize the proper officers to execute the necessary contracts:

General Contract

Edward Bjorklund, St. Paul, Minnesota	
Main Bid "A".....	\$214,968

Additions:

Bid "B", for the use of terrazzo floors wherever colored Masterbuilders Metalicron Cement floors are specified throughout the building, with a wall base of terrazzo where the cement floor had a cement base; and keeping the wood base where the cement floors originally had a wood base. Terrazzo to be laid on tar felt, and to have brass strips and Terrazzine Finish, as specified in Article No. 198.....	\$2,467
--	---------

Bid "D", for installation of weatherstrips on all windows as specified in Article No. 250. Weatherstrips and brass thresholds at doors as specified in Bid "A".....	696
---	-----

Bid "E", for the use of colored roof slate in place of black roof slate, using variegated colors and random lengths and widths and thicknesses; thickness grading from 3/8" to 3/16", lengths from 24" to 14". The grading of thickness and lengths to be uniform from the eaves to ridges. The colors to be 50% sea green, 20% clear purple, 15% unfading green and 15% weathering green. The unfading greens and purples shall be produced from the Fairhaven, Vermont district	1,300	
Bid "F", for the addition of the chimneys for the two fireplaces in rooms 501 and 554, to be carried 1' 6" above the ridge, including fireplace fittings and tile flues...	50	4,513
Net General Contract		\$219,481

An option is given on bid "C" for plaster paint, this option to expire December 1, 1932, on or before which date the Owner reserves the right to accept Bid "C" at an extra on the contract of \$4,475 for including all plaster paint as specified in Article No. 247.

Heating and Plumbing Contract

Healy Plumbing & Heating Co., St. Paul, Minnesota		
Bid "J"	\$57,284	
Deductions:		
I-1 Substitute Arco Metal for waste, vent and downspout piping	600	\$56,684

Using approved cast iron wall hung radiators, Webster Moderator Temperature Regulation; Eljer or Standard Plumbing Fixtures; Teck, Crane or Sloan Royal Flush Valves; Chicago Faucet Co., Crane, Standard or Republic brassware and faucets approved by the Engineers.

Electrical Contract

Central Electric Co., St. Paul, Minnesota		
Bid "L"	\$22,653	
Deductions:		
Bid "M" Use G.E. Conduit.....	\$ 25	
Bid "N" Use G.E. Wire.....	11	
Bid "O-2" Use Boustead Primary panel, Benjamin Secondary panels, and G.E. equipment in Transformer Vault	100	

Bid "F-1" Use Benjamin Main Distribution and Power Panelboards..	400		
Bid "R-2" Use G.E. Fixtures with Ivanhoe Stencil Etched Glassware	700		
Bid "U-1" Omit Automatic Control unit for Clock System	135		
Bid "U-2" Omit all clocks with the exception of the Skelton Dial Clock	419		
Bid "W" Omit Power Outlets for fireplaces on fifth floor.....	70	\$1,860	
			\$20,793

For the complete electrical construction work, in accordance with Divisions I and IV of the specifications as issued by the Pillsbury Engineering Co. under date of April 15, 1932, the plans referred to therein, and all addenda issued prior to May 19, 1932, using G.E. Conduit, G.E. Wire, Boustead Primary and Benjamin Secondary Panels and G.E. equipment in the transformer vault, Benjamin Main Distribution and power panelboard, Westinghouse circuit breaker panelboards for the branch lighting units; G.E. fixtures with Ivanhoe stencil etched glassware; Efcelite, or equal, bracket units as approved by the Architect and the Engineers; Holtzer-Cabot combined In and Out and Room Call system; Telechron Clock System, omitting the automatic control unit and all clocks as specified with the exception of the Skelton Dial Clock, and all other materials and equipment as specified.

Elevator

Otis Elevator Co.			
Bid "A"		\$6,870	
Bid "C" Substitute Roll Type safeties, per car \$115	230		\$6,640
Estimated for Architect's and Engineers' fees and inspection trips			11,500
Estimated for services of superintendent of construction			2,600
For emergencies and contingencies.....			7,302
Total cost			\$325,000
Source of Funds, Comprehensive Building Plan Fund,			\$325,000.
Time of completion, April 1, 1933			

Voted to authorize building alterations, plastering, painting, and decorating, from funds of the Minnesota Union, in accordance with the request of the Minnesota Union Board of Governors filed supplement to the minutes, page 863, as follows:

Building alterations, estimated cost.....	\$27,235
Plastering, painting, and decorating, estimated cost	10,010
	<hr/>
	\$37,245

Voted, in accordance with the specific appropriation of \$15,000 provided by the Legislature in Paragraph 3-A, Section 5, Chapter 411, Session Laws of Minnesota for 1931, to approve plans and specifications for the new Dairy barn at the North Central School and Station, Grand Rapids, and to recommend the calling for bids and the awarding and execution of contracts, provided the bids received are within the allotment made.

Voted to recommend authorization for repairs and alterations to Dexter Hall, occasioned by the recent fire, and in accordance with alterations included in the "Needs for the Biennium 1931-1933," funds to be provided from receipts of insurance \$5,409.09 and from Special Building Alterations \$7,225.00.

Voted to recommend approval of the expenditure of approximately \$6,000 accumulated from West Central School and Station service enterprises for the paving of roads at the School.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

May 25, 1932

The postponed annual meeting of the Board of Regents was held in the Regents' Room on Wednesday, May 25, 1932, at ten o'clock.

Present: Mr. Coffman, presiding; Regents Boeckmann, Butler, Collier, Gemmell, Hagen, Mayo, Rand, Snyder, Williams, John G., Williams, J. V., and Wilson.

Under the provision of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the report of the Agricultural Committee of May 25, 1932 and the report of the Buildings and Grounds Committee of May 25, 1932.

Voted to approve the following amendments of minutes:

February 11, 1932, appointment of Malcolm S MacLean to read as Director of The Junior College of the University at \$6,000 per year beginning February 10, 1932 Class A, duties and responsibilities in accordance with approved statement on the establishment of The Junior College of the University of Minnesota by the Committee on Administrative Reorganization, filed supplement to the minutes, page 864.

Voted to accept the following resignations:

Paul H Fesler Superintendent University Hospital effective July 1, 1932

Ruth Doran Instructor and Teaching Surgical Supervisor University Hospital effective June 1, 1932

John M Caldwell Instructor Pathology Embalmers' Short Course General Extension Division effective April 30, 1932

Elton E Wieman Assistant Football Coach effective December 1, 1931

Bertha Barley Director Pioneer Hall effective May 1, 1932

Paul G Bunker Miller Hospital Fellow effective April 20, 1932

John Dryburgh Janitor Buildings and Grounds effective April 23, 1932 (retires Minnesota State Employees Retirement Fund)

Gerda F George Junior Office Appliance Operator 1 Comptroller's Office effective July 1, 1932

Egil Hanssen Research Fellow in Pharmacology effective April 1, 1932

Blanche Haugen Junior Clerk Stenographer 1 Comptroller's Office effective July 1, 1932

Catherine M Jones Assistant Manager Minnesota Union Cafeteria effective July 1, 1932

Kathleen Lyons Nurse Employment Stabilization Research Institute effective May 1, 1932

Mary Neemes Medical Research Assistant effective May 1, 1932

Ella Rustad Technician Bacteriology effective May 16, 1932

Paul A Swedenburg Physician Employment Stabilization Research Institute effective June 1, 1932

Dagmar Tonder recipient of St Paul College Women's Club Scholarship effective at spring quarter installment

Mary Woodruff Manager Minnesota Union Cafeteria effective July 1, 1932

L G Rowntree Professor of Medicine and Chief of Department of Medicine Mayo Foundation effective June 1, 1932

Voted to approve the following appointments:

Clarence P Oliver as Assistant Professor Zoology for 1932-33 at \$3,000 Class B

Carl H Fischer as Instructor Mathematics for 1932-33 at \$2,300 Class BX

Frederick L Hovde as Instructor Chemical Engineering for 1932-33 at \$1,800 Class B

Ralph Cassady to survey equipment, slides and films from June 16 to September 15, 1932 at \$229.16 per month Class C

The following as lecturers in School of Business Administration:

William A Paton, May 20-21, 1932 at \$150

Eric L Kohler, May 4, 1932 at \$75

Ernest M Patterson, April 28, 1932 at \$75

Lee Kuempel, May 6, 1932 at \$10

J A Nelson, April 29, 1932 at \$10

Edmund A Nightingale, April 29, 1932 at \$10

F G Sprain, May 2, 1932 at \$10

F B Townsend, May 11, 1932 at \$10

V P Turnburke, May 11, 1932 at \$10

The following as lecturers in Library Instruction:

Barbara Bell, May 2, 1932 at \$10

Helen Fish, May 4, 1932 at \$10

Julia W Merrill, May 17, 1932 at \$10

Florence Legate and Ethel B Reeve as Critic Teachers in College of Education during spring quarter of 1931-32 at \$100 each Class CH

Carl O Rice as Teaching Fellow Surgery from April 1 to June 30, 1932 at \$250 Class C

Mary Neemes as Teaching Assistant Medicine from May 1 to June 30, 1932 at \$200 Class C

Vernon D E Smith as Minneapolis General Hospital Fellow for 1932-33 at \$500 and maintenance at Minneapolis General Hospital Class A

Ruth E Barnhisel as Manager Shevlin Cafeteria from June 15 to August 31, 1932 at \$177.77 per month Class C

Blanche E Price as Director of Pioneer Hall from May 1 to June 30, 1932 at rate of \$2,000 per year and maintenance Class A

Helen L Hickman as Reference Assistant Library beginning June 20, 1932 at \$1,100 Class A

Abigail Wallen as Junior Office Appliance Operator 1 Comptroller's Office beginning July 1, 1932 at \$780 Class A

Maurice A F Hardgrove as Instructor in Pathology for Embalmers' Short Course May 1 to June 4, 1932 at \$100

Paul W. Giessler as Lecturer Medical Short Course at Olivia, Minnesota, May 16, 1932 at \$10

Merrill G Murray as Lecturer Employment Stabilization Research Institute from June 2-30, 1932 at rate of \$300 per month

F H Pfeiffer as Lecturer Employment Stabilization Research Institute from May 4 to June 30, 1932 at \$325 per month Class C

The following as Shevlin Fellows for 1932-33 at \$500 each

Mary Elvebach in College of Science, Literature and Arts

Donald L Fuller in School of Chemistry

Robert Glen in Department of Agriculture

Erling J Ordal in Medical School

The following as recipients of scholarships and fellowships:

Dorothy M Houston as Clara H Ueland Memorial Fellowship for 1932-33 at \$500

Charles M Gates as Albert Howard Scholar at \$240 for 1932-33

Jane Armstrong as Class of 1890 Scholar at \$250 for 1932-33

Marvin A Spielman as Dupont Fellow in Chemistry for 1932-33 at \$750

Gordon A Wall as The Albert Moorman Memorial Fellow in Architecture for 1932-33 (sum sufficient to cover expenses of a three weeks trip to study American architecture)

Edward Brecht as Minnesota State Pharmaceutical Association Scholar for 1932-33 at \$105

Ruth A Olsen as Moses Marston Scholar for 1931-32 at \$75

Helga S Bjornson and Alma B Kerr as Delta Sigma Psi Scholars for 1931-32 at \$25 each

Wilbur F Murra as Coffman Foundation Scholar of \$100 (available within three years from graduation in 1932)

The following as recipients of various prizes:

Herbert Schmidt, the Southern Minnesota Medical Association Prize of \$100 and medal for 1931-32

- Minerva Pepinsky, the Helen Dwan Prize in Music at \$100 for 1932-33
- The Pillsbury Prize for excellence in composition and public speaking for 1931-32:
- | | |
|-------------------|-------|
| Lillian Gilliland | \$100 |
| Lawrence L Vance | 50 |
| Simon Miller | 25 |
- The Ludden Real Estate Prize for excellence in speaking in Freshman-Sophomore Oratorical Contest for 1931-32:
- | | |
|------------------|------|
| Violet Franzeen | \$50 |
| Saadia Gelb | 30 |
| Genevieve Arnold | 20 |
- The Lambda Alpha Psi Prize for 1931-32:
- | | |
|---------------|------|
| Edward L Mayo | \$50 |
| Alicia Drage | 25 |
- The Gargoyle Prize in Architecture for 1931-32:
- | | |
|--------------------|---------------|
| Kenneth R Lundberg | \$35 in books |
| Austin H Lang | 15 in books |
- The Faculty Prize in Architecture for 1931-32:
- | | |
|--------------------|---------------|
| George C Lindquist | \$35 in books |
| Jarl Seppanen | 15 in books |
- The Peavey Prize for winners of Freshman-Sophomore Debate for 1931-32:
- | | |
|-----------------|---------|
| Charles Evans | \$33.33 |
| Saadia Gelb | 33.33 |
| Jean H Hagstrum | 33.34 |
- Louise M Powell Prize in Nursing of \$25 each for 1931-32
- Gladys Rinde
- Grace Welch
- Kenneth C Johnson, the Chemistry Faculty Prize of \$25 for 1931-32
- Richard S Olson, the Tau Beta Pi Prize of \$25 for 1931-32
- The American Society of Mechanical Engineers (Twin City Section) Prize for 1931-32:
- | | |
|--------------------|-------------------|
| Russell F Erickson | \$25 and handbook |
| John N Appert | 15 and handbook |
| Himan Radow | 10 and handbook |
- George S Bergh, the Rollin E Cutts Prize in Surgery of \$25 in cash and a medal for 1931-32
- The Zeta Alpha Psi Prize for excellence in extemporaneous speaking for 1931-32:
- | | |
|------------------|------|
| Lawrence L Vance | \$25 |
| Saadia Gelb | 15 |
- The Magney and Tusler Prize in Architecture for 1931-32:
- | | |
|------------------|------|
| Bernard H Knobla | \$20 |
| Bernard G Lampe | 10 |

Louis C Evans (poetry) and Howard Wandrei (prose),
the Minnesota Quarterly Prize of \$15 each for 1931-32
William E Lundquist, the Phi Lambda Upsilon Prize of
\$15 for 1931-32

Margaret H Boesel, the Alpha Kappa Gamma Prize of
\$10 for 1931-32

William E Lundquist, the Alpha Chi Sigma Prize of \$10
in books and journals in Chemistry for 1931-32

Ralph E Hammond, the Eta Kappa Nu Prize of \$8 to
cover cost of Electrical Engineer's Handbook for
1931-32

Edwin Hartzman, the Pi Tau Sigma Prize of \$6 to
cover cost of Mechanical Engineer's Handbook for
1931-32

Miles S Kersten, the Chi Epsilon Prize of \$8 to cover
cost of Civil Engineer's Handbook for 1931-32

The following as recipients of various medals:

Burnell Koolish, the Alumni Weekly Medal for 1931-32
Robert G Cerny, the Alpha Rho Chi Medal in Architec-
ture for 1931-32

Gordon A Wall, the American Institute of Architects
Medal for 1931-32

Earl W Loose, the Conference Medal for distinction in
athletics and scholastic work for 1931-32

The Forensic "M" Medal in Department of Speech for
1931-32

Lillian Gilliland
Lee Loevinger
Lawrence L Vance

William W Schapiro, the Lehn & Fink Gold Medal in
Pharmacy for 1931-32

Kenneth R Lundberg, the Scarab Medal in Architecture
for 1931-32

Lola Jones, the Kappa Rho Cup in Speech for 1931-32

Russell L Chrysler as recipient of Minneapolis Advertising
Club Scholarship of \$100 for 1932-33

Evelyn H Schoen as Instructor in School of Nursing from
May 1 to June 30, 1932 without salary

Voted to approve the following promotion and
transfer:

Madeleine A Fallon from Medical Research Assistant at
\$150 per month Class C to Assistant in Department of Medicine
at \$150 per month from May 1 to June 30, 1932 Class C

Voted to approve the following salary adjustment:

Elinor O Saltvick Assistant Supervisor Operating Room from
\$1,200 and maintenance Class A to \$1,020 and maintenance Class A
beginning April 1, 1932

Voted to approve the following leaves of absence:

Katharine J Densford Professor and Director School of Nursing without salary from June 20 to July 22, 1932 to give a course in Nursing at the University of Chicago

Arthur W Marget Professor in School of Business Administration sabbatical furlough from the spring quarter of 1932-33 to the close of the winter quarter of 1933-34 to lecture at the University of London and study various branches of economic theory in Sweden, Italy, and Vienna

Jean McRae Cataloger University Library without salary from January 1 to March 31, 1932 and from April 16-30, 1932 on half pay on account of illness

Voted to approve the following trips outside the state:

W T Middlebrook to Ames, Iowa, May 10-16, 1932 for meeting of the Association of University and College Business Officers expenses not to exceed \$13.60 to be charged to Budget 1199-2100

Richard R Price to Washington, D.C. May 15-30, 1932 to attend Federal Radio Commission hearing on license of University Station WLB expenses not to exceed \$198.88 to be charged to Budget 1199-2100

Elizabeth G Gardiner to Philadelphia, Pennsylvania, May 13-23, 1932 for meeting of the Association of Professional Schools of Social Work, the meeting of the American Association of Hospital Social Workers and the National Conference of Social Work expenses not to exceed \$148.18 to be charged to Budget 2026-2100

O M Leland to Corvallis, Oregon, June 6 to July 30, 1932 for convention of the Society for the Promotion of Engineering Education expenses not to exceed \$195 to be charged to Budget 2100-2100

Harvey S Hoshour to Washington, D.C. May 3-9, 1932 for meeting of the American Law Institute expenses not to exceed \$148.88 to be charged to Budget 2800-2100

Russell A Stevenson and James C Lawrence to Buffalo, New York, May 16-20, 1932 for meeting of the American Association for Adult Education expenses not to exceed \$109.94 each to be charged to Budget 9300-2800 (Employment Stabilization Research Institute Fund)

Alvin H Hansen to Madison, Wisconsin, April 28 to May 1, 1932 to obtain information with respect to various stabilization schemes in progress in the state of Wisconsin expenses not to exceed \$46 to be charged to Budget 9301-2800 (Employment Stabilization Research Institute Fund)

Frank F Grout to Leadville, Colorado, and Missoula, Montana, June 1-20, 1932 for research work on the geological processes involved in formation of great granite masses expenses not to exceed \$150 to be charged to Budget 9201-2800J (Fluid Research Fund)

Voted to approve list of candidates for degrees (June 6, 1932) as recommended by the faculties and certified by the Registrar, filed supplement to the minutes, page 865.

Voted to approve the following amended regulations of the Board of Regents of December 18, 1930 covering the retirement of persons on the non-academic payrolls of the University:

1. That the retirement age for non-academic members of the University staff shall be 68 but may be extended to 70 at a reduced salary and with a definite limitation of functions.
2. That non-academic members of the University staff 68 or over on June 30, 1932 be retired as of that date provided, however, that by special recommendation and approval the date of retirement may be extended, but not beyond June 30, 1933.

*max
6/6/1932-193*

Voted to approve the establishment of a five-year course in Architecture and to abandon the course in Architectural Engineering.

Voted to approve a fee of \$1 per credit hour for course T 32s, Plastic Materials, Institute of Child Welfare beginning with the fall quarter of 1932-33.

The special committee, consisting of the President of the University, the Comptroller, and the Dean of the Department of Agriculture authorized by the Board of Regents at its meeting on April 21, 1932, reported the following reductions in dining hall and dormitory rates, effective July 1, 1932 for the fiscal year 1932-33:

1. Reduction of board rates at the Central School of Agriculture, University Farm, the West Central School of Agriculture, Morris, Minnesota, and the Northwest School of Agriculture, Crookston, Minnesota, from \$4 per week to \$3.50 per week.
2. The following reductions in rates for residence at Sanford Hall:

	Present	Reduced rates for 1932-33
Floors 1, 2, and 3		
84 singles	\$135	\$130
45 doubles (14 small)	250	240
Fourth Floor		
25 singles	125	120
13 doubles	230	220

3. The following reductions in charges for residence in Pioneer Hall:

	Present	Reduced rates for 1932-33
Floors 1, 2, and 3		
60 3-room suites	\$290	\$280
6 3-room suites	300	290
2 double rooms	270	260
11 double rooms (small)	260	240
55 single rooms	140	135
Fourth Floor		
12 3-room suites	280	270
6 double rooms	260	250
9 single rooms	135	130

Professor F. Stuart Chapin and Miss Gertrude Vaile appeared before the Board in the interest of additional funds for the training of field workers in Sociology. The Board expressed interest and requested consideration at the time of the preparation of the next budget.

Voted to approve reimbursement to Frank G. McCormick of \$32, the amount paid by him to Mr. Whitford, baseball coach of the Iowa State Teachers College, to cover money stolen from the locker room in the Stadium.

The President of the University reported to the Board receipt of \$4,184.45 from E. R. Squibb & Sons representing the payment of royalties on Thyroxin sales for the calendar year 1931. The Board authorized payment of the usual ten per cent to Dr. Edward Calvin Kendall of the Mayo Clinic.

Voted to authorize the President of the University to appoint a committee of three members of the Board to investigate and report on the relationships of the Extension Department of the University of Minnesota to the League of Minnesota Municipalities.

Voted to approve the following fees for Course in Embalming and Funeral Directing:

	Resident	Non-resident
Tuition	\$30 a quarter	\$60 a quarter
Incidental	6 a quarter	6 a quarter
Matriculation	5	5

Voted to authorize, effective July 1, 1932, transfer of balances in the Athletic Fund from the Minnesota Loan and Trust Company to the State Treasury, to be credited

to the Services and Trusts fund, and to authorize that all receipts be deposited and all future expenditures be made by disbursement from the Services and Trusts fund.

Voted unanimously to approve the recommendation of the Administrative Committee of the Senate to grant the honorary degree of Master of Arts to Miss Gratia Countryman, Librarian Minneapolis Public Library, at the commencement exercises on July 6, 1932.

Voted, in response to the following letter from the Governor of the State, to direct the President of the University to make the following reply:

STATE OF MINNESOTA
Executive Department
St. Paul
Floyd B. Olson, Governor

May 21, 1932

President Lotus D. Coffman
University of Minnesota
Minneapolis, Minnesota

A letter similar to this is being written to all the elected and appointed heads of the State Government, and to the University of Minnesota.

The reduced governmental income through tax delinquency and the loss of tax-paying ability through salary cuts in private industry and depreciation of income to business make it imperative, in my opinion, that the State of Minnesota and its agencies effect a substantial reduction of expenditures.

It is not the policy of my administration to lower salary standards and thereby produce a depreciation of buying power and a deepening of the depression in which we find ourselves. State departmental costs, however, must be reduced so as to meet reduced state tax incomes and so as to keep pace with general cost reduction. My proposal is to have all permanent employees join me in giving up one half month's salary—we might call it having our vacations without pay. I regret that the reduction will have to take place in June in order to be effective during the present fiscal year which ends on June 30th next.

A substantial reduction of expenditures will be effected in this manner. The monthly payroll of permanent state employees under elected officials, under appointed officials, and under the University as of March, 1932 was as follows:

Elected	\$107,063.12
Appointed	779,128.29
University	440,368.03

Reductions in expenditures for supplies and through other mediums of expenditure have been and will be made so as to effect a substantial reduction in that respect by the end of the fiscal year.

Please also be advised that travelling expenses for your department must be held down to the minimum requirements.

After consulting with your employees will you kindly advise me by June 1st as to whether or not you accept this plan; and also propose a plan for the reduction of expenditures in the matter of salaries of temporary and special employees in your department that you consider fair. And will you please also advise me as to the total reduction for your department.

Confident of your hearty cooperation, I am

Sincerely yours

FLOYD B. OLSON (signed)
Governor of Minnesota

May 25, 1932

Hon. Floyd B. Olson
Governor of Minnesota
State Capitol
St. Paul, Minnesota

My dear Governor Olson

The Board of Regents of the University of Minnesota directed me in reply to your letter of May 21, to say that it entered upon a program of saving at the beginning of the biennium and that the plan which it evolved was formally adopted April 21, 1932. Publicity was given to the plan and copy was sent to your office.

This foresighted action on the part of the Regents represented an effort on their part to preserve as far as possible the educational and research activities of the University without impairment and to respond to the public need of lessening the tax burden upon the people.

At the time the plan was adopted no mention was made of the amount of money which the University would save the state. The plan, if adopted by the Legislature, will save \$1,000,000, \$400,000 of which will come from support funds distributed over four years beginning with the current year, and \$600,000 from the building fund. A million dollars is eleven and one-half (11½) per cent reduction in the total appropriation of the University.

Your letter is evidently based upon the impression that two weeks' service without pay by all the staff and employees would result in savings amounting to \$220,000 to the state. A clearer understanding of the facts will show that this is not the case. The University is the trustee of funds that have been given to it for specific purposes, such as the Mayo Foundation, the Eustis Fund, the W. J. Murphy Journalism Fund, the Rotary International Club Fund, the Rockefeller and Carnegie Foundation gifts for the Unemployment Study. Salaries drawn from these funds cannot be diverted or held in the state treasury for other purposes. Again, the University has large funds appropriated by Congress which are not available for any purpose except agricultural research, extension and other services for farmers. Service enterprises for the benefit of the student body and paid for by fees, such as the Health Service, support salaries. The diversion of fees for protecting the health of students, to other unspecified state purposes would

be a violation of the very high trust reposed in the University by every parent who sends a son or daughter to the campus. Many salaries are paid in whole or in part from tuition. Is it too much to say that parents may properly take the same attitude about education supported by tuition as they surely will about health supported by fees?

When all the salaries paid from revenues derived from non-state sources are subtracted from the total payroll of the University, less than forty per cent of the sum you expect will be available. As a matter of fact, it will only be three-fourths as much as the Regents will provide by their plan.

Furthermore, your plan fails to take into consideration that all the staff and employees are not employed for the same length of time. Some are employed for the calendar year of twelve months, some for the academic year, some for ten months, some for nine months, some for six months, and some for shorter periods of time. Many of these have completed their terms of service and have been paid in full. The majority of the academic (teaching) staff will receive their final checks on June 15 and will receive no additional checks until October 1. The great majority of those employed on the calendar year basis belong to the stenographic, clerical, and janitorial service and numerically would be the group most directly affected, and, incidentally, because they are in the lower salary scale, most distressed by the plan you propose.

These facts reveal in a general way the complexity of the University's situation and show how impossible it is to apply a generalization or a policy to the University as a whole. It was in light of such facts and because of the desire of the Regents to work the least possible harm to the University that they entered upon the program they have adopted. The action which they took, they have directed me to say, is the expression of their deliberate desire to cooperate with your office, with the Legislature, and with the people of the state generally, in reducing taxes and at the same time to maintain the University on a basis that will enable it to contribute its services and its strength to the better education of youth and to the promotion of researches for which there is grave need at the present time.

In view of the fact that the Regents' plan involves no discrimination between the various classes of the staff and employees, that it imposes no unfair burden upon any one group, that it will produce more savings than the one you have suggested, and the additional fact that it does not weaken unduly the vitality of the University, the Board of Regents has reached the conclusion, both in the interest of the University and the students it serves, and of the state, to continue upon its present program of economy.

Cordially yours
L. D. COFFMAN
President

Voted to accept with thanks the following gifts:

Donors	Alpha Omicron Pi Sorority	Ski-U-Mah
	Delta Zeta Sorority	Minnesota Daily
	Pi Beta Phi Sorority	Mortar Board
	Alpha Phi Sorority	Class of 1922
	Beta Theta Pi Fraternity	Class of 1924
	Women's Athletic Association	Class of 1925
	Women's Self-Government Association	Class of 1926
	Intramural Sports	Class of 1928
	All-University Student Council	Benefit Performance, "Spirit of Notre Dame"

see 4 27 / 1934 - 184

Amount Fund ~~\$4,154.94~~ [#] 3745.70
Purpose Students' Student Loan Fund
For the establishment of a student loan fund, raised by students, to be handled and administered by the Board of Regents, in accordance with correspondence filed supplement to the minutes, page 866.

Voted to accept with thanks the following gift:

Donor Honorable Frank B. Kellogg
Amount \$100
Fund Committee on International Relations Project

Voted to accept with thanks the following gift:

Donor Honorable Philip F. LaFollette
Amount \$50
Fund General Student Loan Fund

Voted to accept with thanks the following gift:

Donor Southern Minnesota Medical Association
Amount \$100 and medal
Fund Southern Minnesota Medical Association Prize
Purpose To be awarded to the senior student who has shown the greatest proficiency in his junior and senior years in the clinical fields of medicine and surgery, in accordance with correspondence filed supplement to the minutes, page 867.

Voted to accept with thanks the following gift:

Donor Sixty-one individuals, especially members of the senior class
Amount \$312.09
Fund Alumni Service Fund in Engineering, Architecture, and Chemistry

Voted to accept with thanks the following gift:

Donor Dr. F. E. Burch
Amount \$125
Purpose For equipment for the Department of Ophthalmology and Oto-Laryngology

Voted to accept with thanks the following gifts:

Donors Lone Pine Fox & Fur Co.
Silverchief Fox Farm
Belmond Silver Fox Ranch
Amounts \$400, \$200, and \$100 respectively
Fund Fox Breeders' Distemper Research Fund

Voted to accept with thanks gift of a gold key from the Wulling Club for the establishment of an annual prize to be awarded to that senior in the College of Pharmacy who is the candidate for graduation from the four-year course who has earned, up to ten days before Cap and Gown Day, the second highest general average, in accordance with correspondence filed supplement to the minutes, page 868.

Voted to accept with thanks gift of a set of pipe fittings from the Crane Company for the College of Engineering and Architecture.

Voted to accept with thanks the following gifts for the University High School from its classes:

8 groups of pictures
5 large pictures from classes previous to 1924
2 Holy Grail pictures
1 Oath of Knighthood from Classes of 1921 and 1922
10 pictures from Class of 1930
12 pictures from Class of 1931
Victrola from Class of 1927
Bust of Virgil from students in Latin in 1932
Joan of Arc and base from student body of 1922
Trophy case from student body of 1929
Trophies— 6 from students in 1929
29 from students previous to 1929

Voted to accept with thanks gift of the addition of \$25 annually to the medal for the Rollin E. Cutts Prize in Surgery.

Voted to accept with thanks gift of about 50 volumes of an early edition of the British Poets to the Library from Mr. & Mrs. Albert H. Crosby.

Voted to accept with thanks 2,104 gifts to the Library from 396 donors.

Voted to approve the Report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 869.

Voted to approve transfers of funds No. 586 to No. 684.

Voted to approve journal vouchers No. 6179 to No. 6771.

Voted to approve requisitions No. 57464 to No. 69114, \$252,488.86.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary