

## **May 16, 2005, the Medical School at the University of Minnesota**

### **Minutes University of Minnesota Medical School Faculty Assembly May 16, 2005**

A meeting of the University of Minnesota Medical School Faculty Assembly was held on Monday, May 16, 2005 at 4:00 p.m. in 2-650 Moos Tower. Dr. Anne Taylor, Associate Dean for Faculty Affairs, presided.

#### **Ratification of New Committee Members**

Dr. David Ingbar, Chair of the Faculty Advisory Council (FAC), presented the following faculty members for nomination to standing Medical School committees:

##### **Admissions Committee**

- Kent Crossley, M.D. (two-year term)
- Kenneth Guidera, M.D. (three-year term)

##### **Committee on Student Scholastic Standing** (all two-year terms, all reinstated)

- Stanley Finkelstein, Ph.D.
- Julie Hauer, M.D.
- Christopher Honda, Ph.D.
- Jose Jessurun, M.D.
- Maren Mahowald, M.D.
- David Power, M.D.
- Catherine Niewoehner, M.D. (alternate to be instated as regular member)

The motion passed unanimously to ratify these new committee members.

#### **Committee Reports**

##### • *Education Council*

Dr. Kathleen Watson, Senior Associate Dean for Education, presented the report of the Education Council. She explained that the Education Council has the responsibility of oversight for:

- Liaison Committee for Medical Education standards and compliance
- Undergraduate educational program objectives and course content
- Undergraduate methods of teaching
- Course evaluations by UME
- Admissions, including Minority Affairs
- Student Affairs, including Scholastic Standing
- New Initiatives (Physician Well Being, Patient Safety/Medical Errors, and Preparation for Residency)

The Education Council plans for the upcoming year are:

- M.D./Ph.D. Program Update
- Pre-Medical Scholars Report
- External Visit: Dr. Malcolm Cox, Harvard Medical School
- Evaluation Systems
- Classrooms and Facilities Review

##### • *Admissions Committee*

Dr. Leon Satran, Chair of the Admissions Committee, presented the report of the Admissions Committee. The 2004 Medical School entering class had 165 matriculants from 2166 total applicants, with 83 women and 82 men. 127 of the matriculants are Minnesota residents. The average academic background of the matriculants is higher than the national pool of applicants and matriculants, both with MCAT scores and grade point average. The number of applicants has also increased, both nationally (+2.0%) and in the Medical School (+9.0%). Additionally, 23% of the matriculants come from multicultural backgrounds.

- *Committee on Student Scholastic Standing (COSSS) Report*

Dr. Michael Mauer, Chair of the COSSS, presented the report of the COSSS. Members of the COSSS held 12 meetings between May 1, 2004 to April 30, 2005, with a total of approximately 28.5 hours. 72 individual medical students were discussed during those meetings and 16 students were granted a leave of absence. Of the 16 students granted a leave of absence, 12 students were granted permission to return. He also presented additional data on USMLE pass/fail rates for medical students.

Dr. Mauer stressed that the Committee makes a tremendous effort to review all details relevant to these student reviews to determine what is in the best interest for the student and the School.

### **Educational Initiatives and Duluth Integration**

Drs. Powell, Watson, and Taylor presented information regarding the areas of priority for the upcoming Liaison Committee on Medical Education site visit in April 2006, which will be the first site visit for the Medical School as one mission with two campuses. The specific areas for unification are:

- Courses and Clerkships
- Teaching and Communications
- Transitions and Culture
- Faculty Development
- Faculty Promotion and Tenure

It was noted that while there are two campuses, the educational outcomes are the same for all students, which include completion and passing of the USMLE Step 1 and Step 2, clerkship grades, PCC OSCE performance, and RPAP. Prior to the site visit, the Medical School will continue to work on areas of faculty development and promotion and tenure, resident educator development, and diversity.

### **Duluth Contributed Topics**

Dr. Jean Regal, Associate Dean for Faculty Affairs on the Duluth Campus, updated faculty on the integration of the Promotion and Tenure Process. All faculty on the Duluth Campus will now be reviewed by the Medical School-wide Promotion and Tenure Committee. Additionally, the Promotion and Tenure Committee will have membership from the Duluth campus, to include three faculty members, of whom at least one shall be present at Committee meetings, with the exception of meetings where the Committee is reviewing dossiers from the Duluth Campus. The faculty on the Duluth campus will be considered for promotion and/or tenure under a campus-wide 7.12 Statement, which was revised.

### **Diversity Plan**

Dr. Anne Taylor, Associate Dean for Faculty Affairs, presented to faculty the work of the Diversity Task Force. The Task Force was charged in February 2004, with the task of evaluating cultural diversity across the School, identifying areas for change, and developing a strategic plan to accomplish the change. Additionally, the group will identify outcome measurements and timelines for evaluation of success.

The Task Force has reviewed diversity plans/materials from other academic institutions as well as industry, and has now divided into three groups that will look at diversity as it relates to students, post graduate trainees, and faculty. Each group will consider the following five considerations:

1. What is the value of diversity for your subgroup of the Medical School?
2. What is the current status of diversity for your subgroup's area of responsibility?
3. What objectives with regard to diversity would your subgroup like to achieve or find feasible?
4. What strategies would your subgroup recommend to achieve these objectives?
5. What problems need to be overcome to implement these strategies and achieve these objectives?

The meeting was concluded at 5:05 p.m.

Respectfully Submitted,

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Jeni Skar  
Staff to the Faculty Assembly

The University of Minnesota is an equal opportunity educator and employer.

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